

**BURWOOD/PEGASUS COMMUNITY BOARD
AGENDA**

MONDAY 16 JULY 2012

AT 4PM

**IN THE BOARD ROOM,
CORNER BERESFORD AND UNION STREETS,
NEW BRIGHTON**

Community Board: Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone, and Tim Sintes.

Community Board Adviser
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- PART B - REPORTS FOR INFORMATION**
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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 2 JULY 2012

The minutes of the Board's ordinary meeting of 2 July 2012, are **attached**.

3. DEPUTATIONS BY APPOINTMENT

3.1 ENVIRONMENT CANTERBURY

Edward Wright, Operations Planner Passenger Services, will update the Board regarding Environment Canterbury's Draft Canterbury Regional Public Transport Plan including the consultation opportunity available for feedback on the Plan.

3.2 LOUISE WEDLAKE

Louise Wedlake, representing Keep QEII In The East, will address the Board regarding the proposal to relocate Pump Station 63 to the Ascot Golf Course.

Clause 8 of this agenda refers

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

8. ASCOT GOLF COURSE - PROPOSED PUMP STATION 63 RELOCATION

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Asset and Network Planning Unit Manager
Author:	Eric Banks, Parks and Waterways Planner

PURPOSE OF REPORT

1. To seek a Board recommendation that the Council approve to set apart an area of the Ascot Golf Course for public utility purposes to enable the construction of a replacement wastewater pump station.

EXECUTIVE SUMMARY

2. The existing Pump Station 63 (PS63) wastewater pump station is located in Hulverstone Drive, Burwood, which is a CERA Red Zone residential area. This large pump station lifts wastewater between two gravity wastewater pipelines, feeding into Pump Station 36 downstream and onward to the Christchurch Wastewater Treatment Plant at Bromley. Its catchment is the north-eastern area of Christchurch. PS63 suffered extensive damage in the February and June 2011 earthquakes, including significant differential settlement, and requires replacement.
3. Several options for the replacement of the damaged pump station have been considered. Locating a new station adjacent to the existing one would be susceptible to the same poor ground conditions. An area of Ascot Golf Course lies within the same catchment and would provide for a more resilient location for the asset. Of the two options within the golf course, the site closer to the corner of Beach and Frosts Road would minimise impacts on the golf course.
4. Council staff believe that setting aside an area as shown in **Attachment 1** for public utility purposes, and the construction of the intended wastewater pump station, would provide the most resilient wastewater system for the area and have minimal impact on park users and the course itself.

FINANCIAL IMPLICATIONS

5. Minor costs to survey the area to be set aside for public utilities and to register on the certificate of title would be in the order of \$5,000, and charged back to the project.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Not applicable.

LEGAL CONSIDERATIONS

7. The approximate 2,000 square metres of park land proposed to be set aside comprises part of Lot 1 Deposited Plan 10381: 11.0327 hectares (contained in Certificate of Title CB439/74), is vested under the Local Government Act 2002 in the Christchurch City Council, and is not currently held for a specific purpose.
8. Section 52 (4) of the Public Works Act 1981 permits the setting apart of Council owned land for a specific purpose. The Minister of Land Information must place a notice in the Gazette notifying the public that the Council has resolved to set aside the area of land for public utilities, following a request to do so from the Council's Chief Executive.

Have you considered the legal implications of the issue under consideration?

9. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Not applicable.

8. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, page 70 of 2009/19 LTCCP and 11.0.1 of Activity Management Plan, wastewater collection is provided in a safe, convenient and efficient manner.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

12. Yes, in alignment with Wastewater Activity Management Plan.

CONSULTATION FULFILMENT

13. The Council is required to consult on the proposal to dispose of the area of park described above under section 138 of the Local Government Act 2002. The use of "dispose" here includes utilising an area of land held by the Council for a purpose other than a range of current uses including recreation.
14. Council staff placed a public notice in The Press (Wednesday 13 June 2012) outlining the proposal to set aside the area described above for public utility purposes. The consultation notice describes the intended pump station use of the site (**Attachment 6**). In addition, SCIRT have produced a leaflet in which they describe the pump station proposal in more detail and refer to the Council public notice. The SCIRT document (**Attachment 4**) was delivered to the neighbourhood and stakeholders. A small number of responses were received to the SCIRT document (**Attachment 5**) and none to the public notice. Most responses accepted the need to replace the infrastructure with a fairly equal split of those in favour of the proposed site and others not.

