

SPREYDON/HEATHCOTE COMMUNITY BOARD

AGENDA

TUESDAY 17 APRIL 2012

AT 5PM

**IN THE BOARDROOM,
BECKENHAM SERVICE CENTRE, 66 COLOMBO STREET, BECKENHAM**

Community Board: Phil Clearwater (Chairperson), Barry Corbett, Paul McMahon, Karolin Potter,
Tim Scandrett and Sue Wells

Community Board Adviser
Jenny Hughey
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 16 MARCH 2012**

The report of the Board's ordinary meeting of 16 March 2012, is **attached**.

CHAIRPERSON'S RECOMMENDATION

That the report of the Board's ordinary meeting be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

3.1 **STRICKLAND STREET COMMUNITY GARDENS**

Members of the Board of the Gardens will attend the meeting to update the members on the work of the Gardens.

3.2 **DAVID CLARK**

David Clark will attend the meeting to talk about mechanisms to allow residents to control the air space above their properties and across the wider city.

4. **PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

6.1 **SPOKES CANTERBURY – LETTER OF THANKS**

Refer **attached**.

7. **BRIEFINGS**

8. **EARTHQUAKE DESIGN AND CAPABILITY**

9. ROAD LEGALISATION – JACK HINTON DRIVE

General Manager responsible:	General Manager City Environment Group, DDI 941-8608
Officer responsible:	Unit Manager, Asset and Network Planning
Author:	Weng Kei Chen, Asset Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's recommendation to the Council pursuant to Section 52 of the Public Works Act 1981, to declare the existing section of land, of an area 35 square metres being Pt Lot 2 DP73798 to be a road.

EXECUTIVE SUMMARY

2. The parcel of land Pt Lot DP 73798 is land held by the Council for 'road diversion'. It is the balance of road land after the formation of Jack Hinton Drive in 1998.
3. It is a narrow 0.20 metre wide strip of land along the northern side of the road between Twigger Street and Whiteleigh Avenue. This section was created primarily for the Council to control vehicle access along this section of the road and at the same time providing a tool for Council to recover some of the roading cost from properties requiring betterment to their properties by having frontages onto legal road. The location of the land is shown in the **attachment**.
4. Addington Retirement Village development has road frontage onto Whiteleigh Avenue however this development required vehicle access across the "road diversion" land. To formalise this arrangement requires a creation of easement rights across the land or the Council declaring the land as road.
5. This retirement development comprises of a three storey aged care facility building with 87 retirement units. It is also the last site to be developed along this section of road and it is therefore appropriate that this narrow strip of land be declared as road. This will allow infrastructural networks to install their distribution network and to service the development without creating further easements over this narrow portion of land. Currently Orion of the only infrastructural network that has easement rights over this narrow section for its electrical distribution.
6. In lieu of payment for rights of access this portion of land; Addington Retirement Village development will construct a two metre footpath along the northern side of Jack Hinton Drive for Twigger Street to Whiteleigh Avenue. This will complete the pedestrian facilities for this section of the road. The construction of the footpath will require the removal of all the vegetation along the Retirement Village frontage and the neighbouring residential dwellings towards Whiteleigh Avenue. This vegetation is three shrubs and low growing ground cover. The construction also includes the realignment of 40 metres of kerb and channel to provide adequate width for the footpath. The remaining footpath toward Twigger Street will only require removal of the berm and will not affect the existing Lime trees.

FINANCIAL IMPLICATIONS

7. Addington Retirement Village will provide funding of \$25,000 which is equivalent to the valuation obtained from a registered valuer. The estimated cost of the footpath construction is \$60,000 and the shortfall will be funded from the Councils subdivision budget.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes, the \$35,000 is available from the Subdivision Budget for this type of work.

LEGAL CONSIDERATIONS

9. To permit vehicle access and infrastructural network distributions requires the Council owned section to be legalised as road.

