

10. SHIRLEY/PAPANUI COMMUNITY BOARD – 2013 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
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PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2013 inclusive.

EXECUTIVE SUMMARY

2. So that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary that the Board adopt a schedule of ordinary meetings through to September 2013.
3. The dates proposed assume that meetings of the Shirley/Papanui Community Board will generally continue to be held on the first and third Wednesdays of each month commencing at 4pm. The practice of having a Board Seminar (if required) immediately prior to the Board's monthly meetings is also proposed to continue. The venue for the holding of all ordinary meetings is the Board Room, corner Restell Street and Langdons Road in Papanui.
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2013 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council has adopted its own schedule for 2013 of Council meetings, Earthquake Forums and Council Workshops up to September 2013. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

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ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board consider adopting a schedule of ordinary meeting dates up to September 2013 to be held at 4pm in the Board Room, corner Restell Street and Langdons Road in Papanui, as follows:

Tuesday 5 February 2013 (note: Wednesday 6 February is Waitangi Day)
Wednesday 20 February 2013
Wednesday 6 March 2013
Wednesday 20 March 2013
Wednesday 3 April 2013
Wednesday 17 April 2013
Wednesday 8 May 2013
Wednesday 22 May 2013
Wednesday 5 June 2013
Wednesday 19 June 2013
Wednesday 3 July 2013
Wednesday 17 July 2013
Wednesday 7 August 2013
Wednesday 21 August 2013
Wednesday 4 September 2013
Wednesday 18 September 2013

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.