

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 31 OCTOBER 2012

AT 4PM

**IN THE BOARD ROOM, PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

Community Board: Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

Community Board Adviser

Peter Croucher

Phone 941 5414 DDI

Email: peter.croucher@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

PART C	APOLOGIES	2
PART C	CONFIRMATION OF MINUTES – 17 OCTOBER 2012	2
PART B	DEPUTATIONS BY APPOINTMENT	2
	3.1 Rose Speolstra and Jordan Green	
	3.2 Sinead Foyle	
	3.3 Rebecca Lau	
PART B	PRESENTATION OF PETITIONS	2
PART B	NOTICE OF MOTION	2
PART B	BRIEFINGS	2
PART C	SPRINGFIELD ROAD – PROPOSED NO STOPPING	9
PART C	WARRINGTON STREET PROPOSED NO STOPPING	12
PART C	SHIRLEY/PAPANUI COMMUNITY BOARD – 2012/13 RECESS COMMITTEE	15
PART C	SHIRLEY/PAPANUI COMMUNITY BOARD – 2013 MEETING DATES	16
PART C	APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – SHIRLEY COMMUNITY TRUST	18
PART B	CORRESPONDENCE	21

We're on the Web!

www.ccc.govt.nz/Council/Agendas/

PART B	COMMUNITY BOARD ADVISER'S UPDATE	21
	13.1 Current Issues	
	13.2 Guiding Principles for Community Board Decision Making	
PART B	ELECTED MEMBERS INFORMATION EXCHANGE	21
PART B	QUESTIONS UNDER STANDING ORDERS	21

1. APOLOGIES

2. CONFIRMATION OF MINUTES

The minutes of the Board's ordinary meeting of Wednesday 17 October 2012 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's ordinary meeting of Wednesday 17 October 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 ROSE SPEOLSTRA AND JORDAN GREEN

Rose Speolstra and Jordan Green from Emmanuel Christian School, will attend to report back to the Board regarding their participation in the three day Outdoor Pursuits Course at Boyle River held 16 to 18 August 2012.

3.2 SINEAD FOYLE

Sinead Foyle will report back to the Board regarding her experiences while attending the Outward Bound Course from 23 September to 2 October 2012

3.3 REBECCA LAU

Rebecca Lau will attend to report back to the Board regarding her participation at the New Zealand National Figure Skating Championships held in Auckland from 28 September to 2 October 2012.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. BRIEFINGS

7. SPRINGFIELD ROAD – PROPOSED NO STOPPING

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Unit Manager Transport and Greenspace
Author:	Penny Gray, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that the stopping of vehicles be prohibited at any time along the west side of Springfield Road outside 53 Springfield Road.

EXECUTIVE SUMMARY

2. The resident at 55 Springfield Road has requested an extension to the existing no stopping restriction south of their home. Presently cars can park on the south side of their driveway, which limits the visibility for them exiting their driveway. It is proposed to extend the no stopping restriction south from this driveway and around the corner to Clare Road, as shown on the **Attachment**.
3. At this location, Springfield Road and Durham Street North meet at a Give Way priority controlled intersection. The priority is given to Durham Street North over Springfield Road, thereby splitting Springfield Road into two sections. At this intersection, which is on a moderate bend, Springfield Road (north) and Durham Street North are classified as collector roads and carry around 7000 vehicles per day. Bus service 18 uses this intersection, turning left onto Springfield Road when it is northbound. This intersection can be particularly busy during morning peak hours as it is an access to Durham Street North one-way system and in the evening peak, drivers use this road to access St Albans.
4. There is a heavy left turning movement out of Springfield Road, at this intersection, due to motorists using this section of Springfield Road to avoid the signals at Bealey Avenue and Durham Street North. A car parked south of 55 or 57 Springfield Road, on this bend, blocks visibility between users exiting this driveway and cars turning left at this intersection. It also creates a pinch point for cyclists as they have to swing out into the lane to pass the parked car. Safety issues are further exacerbated by drivers only looking to their right when travelling through this intersection. The extension of the no stopping restriction will improve visibility between all road users.
5. There has been no formal consultation undertaken as part of this proposal. Residents at 55 and 53 Springfield Road have been spoken to. They do not have any issues with the proposed no stopping restriction.

