

10. 5. 2012

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
17 APRIL 2012**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Tuesday 17 April 2012 at 12.30pm in the Living Springs Conference Centre  
218 Bamfords Road, Allandale.**

- PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Claudia Reid, Andrew Turner and Adrian Te Patu.
- APOLOGY:** An apology, for lateness and early departure, was received and accepted from Claudia Reid who arrived at 1.23pm, departed at 3.10pm and was absent for Clauses 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14 and 16 and part of Clause 1.
- KARAKIA:** Adrian Te Patu gave the opening karakia.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. SUBMISSIONS ON DRAFT LYTTELTON MASTER PLAN**

The Board considered a report on the Draft Lyttelton Master Plan.

**STAFF RECOMMENDATION**

It is recommended that the Council:

- (a) Receive the overall summary of findings in the Summary of Submissions on the Draft Lyttelton Master Plan and the staff comments in relation to each action therein; and
- (b) Resolve not to hear the submissions by the 67 submitters who wish to be heard; and
- (c) Endorse the amendment of the Draft Lyttelton Master Plan in accordance with the staff comments in relation to each action before it is presented to Council for adoption at a later date.

**BOARD CONSIDERATION**

The Board was advised of amended figures in relation to the number of submitters who wished to be heard, with the final tally being 70 submitters wishing to be heard, 82 submitters not wishing to be heard and 45 submitters who did not indicate either way. The total number of submissions was 197.

The Board wished to comment to the Council, that it believes the resolution of the Banks Peninsula District Plan requirements relating to onsite parking, as referenced in Action B1 of the Masterplan, is one of the most urgent issues to be addressed to assist in the rebuild of the commercial area of Lyttelton.

The Board debated a number of the Actions included in the Master Plan, on which it wished to make additional recommendations attached to part (c) of the Staff Recommendation.

**(M1) Movement and the Waterfront**

Paula Smith moved, seconded Andrew Turner:

*That the Board recommend to the Council that it does not adopt Action M1 of the Master Plan.*

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When put to the meeting the motion was declared **carried** on division No.1 by 4 votes to 2, the voting being as follows:

**For (4):** Paula Smith, Jeremy Agar, Adrian Te Patu and Andrew Turner.

**Against (2):** Ann Jolliffe and Claudia Reid.

**(M2) Move Port Access off Norwich Quay (Heads of Agreement)**

Paula Smith moved, seconded Andrew Turner:

*That the Board recommend to the Council that the wording "Urgently identify a long term strategy for providing public access to the inner harbour waterfront and the alternate heavy traffic access to Lyttelton Port of Christchurch." be incorporated into Action M2.*

The motion was put to the meeting and was declared **carried** unanimously.

**(B3) Inclusion of local involvement in the existing Urban Design Panel**

Paula Smith moved, seconded Ann Jolliffe:

*That the Board recommend to the Council that Action B3 in the Master Plan be amended to specify the use of a Lyttelton Urban Design Advisory Committee rather than using the existing Urban Design Panel to provide pre-application advice to consent applications.*

The motion was put to the meeting and was declared **carried** unanimously.

**BOARD RECOMMENDATION**

The Board **resolved** to:

- (a) Receive the overall summary of findings in the Summary of Submissions on the Draft Lyttelton Master Plan and the staff comments in relation to each action therein; and
- (b) Recommend to the Council that it resolve not to hear the submissions by the 70 submitters who wish to be heard; and
- (c) Endorse the amendment of the Draft Lyttelton Master Plan in accordance with the staff comments in relation to each action before it is presented to Council for adoption at a later date, subject to the following recommendations:
  - That the Council does not adopt Action M1 of the Master Plan
  - That the wording "*Urgently identify a long term strategy for providing public access to the inner harbour waterfront and the alternate heavy traffic access to Lyttelton Port of Christchurch.*" be incorporated into Action M2 of the Master Plan
  - That Action B3 in the Master Plan be amended to specify the use of a Lyttelton Urban Design Advisory Committee rather than using the existing Urban Design Panel to provide pre-application advice to consent applications.

(Andrew Turner declared a conflict of interest in item (b) and withdrew from discussion and voting).

The report and accompanying recommendations from the Board were submitted to the Council meeting on 3 May 2012 as a report from the Chairman.

## PART B - REPORTS FOR INFORMATION

### 2. DEPUTATIONS BY APPOINTMENT

#### 2.1 TONY AIRS, LYTTELTON HISTORICAL MUSEUM SOCIETY

Tony Airs, President of the Lyttelton Historical Museum Society, addressed the Board regarding the Society's five year plan to redevelop a museum on the site of the now demolished Lyttelton Museum. Mr Airs emphasised to the Board that the Society was very keen to re-establish another building on the present site and continue to house their collection which has been saved and is presently being stored at Wigram Air Force Museum.

### 3. CORRESPONDENCE

#### 3.1 SPREYDON/HEATHCOTE COMMUNITY BOARD

The Board **received** correspondence from the Spreydon/Heathcote Community Board requesting that the Board advocate on behalf of its community and declare Lyttelton/Mt Herbert to be a fracking free area, and extended congratulations to the Council for its recent decision to make Christchurch fracking free.

### 4. PETITIONS

Nil.

### 5. NOTICES OF MOTION

Nil.

### 6. MINUTES OF LYTTELTON HARBOUR/WHAKARAUPU ISSUES GROUP – 28 FEBRUARY 2012

The Board **received** the minutes of the Lyttelton Harbour/Whakaraupo Issues Group meeting held on 28 February 2012.

### 7. RESERVE MANAGEMENT COMMITTEES

The Board **received** the minutes of the Allandale Reserve Management Committee meeting held on 17 January 2012 and **requested** that staff enable the Committee to be involved in the repairs to the Allandale Hall and the septic tank system.