9. Cont'd

10. The section as defined in Pt Lot 2 DP 73798 is in freehold and will require the Council's resolution pursuant to Section 52 of Public Works Act 1981 to declare it as a road.

Have you considered the legal implications of the issue under consideration?

11. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. LTCCP page 152, "Streets and Transports Objectives" – to provide public street frontages to properties.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. The construction of the footpath will complete all the road facilities required of the road.

ALIGNMENT WITH STRATEGIES

14. Yes. This action is consistent with the objectives of the City Plan.

Do the recommendations align with the Council's strategies?

15. Yes.

CONSULTATION FULFILMENT

16. Not required.

STAFF RECOMMENDATION

It is recommended that the Board recommends to the Council pursuant to Section 52 of the Public Works Act 1981 to declare this section of land, of area 35 square metres being Pt Lot 2 DP 73798, as a road.

CHAIRPERSON'S RECOMMENDATION

For discussion.

10.. FAIRVIEW STREET FOOTBRIDGE REBUILD

General Manager responsible:	General Manager, City Environment Group, DDI 941-8608
Officer responsible:	Unit Manager, Transport and Greenspace
Author:	Christine Toner, Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to advise the Spreydon/Heathcote Community Board of plans to rebuild the Fairview Street Footbridge (over the Heathcote River from Ashgrove Terrace to Cashmere Road, between Fairview Street and Crichton Terrace), and to seek approval of traffic resolutions required for this project. (Refer **attachment 1**).

EXECUTIVE SUMMARY

2. The 79 year old footbridge has reached the end of its useful life and is uneconomic to refurbish.
3. The proposed new bridge will be built 40 metres east of the current location, opposite 147 Ashgrove Terrace. Rebuilding at the current location is not recommended because of space restrictions and tree locations, and moving it provides a number of benefits.
4. Replacement of the bridge is a safety improvement project. The project is within the Spreydon/Heathcote ward.
5. Consultation feedback was almost 100 per cent positive with some suggestions and questions that have resulted in changes to the original proposal.
6. The rebuilding is scheduled for completion by 1 July 2012.

FINANCIAL IMPLICATIONS

7. Benefit cost analysis has not been undertaken for the revised scheme. NZTA funding will be sought for the parts of this project that comply with the NZTA funding requirements.
8. Funding for the proposed works are provided in the 2009-19 LTCCP, as follows:

Project	2010/2011	2011/ 2012	TOTAL
		\$199,747	\$199,747

9. Based on current estimates there is a sufficient budget allocated in the 2009-2019 LTCCP to implement the project.
10. Construction is programmed to be complete in the 2011 - 2012 financial year.
11. Funding for this project is provided within the Transport and Greenspace Unit's Capital Programme as outlined above.
12. There has been no conflict identified with earthquake recovery work being carried out by the Stronger Christchurch Infrastructure Rebuild Team (SCIRT).

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes, as above.

LEGAL CONSIDERATIONS

14. There are no land ownership issues associated with this project.

10. Cont'd

15. Part one, clause five of the Christchurch City Council Traffic and Parking Bylaw 2006 provides the Council with the authority to install traffic and parking restrictions by resolution. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
16. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.
17. The bridge replacement is covered by the Council's global Resource Consent from Environment Canterbury. The removal of two existing trees within the Special Purpose (Road) Zone will require Council resource consent.

Have you considered the legal implications of the issue under consideration?

18. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

19. The project aligns with the Transport and Greenspace Unit's Asset Management Plan, and the Neighbourhood Improvement Programme of the Planned Capital Programme, page 247, 2009-2019 LTCCP.

DO THE RECOMMENDATIONS OF THIS REPORT SUPPORT A LEVEL OF SERVICE OR PROJECT IN THE 2009-19 LTCCP?

20. Yes, as above.

ALIGNMENT WITH STRATEGIES

21. This project is consistent with key Council strategies including the Parking Strategy, Road Safety Strategy, Pedestrian Strategy and Cycling Strategy.

