

8. 11. 2012

**AKAROA/WAIREWA COMMUNITY BOARD  
19 SEPTEMBER 2012**

**Minutes of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 19 September 2012 at 9.30am in the  
Akaroa Sports Complex, 28 Rue Jolie, Akaroa**

**PRESENT:** Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Bryan Morgan.

**APOLOGIES:** An apology for absence was received and accepted from Claudia Reid and an apology for lateness was received and accepted from Leigh Hickey who was not in attendance for Clause 13.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. AKAROA HARBOUR WASTEWATER CONSENT APPLICATIONS**

**PURPOSE OF REPORT**

The Board considered a report seeking its recommendation to the Council on a preferred option for the future management of Akaroa's wastewater, along with a report on land purchase in the public excluded section of the meeting. The recommendation included lodging a new resource consent application by 1 January 2013 for continuing the current discharge, and then lodging a new resource consent application for the new discharge site considered in this report so as to align the consent timeframes with the construction timeframe for the preferred option as programmed in the current LTP. It was noted that the construction timeframes may be subject to change as the 2013 to 2015 Long Term Plan reviews are undertaken.

**STAFF RECOMMENDATION**

It is recommended that the Council:

- (a) Note that Council officers will apply for a new resource consent for the current discharge for up to seven years while the new application is being prepared, and:
- (b) Authorise the new long term resource consent applications for the new site being for discharge being located in the mid harbour and to include provision for land irrigation trials in accordance with the 8 December 2011 Council resolutions, and:
- (c) Request Council officers to continue to discuss with the Rūnanga the possible future servicing options for the Onuku Marae.

**BOARD CONSIDERATION**

The Board supported the proposals in the report, recognising the importance of the process to establish an alternative wastewater treatment plant to replace the current one at Takapuneke.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

The report and accompanying recommendations from the Board were submitted to the Council meeting on 11 October 2012 as a report from the Chairman.

**PART B – REPORTS FOR INFORMATION**

**2. DEPUTATIONS BY APPOINTMENT**

8. 11. 2012

**Akaroa/Wairewa Community Board 19. 9. 2012**

**2.1 BANKS PENINSULA PLUNKET COMMUNITY PRE SCHOOL**

Maryline Suchley (Chairperson), Yvonne Dalglish (Head Teacher) and Barbara Boa (Office Manager) representing the Pre School, addressed the Board regarding plans to extend the facility at Duvauchelle so that a larger number and wider age group of children could be catered for.

The Pre School would like to build an additional facility on reserve land adjacent to its current facility. The reserve is currently leased to a third party. It is envisaged that the facilities could also be hired out for community use out of hours.

Recognising the vital importance of the Plunket Community Pre School to the wider Banks Peninsula community, the Board **decided** to support in principle the proposal to extend the facilities at Duvauchelle, pending discussions with the current lease holder, and asked that staff comment on the process that would need to be worked through and assist in facilitating discussions between the current lessees and the pre school group.

**2.2 KIM STEWART – CHIEF FIRE OFFICER, AKAROA VOLUNTEER FIRE BRIGADE**

Mr Stewart discussed emergency management in the Akaroa area and outlined the difficulties in recruiting new volunteers. He asked for the Board's support in encouraging the Council to supply job opportunities for locals, through the Council's services contracts.

The Board suggested that the New Zealand Fire Service should be proactive in assisting small towns to recruit personnel, through advertising and media releases.

The Board also suggested that an Open Day at the fire station, with a barbeque and refreshments, may encourage interest from the community in joining the local brigade. The Board could assist with funding for such an event.

**2.3 SHARON RODGERS (MR WHIPPY)**

Ms Rodgers discussed the proposed permanent mobile shop sites in Akaroa with the Board. The Board was informed that the Mr Whippy van was in the process of having an electric motor installed which would eliminate the problem with fumes and noise emitting from the van. She advised that a power point was available in the vicinity of the Weighbridge and she suggested that area would be appropriate for one of the two permanent mobile shop sites the Board was shortly to designate.

The Board **agreed** to take Ms Rodgers comments into account when discussing the permanent sites in a report at the October meeting.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

**5.1 IVAN CRAW – CHORLTON ROAD, LITTLE AKALOA**

A letter from Mr Craw regarding the condition of Chorlton Road was discussed by the Board.

The Board **received** the letter and asked that it be passed to staff for comment.

8. 11. 2012

**Akaroa/Wairewa Community Board 19. 9. 2012**

**5.2 PIGEON BAY RESIDENTS ASSOCIATION**

A letter from the Pigeon Bay Residents Association which raised a number of issues regarding damage to road surfaces, surface flooding blocked ditches and culverts and general road maintenance issues was discussed by the Board.

The Board **received** the letter and asked that it be passed to staff for comment.

The Board **decided** to ask staff to pass the comments from the Pigeon Bay Residents Association commending the work carried out on the Pigeon Bay and Holmes Bay Roads following the recent storm, to the appropriate contractors.

The Board **decided** to ask roading staff for a regular three-monthly briefing to the Board on roading matters, after observing that roading was one of the most significant areas of interest to Peninsula residents.

