

**AKAROA/WAIREWA COMMUNITY BOARD  
16 FEBRUARY 2011**

**Minutes of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 16 February 2011 at 9.30am in The Gaiety Supper Room,  
105 Rue Jolie, Akaroa**

**PRESENT:** Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Leigh Hickey, Stewart Miller and Claudia Reid

**APOLOGIES:** An apology for lateness was received and accepted from Claudia Reid who joined the meeting at 9.41am and was not in attendance for part of Clause 1.1 and Clause 11.

The Board reports that:

**PART B – REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 KEVIN SIMCOCK – TAKAMATUA RESIDENTS ASSOCIATION**

Kevin Simcock, Chairman of the Takamatua Residents Association addressed the Board on the following matters:

- Water Supply

The Takamatua Residents Association is concerned that the Council is proposing to use the Takamatua water supply to supplement the Akaroa supply when there is a shortage of water in Akaroa, under a system whereby water from Takamatua would be pumped to Akaroa, treated and then pumped back to Takamatua. The Association was unhappy that it seemed to have been presented with the proposal for a new system as a fait accompli, without any community consultation.

The Association was requesting that no water restrictions be placed in Takamatua when the water volume pumped back to there is less than the volume taken, and that the design solution proposed be considered by the Akaroa Wastewater Working Party before proceeding to implementation.

The Board **decided** to ask staff for information on what steps took place regarding communicating with the Takamatua Residents Association, and the community, on this proposal.

- Takamatua Wharf

The Board was informed that the wharf is in need of repair and although the community is prepared to assist by undertaking the necessary work, they have had no response from Council staff on this matter. Some funding would be required for materials.

The Board **decided** to ask staff to meet with the Takamatua Residents Association to facilitate progress on the repairs to the Takamatua Wharf.

- East End Reserve

A plan for beautification of the reserve has been submitted to Council staff and although some progress had been made the Association was seeking the Board's support to get this project underway. The Residents Association has some funding available for projects in Takamatua from compensation paid by a developer following an Environment Court ruling.

It was noted that the reserve was the site of an historic blockhouse and that the Historic Places Trust and heritage staff would have to be consulted on any landscaping.

**1 Cont'd**

The Board **decided** to ask staff to facilitate improvements to the East End Reserve in Takamatua in conjunction with the Takamatua Residents Association and in consultation with the Historic Places Trust.

- Community Board Interaction

The Association wished to have a closer working relationship with the Community Board, and suggested that a Board member attend its meetings held periodically throughout the year in order to be kept informed of issues.

Board members commented that the deputation had opened avenues for communication between the Board and the Takamatua Residents Association.

**1.2 DAVID BRAILSFORD**

David Brailsford, Chief Rural Fire Officer gave a comprehensive update to the Board on rural fire issues, including the number of volunteers and the amount of training undertaken to comply with new, more stringent, regulations.

The Board **decided** to ask staff to write to the Chief Rural Fire officer to thank him for his work and commitment to the Rural Fire Parties.

The Board also **decided** to ask staff to send a message to the Chief Executive to acknowledge the work carried out by Council staff working with the Rural Fire Parties and in particular Area Head Ranger Paul Devlin for his commitment in attending every weekly training session held in recent months on the Peninsula.

**1.3 ROBERT WATSON**

Robert Watson presented the final planting plan for the Annandale – Pigeon Bay Reserve proposal to the Board. Members were informed that the area below the track would be planted in native trees and shrubs with the property owner looking after the planting for the first five years. The flat area will be mowed. The proposed planting list would be presented to Council staff for approval.

The Board was supportive of the planting plan as presented, and asked that the plan be forwarded to staff for final approval.

**1.4 PETER THELNING**

Peter Thelning spoke to the Board on a number of issues:

- Level of Service for secondary rural roads

Mr Thelning said he believed secondary rural roads had become a major issue as culverts were not being cleaned regularly resulting in stormwater overflowing blocked culverts and washing metal from the roads. He felt the maintenance on the main rural roads was good, but he questioned the Council's commitment to secondary roads where he felt the level of service had dropped. He said that rural land had a high value, which resulted in high rates, which he did not believe was reflected in the level of service received.

Board members emphasised that the public needed to be educated to log a request for service through the Council's customer complaint process, so that all requests for service could be actioned and recorded for statistical purposes.

The Board **decided** to ask staff for a list of roads in the Akaroa/Wairewa area and their maintenance classifications.