CONSULTATION FULFILMENT

22. A consultation leaflet was distributed in February 2012 to immediately adjacent residents and property owners, Cashmere High School, a local rest home, Zeroes café opposite the bridge, SPOKES, and local residents associations. The project was listed on the Council's "Haveyoursay" website and copies of the leaflet were placed at all service centres and libraries, and emailed to the wider transport stakeholders list.
23. Twenty submissions were received. Of these, 18 were completely in favour of the proposal. All except two responses made a comment, some with recommendations, and the team has been able to make changes to the plan in response to these. Two responses questioned the need to remove parking, and one of these also protested about the following: traffic noise from Cashmere Road being louder as the result of the removal of trees; visual intrusion as the result of having to look at a concrete bridge; their plans to widen their driveway and that they want to be able to reverse out onto the road without worrying about children crossing the road behind them; and not wanting tactile pavers outside their home. Staff visited the property owners opposite the bridge in response to their feedback. These residents indicated that they appreciate the changes made to the building materials, and now understand the need for the no parking and other changes proposed. A summary of all submissions and staff responses is provided in **Attachment 2**.

Changes made to the proposal resulting from consultation feedback

24. The kerb build out on the south side of Ashgrove Terrace was removed and replaced with a pedestrian waiting area.

10. Cont'd

25. The bridge and ramp construction materials have been changed to timber, and the ramps where possible replaced by timber boardwalks. This will have implications for long term maintenance but the boardwalk is in line with the designs used for other bridges around the city.
26. The proposed new path on the south side of the bridge was re-aligned around existing trees.
27. The picnic table will be repositioned near to the original location.

STAFF RECOMMENDATION

It is recommended that the Spreydon / Heathcote Community Board:

- (a) Receive the proposed plan for rebuilding the Fairview Street Footbridge as shown on the plan in Attachment 1.
- (b) Resolve the parking restrictions as shown on the plan in Attachment 1 as follows:

Revoke Existing Restrictions

- (i) That all existing parking restrictions on the north side of Ashgrove Terrace commencing at a point 134 metres from its intersection with Fairview Street and extending in an easterly direction for a distance of 61 metres, be revoked.
- (ii) That all existing parking restrictions on the south side of Ashgrove Terrace commencing at a point 165 metres from its intersection with Fairview Street and extending in an easterly direction for a distance of 10 metres, be revoked.

New Parking Restrictions

- (iii) That the stopping of vehicles be prohibited at any time on the north side of Ashgrove Terrace commencing at a point 134 metres from its intersection with Fairview Street and extending in an easterly direction for a distance of 61 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the south side of Ashgrove Terrace commencing at a point 165 metres from its intersection with Fairview Street and extending in an easterly direction for a distance of 10 metres.

CHAIRPERSON'S RECOMMENDATION

For discussion.

10. Cont'd

BACKGROUND (THE ISSUES)

28. Built in 1931, the existing Fairview Street footbridge crosses the Heathcote River from Ashgrove Terrace to Cashmere Road. It is located 120 metres downstream of the Fairview Street traffic bridge and 300 metres upstream of the Crichton Terrace footbridge. Its position is 200 metres upstream of an entrance to Cashmere High School. The Crichton Terrace footbridge is located 100 metres downstream of the School entrance. The project is within the Spreydon/Heathcote ward.
29. The 79 year old bridge has reached the end of its useful life and is uneconomic to refurbish.
30. The proposed new bridge would be built 40 metres east of the current location, opposite 147 Ashgrove Terrace.
31. Replacement of the bridge is a safety improvement project. This is an area of regular flooding, so the final design of the bridge will need to ensure provision is made to allow for the bypass of tree debris that may come down in a storm. This may require re-orientation of ramps.
32. As part of this project the existing street lighting near the new footbridge will be reviewed and upgraded if necessary.