FINANCIAL IMPLICATIONS

6. The estimated cost of this proposal is approximately \$100.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
10. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

7 Cont'd

Have you considered the legal implications of the issue under consideration?

11. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. The recommendations align with the Council Strategies including the Parking Strategy 2003, Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's strategies?

15. As above.

CONSULTATION FULFILMENT

16. There has been no formal consultation undertaken with this proposal. The resident at 55 Springfield Road requested the no stopping restriction and is in support of this restriction. The residents at 53 Springfield Road (block of three flats) have been spoken to and do not have any issues with the proposed no stopping restriction.

STAFF RECOMMENDATION

It is recommended that the Shirley / Papanui Board:

- (a) Revoke the following parking restrictions on Springfield Road:
- (i) Any existing parking restrictions at any time on the west side of Springfield Road from its intersection with Clare Road extending in generally a northerly direction, following the kerbline, for a distance of 20 metres.
- (b) Approve the following:
- (i) That the stopping of vehicles be prohibited at any time on the west side of Springfield Road commencing at the intersection with Clare Road and extending in generally a northerly direction, following the kerbline, for a distance of 26 metres.
 - (ii) That the stopping of vehicles be prohibited at any time on the north side of Clare Road commencing at the intersection with Springfield Road and extending in a westerly direction, following the kerbline, for a distance of 10 metres.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

8. WARRINGTON STREET PROPOSED NO STOPPING

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Penny Gray, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that the stopping of vehicles be prohibited at anytime on the south side of Warrington Street outside of 68 and 70 Warrington Street.

EXECUTIVE SUMMARY

2. The resident at 68C Warrington Street approached the Board to request a No Stopping Restriction outside 68 and 70 Warrington Street. This was then deferred to staff for investigation. As a result of this investigation and discussions with the Board it is proposed to install a No Stopping Restriction for a distance of 10 metres on the south side of Warrington Street (refer to **Attachment**).
3. Warrington Street is classified as a minor arterial and at this location there is a cluster of neighbourhood shops. It is an east / west road and provides good connections between Cranford Street, Hills Road and onto Marshland Road. To the west of this proposed No Stopping Restriction is P30 parking and to the east is unrestricted parking. This area has a high short term parking demand.
4. No consultation has been undertaken with adjoining residents. This was a request from the Board to install a No Stopping Restriction at this location.

FINANCIAL IMPLICATIONS

5. The estimated cost of this proposal is approximately \$50.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

7. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
8. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.
9. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

10. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

8 Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

13. The recommendations align with the Council Strategies including the Parking Strategy 2003 and Road Safety Strategy 2004.

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. No consultation has been undertaken as part of this scheme. This was a request from the Board to install a No Stopping Restriction at this location.

BACKGROUND INFORMATION

15. Staff recommended to the Board not to install a No Stopping Restriction across the driveways at this location. This was because the Land Transport (Road User) Rule 2004 Clause 6.9 (1) states "*A driver or person in charge of a vehicle must not stop, stand, or park the vehicle so as to obstruct entry to or exit from any driveway.*"
16. Therefore there was no need for a No Stopping Restriction to be installed as it is already an offence to park across these driveways. However the Board thought that there were extenuating circumstances and instructed staff to write a report for the installation of a No Stopping Restriction at this location.

STAFF RECOMMENDATION

It is recommended that the Shirley / Papanui Community Board:

Revoke the following parking restrictions:

- (a) That any existing parking restrictions on the south side of Warrington Street between its intersection with Geraldine Street and its intersection with Barbadoes Street be revoked.

