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**LYTTELTON/MT HERBERT COMMUNITY BOARD
19 MAY 2009**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Tuesday 19 May 2009 at 9.36am in the Meeting Room
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton.**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe, Dawn Kottier, and Claudia Reid.


APOLOGIES: An apology for lateness was received and accepted from Claudia Reid, who arrived at 9.40am and was absent for clauses 12, 13 and 14.

An apology for early departure was received and accepted from Doug Couch who retired at 12.32pm and was absent for Clauses 2, 9, 10 and 18.

The Board reports that:


PART A – MATTERS REQUIRING A COUNCIL DECISION

1. LYTTELTON HARBOUR WASTEWATER – FUTURE MANAGEMENT

 The Board considered a report which was seeking a recommendation from the Lyttelton/Mt Herbert Community Board to the Council, for it to adopt a preferred option for the future management of wastewater in the Lyttelton Harbour basin, so that a report can be written to Environment Canterbury (ECan) in fulfilment of a discharge consent condition for the Diamond Harbour wastewater treatment plant.

The report and accompanying recommendations from the Board were submitted to the Council meeting on 28 May 2009.

2. POLICY OF VEHICLE ENTRANCES AND FOOTPATH REVIEW

 The Board considered a report asking for its comments on a recommendation which is going to the Council for the adoption of a formal policy in relation to vehicle entrances and footpaths.

PART B - REPORTS FOR INFORMATION

3. DEPUTATIONS BY APPOINTMENT

3.1 WHAKARAUPO CARVING CENTRE TRUST

Caine Tauwhare and Noeline Allan addressed the Board on behalf of the Whakaraupo Carving Centre Trust. They outlined their plans for the Centre which they hoped would open in February 2010.

3.2 PETE OZICH AND KIRSTEN MACKAY - DIAMOND HARBOUR EARLY CHILDHOOD CENTRE

Mr Pete Ozich and Ms Kirsten MacKay addressed the Board to express their concern at the lack of progress in establishing an Early Childhood Centre in Diamond Harbour. They outlined the sequence of events since 2004 covering dealings with the Council and community in an effort to find a suitable site in Diamond Harbour.

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Mr Ozich and Ms MacKay requested assistance from the Board to resolve the present situation which now appears completely stalled after five years of community effort.

Members agreed that this issue should be covered in the Board submission to the Community Facilities Network Vision, but also asked that staff provide a formal briefing to the Board on the status of this matter.

3.3 STEPHEN MATEER AND CRAIG MINEHAN - LONDON STREET UPGRADE

Mr Mateer addressed the Board as a business owner located on London Street. He presented the Board with a list of some 120 local people and customers who had signed a petition which stated "No Cobbles (bricks)".

Mr Mateer and Mr Minehan outlined the concerns they said were in the community regarding the upgrade, including concerns around consultation and the use of cobblestones.

The Board received the petition presented by Mr Mateer and thanked the gentlemen for their deputation. It was noted that the questions asked by Mr Mateer had already been passed to staff and the answers would be passed on to Mr Mateer and Mr Minehan when they were received.

3.4 JOHN SHERRIFF AND DALE JONES – GOVERNORS BAY SEWERAGE PUMP CONTROLLERS

Mr John Sherriff and Mr Dale Jones addressed the Board raising concerns regarding the new sewerage pump controllers being installed in the Sandy Bay carpark and adjacent to the Governors Bay jetty. They reported on concerns that had been expressed by people in the community, including the size and colour of the structures, loss of carparking, traffic congestion and access for emergency vehicles.

The deputation presented a petition signed by 28 residents objecting to the locations of the new pump controllers. The petition stated:

"The concrete block which was poured on April 9 on Sandy Bay foreshore by the pump station is a foundation for a yellow cabinet approx 2m x 2m to house upgraded pumping equipment (similar to the one already installed on Hay's Rise). If you believe this will detract from the sea view and/or present an eyesore on Sandy Bay foreshore, please sign this petition which will be presented to the Christchurch City Council for their consideration of an alternative position."