THE OBJECTIVES

33. The project objectives are:
 - (a) To replace the existing structure to improve safety for all potential pedestrian users.
 - (b) To ensure construction occurs in the financial year 2011/2012.
 - (c) To incorporate wider environmental and social issues as well as future proofing the new structure as appropriate.

THE OPTIONS

34. Three options have been considered:

OPTION 1

35. Do nothing. This option has not been selected as the preferred option as it does not meet the objectives.

OPTION 2

36. This preferred option includes the following:
 - (a) The Council proposes to rebuild the footbridge and in so doing to relocate it approximately 40 metres to the east, opposite 147 Ashgrove Terrace.
 - (b) The proposed new footbridge will be 2.5 metres wide which would accommodate a dismounted cyclist and a pedestrian, or two pedestrians side by side.
 - (c) As part of this project the existing street lighting near the new footbridge will be reviewed and upgraded if necessary.
 - (d) The relocation of the bridge will involve the loss of three parking spaces outside 147 Ashgrove Terrace, to provide pedestrians and cyclists crossing from the north side with a clear view of oncoming vehicles. There will also be no stopping lines marked on the south side of Ashgrove Terrace at the end of the ramp/boardwalk, for the same reason.

10. Cont'd

- (e) Two established trees will be removed due to poor condition and one small tree will be relocated to opposite 151 Ashgrove Terrace.
- (f) The picnic table will be repositioned near to the original location.

OPTION 3

- 37. Rebuild the bridge on the same site. This option has not been selected as the preferred option as it does not meet the objectives.

OPTIONS ASSESSMENT

OPTION 2:

- 38. There are a number of benefits to be achieved by Option 2, rebuilding the bridge and shifting the location.
 - (a) The existing bridge will remain open during the rebuild, maintaining pedestrian and cycling links until the new bridge is available.
 - (b) The proposed new bridge will be close to the existing pedestrian crossing and Cashmere Valley Reserve Playground on Cashmere Road; also closer to the existing Cashmere High School entrance on Ashgrove Terrace, and close to the existing bus stop opposite 81 Cashmere Road.
 - (c) There will be better spacing between all bridges along Ashgrove Terrace: Fairview Street traffic bridge, Fairview Street footbridge, and Crichton Terrace footbridge.
 - (d) The northern approach to the footbridge will be in between driveways on Ashgrove Terrace. This will provide better visibility and overall a safer pedestrian cyclist crossing location than at the present bridge location.
 - (e) There are fewer trees on the riverbank, meaning that the footbridge would be more visible from Cashmere Road, and there should be more room to locate the ramp between existing trees and the river bank.
 - (f) Fewer footpath works would be required as the ramp would be located near the river bank, and the new bridge can be better aligned, at right angles.

OPTION 3:

- 39. If the footbridge were to be rebuilt on the same site, there is the possibility of root damage (during construction) to several large trees that are within 10 metres of the existing bridge. In addition, the existing footpath on the south side of the river bank would need to be realigned due to the location of the ramp from the rebuilt footbridge. There is not enough space to locate the ramp between the river bank and existing trees.

THE PREFERRED OPTION

- 40. The preferred option is Option 2 above.

11. HAWDON STREET PROPOSED P10 PARKING RESTRICTION

General Manager responsible:	General Manager, City Environment Group, DDI 941-8608
Officer responsible:	Unit Manager, Transport & Greenspace
Author:	Chang Xi, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to replace a motorcycle parking space on the west side of Hawdon Street outside number 55 with a 10 minute parking restriction.

