

AKAROA/WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 17 OCTOBER 2012

AT 9:30 AM

**IN THE LITTLE RIVER SERVICE CENTRE,
4238 CHRISTCHURCH-AKAROA ROAD, LITTLE RIVER**

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES

2.1 Ordinary Board Meeting – 19 September 2012

The minutes of the Board's ordinary meeting of 19 September 2012 are **attached**. (The public excluded section has been separately circulated to Board members.)

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting (both open and public excluded sections) held on Wednesday 19 September 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 RICK MENZIES

Rick Menzies wishes to talk to the Board about funding for a conservation plan for St. Lukes Church in Little Akaloa.

3.2 SHARON RODGERS

Ms Rodgers wishes to discuss the proposed mobile shop sites in Akaroa with the Board.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. RESERVE MANAGEMENT COMMITTEES

The minutes of the following Reserve Management Committee meetings are attached.

7.1 Duvauchelle Reserve Management Committee – 10 September 2012 (attached).

The above minutes may be confirmed by the Committee at its next meeting.

The meeting of the Duvauchelle Reserve Management Committee set down for Monday 13 August 2012 was cancelled due to adverse weather conditions.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 10 September 2012.

8. AKAROA MUSEUM ADVISORY COMMITTEE – 24 SEPTEMBER 2012

General Manager responsible:	General Manager, Community Services DDI 941-8607
Officer responsible:	Akaroa Museum Director
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 24 September 2012.

The meeting was attended by Committee members, Pam Richardson (Chairman), Lyndon Graham, and Jim Sunckell.

Also in attendance was Lynda Wallace (Museum Director).

1. APOLOGIES

Apologies were received and accepted from Leigh Hickey and David Miller.

2. MINUTES OF PREVIOUS MEETING

The committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 25 June 2012.

3. PRESENTATION

Nil

4. MUSEUM DIRECTOR'S UPDATE

The Committee received information from the Museum Director on Museum related activities and projects which were outlined in her update circulated with the agenda. Topics covered included:

- Visitor numbers
- Exhibitions
- Collections
- Projects
- Events

The Director also reported on a field trip by staff to *Rehutai* in Menzies Bay and to St. Lukes Church in Little Akaloa.

Members discussed the possibility of a portacom being utilised by the Museum where items could be displayed for sale and information distributed.

The Committee **received** the report.

5. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE

The Committee received information as outlined in the President's update, circulated with the agenda.

Mr Sunckell, who had indicated he would be retiring as the President of the Friends, was thanked by the Chairman for his contribution to the Museum over many years and as the Friends' representative on the Akaroa Museum Advisory Committee. Members wished him well for the future.

The Committee **received** the report.

6. CORRESPONDENCE

Nil.

7. COMMUNITY BOARD ADVISER'S UPDATE

7.1 Britomart Memorial

Members were informed that staff had reported back regarding the inscription on the Britomart Memorial which had been inspected and found to be legible. Members suggested that it was probably timely for the Conservation Report for the Memorial to be updated.

8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

8.1 St. Lukes Church, Little Akaloa

Members were informed that Mr Rick Menzies would be approaching the Akaroa/Wairewa Community Board for its support in obtaining a Conservation Plan for St. Lukes Church, Little Akaloa.

8.2 Akaroa Recreation Ground History

Members discussed the option of holding an exhibition at the Akaroa Sports Complex on the history of the Akaroa recreation ground area, including its reclamation from the sea. Photos relating to such an exhibition could be permanently on display in the building.

Next Meeting: Monday 26 November 2012 commencing at 2.30pm.

The meeting closed at 3.25pm.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 24 September 2012.

9. POSSIBLE SITES FOR THE PERMANENT MOBILE FOOD STALLS IN AKAROA

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Unit Manager Asset and Network Planning
Author:	Tina von Pein, Project Manager – Public Places Policies Review

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider the information gathered from community consultation in relation to each of the potential permanent mobile food stall sites in the business area of Akaroa, and identify two sites to be designated as permanent sites.

EXECUTIVE SUMMARY

2. In 2010 the Council worked through a public consultation process to develop the Trading and Events in Public Places Policy 2010 (the Policy), under the Public Places Bylaw 2008. The Policy identified the sites throughout Christchurch which would be tendered for permanent mobile food stall locations. As part of the process the Council requested the *“Akaroa/Wairewa Community Board to identify two sites in the Akaroa business area for permanent mobile stall sites.”* This process has been delayed due to the earthquakes and reprioritising related to these.
3. The Akaroa/Wairewa Community Board has now identified seven potential sites and this report summarises feedback in relation to each of those sites to enable the Community Board to identify the two sites for which tenders will be let.

FINANCIAL IMPLICATIONS

4. Current policy enforcement is undertaken on a ‘response to a complaint’ basis. It is not anticipated that the Council’s approach will change with the adoption of the reviewed policy.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes – considered as part of the adoption of the Trading and Events in Public Places Policy 2010.

LEGAL CONSIDERATIONS

6. The adoption of the Trading and Events in Public Places Policy was undertaken in 2010. The consideration and adoption of such policies must be done in accordance with the Council’s usual decision-making processes under the Local Government Act 2002 (LGA02). Sections 83 and 87 of the LGA02 also apply, as it is recommended that the special consultative procedure be used in this instance, even though the Council is not required to use that procedure.
7. The identification of the two sites for permanent mobile food stalls in Akaroa, as part of the Policy, was directed to the Akaroa/Wairewa Community Board.