The Board received the petition and asked that staff work with the local community to ensure that the effects of the controller boxes were mitigated as much as possible through planting and screening. Board members also expressed disappointment that there had been no formal briefing to them on this project prior to its commencement.

(Refer also Item 8 of these minutes.)

3.5 CARO ELLISON – NORWICH QUAY PARKING

Ms Ellison, a business owner on Norwich Quay, addressed the Board regarding parking restrictions on Norwich Quay.

4. CORRESPONDENCE

4.1 LYTTELTON RSA CHARITABLE TRUST

The Board considered a letter from the Lyttelton RSA Charitable Trust expressing concern at the deterioration of the Lyttelton Cenotaph, and requesting that a full restorative work programme be instigated and approved as soon as possible.

The Board **received** the correspondence and referred it to staff with a request for information, specifically:

- Whether people visiting the Cenotaph are at risk
- Whether the current maintenance programme ensures the long term preservation of the Cenotaph
- What (if any) plans there are for future restoration works on the Cenotaph.

4.2 LYTTELTON HARBOUR BASIN YOUTH COUNCIL (INC)

The Board **received** a letter from the Lyttelton Harbour Basin Youth Council expressing thanks for approving funding which allowed the Lyttelton Skate Park to be repainted.

5. PRESENTATIONS OF PETITIONS

(Refer Item 3.3 and Item 3.4 of these minutes.)

6. NOTICES OF MOTION

Nil.

7. MINUTES OF LYTTELTON RESERVE MANAGEMENT COMMITTEE MEETING

The Board **received** the minutes of the Lyttelton Reserve Management Committee meeting held on 6 April 2009.

8. BRIEFINGS

Mark Christison (Unit Manager City Water & Waste)) and Alan Fairbrother (Project Manager) addressed the Board regarding the new controller pumping stations being constructed in Governors Bay, and around other sites on Banks Peninsula.

The Board thanked staff for this information, but again expressed concern that they had not received a formal briefing prior to the commencement of this project and therefore no discussion had taken place on the impact of installing the new stations.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on a number of issues:

- Board Funding balances.

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- Tree Policy Working Party – The Board was asked to nominate a representative for the Working Party.

Members **decided** that the Chairperson be the Board's representative on the Tree Policy Working Party.

(Refer also Clause 18 of these minutes.)

10. ELECTED MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Local Stream Names – members requested that staff advise what process was required to have signs erected to advise the names of local streams.
- Current Projects – members requested that a list of local projects, as regularly advised by the Chief Executive, be listed on the agenda for Board meetings, for the information of the public who read and/or received the agendas.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

12. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 14 April 2009 be confirmed, subject to the following amendment:

Page 6, Item 11 - Delete: *"the following"* Insert: *"a planting"*
Insert: *The question asked was: (Insert the question asked by the Community Association)*

*Why has it taken more than a year for staff to respond to the Lyttelton/Mt Herbert Community Board's request made 4 March 2008 for comment on ~~the following~~ a **planting** proposal from the Diamond Harbour Community Association?*

The question asked was: "Is there any good reason why a riparian strip of gorse-covered land down in Morgans Gully between Marine Drive and Bayview Road, Diamond Harbour, could not be identified as proposed reserve so that it could be fenced and planted by local volunteers with a view to re-establishing native vegetation, and what would need to be done to enable this to happen?"

13. CONFIRMATION OF MINUTES OF JOINT EXTRAORDINARY MEETING WITH AKAROA/WAIREWA COMMUNITY BOARD HELD 21 APRIL 2009

The Board **resolved** that the minutes of the joint extraordinary meeting with the Akaroa/Wairewa Community Board held on Tuesday 21 April 2009, be confirmed.

14. CONFIRMATION OF MINUTES OF SMALL GRANTS SUBCOMMITTEE MEETING HELD 21 APRIL 2009

The Board **resolved** that the minutes of the Small Grants Subcommittee meeting held on Tuesday 21 April 2009 be confirmed.