EXECUTIVE SUMMARY

2. Council staff have received a request from DIRTZONE Ltd that the current motorcycle parking be removed from outside their premises at 55 Hawdon Street and that a P10 parking restriction be installed. Please refer to the **attached** plan.
3. There is no longer motorcycle parking demand outside these premises due to a change in business, from a motorcycle dealer to a dirt bike merchandise store. A number of site visits confirmed that this space is not utilised for motorcycle parking, therefore the P10 parking will be more beneficial to businesses in the area.
4. This area is zoned as Business 3 (Inner City Industrial). A site parking survey found that the parking demand is very high in this area and a P10 parking restriction ensures the greatest turn over of vehicles parking. Consultation was carried out with adjacent businesses. Please see section 13 for the results of the consultation.

FINANCIAL IMPLICATIONS

5. The estimated cost of this proposal is approximately \$500.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. The installation of signs and road makings are covered by Transport and Greenspace Operational budgets.

LEGAL CONSIDERATIONS

7. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
8. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
9. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

10. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes - Safety and Community.

11. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

13. The recommendations align with the Council's Parking Strategy 2003.

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. All residents, tenants and property owners adjacent to the proposed parking restriction outside 55 Hawdon Street were sent a consultation document. Of the nine documents distributed, two responses were received. Both were in support of the proposed parking restriction.

16. There is no residents' association at this location.

17. The Officer in Charge – Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

It is recommended that the Spreydon / Heathcote Community Board:

Revoke the following:

(a) That any parking restriction on the west side of Hawdon Street commencing at its intersection with Wordsworth Street and extending in a northerly direction for a distance of 16.1 metres be revoked.

Approve the following:

(b) That the stopping of vehicles be prohibited at any time on the west side of Hawdon Street commencing at the intersection with Wordsworth Street and extending in a northerly direction for 10 metres.

(c) That the parking of vehicles be restricted to a maximum period of 10 minutes on the west side of Hawdon Street commencing at a point 10 metres north from its intersection with Wordsworth Street and extending in a northerly direction for a distance of 6.1 metres.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. SUBMISSIONS ON DRAFT SYDENHAM MASTER PLAN

General Manager responsible:	General Manager Strategy and Planning, DDI 941-8281
Officer responsible:	Programme Manager Healthy Environment
Author:	Katie Smith, Planner

PURPOSE OF REPORT

1. The purpose of this report is:
 - (a) to inform the Spreydon/Heathcote Community Board of the community's response to the draft Sydenham Master Plan (the Plan);
 - (b) to seek the Community Board's recommendation to Council whether or not submissions on the Plan should be heard (in accordance with the Council's resolution on 27 October 2011); and
 - (c) to provide an indication of the initial staff response to the submissions and proposed direction for finalising the Plan, in the event the Council decides not to hear the submissions.

EXECUTIVE SUMMARY

2. The Plan was approved as a project by the Council in June 2011 to provide a vision, framework and action implementation plan to support the recovery and rebuild of the Sydenham suburban centre, which was badly damaged in the Canterbury earthquakes.
3. Initial direction for the Plan was obtained via a series of focus groups and public workshops held in late May and early June 2011. The resulting concepts were tested through a series of community feedback presentations in July 2011, which drew 36 submissions, after which the Plan was developed. Having been approved by the Council for public notification in October, the Plan was subject to public consultation over a four-week period from mid November 2012. The Plan drew 43 formal submissions from both individuals and organisations within the community.
4. The 43 submissions were collated and analysed and the overall summary of findings is provided as **Attachment 1**. This shows that far more submissions expressed a liking for the draft actions (244) than a dislike (19). **Attachment 2** lists the actions referred to by the 17 (40%) submitters who wish to be heard and whether they like or dislike them. **Attachment 3** contains a concise summary of all 25 actions and other matters covered in submissions, and staff comments as to how the Plan should be amended in relation to each action.
5. In general, given the high level of support, staff consider that the draft actions can be retained, but with some further amendments to address the matters raised through submissions. Staff do not consider any additional actions are required.
6. On balance, due to the level of community participation in the preparation of the draft Plan, the support for the draft actions, the need for expediency in finalising the Plan and the opportunity for further engagement in the implementation stage it is recommended that hearings are not held.