STAFF RECOMMENDATION

It is recommended that the Board recommend that the Council:

- (a) Resolve to set apart approximately 2,000 m² of the land currently known as Ascot Golf Course being part of Lot 1 Deposited Plan 10381: 11.0327 hectares (contained in Certificate of Title CB439/74) for public utility purposes under section 52 of the Public Works Act 1981. All areas being subject to survey.
- (b) Council's Chief Executive be requested to sign a request to the Minister of Land Information to gazette that portion of the land described in (a) above for public utility purposes.

8. Cont'd

BACKGROUND (THE ISSUES)

15. The existing Pump Station 63 (PS63) wastewater pump station is located at 47 Hulverstone Drive, Burwood, adjacent to Chale Lane. The existing PS63 is a large pump station which lifts wastewater between two gravity wastewater pipelines, feeding into Pump Station 36 downstream and onward to the Christchurch Wastewater Treatment Plant at Bromley. Its catchment is the north-eastern area of Christchurch (including Belfast, Kainga, Brooklands, Spencerville, Burwood, Parklands, North Shore, Waimairi, and the proposed new Prestons subdivision).
16. PS63 suffered extensive damage in the February and June 2011 earthquakes, including significant differential settlement, and requires replacement. The existing station is located in a CERA Red Zone residential area. See **Attachment 2** for location.
17. Ascot Golf Course is a leased area of Queen Elizabeth II Park. It is not a reserve vested in the Council pursuant to the Reserves Act 1977, but is land vested in the Council pursuant to the Local Government Act 2002. The golf facility was badly damaged and is not currently operating. The future use of the land as a golf course will be considered as part of the Facilities Rebuild process.
18. The Northern and Coastal Wastewater Strategy document prepared by SCIRT concluded that PS63 should be replaced with a new pump station, but located away from the river and Red Zone. The new PS63 will be located 1.6 kilometres north of the existing station on Ascot Golf Course. The new station will discharge through a new 800 millimetre diameter pressure main into the existing gravity wastewater network downstream of the existing PS63 pump station location.
19. The pressure main alignment would head east through Ascot Golf Course, alongside the boundaries with Beach Road and Ascot Avenue, then heading south down Bower Avenue. The final route is being assessed at this time. The Council's Corporate Support staff would create the necessary easements under delegated authority from the Council to the Corporate Support Manager.
20. Four location options were considered for the PS63 replacement:
 - (a) The existing site.
 - (b) Cedarwood Reserve, adjacent to the existing site.
 - (c) In the corner of Ascot Golf Course, adjacent to the junction of Frosts Road and Beach Road.
 - (d) Within Ascot Golf Course, approximately 100 metres along Beach Road east of the proposed option 3 location.
21. These site options are shown in Attachment 2 and **Attachment 3**. The advantages and disadvantages of these site options are listed in the table below. The preferred option is Option 3, adjacent to the intersection of Frosts Road and Beach Road, within Ascot Golf Course. Geotechnical investigations have been carried out at this site, which have confirmed that it is suitable, and a concept design of the replacement PS63 has been completed by SCIRT. Whilst Option 4 offers a slightly better technical solution in terms of the mitigation of geotechnical conditions, being further from Travis Wetland, locating the station nearer the corner would minimise the need to shorten the golf course hole length.