The Board **received** the minutes of the Lyttelton Reserves Management Committee meetings held on 27 February 2012 and 26 March 2012 and **requested** that staff assist the Committee to include an information page on the Lyttelton/Mt Herbert Community Board webpage of the Council website which could be regularly reviewed and updated.

The Board **decided** to request a briefing from staff on repairs to tracks and associated opening of reserves and tracks in the Lyttelton/Mt Herbert area.

### 8. BRIEFINGS

#### 8.1 SCIRT UPDATE – LYTTELTON RETAINING WALLS

Rod Whearty (Communication Co-ordinator), Ian Campbell (Delivery Manager) and Steven Wright (Design Manager) from the Stronger Christchurch Infrastructure Rebuild Team (SCIRT) updated the Board on current repairs being carried out to retaining walls in Lyttelton.

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They highlighted some problems in obtaining easements from private landowners where parts of the walls had to be constructed on private property. Greater and more timely consultation would be carried out with property owners in future to try and ensure that delays did not occur, although it was emphasised that the community had a huge part to play in the speed with which the overall project would proceed. A schedule of all the retaining wall projects would be available in the near future.

9. **COMMUNITY BOARD ADVISER'S UPDATE**

The Board received information from the Community Board Adviser on forthcoming Board related activities and projects.

- The Board **received** a letter of support from the Kaipatiki Local Board in Auckland, extending the thoughts of its community on the first anniversary of the 22 February 2011 earthquake.

(Refer Clause 16.)

10. **BOARD MEMBERS' INFORMATION EXCHANGE**

Board members reported on their recent attendances at community meetings.

Specific mention was made of the following matters:

- The Board **decided** to request information on the present state of the Council owned house at 42 Exeter Street, Lyttelton, after it was reported that an offer has been made from some Lyttelton residents to clean up and repair the house for possible use by the community or to assist with the shortage of housing.
- The Board **decided** to ask staff to investigate whether there was funding available from the Safer Christchurch (Banks Peninsula Fund) to provide a mobile security camera to be used initially in London Street, and in other parts of the local area as required.
- The Board **decided** to request a briefing from staff on whether the Allandale Hall and associated facilities would qualify as a heritage reinstatement project after the Board was informed that the Allandale Reserve Management Committee had requested that the Hall be given a higher priority in the Facilities Rebuild Project.

11. **QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

12. **CONFIRMATION OF MEETING MINUTES**

The Board **resolved** that the minutes of its meeting held on 3 April 2012 be confirmed.

13. **LYTTELTON/MT HERBERT COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 – BOARD BIDS**

The Board considered a report seeking agreement to the projects that will be put forward on behalf of the Board to the Strengthening Communities Fund for 2012/13.

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The Board **resolved** to approve a list of projects to be submitted as applications to the 2012/13 Strengthening Communities Fund as follows:

Neighbourhood Week	\$2,000
ANZAC Day Services	\$1,320
Newsletter (On Board)	\$ 500

**14. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND**

The Board **resolved** to:

- (a) Approve a grant of \$4,000 from its 2011/12 Discretionary Response Fund to Lyttelton Community House Trust for Community Meals Project.
- (b) Approve a grant of \$3,800 from its 2011/12 Discretionary Response Fund to Lyttelton Harbour Basin Youth Council Inc for Administration.
- (c) Approve a grant of \$1,750 from its 2011/12 Discretionary Response Fund to Project Lyttelton Inc for Office Equipment and Stationery.

(Andrew Turner declared a conflict of interest in item (c) and withdrew from discussion and voting).

**15. REUTER SCENIC RESERVE – ELECTRICITY EASEMENT**

The Board **resolved** to approve, pursuant to section 48(1)(d) of the Reserves Act 1977, the granting of an easement in gross in favour of Orion NZ over approximately 143 square metres shown as "A" on Lemacon Plan L6663 (Attachment 1 in the Agenda) being part of Section 1 on Survey Office Plan 19626, a Scenic Reserve vested in the Christchurch City Council, in which to lay an underground high voltage electrical cable subject to the following conditions.

- (a) The consent of the Minister of Conservation being obtained.
- (b) The easement terms including compensation payment and costs being negotiated and concluded by the Corporate Support Unit Manager or their nominee.
- (c) The easement construction area being maintained by the applicant, and their contractors in a safe and tidy condition at all times.
- (d) All costs associated with the survey and registration of the easement on the Councils title, being paid for by the applicant.
- (e) Any services that are to be placed underground are to be placed within the easement.
- (f) The applicant is to provide the Council, within three months of completion of the work, a surveyed easement plan on which the new easement is shown.
- (g) That the applicant pays a one off compensatory payment for the privilege of having the easement encumbrance placed on the Council's title in accordance with Council policy (27/9/01).
- (h) The Council is to charge the applicant for officers time, and other processing costs (DOC approval fees etc) to process the application for the easement in accordance with Council Policy (12/7/01).

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- (i) The applicant is to pay a \$2,000 bond to the Council via the Area Head Ranger Port Hills, domiciled at the Victoria Park Ranger Station, and sign a temporary access licence before any construction work commences on the site. The bond, less any expenses incurred by the Council, will be refunded to the payee upon completion of the development to a standard acceptable to the Greenspace Manager or his nominee.

**16. COMMUNITY BOARD ADVISER'S UPDATE - CONTINUED**

**December 2012 Meeting**

The Board **resolved** to amend its 2012 Meeting Schedule to bring its December meeting forward by one week to be held on Tuesday 11 December 2012 at 12.30pm.

The meeting closed at 4.35pm.

**CONFIRMED THIS 1ST DAY OF MAY 2012**

**PAULA SMITH  
CHAIRPERSON**