FINANCIAL IMPLICATIONS

7. Preparation of the Plan within the Strategy and Planning Group's budget was confirmed through the 2011/12 Annual Plan process. Funding for implementation of the Plan will be considered through the 2012/13 Annual Plan process, and subsequent Long Term Plan reviews.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes, funding for preparation of the Plan has been provided within the Strategy and Planning Group's 2011/12 budget.

12. Cont'd

LEGAL CONSIDERATIONS

9. There are no immediate legal considerations, other than having undertaken consultation in accordance with *S.82 Principles of consultation* of the Local Government Act 2002 (LGA). In summary, these require that, in relation to any decision or other matter:
- (a) affected persons should have reasonable access to relevant information in a manner and format appropriate to their preferences and needs;
 - (b) affected persons should be encouraged to present their views;
 - (c) affected persons should be given clear information concerning the purpose of the consultation and the scope of the decisions to be made following consideration of the views presented;
 - (d) affected persons who wish to have their views considered should be provided with a reasonable opportunity to do so in a manner and format appropriate to their preferences and needs;
 - (e) the views presented should be received with an open mind and given due consideration;
 - (f) affected persons who present their views should be provided with information concerning the decision/s and reasons for the decision/s.

The Council is to observe these principles in whatever manner it considers appropriate in the circumstances.

10. Staff have met with officials from CERA and will continue to do so to ensure that the work on the Plan is informed by and consistent with the Recovery Strategy and Recovery Plans. There is no requirement under *S. 19 Development of Recovery Plans* of the Canterbury Earthquake Recovery Act 2011 for Recovery Plans for areas outside the CBD to be subject to public hearings.

Have you considered the legal implications of the issue under consideration?

11. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Yes, completion of the Plan is provided for within Activity Management Plan *1.0 City and Community Long-Term Policy and Planning* updated as at 1 July 2011.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, as above.

ALIGNMENT WITH STRATEGIES

14. The Plan is consistent with relevant strategies, including the objectives of the Urban Development Strategy.

Do the recommendations align with the Council's strategies?

15. Yes.

12. Cont'd

CONSULTATION FULFILMENT

16. The Council has endeavoured to ensure the Plan encapsulates the community's vision for Sydenham's rebuild and recovery, by:
- Proceeding on a community-specific basis for master plan-related community consultation, taking into consideration the size and nature of each suburban centre.
 - Flagging early and often throughout the process that there would be three phases of community consultation.
 - Seeking ideas from stakeholders early in the process, including the Spreydon/Heathcote Community Board, property and business owners, social and environmental interests and the community generally. Nearly 120 people participated in these focus group and public meetings in May 2011.
 - Presenting the analysis of the ideas received and starting a dialogue to test with the community whether the concepts arising reflected what they want in late July 2011. Around 150 people attended the community feedback presentation. People could choose to provide feedback via the feedback form provided or by email or letter. People had three weeks from the presentations on the 19 July 2011 until the deadline for feedback on 12 August 2011 to do this. Thirty six submissions were received, all of which informed preparation of the Plan.
 - Having ongoing meetings and dialogue with individuals and organisations from the community.
 - Having the Plan considered by the Spreydon/Heathcote Community Board in October 2011 prior to going to Council.
 - Included in this consultation phase;
 - a four-week submission period, from 19 November until 19 December 2011;
 - publicising the details via newspapers, the radio, posters and local networks
 - delivery of:
 - a cover letter explaining the process to date, process forward and consultation details (what, where, when and how), a 24 page summary of the Plan (including how to access it) and a submission form to all land and business owners and anyone who had attended the consultation meetings or who had expressed an interest in the master plan process.;
 - a cover letter, the full Plan and a submission form to community groups; and
 - a cover letter and submission form to remaining land owners within the Sydenham industrial area and the wider residential area south of Brougham Street extending south towards Cashmere.
 - The submission form asked submitters to state which actions they liked, disliked and why; which actions they considered the most important; of those, which actions they considered the most urgent; any other comments they had about any aspects of the Plan or process; if submissions are heard, whether they wish to be heard; and, if they wish to assist with the implementation of any actions, and which ones. Written submissions were also accepted via the Council's Have Your Say website and emails or letters.
 - Placing of hard copies of the summary Plan, full Plan and submission form at all Council libraries and service centres open, Café 363 and Underground Coffee at The Colombo mall, and the Honey Pot Café, Sydenham.
 - Two drop-in display sessions at The Colombo Mall on 26 November and 8 December 2011 (i.e. on both a weekday and weekend and neither too early nor too late into the submission period).
 - Obtaining key tangata whenua values and objectives to consider in the final version of the Plan from Mahaanui Kurataiao Ltd (MKT).
17. The Plan drew 43 submissions from both individuals and organisations within the community.