**1 Cont'd**

- Closure of Dacks Quarry

Mr Thelning reported that with the closure of the local quarry, metal now had to be transported from Christchurch at approximately four times the cost. He believed that because of restrictions under the District Plan the cost of opening or establishing a new quarry on the Peninsula was prohibitive. It was pointed out that quarrying is an essential activity on Banks Peninsula and suggested that the Board should instigate a 'freeing up' of the District Plan provisions so that metal could be sourced locally, for both Council and public use.

The Board **decided** to ask staff for information on the feasibility of the Council establishing a working quarry on Banks Peninsula

- Rating Valuations

Mr Thelning questioned why it was necessary for the new rating valuations to be held over until the end of this year.

The meeting was informed that the new rating valuations had been delayed because of the severe damage that had occurred to some properties from the earthquake, and that it was not possible to introduce new valuations to only parts of a territorial authority.

- Okains Bay Reserve Management Committee

The Board was informed that the Okains Bay Reserve Management Committee (originally the Okains Bay Domain Board) would be 100 years old this year.

**2. PRESENTATION OF PETITIONS**

Nil.

**3. NOTICES OF MOTION**

Nil.

**4. CORRESPONDENCE****4.1 AWA-ITI RESERVE MANAGEMENT COMMITTEE**

The Awa-iti Reserve Management Committee had written to the Board on various matters:

- Coronation Library – Earthquake Damage and Contents Insurance
- School Reserve – Grazing Licence
- Funding – Maintenance and Management of the Reserve

The meeting was informed that:

- The Coronation Library is being assessed through Council's insurers.
- A list of the contents of the Coronation Library is being prepared for insurance purposes and photographs of items compiled.
- The lease of the School Reserve is being dealt with by Council staff.
- A workshop is being arranged with all Reserve Management Committees to discuss financial issues.

The Board **decided** to ask staff to write to the Awa-iti Reserve Management Committee replying to the points raised.

The Board **received** the correspondence and asked that the Awa-iti Reserve Management Committee be invited to attend the Board seminar to be held at Little River on 16 March 2011.

## 5. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 30 NOVEMBER 2010

The Board commented on two items in these minutes:

- Public Toilet Duvauchelle Boat Ramp – members questioned whether a toilet was necessary at the Duvauchelle boat ramp as the Duvauchelle reserve was nearby and as toilets on a public reserve were probably able to be used by members of the public.
- Dumping of Campervan Waste – the Board felt it was not feasible for signage to be erected on foreshore areas advising that no dumping of waste from campervans was allowed, as this would result in a proliferation of signs.

The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on Tuesday 30 November 2010.

## 6. RESERVE MANAGEMENT COMMITTEE MINUTES

### 6.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE – 13 DECEMBER 2010 AND 10 JANUARY 2011

The Board **decided** to ask staff to clarify with the Committee, what the issue was in relation to limiting access to the lower toilet block, as recorded in these minutes.

The Board **received** the minutes of the Duvauchelle Reserve Management Committee's meetings held on Monday 13 December 2010 and Monday 10 January 2011.

## 7. BRIEFINGS

Nil.

## 8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on various matters:

### • Capital Projects Status

The Board **decided** to ask staff for information on the Little River water reticulation upgrade, such as what process was being undertaken around the quality of the water and the status of the resource consent application, after it was reported that there appeared to be a lot of misinformation in the community regarding this project.

## 9. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

### • Akaroa District Promotions – Walking Tracks on Banks Peninsula

The Board was informed that Akaroa District Promotions (ADP) was seeking funding to promote the walking tracks on Banks Peninsula.

It was **agreed** that Board member Leigh Hickey, as the Board's representative on ADP, suggest to the organisation that it make an application for funding to the Board's Discretionary Response Fund or its Strengthening Communities Fund. The Board also asked that ADP liaise with Council staff on the concept and cost of producing a brochure, prior to an application being made.

**9 Cont'd**

- **Little River Railway Station Trust - Historic Railway Station Signage**

It was reported that the Little River Railway Station Trust wanted a brown tourist information sign erected opposite the historic station.

The Board **decided** to ask staff to send information on the application process for a tourist sign (through New Zealand Transport Agency) and to inform the Trust it could make an application for funding from the Community Board if funding was required.

- **Little River Railway Station Trust - Lease**

The Board **decided** to ask staff for information on the process for renewal of the lease for the Little River Railway Station after it was reported that the Trust was unable to secure a Lotteries Grant unless it could provide assurance of tenure beyond 30 September 2013.

Board members were concerned that the Trust would lose the \$6,000 grant that had been approved, subject to conditions, for a conservation report to be prepared for this historic Council building.

The Board **decided** to write to the Little River Railway Station Trust in support of its efforts to obtain a conservation report for the building.

- **Pigeon Bay Signage**

Information was brought to the Board commenting on the condition, and questioning the purpose and correctness, of the signage at the Pigeon Bay/Holmes Bay Roads intersection.

