

12. 5. 2011

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
15 FEBRUARY 2011**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Tuesday 15 February 2011 at 9.32am in the Meeting Room  
of the Lyttelton Service Centre, 33 London Street, Lyttelton.**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Claudia Reid,  
Adrian Te Patu and Andrew Turner.

**KARAKIA (Prayer):** The Chair invited Adrian Te Patu to give the opening prayer.

The meeting adjourned at 10.40am and resumed at 11am.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 MARTIN STAPYLTON-SMITH, CAMP BAY**

Martin Stapylton-Smith from Camp Bay addressed the Board regarding concerns with freedom campers and the affect they were having on his family and property, particularly the lighting of fires, inappropriate toileting, vandalism and burglaries. He noted the lack of relevant signage at Camp Bay and questioned whether there were bylaws or legislation covering freedom campers, and if so, he requested that the Council carry out some enforcement.

Mr Stapylton-Smith said he had approached the Department of Conservation, Environment Canterbury, the Council and Land Information New Zealand (LINZ) regarding these ongoing problems, but that no one agency has been prepared to take responsibility to try to rectify the situation.

Mr Stapylton-Smith also expressed concern about the consultation process for the Council's Open Space Strategy. He felt the Strategy had direct implications for his land but that he had not been specifically consulted. He reported that because of the Strategy some members of the public now had the perception that his coastal land is available for recreation and camping.

Correspondence relating to this deputation was also considered by the Board.  
(Clause 2.1 of these minutes refers.)

**1.2 ELIZABETH GRAHAM, LINWOOD**

Elizabeth Graham addressed the Board to provide further information to her correspondence regarding the Lyttelton Public Toilets. Ms Graham reported that the cleaner of the toilets had informed her that the toilets are only locked when they were damaged and awaiting repairs.

(Clause 2.9 of these minutes refers.)

**2. CORRESPONDENCE**

The Board received the following items of correspondence.

**2.1 STAPYLTON-SMITH FAMILY, CAMP BAY**

A letter from the Stapylton-Smith Family, regarding issues relating to camping and relevant signage at Camp Bay and on their private property.

2 Cont'd

The Board **decided** to refer the correspondence from the Stapylton-Smiths to staff and ask that they respond, particularly to the four specific questions raised at the end of the letter, and that staff also clarify for the Board what agencies are responsible for the areas of land/coast in question.

2.2 **TE HAPU O NGATI WHEKE INCORPORATED**

A letter from Te Hapu o Ngati Wheke Incorporated regarding the Gallipoli jetty, maintenance of the beach reserve and playground access on Rapaki Drive was considered by the Board.

The Board **decided** that the correspondence be forwarded to staff requesting that they respond with some urgency to the three points raised by the Runanga, and that a copy of the response be forwarded to the Community Board, (\*) and that staff also be requested to provide clarification to the Board on the ownership of the Gallipoli jetty.

(**Note:** Amended as per meeting 19 April 2011).

2.3 **LYTTELTON RECREATION GROUND RESERVE MANAGEMENT COMMITTEE**

A letter from the Lyttelton Recreation Ground Reserve Management Committee regarding the ownership of floodlights was considered by the Board.

The Board **received** the correspondence and decided to invite the Lyttelton Recreation Ground Reserve Management Committee to attend a seminar with the Board and staff to discuss current issues.

2.4 **JOHN BENNETT, GOVERNORS BAY**

A letter was considered from John Bennett regarding elm trees on Cresswell Avenue, Governors Bay. There were letters of support for the request from Sally Tripp, Graeme Brady and Philip Croft.

The Board **decided** to receive the letter and refer it to staff with a request that the elm trees be removed because of the biodiversity threat they create.

2.5 **SUMMIT ROAD SOCIETY**

A letter was received from the Summit Road Society expressing views regarding a proposed initiative for a spray-free Lyttelton.

2.6 **GOVERNORS BAY COMMUNITY ASSOCIATION**

A letter was also received from the Governors Bay Community Association expressing views regarding the proposed initiative for a spray-free Lyttelton.

The Board **decided** to refer the above two items of correspondence to its Working Party, for consideration.

2.7 **PROJECT LYTTELTON**

A letter was considered from Project Lyttelton requesting support from the Community Board for the planting of fruit and nut trees, berries and other food crops, and the removal of all toxic pesticides from public spaces in Lyttelton.