12. Cont'd

STAFF RECOMMENDATION

It is recommended that the Community Board:

- (a) note the overall summary of findings in the Summary of Submissions on the Draft Sydenham Master Plan and the staff comments in relation to each action therein; and
- (b) recommend to the Council not to hear the 17 submissions received that wish to be heard and endorse amendment of the Draft Sydenham Master Plan in accordance with the staff comments in relation to each action before it is presented to Council for adoption at a later date.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. Cont'd

THE HEARING OF SUBMISSIONS

18. In normal circumstances, the Council would consider hearing submissions on a plan of this nature in order to maintain community confidence and encourage ownership of the plan. In considering the question of whether to hold hearings staff have taken into account the following matters:
- The extent and nature of consultation undertaken to date: As noted in paragraph 14, there has been considerable opportunity for both verbal and written community input into and feedback on the Plan. The community consultation undertaken in Sydenham was comprehensive resulting in 244 likes and 19 dislikes of the actions identified to achieve the vision overall, clear majority support for the Plan is evident. The Plan anticipates further community consultation being undertaken during its implementation, to develop the detail around projects, and for actions being implemented by local organisations, either separately or in conjunction with the Council and other partner organisations.
 - The number and proportion of submitters wishing to be heard: Of the 43 submissions received on the Plan, 17 (40 per cent) of submitters wished to be heard if hearings are held, 14 (32 per cent) don't wish to be heard and 12 (28 per cent) didn't say either way.
 - Who wished to be heard: Notable submitters wishing to be heard include The Hon Ruth Dyson, The Sydenham Business and Community Association and various organisations such as Adult Reading Assistance Scheme, the Sydenham Heritage Trust, Spokes Canterbury, The Royal Foundation for the Blind and the Problem Gambling Foundation.
 - The number and nature of actions and submission points on which submitters wish to be heard: In total the 17 submitters wish to be heard on 120 submission points which cover all of the 25 Plan actions. This is detailed in **Attachment 2**.
 - The actions on which submitters most frequently wish to be heard: There were six actions identified as wishing to be discussed at hearings by a minimum of six submitters, in some cases these actions were disliked as well as liked in other cases there was only support for these actions however many comments included suggested changes or refinements to these actions:
 - M1: Road corridor review including public transport;
 - E4: Former Sydenham School site development framework;
 - M4: Cycle infrastructure;
 - C2: Support the return of full Sydenham based postal services;
 - M2: Parking investigations in the commercial area;
 - M3: Pedestrian improvements;
 - The level of support (like/dislike) for the actions on which submitters wish to be heard: Of the 120 submission points from submitters that want to be heard, 113 indicated that they liked the draft actions, whilst 7 disliked them. There were six actions that either one or two submitters clearly disliked who wished to be heard, these being:
 - E3: Pilot redevelopment project of a multiple ownership site;
 - E4: Former Sydenham School site development framework;
 - E5: Railway site opportunities;
 - M4: Cycle infrastructure;
 - N3: Buchan Park remodel;
 - B2: Building Setbacks;
 - The circumstances which currently justify a more streamlined approach than the hearing of submissions for the Suburban Centres Programme master plans. These include:
 - Availability of resources: A Hearings Panel of elected representatives would need to be appointed. For the four draft master plans that have completed their final consultation phase, it is estimated that seven working days would be required for the holding of hearings and deliberation on the submissions, of which one day would be required in respect to Sydenham. This assumes that each submitter would only have 10 minutes to verbally present their submissions, similar to the **Annual Plan process**. **The likely** timing for hearings also presents a timetabling difficulty as it clashes with the hearings schedule for the Annual Plan. There would also be implications for Council staff administering the process.