Approve the following:

- (b) That the stopping of vehicles be prohibited at any time on the south side of Warrington Street commencing at a point 41.5 metres west of its intersection with Geraldine Street and extending in a westerly direction for a distance of 10 metres.
- (b) That the parking of vehicles be restricted to a maximum period of 30 minutes on the south side of Warrington Street commencing at a point 51.5 metres west of its intersection with Geraldine Street and extending in a westerly direction for a distance of 16 metres.
- (b) That the stopping of vehicles be prohibited at any time on the south side of Warrington Street commencing at a point 67.5 metres west of its intersection with Geraldine Street and extending in a westerly direction to its intersection with Barbadoes Street.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9. SHIRLEY/PAPANUI COMMUNITY BOARD – 2012/13 RECESS COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 19 December 2012 up until the resumption of its ordinary meetings in February 2013.

EXECUTIVE SUMMARY

2. In previous years it has been the Board's practice to resolve to provide delegated authority to a Recess Committee comprising a minimum of three members including either the Chairperson or Deputy Chairperson who are available (or their nominees), to make any needed decisions on the Board's behalf during the Christmas/New Year holiday period.

STAFF RECOMMENDATION

- (a) That a Shirley/Papanui Community Board Recess Committee comprising a minimum of three members including either the Board Chairperson or Deputy Chairperson, be authorised to exercise the delegated powers of the Shirley/Papanui Community Board for the period following its ordinary meeting on 19 December 2012 up until the Board resumes normal business in early February 2013.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. SHIRLEY/PAPANUI COMMUNITY BOARD – 2013 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2013 inclusive.

EXECUTIVE SUMMARY

2. So that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary that the Board adopt a schedule of ordinary meetings through to September 2013.
3. The dates proposed assume that meetings of the Shirley/Papanui Community Board will generally continue to be held on the first and third Wednesdays of each month commencing at 4pm. The practice of having a Board Seminar (if required) immediately prior to the Board's monthly meetings is also proposed to continue. The venue for the holding of all ordinary meetings is the Board Room, corner Restell Street and Langdons Road in Papanui.
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2013 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council has adopted its own schedule for 2013 of Council meetings, Earthquake Forums and Council Workshops up to September 2013. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

FINANCIAL IMPLICATIONS**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

10 Cont'd

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board consider adopting a schedule of ordinary meeting dates up to September 2013 to be held at 4pm in the Board Room, corner Restell Street and Langdons Road in Papanui, as follows:

Tuesday 5 February 2013 (note: Wednesday 6 February is Waitangi Day)
Wednesday 20 February 2013
Wednesday 6 March 2013
Wednesday 20 March 2013
Wednesday 3 April 2013
Wednesday 17 April 2013
Wednesday 8 May 2013
Wednesday 22 May 2013
Wednesday 5 June 2013
Wednesday 19 June 2013
Wednesday 3 July 2013
Wednesday 17 July 2013
Wednesday 7 August 2013
Wednesday 21 August 2013
Wednesday 4 September 2013
Wednesday 18 September 2013

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. APPLICATION TO SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – SHIRLEY COMMUNITY TRUST

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Author:	Trevor Cattermole, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to consider an application for funding from its 2012/13 Discretionary Response Fund from Shirley Community Trust for Barista Training Course – Shirley Alive! MacFarlane in the Park Café who seek \$1,090.

EXECUTIVE SUMMARY

2. In 2012/13, the total pool available for allocation for the Shirley/Papanui Discretionary Response Fund is \$81,035. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on these criteria, the application from Shirley Community Trust for Barista Training Course – Shirley Alive! MacFarlane in the Park Café is eligible for funding.
7. Detailed information on the applications and staff comments are included in the attached Decision Matrix (refer to the **Attachment**).

FINANCIAL IMPLICATIONS

8. At the time this report was prepared there is currently \$65,940 remaining in the Board's 2012/13 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

11 Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve a grant of \$1,090 from its 2012/13 Discretionary Response Fund to the Shirley Community Trust to enable three volunteers to undertake barista training.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. CORRESPONDENCE

No items of correspondence have been received to date.

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 CURRENT ISSUES

13.2 GUIDING PRINCIPLES FOR COMMUNITY BOARD DECISION MAKING

Refer to **Attachment**.

14. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

15. QUESTIONS UNDER STANDING ORDERS