8. Cont'd

Option	Location option	Advantages	Disadvantages
a	Existing PS63 site	<ul style="list-style-type: none"> • Minimal changes to existing sewer infrastructure. • No new land required. 	<ul style="list-style-type: none"> • Not technically feasible to retain the existing pump station and build a new one on the same site. • Constructing a new pump station on the same site would require the old pump station to be demolished first, resulting in overflows for an extended period (10 to 12 months). • Area has proven to be vulnerable to land damage in earthquakes (settlement and lateral spreading); indicating that significant ground improvement would be required to consider construction. • Location adjacent to the river is vulnerable to flooding. • Much of the lower PS63 catchment has been zoned red by CERA, including this site. If retained in this location, PS63 would be remote from its catchment once the surrounding properties have been abandoned, linked to the remaining catchment by trunk gravity sewers through land prone to liquefaction and lateral spreading. • The existing damaged 1.5 kilometre long 900 millimetre diameter gravity sewer down Frosts Road and Anzac Drive into the existing PS63 would need to be replaced. A replacement gravity pipe through this area would be at risk of future seismic damage.

8. Cont'd

b	Within Cedarwood Reserve, adjacent to the existing PS63 site	<ul style="list-style-type: none"> • Minimal changes to existing sewer infrastructure. • No land purchase required; land is owned by Council. 	<ul style="list-style-type: none"> • Area has proven to be vulnerable to land damage in earthquakes (settlement and lateral spreading); indicating that significant ground improvement would be required to consider construction. • Location adjacent to the river is vulnerable to flooding. • Much of the lower PS63 catchment has been zoned red by CERA, including this site. If retained in this location, PS63 would be remote from its catchment once the surrounding properties have been abandoned, linked to the remaining catchment by trunk gravity sewers through land prone to liquefaction and lateral spreading. • The existing damaged 1.5 kilometre long 900 millimetre diameter gravity sewer down Frosts Road and Anzac Drive into the existing PS63 would need to be replaced. A replacement gravity pipe through this area would be at risk of future seismic damage. • The site is in Recreation Reserve, so is for recreation purposes not utilities.
c	In the corner of Ascot Golf Course, at the intersection of Frosts Road and Beach Road	<ul style="list-style-type: none"> • Station located within an area that has suffered less seismic damage than existing site. • There is sufficient room for ground improvement works and to efficiently construct the pump station. • No land purchase required; land is owned by Council. • Pressure main with better resilience replaces existing gravity trunk sewers down Frosts Road and Anzac Drive. • Location is within existing gravity catchment, adjacent to the confluence of incoming gravity sewers and pressure pipes at the Frosts Road/Beach Road intersection, meaning less disruption to existing services. • Mature trees provide effective visual screening to new station. 	<ul style="list-style-type: none"> • The site is in greenspace open land owned by the Christchurch City Council, so is for recreation purposes not utilities. • There are nearby residential neighbours. • Some trees would need to be removed to install gravity inlet pipes and construct pump station. • Station will impact on current golf course layout. • Close to Frosts Road, which suffered some lateral spreading and settlement.