Have you considered the legal implications of the issue under consideration?

8. The legal implications were considered as part of the adoption of the Trading and Events in Public Places Policy 2010, and as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Alignment was considered and confirmed as part of the adoption process for the Policy in 2010. It aligns with the LTCCP sections: 5.3 City Promotions – 5.3.2 Promoting the City as an attractive place to live, learn and work. 7.0 Events and Festivals – 7.2.7 Manage Cathedral Square as an event venue. 9.0 Enforcement and Inspections – Protect public health and safety; enforce compliance.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. As above

ALIGNMENT WITH STRATEGIES

11. This report is giving effect to the Trading and Events in Public Places Policy 2010, as part of the Public Places Bylaw 2008 and should be read in conjunction with the Council's General Bylaw 2008, Traffic and Parking Bylaw 2008, Parks and Reserves Bylaw 2008 and the relevant rules, policies and objectives in the District Plan/City Plan.
12. The Trading and Events in Public Places Policy 2010 is aligned to the following Christchurch City Council strategies, plans and policies:
- (a) Central City Revitalisation Strategy.
 - (b) Safer Christchurch Strategy.
 - (c) Pedestrian Strategy.
 - (d) Parking Strategy.
 - (e) Equity and Access for People with Disabilities Policy.
 - (f) Long Term Council Community Plan.
 - (g) City for People Action Plan.

Do the recommendations align with the Council's strategies?

13. Yes – as above.

CONSULTATION FULFILMENT

14. The opportunity for the community to provide feedback on the proposed sites was advertised in the local paper (Akaroa Mail) and through the Community Board's email network. As a result people arranged to meet with the project manager to discuss the options or emailed their feedback to the project manager. Feedback was received from 11 people (five meeting face-to-face and six via email).
15. Local businesses were not contacted directly to make comment, (however some local businesses did give feedback) as the principles of considering applications under the Trading and Events in Public Places Policy 2010 are already identified as:
- Trading and events in public places can have positive impacts economically, socially and culturally when managed appropriately.
 - The use of public places should provide opportunities for the public to participate in activities such as leisure, retail, recreation and entertainment.
 - Trading and events should add to the city's vibrancy, maintain public safety and strengthen the existing function of areas.
 - The effects on existing businesses, including potential economic impacts, will be taken into account, and where possible mitigated, when considering any public place trading or commercial activity application.
 - Businesses, groups and individuals that are permitted to use public places for trading and activities are responsible for managing these activities in accordance with Council policies, guidelines and conditions of use identified in the permit.
 - Consideration will be given to health and safety and traffic management issues when considering applications for trading or events in a public place
16. Any decision on the specific sites needs to take heed of the principles of the policy.
17. The table below (**Attachment 1**) summarises the feedback from the consultation in relation to each site.

18. In addition, feedback noted that any permanent mobile food stall:
- Be charming in appearance
 - Have interesting food
 - Fit into the “look of Akaroa” i.e. guidelines for the appearance of the cart (In liaison with Akaroa Design and Appearance Advisory Committee)
 - Complement what is already available in Akaroa
 - Be on site year round (not just during the tourist season).
19. The feedback highlighted issues with all the sites proposed, which is likely to reflect feedback on any other site suggested in Akaroa

STAFF RECOMMENDATION

It is recommended that the Community Board resolve:

- (a) To adopt Site 2 Rue Brittan/Rue Jolie and Site 6 Beach Road adjacent to Fishermens Rest, as permanent mobile food stall sites, with caveats, if appropriate, on the type of food to be sold so it complements the neighbouring permanent food sales, and utilises the site throughout the year (not just during the tourist season).
- (b) That the two areas be restricted for the use as a Permanent Mobile Food Stall sites, with appropriate signage developed and installed.

10. BRIEFINGS

10.1 DAVID DALLY AND MATT MCLINTOCK

The Unit Manager Customer Services and Team Leader Customer Services Walk In will update the Board on customer services matters.

11. COMMUNITY BOARD ADVISERS UPDATE

11.1 BOARD FUNDING BALANCES

A copy of the Board's 2012//2013 funding balances as at 17 October 2012 is **attached** for members' information.

11.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE

Minutes of the Banks Peninsula Water Management Zone Committee meeting held on 21 August 2012 are **attached** for members' information. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – August*.

11.3 LOCAL EARTHQUAKE RECOVERY CO-ORDINATION (LERC)

The Community Board Adviser will update the Board.

11.4 SEPTEMBER UPDATE ON LOCAL CAPITAL PROJECTS AND STRONGER CHRISTCHURCH INFRASTRUCTURE REBUILD TEAM UPDATE

The September update on Local Capital Projects has been circulated directly to Board members, along with an update from the Stronger Christchurch Infrastructure Rebuild Team (SCIRT).

11.5 OKAINS BAY MAORI AND COLONIAL MUSEUM TRUST

The Akaroa/Wairewa Community Board has delegated authority from the Council to "appoint a member of the Community Board, or other person, as the Council's representative on the Okains Bay Maori and Colonial Museum Trust".

Currently the Chairman, Pam Richardson, has been appointed as that representative. The Board has indicated it wishes to review that appointment.

STAFF RECOMMENDATION

That the Board review the appointment of the Council representative on the Okains Bay Maori and Colonial Museum Trust.

12. ELECTED MEMBERS INFORMATION EXCHANGE

13. QUESTIONS UNDER STANDING ORDERS