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**AKAROA/WAIREWA COMMUNITY BOARD
18 JULY 2012**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 18 July 2012 at 9.33am in the
Akaroa Sports Complex, 28 Rue Jolie, Akaroa**

PRESENT: Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller, Bryan Morgan and Claudia Reid.

APOLOGIES: An apology for lateness was received and accepted from Claudia Reid who was not in attendance for Clauses 1.1 and 11.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 JANE CHETWYND

Jane Chetwynd addressed the Board on the following matters:

- Ngaio trees that had been removed opposite the Boat Club on Beach Road, Akaroa
- the need for signage on the Rue Viard/Rue Lavaud intersection to indicate the Pompallier House rest home
- “No Exit” sign required on Beach Road just past Akaroa Lighthouse.

The Board **decided** to ask staff for information on why the Ngaio trees had been removed on Beach Road and if this had been carried out by the Council or by a member of the public.

The Board **decided** to ask staff to investigate and advise on the possibility of a “Rest Home” sign being erected on the street pole at the corner of Rue Viard and Rue Lavaud indicating the location of Pompallier House, and whether a “No Exit” sign could be erected in the vicinity of the Akaroa Lighthouse on Beach Road.

1.2 SUKY THOMPSON AND HOLLIE HOLLANDER

Suky Thompson and Hollie Hollander addressed the Board regarding Akaroa walkways. The Board was informed that Akaroa District Promotions marketed the walkways in Akaroa, however many of them currently required maintenance. Marketing of the walkways through the Visitor Centre included individual walking maps, a detailed display map, posters and brochures, and staff found it embarrassing when these walkways were in such poor condition.

Ms Thompson’s observation was that the condition of the tracks is continually deteriorating and she requested that the following maintenance be actioned prior to the 2012/13 summer cruise ship season:

- track upgrade in the Garden of Tane on a short section of the “Graves of the Garden route” (drainage, gravel, steps)
- restore directional signage in Stanley Park for users walking the “Explore Akaroa’s Bush Backdrop” route
- some minimal track formation and access improvements to Stanley Park.

The Board was also asked to support the inclusion of funding for the following, in the Long Term Plan:

- to secure the long term future of the sections of walks that cross private land
- to form tracks through Stanley Park
- to restore the track on L’Aube Hill removed through logging
- to create a viewing point at the top of L’Aube Hill
- to recognise and fund a higher level of maintenance for the tracks that are promoted by Akaroa District Promotions and the Akaroa Visitor Centre, including twice yearly track inspections of these routes
- to work with the community to develop and improve the walking resource to match the standards found in other destinations.

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The Board **decided** to ask staff:

- (a) To liaise with Akaroa District Promotions to ascertain which Akaroa walkways are being promoted and to establish whether it is possible to bring them up to an acceptable standard under current maintenance contracts.
- (b) To inform the Board as to the current status of the Stanley Park Draft Reserve Management Plan.

The Board indicated its support for some work around protection of walks through private land either through easements or land purchase, and **decided** to ask staff to investigate the process and likely cost of obtaining legal protection for these sections of walks.

1.3 HOLLIE HOLLANDER

Hollie Hollander addressed the Board to request an extension to the present skatepark in Akaroa by turning the BMX track into a skate bowl. She explained that this proposal had come through an initiative from the youth of Akaroa who used the skatepark. She tabled a proposed plan which she noted would involve the removal of some trees along the Playcentre boundary.

Ms Hollander said she believed the BMX track was seldom used and a bowl would provide a more versatile facility that could cater for bikers, people with scooters, roller-bladers and skateboarders. She requested that the Board consider this project when submitting on the Long Term Plan, but said that the community could help to fundraise if the proposal went ahead.

The Board told Ms Hollander that it would be important to gauge community support for any proposal to change the current facilities, and there would need to be consultation with the wider community.

The Board **decided** to ask staff for information on what steps would be required to extend the skatepark in Akaroa, using the land currently occupied by the BMX track.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. RESERVE MANAGEMENT COMMITTEES

5.1 OKAINS BAY RESERVE MANAGEMENT COMMITTEE

The Board **decided** to ask staff to investigate whether there was a computer programme that could assist the Okains Bay Reserve Management Committee, and other Committees, in the reconciliation of their accounts.

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Okains Bay Reserve Management Committee – 10 April 2012
- Duvauchelle Reserve Management Committee – 14 May 2012
- Duvauchelle Reserve Management Committee – 11 June 2012
- Pigeon Bay Reserve Management Committee – 17 June 2012

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6. AKAROA MUSEUM ADVISORY COMMITTEE – 25 JUNE 2012

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 25 June 2012.

The Board **decided** to ask staff to provide advice on maintenance/restoration work for the inscription on the Britomart Memorial, after it was reported to the Museum Committee that it was becoming illegible.

7. BRIEFINGS

7.1 AKAROA MUSEUM DIRECTOR

The Akaroa Museum Director briefed the Board on the recent closure of the Museum following its Detailed Engineering Evaluation (DEE) and explained proposed activities and plans for the period that the Museum would be closed.

Board members were concerned at the number of public facilities in Akaroa that were now closed, particularly in light of the commitment made by the town to host the large number of visitors from the re-routed cruise ships.

The Board **decided** to ask staff to urgently advise the Board on a facilities repair plan in a timely manner for the summer cruise season in Akaroa

7.2 AKAROA CRUISE SHIP SEASON

Caroline Blanchfield (Christchurch and Canterbury Tourism) and John Revell (Contracts Manager Urban Parks) updated the Board on planning for the upcoming cruise ship season.

8. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

- Akaroa Area School

The Board was informed that Akaroa Area School had been unsuccessful in obtaining funds from Sport Canterbury for the proposed Sports Programme for Banks Peninsula, however it was looking at other funding avenues.

The Board **decided** to ask that staff pursue its request that advice be sought from 3 Field Troop Royal New Zealand Engineers (RNZE), on the installation of outdoor fitness equipment as proposed by the school.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members reported on their recent attendances at community meetings.

Specific mention was made of the following matters:

- The Board **decided** to ask staff to write to New Zealand Transport Agency (NZTA) requesting that the footpath at Duvauchelle, from the quarry and around the cliff face, be inspected with a view to upgrading it, and that in the interim it be properly maintained.
- The Board **decided** to ask staff to supply it with a copy of the Levels of Service, as contained in Council's maintenance contracts, for walkways and walking tracks, and to inform the Board whether rubbish should regularly be picked up from walkways, after it was reported that there was a pile of unsightly rubbish at the western end of the Childrens Bay track.

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10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

11. CONFIRMATION OF MINUTES

Ordinary Meeting – 20 June 2012

The Board **resolved** that the minutes of the its ordinary meeting held on Wednesday 20 June 2012 be confirmed.

12. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND – AKAROA/WAIREWA COMMUNITY BOARD

The Board considered a report seeking approval of funding for several projects from the Board's 2011/12 Discretionary Response Fund.

The Board **resolved** to approve grants from its 2011/12 Discretionary Response Fund, as follows:

| Group | Purpose | Amount |
|-------------------------------------------|-------------------------------------------------------------------------------------------------|------------|
| Banks Peninsula RSA | To cover the cost of the Piper at the 2012 ANZAC Day service. | \$150.00 |
| Akaroa Wairewa Community Health Committee | Administration and Advertising. | \$500.00 |
| Akaroa District Promotions | Restore and Rebuild Conference – representative attendance. | \$200.00 |
| Little River Wairewa Community Trust | Restore and Rebuild Conference – representatives (2) attendance. | \$370.00 |
| Pawsons Valley Stream Group | For weed control and protective gloves while developing Pawsons Valley Stream riparian margins. | \$500.00 |
| Little River Wairewa Community Trust | Friday 13 th "Zombie Party" for children in Little River | \$100.00 |
| Akaroa/Wairewa Community Board | Christmas Lights/decorations for Akaroa and Little River Towns. | \$424.06 |
| | TOTAL | \$2,244.06 |

13. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – OKAINS BAY MAORI AND COLONIAL MUSEUM

The Board considered a report seeking approval of funding from its 2012/13 Discretionary Response fund for the Okains Bay Maori and Colonial Museum.

Board Chairman Pam Richardson declared a pecuniary interest in this matter and took no part in the discussion or voting.

The Board **resolved** to approve a grant of \$600 from its 2012/13 Discretionary Response Fund to the Okains Bay Maori and Colonial Museum for Maori costumes for Okains Bay School children.

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14. AKARO/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 ALLOCATIONS

The Board considered a report to allocate the Akaroa/Wairewa Strengthening Communities Fund for 2012/13.

| No. | Organisation | Project | Board Decision |
|-----|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Akaroa Resource Collective Trust | Contribution towards providing counselling service, mentoring support and educational workshops for young people and their families. | The Board resolved to make a grant of \$5,000 to the Akaroa Resource Collective Trust towards the costs of the Youth Development Project. |
| 2. | Akaroa/Wairewa Community Board | Contribution towards the "All Aboard" Community Board Newsletter. | The Board resolved to make a grant of \$1,500 towards the Akaroa/Wairewa Community Board's "All Aboard" newsletter and other communications medium. |
| 3. | Akaroa/Wairewa Community Board | Neighbourhood Week. | The Board resolved to make a grant of \$2,000 to the Akaroa/Wairewa Community Board towards Neighbourhood Week. |
| 4. | Akaroa/Wairewa Community Board | For the Community Board to host ANZAC Day citizens ceremonies in Akaroa and Little River. | The Board resolved to make a grant of \$1,600 towards the Akaroa/Wairewa Community Board hosting ANZAC Day Services. |
| 5. | Akaroa District Promotions Incorporated | Contribution towards the 2012/13 events programme and acknowledgement of the volunteer "Ambassadors". | The Board resolved to make a grant of \$7,000 to Akaroa District Promotions towards the ADP Events Programme and volunteer recognition. |
| 6. | Little River Craft Station Incorporated | "New Beginnings" programmes including art and craft workshops. | The Board resolved to make a grant of \$3,500 to the Little River Craft Station Incorporated towards the "New Beginnings" projects. |
| 7. | The Little River Wairewa Community Trust | To expand community development work in the Little River and Birdlings Flat catchment area and facilitate local projects | The Board resolved to make a grant of \$9,265 to the Little River Wairewa Community Trust towards the Trust's 2012/13 projects. |
| 8. | Akaroa/Wairewa Community Board | To include Akaroa and Little River events in the 2012/13 Summertimes publication. | The Board resolved to decline the application from the Akaroa/Wairewa Community Board towards an advertisement in the 2012/13 Summertimes brochure. |

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| No. | Organisation | Project | Board Decision |
|-----|----------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9. | Duvauchelle Agricultural and Pastoral Association Incorporated | Contribution towards the Duvauchelle A&P Show in 2013 and the 2014 centenary show. | The Board resolved to decline the application of the Duvauchelle Agricultural and Pastoral Association towards the running of the 2013 and 2014 Shows. |

The meeting concluded at 1.22pm.

CONFIRMED THIS 15TH DAY OF AUGUST 2012

**PAM RICHARDSON
CHAIRMAN**