**6. RESERVE MANAGEMENT COMMITTEES**

**6.1 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE**

The Board **received** the notes of the Robinsons Bay Reserve Management Committee's informal meeting held on Thursday 16 August 2012.

**6.2 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE**

The Board was informed that at the inaugural meeting of Garden of Tane Reserve Management Committee held on Tuesday 18 September 2012, Ms Suky Thompson was elected Chairman and Warwick Harris elected Secretary/Treasurer.

The Board **received** the information.

**7. AKAROA/WAIREWA COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE – 20 AUGUST 2012**

The Board **received** the minutes of the Akaroa/Wairewa Community Board Small Grants Fund Assessment Committee meeting held on Monday 20 August 2012.

**8. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 2 AUGUST 2012**

**8.1 URBAN DESIGN PANEL**

The Board **agreed** to discuss a design panel concept following further information being received on the how the process could operate as an alternative to the Committee.

**8.2 AKAROA TOWNSHIP PUBLIC REALM DESIGN GUIDELINES**

The Board **decided** to accept the recommendation of the Akaroa Design and Appearance Advise Committee and ask staff to reactivate the process for the Draft Akaroa Township Public Realm Design Guidelines to be formally adopted and appended Council's Infrastructure Design Standards. The Board asked staff for the opportunity for further comment on the Draft Guidelines prior to them being presented to Council for formal adoption.

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 2 August 2012.

**9. BRIEFINGS**

**9.1 GRANT MACLEOD – TEAM LEADER, STRENGTHENING COMMUNITIES**

8. 11. 2012

**Akaroa/Wairewa Community Board 19. 9. 2012**

The Strengthening Communities Team Leader updated the Board on Council's decision regarding the appointment of Earthquake Coordinators to assist in the recovery process.

**10. COMMUNITY BOARD ADVISERS' UPDATE**

The Board received information from the Community Board Adviser on various matters.

- Banks Peninsula Water Management Zone Committee – members were informed that consultation on the Zone Implementation Plan (ZIP) would commence on 30 October.

**11. ELECTED MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- The Board **decided** to ask staff if a contribution would be required, in terms of the Development Contributions Policy, if the Le Bons Bay Peace Library were to be subdivided from the Le Bons Bay School land to continue its use as a community facility.
- The Board **decided** to ask staff to investigate the feasibility of forming a walkway in Okains Bay from Knapps Road to the beach, as people used the roadway as a pedestrian way in that area, which was creating safety concerns because of the narrowness of the road, and restricted sight distances.
- The Board **decided** to ask staff for an update on progress with the reports on Banks Peninsula marine facilities including the Duvauchelle, Takamatua and Robinsons Bay wharves.
- The Board expressed concern at the possibility of local school closures because of rationalisation of facilities and **decided** to ask staff to provide information on the proposed closures so that the Board could consider making a submission to the consultation process.
- The Board **decided** to ask staff to invite Amy Adams, Selwyn MP to a seminar to discuss matters of concern to the Board, such as cellphone reception on Banks Peninsula and the closing of the Duvauchelle School.
- The Board **decided** to suggest to Akaroa District Promotions that it make an application to the Canterbury Community Trust Fund for the Akaroa Town Criers wages, after it was requested that the Board provide funding for that purpose.

**12. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – DELEGATED DECISIONS**

**13. CONFIRMATION OF MINUTES**

**Ordinary Meeting – 15 August 2012**

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 15 August 2012 be confirmed.

**14. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND**

The Board considered an application for funding from its 2012/13 Discretionary Response Fund from Akaroa and Bays Civil Defence for \$1,700 for a First Aid training course.

The Board **resolved** to approve a grant of \$1,700 from its 2012/13 Discretionary Response Fund to Akaroa and Bays Civil Defence for a First Aid training course.

8. 11. 2012

**Akaroa/Wairewa Community Board 19. 9. 2012**

**15. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING**

The Board considered a report on applications for Neighbourhood Week funding and to set in place a process should any late applications need to be considered.

(a) The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Michelle Boardman	Okains Bay Community BBQ	\$400
Gebbies and McQueens Valley Residents	Morning Tea	\$300
Little River Wairewa Community Trust	Neighbourhood Get Togethers (4)	\$450
Evelyn Oliver	Ngaio Point BBQ	\$200

(b) The Board **resolved** to assign delegated authority to the Board Chairman and Deputy Chairman to consider any additional applications and allocate funding from the remaining funds.

**16. RESERVE MANAGEMENT COMMITTEES - CONTINUED**

**16.1 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE - CONTINUED**

The Board **resolved** to approve \$500 from its Discretionary Response Fund for setup and initial operating funding for the newly formed Garden of Tane Reserve Management Committee.

The Garden of Tane Reserve Management Committee is a subcommittee of the Community Board. Members believed they had sufficient information to provide the group with some funding for setup and initial operating costs, without the production of a staff report.

**17. RESOLUTION TO EXCLUDE THE PUBLIC**

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 12.42pm.

**CONFIRMED THIS 17TH DAY OF OCTOBER 2012**

**PAM RICHARDSON  
CHAIRMAN**