8. Cont'd

d	Within Ascot Golf Course, 100m from the intersection of Frosts Road and Beach Road	<ul style="list-style-type: none"> • Station will be located within an area that has suffered less seismic damage than existing site. • There is sufficient room for ground improvement works and to efficiently construct the pump station. • No land purchase required; land is owned by Council. • Pressure main with better resilience replaces existing gravity trunk sewers down Frosts Road and Anzac Drive. • Location is within existing gravity catchment, adjacent to the confluence of incoming gravity sewers and pressure pipes at the Frosts Road / Beach Road intersection, meaning less disruption to existing services. • Mature trees provide effective visual screening to new station. • Located further away from Travis Wetland and area of ground settlement identified along Frosts Road. • Inlet sewers can be installed with no expected removal of tree screening along Beach Road boundary. 	<ul style="list-style-type: none"> • The site is in greenspace open land owned by the Christchurch City Council, so is for recreation purposes not utilities. • There are nearby residential neighbours. • Some trees would need to be removed to construct pump station. • Station would have a greater impact on current golf course layout, although continuance of course lease is uncertain.
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22. The pump station is likely to include two buildings – a pump building and a generator building. The scale of these buildings is set by their functions. Indicative locations of the buildings are shown on the plan at Attachment 1. Note that the final position and layout of the structures within the site is subject to confirmation during the detailed design phase. There will also be a number of chambers which will finish at ground level. These are shown in green on the plan included at Attachment 1.
23. The pump building will be approximately seven metres tall (with an annex building four metres high), approximately 120 square metres in footprint area, and extend approximately eight metres below ground. The below-ground structure will comprise wet well chambers containing the proposed three submersible (underwater) wastewater pumps. The above-ground structure will allow the pumps to be removed to be serviced, using a crane (gantry) within the building. The generator building will be approximately five metres tall and 50 square metres in footprint area. This building will be heavily insulated to ensure noise emissions meet City plan requirements.
24. Odour from the pump station will be treated using a bark biofilter, which will be an approximately 12 metre x 12 metre bed of bark, raised about one metre above the surrounding ground. The architectural design of the buildings and landscape design of the site will be carried out by Christchurch City Council architects and landscape architects, and will be sympathetic to the surroundings to provide visual screening of the facility for the neighbouring community. Construction is expected to take 10 to 12 months and would commence following Council approval.
25. Stronger Christchurch Infrastructure Recovery Team (SCIRT) have applied for a global resource consent for future pump station installations such as this one. Future pump station proposals will be designed to comply with the consent conditions. It is expected the construction of PS63 will be covered by this consent.

9. BURWOOD/PEGASUS COMMUNITY BOARD 2011 NEIGHBOURHOOD WEEK FUND - REQUEST TO EXPEND REMAINING FUNDS

General Manager responsible:	Community Services Unit General Manager, DDI 941- 8607
Officer responsible:	Unit Manager, Community Support
Author:	Natalie Dally, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek authorisation from the Burwood/Pegasus Community Board to utilise the remaining \$700 in the Neighbourhood Week Funds, granted from their 2011/12 Strengthening Communities Fund to distribute to groups wanting to run a neighbourhood event outside of the October/November 2011 Neighbourhood Week time frame.

EXECUTIVE SUMMARY

2. In August 2011, the Burwood/Pegasus Community Board granted \$3,500 of its Strengthening Communities Funding towards Neighbourhood Week events.
3. Neighbourhood Week is celebrated annually. Individuals and community groups hold a variety of small neighbourhood events within their area. This helps neighbours and communities get to know each other and enhance community and neighbourhood safety as a result. This event encourages a sense of belonging and strengthens neighbourhood cohesion and community links.
4. In November 2011, 35 applications were received for Neighbourhood Week events in the Burwood/Pegasus Ward. At the end of the event payment process, \$700 had not been uplifted. This was predominantly due to earthquake and zoning issues.
5. Since November 2011, Board members and staff have had requests for funding support for neighbourhood events (in keeping with Neighbourhood Week) but as these have fallen outside of the October/November timeframe of Neighbourhood Week they have not been able to be funded.
6. Given requests for funding and the remaining \$700 in the Neighbourhood Week fund, staff recommend the purchase of supermarket vouchers to the value of \$700 which can be distributed to groups electing to run a neighbourhood event, in keeping with the criteria and spirit of the neighbourhood week fund but outside of the October/November 2011 Neighbourhood Week timeframe.
7. Groups seeking to receive this one-off funding can apply in the same way as they would for Neighbourhood Week funding and processing would be in keeping with Neighbourhood week. A running total of vouchers given and events supported would be added to the Board agenda. The funds will be distributed to groups following their application being received and considered by staff then being approved for sign off by a Board appointed representative.

FINANCIAL IMPLICATIONS

8. This proposal fully expends the Board's Neighbourhood Week funds from 2011.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes.