15. NORWICH QUAY – PROPOSED P5, P60 AND NO STOPPING RESTRICTIONS

The Board considered a report seeking approval that a P5, a P60 and a No Stopping Restriction be installed on the north side of Norwich Quay. Concern was expressed at the seemingly ad hoc way in which parking restrictions were being formalised for Lyttelton, and it was noted that an overall parking plan should be prepared as part of the Lyttelton Development Strategy which is to be commenced in the next financial year.

The Board **resolved** to revoke the following parking restrictions on Norwich Quay:

- (a) Any existing parking restrictions on the north side of Norwich Quay commencing at its intersection with Oxford Street and extending in a westerly direction for a distance of 53 metres.

The Board **resolved** to approve the following parking restrictions on Norwich Quay:

- (a) That the parking of vehicles be restricted to a maximum period of 60 minutes on the north side of Norwich Quay commencing at a point 15 metres in a westerly direction from its intersection with Oxford Street and extending in a westerly direction for a distance of 26 metres.
- (b) That the parking of vehicles be restricted to a maximum period of 5 minutes on the north side of Norwich Quay commencing at a point 41 metres in a westerly direction from its intersection with Oxford Street and extending in a westerly direction for a distance of 5 metres.
- (c) That the parking of vehicles be restricted to a maximum period of 60 minutes on the north side of Norwich Quay commencing at a point 53 metres in a westerly direction from its intersection with Oxford Street and extending in a westerly direction for a distance of 24 metres.
- (d) That the stopping of vehicles be prohibited at any time on the north side of Norwich Quay commencing at a point 5 metres in a westerly direction from its intersection with Oxford Street and extending in a westerly direction for a distance of 10 metres.
- (e) That the stopping of vehicles be prohibited at any time on the north side of Norwich Quay commencing at a point 46 metres in a westerly direction from its intersection with Oxford Street and extending in a westerly direction for a distance of 7 metres.

Paula Smith asked that her vote against the resolution be recorded.

16. LYTTTELTON/MT HERBERT KEY LOCAL PROJECTS FOR 2009/10

The Board considered a report providing the Board with the opportunity to consider the funding applications it wishes to nominate as Key Local Projects (KLP) for 2009/10.

The Board **resolved** to nominate Project Lyttelton - Capacity Building project as a Key Local Project to be considered for funding by the Metropolitan Funding Committee.

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17. APPLICATION FOR BOARD'S DISCRETIONARY RESPONSE FUND

The Board considered a report presenting a matrix detailing seven requests for funding totalling \$11,295 from seven community groups to the Lyttelton/Mount Herbert Community Board from its 2008/2009 Discretionary Response Fund.

The Board **resolved** to grant from its 2008/2009 Discretionary Response funding:

- \$410 to the Diamond Harbour and Districts Historical Association Incorporated towards the cost of storage of the Bundy Collection project.
- \$285 to the Diamond Harbour Community Early Childhood Centre Incorporated towards the cost of administration/website hosting and PO Box fee.
- \$600 to the Lyttelton Community House Trust towards the cost of the Matariki Celebration.
- \$1,800 to the Lyttelton Harbour Basin Youth Council Incorporated towards the Youth Centre Manager salary costs.
- \$500 to the Lyttelton Historical Museum Society Incorporated towards the cost of Security Upgrade and Maintenance project.
- \$2,847 to the Mt Herbert (Diamond Harbour) Under 20 Trust towards the cost of the Autumn Music Academy.
- \$3,000 to the Royal New Zealand Plunket Society Ferrymead Branch Incorporated Lyttelton Sub-Branch towards the cost of Lyttelton Plunket rooms Electrical Upgrade.

18. COMMUNITY BOARD ADVISER'S UPDATE - continued

- Submission to the Christchurch City Council LTCCP

The Board **resolved** to adopt the submission to the 2009/19 LTCCP.

- Joint Submission to the Environment Canterbury LTCCP

The Board **resolved** to adopt the submission to the 2009/19 Environment Canterbury LTCCP made jointly with the Akaroa/Wairewa Community Board.

19. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting adjourned at 12.53pm.

The meeting reconvened at 2.40pm

The meeting closed at 3.05pm

CONFIRMED THIS 16TH DAY OF JUNE 2009.

**PAULA SMITH
CHAIRPERSON**