12. Cont'd

- Alignment with the Annual Plan process: In order to progress the implementation of the master plans, the Council needs to confirm its work programme and funding for 2012/13 before the end of June 2012. Failure to include implementation projects within the 2012/13 Annual Plan could cause a 12 month delay, prior to the next opportunity to programme projects in the Long Term Plan review in 2013.
 - Expediency: Finalising the master plans quickly will provide property owners and the community with more certainty over the context for the rebuild of their centre.
19. The tables in **Attachment 2** summarise the actions the subject of submissions by the 17 (40 per cent) of submitters who wish to be heard.
20. On balance it is recommended that submissions should not be heard. This is because there has been considerable opportunity for both verbal and written community input into and feedback on the Plan, from which clear majority support for the Plan is evident. Further community consultation is anticipated during implementation of the Plan. The 40 per cent of submitters who wish to be heard raised submission points relating to all 25 actions. Twelve of those submitters identified only actions they liked and only five submitters identified actions they disliked. In all instances these actions gathered significantly more support than objection.
21. Should the Council decide to hear submissions a Hearings panel will need to be appointed and arrangements made for the hearing including timetabling and circulation of the officer report. Both the hearing format and officer report are likely to be similar to those regarding area plans.

STAFF COMMENTS

22. The tables in **Attachment 3** summarise the submissions on the draft actions and staff comments as to how the Plan should be amended in relation to each draft action. These comments deal with suggestions to the plan where both positive and negative comments concerning an action have been raised. In general, given the high level of support, staff consider that the draft actions can be retained with some further consolidation and/or refinement to address the matters raised through submissions. Staff do not consider any additional actions are required.

13. APPLICATION TO SPREYDON/HEATHCOTE COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Assessment undertaken by:	Jay Sepie, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Spreydon/Heathcote Community Board to consider Toastmasters International (Spreydon) application towards the Spreydon Toastmasters Club Establishment project of \$1,000 for funding from its 2011/12 Discretionary Response Fund.

EXECUTIVE SUMMARY

2. In 2011/12, the total budget available for allocation in the Spreydon/Heathcote Discretionary Response Fund is \$51,197. Further funding of \$15,172 has been added to this amount as a result of an under spend from the Metropolitan Small Grants Fund. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) projects or initiatives that change the scope of a Council project; and
 - (c) projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on this criteria, the application from Toastmasters International (Spreydon) for Toastmasters Club Establishment is eligible for funding.
7. Detailed information on the application and staff comments are included in the **attached** Decision Matrix.

FINANCIAL IMPLICATIONS

8. There is currently \$34,793 remaining in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

13. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Spreydon/Heathcote Community Board approve a grant of \$,1000 from its 2011/12 Discretionary Response Fund to Toastmasters International (Spreydon) for Toastmasters Club Establishment towards the Spreydon Toastmasters Club Establishment.

CHAIRPERSON'S RECOMMENDATION

For discussion.

17. 4. 2012

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14. COMMUNITY BOARD ADVISER'S UPDATE
15. ELECTED MEMBERS' INFORMATION EXCHANGE
16. QUESTIONS UNDER STANDING ORDERS