LEGAL CONSIDERATIONS

10. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

11. Yes.

9. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Yes.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

14. Yes - Strengthening Communities Strategies.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

That the Burwood/Pegasus Community Board approves the purchase of supermarket vouchers to the value of \$700 from its 2011 Neighbourhood Week Fund to fund neighbourhood events outside of the October/November Neighbourhood Week timeframe and further that the vouchers to be distributed to groups, upon their application being approved by an appointed Board member, with a schedule of approvals to be submitted to the Board for record purposes.

10. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND - APPLICATIONS

General Manager responsible:	General Manager Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Assessment undertaken by:	Natalie Dally and Sylvia Smyth, Strengthening Communities Advisers

PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider eight applications for funding from its 2012/13 Discretionary Response Fund from:
 - (a) Avon Toy Library for \$3,120
 - (b) BAMBINI Charitable Trust for \$20,000
 - (c) Burwood/Pegasus Community Board for \$4,000
 - (d) Eastside Christchurch Community Trust for \$202
 - (e) Freeville School Board of Trustees for \$2,000
 - (f) Renew Brighton for \$5,000
 - (g) The Gateway Trust for \$24,924
 - (h) Wainoni/Avonside Community Services Trust for \$1,100.

EXECUTIVE SUMMARY

2. Budget provision is in the LTCCP and the 2012/13 Annual Plan. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At its meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on this criteria, all the application from the above groups are eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

FINANCIAL IMPLICATIONS

8. Budget provision is in the LTCCP and the 2012/13 Annual Plan.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

10. Cont'd

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approve a grant of \$1,560 from its 2012/13 Discretionary Response Fund to Avon Toy Library for the Bi-annual Convention running from 3 to 5 August 2012 towards weekend training and travel costs.
- (b) Approve a grant of \$5,000 from its 2012/13 Discretionary Response Fund to BAMBINI Charitable Trust for Breakfast Clubs for Eastern Suburbs Schools towards their breakfast clubs in school projects subject to two Burwood/Pegasus schools confirming they will participate in the project.
- (c) Approve a grant of \$4,000 from its 2012/13 Discretionary Response Fund to Burwood/Pegasus Community Board towards the establishment of the Board's staying together Emergency Response Fund.
- (d) Approve a grant of \$202 from its 2012/13 Discretionary Response Fund to Eastside Christchurch Community Trust for the Avondale Community Coffee Mornings.
- (e) Approve a grant of \$2,000 from its 2012/13 Discretionary Response Fund towards Freeville School – Board of Trustees for Friendly Freeville Community Focus project.
- (f) Approve a grant of \$5,000 from its 2012/13 Discretionary Response Fund to Renew Brighton for the Greater Brighton – Count me in – Community Assets Analysis for Greater Brighton project.
- (g) Approve a grant of \$3,640 from its 2012/13 Discretionary Response Fund to The Gateway Trust for the Jireh Market (weekly event for the family) project.
- (h) Approve a grant of \$1,100 from its 2012/13 Discretionary Response Fund to Wainoni/Avonside Community Services Trust for an office computer with software.

11. BURWOOD/PEGASUS COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 - ALLOCATIONS

General Manager responsible:	General Manager Community Services, Ph 941-8607
Officer responsible:	Unit Manager Community Support
Author:	Christine Lane, Strategic Initiatives

PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to allocate the Burwood/Pegasus Strengthening Communities Fund for 2012/13.

EXECUTIVE SUMMARY

2. This report provides information to Community Board members on the applications received for the Strengthening Communities Fund.
3. The total pool available for allocation in 2012/13, as outlined in the LTCCP, is \$238,918. There are no pre existing commitments. Applications totalling \$582,632 were received. Current staff recommendations total \$238,918.
4. Attached (as **Attachment 1**) is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.
5. The Burwood/Pegasus Community Board Funding Workshop on 18 June 2012 provided Board members the opportunity to go through the applications received in order to clarify any issues or questions about applications.
6. The Burwood/Pegasus Community Board has put forward two projects as Key Local Projects in 2012/13 amounting to \$80,000. These have been recommended for funding from the metropolitan funding pool.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. Yes, Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

10. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

11. Cont'd

CONSULTATION FULFILMENT

11. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board give consideration to the projects detailed in the attached decision matrix and approve allocations from the Burwood/Pegasus Community Board Strengthening Communities Funding for 2012/13.