The Board noted that whilst the edible plantings idea ~~appeared commendable~~ (\*) warrants consideration, the use of public land for any activity was a matter which needed serious consideration and further consultation with the whole community.

(**Note:** Amended as per meeting 19 April 2011).

**2 Cont'd**

The Board **decided** to receive the correspondence and:

- (a) Refer the issue of pesticide use on public land to the Board's Working Party.
- (b) Recommend to Project Lyttelton that if it wishes to progress investigations and the implementation of planting fruit and nut trees in Lyttelton, it should make a submission to Council's Annual Plan requesting a variation to appropriate budgets so that staff have funding to proceed with this work.

The Board also noted a report in a local newspaper which referred to recent correspondence from the Council to Project Lyttelton on this matter. The Board had not received a copy of this correspondence and members requested that staff be asked to keep the Board informed of all such communication in future.

**2.8 SHIRLEY PATTERSON, DIAMOND HARBOUR**

A letter from Shirley Patterson requesting the installation of an adult exercise playground in the James Drive Reserve in Diamond Harbour was considered by the Board.

The Board **decided** that the request be forwarded to staff requesting comment on the feasibility of this suggestion for the James Drive Reserve and the suitability of other sites around the Lyttelton/Mt Herbert area for this type of facility.

**2.9 ELIZABETH GRAHAM, LINWOOD**

A letter was received from Elizabeth Graham regarding the public toilets in Lyttelton.

The Board **decided** to note the comments made and thank Ms Graham for the information.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. MINUTES OF ALLANDALE RESERVE MANAGEMENT COMMITTEE MEETING – 1 DECEMBER 2010.**

The Board **received** the minutes of the Allandale Reserve Management Committee meeting of 1 December 2010.

The Board **decided** to request that staff provide advice to the Committee and the Board on the future of the land vacated by the transport firm, as it was noted that the area was rapidly falling into disrepair.

**6. MINUTES OF LYTTELTON RESERVES MANAGEMENT COMMITTEE MEETING – 29 NOVEMBER 2010.**

The Board **received** the minutes of the Lyttelton Reserves Management Committee meeting of 29 November 2010 and extended thanks to the members who have volunteered to join the Committee for the period of the next three years.

**7. MINUTES OF LYTTTELTON HARBOUR/WHAKARAUPU ISSUES GROUP – 16 NOVEMBER 2010.**

The Board **received** the minutes of the Lyttelton Harbour/Whakaraupo Issues Group meeting of 16 November 2010.

The Board **decided** to request information from staff on the issue raised under Item 7a. (third bullet point) of the minutes regarding the maintenance of roadside channels possibly contributing to harbour sedimentation.

**8. BRIEFINGS**

Nil.

**9. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects. Specific mention was made of the following:

- **Lyttelton Harbour/Whakaraupo Issues Group**  
The Board **received** a circulated letter from the Lyttelton Harbour/Whakaraupo Issues Group regarding an update on the Governors Bay and Diamond Harbour waste treatment plant consents.
- **Proposed District Plan Review**  
After discussion, the Board **decided** to make a deputation to the 24 February 2011 Council meeting in support of funding for the proposed District Plan Review.

Board member Claudia Reid did not take part in the discussion on this item.

**10. BOARD MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Lyttelton Information Centre – Parking**  
Board members were informed that confusion has arisen regarding parking time limits outside the Lyttelton Information Centre. The meeting was informed by staff who were present that clear parking time limit signage would be erected by the end of February to resolve this problem.

The Board **decided** to ask staff to expedite the installation of correct parking signage outside the Lyttelton Information Centre.

- **Lyttelton Information Centre – Bus Operators**  
Board members were informed that the touting for business by tour operators, on the footpath outside the Centre, was causing problems when shuttle buses delivered cruise ship passengers to the site.

The Board **decided** to request that Council's enforcement staff investigate the legalities of this practice, and carry out enforcement action if appropriate.

The Board also **decided** to request that staff forward a copy of the Trading and Events in Public Places Policy to the Lyttelton Information Centre along with a recommendation that staff at the Centre negotiate with the tour operators to use the Centre for their bookings.

- **Spray-free Lyttelton**  
A preliminary discussion by members of the Working Party had taken place and terms of reference would be set with a report to come back to the Board.

10 Cont'd

- **Steps between St David and Reserve Terraces**

Members were concerned at reports that repair work and the closing of these steps had affected local residents' access and caused serious inconvenience in this steep hillside location.

