

6. 12. 2012

**AKAROA/WAIREWA COMMUNITY BOARD
17 OCTOBER 2012**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 17 October 2012 at 9.35am in the Boardroom
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River**

PRESENT: Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Bryan Morgan.

APOLOGIES: An apology for absence was received and accepted from Claudia Reid.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 ALLISON CRAW – ST LUKES CHURCH, LITTLE AKALOA

Mrs Craw gave a brief history on St Lukes Church and asked the Board for its support of a funding application to the Council's Heritage Fund, towards a Conservation report and ongoing conservation work.

The Board **decided** to write a letter of support for the St Lukes Church's application for funding for a Conservation Report, to recognise the cross cultural heritage importance of the building, and its importance to the overall heritage of Banks Peninsula.

1.2 SHARON RODGERS AND TEENA PENDER (MR WHIPPY)

Ms Rodgers and Ms Pender discussed the proposed permanent mobile food stall sites in Akaroa with the Board, prior to the Board's consideration of a report on possible sites.

(Refer Clause 12).

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. RESERVE MANAGEMENT COMMITTEES

5.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE

The Board noted that the Detailed Engineers Evaluation (DEE) was still to be carried out on the Duvauchelle Holiday Park and asked that Council staff ensure if a closure was necessary, that the Duvauchelle Reserve Management Committee was advised well in advance of the holiday season.

6. 12. 2012

Akaroa/Wairewa Community Board 17. 10. 2012

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 10 September 2012.

6. AKAROA MUSEUM ADVISORY COMMITTEE – 24 SEPTEMBER 2012

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 24 September 2012.

7. BRIEFINGS

7.1 DAVID DALLY – UNIT MANAGER CUSTOMER SERVICES

The Unit Manager Customer Services briefed the Board on customer services matters.

The Board **decided** to ask staff to investigate alterations to the Little River Service Centre to accommodate a larger meeting room.

The Board commented that the Council's website needed improvements to make it more "user friendly".

7.2 GRANT MACLEOD – TEAM LEADER, STRENGTHENING COMMUNITIES

The Strengthening Communities Team Leader updated the Board on progress towards the appointment of Community Earthquake Area Advocates to assist Boards with the recovery process.

7.3 SUE GRIMWOOD – STRENGTHENING COMMUNITIES ADVISER

The Strengthening Communities Adviser updated the Board on the following matters:

- Banks Peninsula Plunket Community Pre School – plans for expansion
- Wastewater Meeting, Birdlings Flat
- Health Services, Little River – meeting 26 November
- Relocatable building available from school in Le Bons Bay
- Little River Toy Library, seeking alternative site

8. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

- The Board **decided** to receive the inward correspondence and approve the outward correspondence to New Zealand Police regarding police staffing levels in Akaroa.
- The Board **decided** to postpone discussion on the appointment of the Council representative on the Okains Bay Maori and Colonial Museum Trust until the November Board meeting.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- 9.1** The Board was informed that the Duvauchelle School Board of Trustees has indicated it will be seeking a letter of support from the Board for the school to remain as a stand alone school, rather than becoming a satellite school of Akaroa Area School as had been proposed by the Ministry of Education.

6. 12. 2012

Akaroa/Wairewa Community Board 17. 10. 2012

9.2 The Board **decided** to ask the Department of Conservation why the willow trees at Catons Bay had been felled, when the area would be cleaned up and if any replanting was planned, as it was noted that the Rail Trail toilet could now be clearly seen from the State Highway, which was in contravention of resource consent conditions imposed when it was built.

9.3 The Board **decided** to ask staff for an update on the lease of the Akaroa Butchery.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

11. CONFIRMATION OF MINUTES

Ordinary Meeting – 19 September 2012

The Board **resolved** that the minutes of its ordinary meeting (both open and public excluded sections) held on Wednesday 19 September 2012 be confirmed.

12. POSSIBLE SITES FOR THE PERMANENT MOBILE FOOD STALLS IN AKAROA

The Board considered a report on potential mobile food stall sites in the business area of Akaroa in order to identify two sites to be designated as permanent sites.

The Board resolved to approve the following two sites for permanent mobile food stalls with the exact locations to be determined by staff:

- (a) A site within 10 metres of Site 3, as identified in the report.
- (b) A site approximately 10 metres closer to The Weighbridge than Site 6, as identified in the report.

The Board decided to ask staff if it was possible to make the initial lease period for the two sites, a 12 month trial period, before longer term leases were granted.

13. BRIEFINGS - Continued

13.1 DISCRETIONARY RESPONSE FUND APPLICATION

The Board was informed that Lisa Pirika, an artist from Birdlings Flat, has been selected to attend the inaugural World Art Games to be held in Croatia in May 2013. Ms Pirika was required to attend pre-travel meetings, which were being held in Wellington, and she urgently needed funding to attend those meetings.

Members agreed that they had received sufficient information from the Strengthening Communities Adviser to consider a funding request for Ms Pirika.

The Board **resolved** to approve a grant of \$300 from its 2012/13 Discretionary Response Fund to Lisa Pirika towards the cost of travel to Wellington to attend the pre travel meetings associated with her attendance at the World Art Games in 2013.

The meeting concluded at 2.47pm.

CONFIRMED THIS 14TH DAY OF NOVEMBER 2012

**PAM RICHARDSON
CHAIRMAN**