11. Cont'd

BACKGROUND

Strengthening Communities Strategy

12. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
 - (a) Strengthening Communities Fund
 - (b) Small Projects Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
13. For detailed information on the Strengthening Communities Strategy's Outcomes and Priorities, please see **Attachment 2**. The specific criteria for the Strengthening Communities Fund is also attached, as **Attachment 3** as well as the Burwood/Pegasus Community Board Objectives refer **Attachment 4**.

The Decision Matrix

14. Information on the projects is presented in a Decision Matrix, attached as Attachment 1. To ensure consistency, the same Decision Matrix format and presentation has been provided to the Metropolitan Funding Committee and all Community Boards.
15. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
16. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:
 - Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
 - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
 - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or Insufficient information provided by applicant (in application and after request from Advisor); or Other funding sources more appropriate. Not recommended for funding.
17. Staff have used the following criteria to determine whether an application is a Priority One:
 - Impact the project has on the city
 - Reach of the project
 - Depth of the project
 - Value for Money
 - Best Practice
 - Innovation
 - Strong alignment to Council Outcomes and Priorities
 - Noteworthy leverage or partnership/match funding from other organisations or government departments.
18. The matrix was presented to the Board at a workshop on 18 June 2012 no decisions were made at the workshop. The purpose of the workshop was to enable the Board and staff to discuss the projects, clarify any issues and seek further information, if necessary.

11. Cont'd

Key Local Projects

19. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
20. The Burwood/Pegasus Community Board has put forward two projects as Key Local Projects for 2012/13. Council makes KLP decisions on 13 July 2012.
21. These are:

Name of Group and Project	Amount Recommended
Project Employment and Environmental Enhancement Programme (<i>Staff Salaries</i>)	\$40,000
Aranui Community Trust Incorporated Society (<i>Coordinators Salary and AFFIRM the Aranui Family Festival</i>)	\$40,000

Timeline and Process

22. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2012 with the provision of a signed funding agreement.

12. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2012 – BOARD MEMBER ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Dow, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider appointing a Board member to attend the Keep New Zealand Beautiful Conference 2012 and Annual General Meeting in Porirua from Friday 28 to Sunday 30 September 2012.

EXECUTIVE SUMMARY

2. The Board's representative on the local Keep Christchurch Beautiful Committee is Tim Baker.
3. The Committee is a voluntary organisation, which aims to promote a cleaner, more beautiful environment within Christchurch, and to raise the level of awareness of what the individual can do to improve his or her community and reduce litter. Notice of the national conference has been received. Keep New Zealand Beautiful is governed by a Board comprising of Zone Representatives from around the country. For Christchurch the Board member is Rod Cameron.

FINANCIAL IMPLICATIONS

4. The cost for one member to attend the conference is approximately \$900, which would be met from the Board's 2012/13 operational budget. This covers travel, accommodation and the conference registration.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

6. There are no legal considerations involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

7. Yes, clause 4 above refers.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

8. Yes, page 117 of the LTCCP, Parks, open spaces and waterways activities – Improving the Environment.

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board consider approving the attendance of a Board member to the Keep New Zealand Beautiful Conference and Annual General Meeting in Porirua from 28 to 30 September 2012.

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 UPCOMING BOARD ACTIVITIES

13.2 2012/13 BOARD FUNDS UPDATE

Attached.

13.3 CHIEF EXECUTIVE'S JUNE COUNCIL UPDATE AND SCIRT REPORT

Separately circulated to members.

14. QUESTIONS UNDER STANDING ORDERS