The Board **decided** to express its concern to staff at the closing of what is considered to be a public walkway and request that the matter be promptly resolved. The Board also requested that staff ensure appropriate signage is reinstated when the matter is resolved and the path reopened.

- **Mana Whenua**

Members were reminded of the need to include Mana Whenua in any consultation processes and it was suggested that this be considered as an issue when the Board set its Objectives for this term.

- **Port Levy Jetty Sheds**

Members **decided** to ask that maintenance work be carried out on the corrugated iron sheds on the Port Levy Jetty, as the Board supports the retention of the sheds, and informal discussions had shown that the community also wished the sheds to be retained.

11. **QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

12. **CONFIRMATION OF MEETING MINUTES**

The Board **resolved** that the minutes of the meeting held on 1 February 2011 be confirmed.

The Board asked that the Karakia and the name of the person giving it, be recorded in all future Minutes of the Lyttelton/Mt Herbert Community Board.

13. **CANTERBURY STREET – PROPOSED P60 PARKING RESTRICTIONS**

The Board considered a report seeking approval that a P60 Parking Restriction and associated no stopping be installed on both sides of Canterbury Street, north of its intersection with London Street.

The Board **resolved** to:

(a) **Revoke** the following on Canterbury Street:

- (i) That any existing parking restrictions on the east side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 43 metres be revoked.
- (ii) That any existing parking restrictions on the west side of Canterbury Street commencing at the intersection of London Street and extending in a northerly direction for 26 metres be revoked.

(b) **Approve** the following on Canterbury Street:

- (i) That the parking of vehicles be restricted to a maximum period of 60 minutes on the east side of Canterbury Street commencing at a point 12.5 metres north from its intersection with London Street and extending in a northerly direction for a distance of 10 metres.

13 Cont'd

- (ii) That the parking of vehicles be restricted to a maximum period of 60 minutes on the east side of Canterbury Street commencing at a point 27 metres north from its intersection with London Street and extending in a northerly direction for a distance of 6 metres.
- (iii) That the parking of vehicles be restricted to a maximum period of 60 minutes on the east side of Canterbury Street commencing at a point 37.5 metres north from its intersection with London Street and extending in a northerly direction for a distance of 5.5 metres.
- (iv) That the parking of vehicles be restricted to a maximum period of 60 minutes on the west side of Canterbury Street commencing at a point 15 metres north from its intersection with London Street and extending in a northerly direction for a distance of 11 metres.
- (v) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 12.5 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at a point 22.5 metres north from its intersection with London Street and extending in a northerly direction for a distance of 4.5 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at a point 33 metres north from its intersection with London Street and extending in a northerly direction for a distance of 4.5 metres.
- (viii) That the stopping of vehicles be prohibited at any time on the west side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 15 metres.

The Board **decided** to ask staff if parking would be an issue considered in the strategic planning for Lyttelton as members were concerned at the apparent ad hoc way in which parking restriction requests were dealt with.

14. **NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE – ZONE 5 REPRESENTATIVES - ELECTION**

The Board considered a report requesting that it vote in the election for the Zone 5 New Zealand Community Boards' Executive Committee Representative and Deputy Representative positions.

The Board **resolved**:

- (a) That the order of preference in which it wishes to vote for the candidates standing for election as the Zone 5 Representative and the Deputy Representative respectively, to the New Zealand Community Boards' Executive Committee be as follows;

Representative:

- 1 Mike Mora
- 2 David East
- 3 Danny Gresham

Deputy Representative:

- 1 Michael Symmons
- 2 Pauline Cotter
- 3 Mike Mora
- 4 David East

- (b) That the Board Chairperson be authorised to complete the marking of the voting papers in relation to (a) above.

12. 5. 2011

Lyttelton/Mt Herbert Community Board 15. 2.2011

- 7 -

**15 COMMUNITY BOARD ADVISER'S UPDATE - CONTINUED**

- **Strengthening Communities Funding**

The Board **resolved** to adopt a meeting date of Thursday 25 August 2011 at 1pm in the Boardroom, Lyttelton Service Centre for its Small Grants Funding Assessment Committee meeting.

The meeting closed at 12.47pm.

**CONFIRMED THIS 19TH DAY OF APRIL 2011.**

**PAULA SMITH  
CHAIRPERSON**