The Board **decided** to forward the information to staff for comment and/or action, and to express its concern at the overall condition of signage in the Akaroa/Wairewa area, where a large number of signs were faded, rotting and generally tatty.

- **Staff Acknowledgement**

The Board wished to acknowledge staff and the Council for the time and effort they have given to dealing with matters following the September earthquake, and to particularly thank them for the amount of information that has been provided to elected members and the public.

## **10. QUESTIONS UNDER STANDING ORDERS**

Nil.

## **PART C – DELEGATED DECISIONS**

### **11. CONFIRMATION OF MINUTES**

#### **Ordinary Meeting – 8 December 2010**

The Board **resolved** that the minutes of the Ordinary Meeting held on Wednesday 8 December 2010 be confirmed, subject to the following alteration:

Page 9, Clause 10, last paragraph to include the following words at the end of sentence – “prior to the new lease being completed”.

Sentence to read:

It was **decided** to request that a workshop be convened by staff to discuss Reserve Management Committee finance issues, including GST payments, leases and other income prior to the new lease being completed.

## 12. RESERVE MANAGEMENT COMMITTEE TRIENNIAL MINUTES

### 12.1 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE

The Board **received** the minutes of the Robinsons Bay Reserve Management Committee's triennial meeting.

The Board **resolved** to approve the following people as members of the Robinsons Bay Reserve Management Committee.

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| <ul style="list-style-type: none"> <li>- Raywyn Stronach</li> <li>- Paddy Stronach</li> <li>- Marion Wilson</li> <li>- Lynne Rhodes</li> <li>- Lee Robinson</li> </ul> | <ul style="list-style-type: none"> <li>- Sue Lovett</li> <li>- Richard Lovett</li> <li>- Annette Moore</li> <li>- Pippa Foley</li> <li>- Tracey Foley</li> </ul> |
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The Board **decided** to ask staff to liaise with the Committee regarding the vandalism that was occurring to the Robinsons Bay Post Office building, to see if the Council's strategy to deal with graffiti could be of assistance.

## 13. AKAROA/WAIREWA COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE 2010/2013

The Board considered a report on the establishment of a Small Grants Fund Assessment Committee.

The Board **resolved**:

- (a) To establish the Akaroa/Wairewa Small Grants Fund Assessment Committee with the following Term of Reference:
  - To allocate annually under delegated authority, the Akaroa/Wairewa Community Board's Small Grants Fund – Local, in accordance with Council policy and the LTCCP.
- (b) That three community representatives be appointed to the Akaroa/Wairewa Small Grants Fund Assessment Committee.
- (c) That the five Community Board members be appointed to the Akaroa/Wairewa Small Grants Fund Assessment Committee for the funding rounds 2011/12, 2012/13 and 2013/14.
- (d) That the Akaroa/Wairewa Small Grants fund Assessment Committee be authorised to appoint a Chairperson and Deputy Chairperson at its first meeting.
- (e) That the quorum for the Akaroa/Wairewa Small Grants Fund Assessment Committee be five members, one of whom must be an elected member.

## 14. NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE – ZONE 5 REPRESENTATIVES - ELECTION

The Board considered a report for it to vote in the election for the Zone 5 New Zealand Community Boards' Executive Committee Representative and Deputy Representative positions.

The Board **resolved**:

- (a) That the order of preference in which it wishes to vote for the candidates standing for election as the Zone 5 Representative and the Deputy Representative respectively, to the New Zealand Community Boards' Executive Committee be as follows:

Representative:	Deputy Representative
1. David East	1. Michael Symmons
2. Danny Gresham	2. David East
3. Mike Mora	3. Mike Mora
	4. Pauline Cotter

- (b) That the Board Chairperson be authorised to complete the marking of the voting papers in relation to (a) above.

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**15. COMMUNITY BOARD ADVISER'S UPDATE - continued**

**• Canterbury Regional Policy Statement – Board Submission**

The Board **resolved** to approve in retrospect the Akaroa/Wairewa Community Board's submission on the Regional Policy Statement.

**• Strengthening Communities Funding – Small Grants Fund**

The Board **resolved** that the Small Grants Fund Assessment Committee Meeting be held on Monday 22 August 2011 at 1.00pm.

**• Duvauchelle Reserve Management Committee Membership**

The Board **resolved** to approve Mr Derek Moir as a member of the Duvauchelle Reserve Management Committee.

The meeting concluded at 12.50pm

**CONFIRMED THIS 20TH DAY OF APRIL 2011**

**PAM RICHARDSON  
CHAIRMAN**