

13. 9. 2012

**RICCARTON/WIGRAM COMMUNITY BOARD
20 AUGUST 2012**

**Minutes of a meeting of the Riccarton/Wigram Small Grants Assessment Committee
held on Monday 20 August 2012 at 3.00pm.
In the Ground Floor Meeting Room, Civic Offices, 53 Hereford Street, Christchurch**

PRESENT: Judy Kirk (Chairperson), Kelvin Duncan, Peter Laloli, Mike Mora and Neta Wederell.

APOLOGIES: Apologies for absence were received and accepted from Natalie Bryden, Helen Broughton, Jimmy Chen, and Sam Johnson.

The Chairperson welcomed Kelvin Duncan and Neta Wederell to the meeting.

Prior to business commencing Committee members observed a minute's silence for the Defence Force troops who lost their lives in Afghanistan recently.

It is noted that Neta Wederell and Judy Kirk have declared an interest in the Hornby Community Care Trust and took no part in the discussion or decision on this item.

Peter Laloli declared an interest in Community Watch Christchurch South Incorporated and took no part in the discussion or decision on this item.

The Committee reports that:

PART C – DELEGATED DECISIONS TAKEN BY THE BOARD/COMMITTEE

1. RICCARTON/WIGRAM SMALL GRANTS FUND 2012/13 ALLOCATIONS

The Committee considered a report and its attached matrix which set out applications made to the Riccarton/Wigram Small Grants Fund for 2012/13.

Detailed information on each applicant's project was presented in a decision matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with the Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

The Committee **resolved**:

- (a) That it delegate authority to the Committee Chairperson and Kelvin Duncan, Committee member, to confirm the minutes of the meeting.
- (b) To request staff to confirm that all events funding groups publicly acknowledge the Community Board's contribution to the events.
- (c) The Riccarton/Wigram Small Grants Fund Assessment Committee **resolved** that grants be made as follows:

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
1.	Hornby High School	Hornby High School Kapa Haka	That the Riccarton/Wigram Community Board Small Grants Assessment Committee grants \$4,000 to Hornby High School towards salary, hui, volunteer expenses, equipment and administration of their Kapa Haka project.
2.	Oak Development Trust	Nail Care Clinic (Nurse led)	That the Riccarton/Wigram Small Grants Assessment Committee grants \$2000 to the Oak Development Trust towards their Nail Care Clinic.
3.	Oak Development Trust	Toolbox Parenting Courses	That the Riccarton/Wigram Small Grants Assessment Committee grants to Oak Development Trust \$2000 towards the Toolbox parenting courses.
4.	The Salvation Army New Zealand Group	Budget Adviser	That the Riccarton/Wigram Community Small Grants Assessment Committee grants of \$4,500 to the Hornby Salvation Army towards their Budget Advisory Project.
5.	Anglican Parish of Halswell Prebbleton	Time Out After School Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$500 to the Anglican Parish of Halswell Prebbleton towards material, equipment and volunteer recognition for the Time Out After School Programme.
6.	Awatea Residents Association Incorporated	Stationery Grant	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$300 to the Awatea Residents Association Incorporated for administration expenses.
7.	Canterbury Fiji Community Incorporated	Fiji Heritage Week project	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$800 to the Canterbury Fiji Community Incorporated towards Fiji Heritage Week.
8.	Canterbury Fiji Community Incorporated	Our Youths Our Futures project	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$850 to Canterbury Fiji Community Incorporated towards their Youth Futures Project.
9.	Canterbury Fiji Community Incorporated	Organisational Development Project	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$600 to the Canterbury Fiji Community Incorporated towards organisation development.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
10.	Canterbury Fiji Social Services Trust	Community/Neighbourhood Gatherings	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,000 to the Canterbury Fiji Social Services Trust towards their community neighbourhood gatherings.
11.	Central Riccarton Residents' Association Incorporated	Association Administration	That the Riccarton/Wigram Small Grants Assessment Committee makes grants \$450 to the Central Riccarton Residents Association towards administration costs.
12.	Chinese Joyful Club	Senior Group Service	That the Riccarton/Wigram Small Grants Assessment Committee grants \$500 towards the Chinese Joyful Club towards their operational expenses.
13.	Christchurch Chinese Church	Elderly Chinese Support Group	That the Riccarton/Wigram Small Grants Assessment Committee grants \$400 to the Christchurch Chinese Church towards their seniors programme.
14.	Church Corner Toy Library Incorporated	Toy Library Coordinator	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants 1,200 to the Church Corner Toy Library Inc towards the salary of a part time Co ordinator.
15.	Community Development Network Trust	Riccarton Website	That the Riccarton/Wigram Small Grants Assessment Committee grants \$1039 to the Community Development Network Trust towards the Riccarton Youth website.
16.	Community Watch Christchurch South Incorporated	Defensive Driving Courses, Spotlight and Torches and Global Costs	That the Riccarton/Wigram Small Grants Assessment Committee grants \$250 to the South Christchurch Community Watch towards, Defensive Driving courses, torches and administration.
17.	Deans Avenue Precinct Society	Annual Administration	That the Riccarton/Wigram Small Grants Assessment Committee grants \$400 to the Deans Avenue Precinct Society towards their administration costs.
18.	FC Twenty	Football Equipment (Goal Posts, Footballs, Nets)	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$800 to FC Twenty 11 towards Football Equipment (Goal Posts, Footballs, Nets).
19.	FC Twenty 11 First Aid Kits, Strapping Tape and Medical Supplies	First Aid Kits, Strapping Tape and Medical Supplies	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$500 to FC Twenty 11 towards First Aid Kits, Strapping Tape and Medical Supplies.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
20.	Girl Guiding New Zealand Deans District Leader Support	Leader Support	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$700 to Girl Guiding New Zealand Deans District towards training and resources for the support of new unit leaders.
21.	Girl Guiding New Zealand Deans District Operational Support	Operational Support	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,200 to the Girl Guiding New Zealand Deans District towards rental, equipment and general programme expenses.
22.	Hagley Ladies Probus Club Outings and Meetings	Outings and Meetings	The Riccarton/Wigram Small Grants Assessment Committee grants \$500 to the Hagley Ladies Probus Club towards their club administration, equipment and training expenses.
23.	Halswell Baptist Church	Halswell Baptist Youth Group	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,250 to the Halswell Baptist Church for administration costs, volunteer recognition, equipment and materials, transport, and training costs of the Halswell Baptist Youth Group.
24.	Halswell Baptist Church	Halswell Community Light Party	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,400 to the Halswell Baptist Church for equipment hire, materials, stationery, and rides and entertainment costs of the Halswell Community Light Party.
25.	Halswell Netball Club	Netball Club Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$800 to the Halswell Netball Club towards their Netball Club Expenses.
26.	Halswell Residents' Association	ANZAC Day Commemorations	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,550 to the Halswell Residents' Association towards its Anzac Day Commemorations events related expenses.
27.	Halswell Residents' Association	Administration	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$224 to the Halswell Residents' Association for administration expenses.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
28.	Halswell Residents' Association		That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$900 to the Halswell Residents' Association towards newsletter distribution, volunteer recognition, venue hire and Neighbourhood Week celebration expenses for community engagement activities.
29.	Halswell Rugby Football League Club (HRFLC)	Essential Equipment Required for the Club's Development Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,100 to the Halswell Rugby Football League Club towards Essential Equipment Required for the Club's Development Programme.
30.	Halswell Scout Group	Leader Support, Uniforms and Training	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,000 to the Halswell Scout Group towards leader training.
31.	Harmony Centre Trust	Fresh perspective mentoring	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,500 to the Harmony Centre Trust towards their Fresh perspective Programme for administration costs, salaries and volunteer recognition.
32.	Hei Hei Broomfield Community Development Trust	Community Development Health Related Groups	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$500 to the Hei Hei Broomfield Community Trust for their health related groups.
33.	Hei Hei Broomfield Community Development Trust	Community Development Operational Costs	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$2,000 to the Hei Hei Broomfield Community Trust towards the Hei Hei Community Development Project.
34.	Hei Hei Broomfield Community Development Trust	Community Development Groups Skills and Information	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,500 to the Hei Hei Broomfield Community Trust towards groups that develop skills and provide information.
35.	Hornby Community Care Trust	Community Workers Network Meeting	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$350 to the Hornby Community Care Trust towards their Community Workers Networking meeting.
36.	Hornby Community Togetherness Group Bus Trip	Bus Trip	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$300 to the Hornby Community Together Group towards their bus trip to Ashburton.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
37.	Hornby Hockey Club	Purchase of Training Equipment	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$650 to the Hornby Hockey Club towards their Purchase of Training Equipment.
38.	Hornby Netball Club	Club Operational Costs	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,300 to the Hornby Netball Club towards the Club Operational Costs.
39.	Hornby Presbyterian Community Trust	Spring Party	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$500 to the Hornby Presbyterian Community Trust towards the Spring Party.
40.	Hornby Presbyterian Community Trust	Westside Party in the Park	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,600 to the Hornby Presbyterian Community Trust towards staging Westside Party in the Park.
41.	Hornby Rugby Football Club	Junior Rugby Union Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,500 to the Hornby Rugby Football Club towards its Junior Rugby Union Programme.
42.	Ilam and Upper Riccarton Residents' Association	Continuing ability of Association to respond to community concerns	That the Riccarton/Wigram Small Grants Assessment Committee grants \$300 to the Ilam Upper Riccarton Residents Association towards their administration costs.
43.	Kennedy's Bush Road Neighbourhood Association	Community Resilience Plan	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$300 to the Kennedy's Bush Road Neighbourhood Association towards administration costs, equipment and materials, and venue hire for the Community Resilience Plan project.
44.	Kennedy's Bush Road Neighbourhood Association	Two Community events	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$150 to Kennedy's Bush Road Neighbourhood Association towards administration and event expenses for the Christmas Street Party and Mid-Winter Afternoon Tea.
45.	Kidsfirst Kindergarten, Wigram	Carpentry Equipment and Resources	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,500 to Kidsfirst Kindergarten Wigram towards carpentry, equipment and resources.
46.	Kidsfirst Kindergartens Lady May	TV and Wall Mount	That the Riccarton/Wigram Small Grants Assessment Committee grants \$1500 to the Kidsfirst Kindergarten Lady May towards the purchase and installation of a wall mounted television.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
47.	La Vida Youth Trust	Leaders Training Weekend	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$2,000 to La Vida Youth Trust towards the cost of training their youth leaders.
48.	La Vida Youth Trust	Furnace	That the Riccarton/Wigram Community Board grants \$1,500 to La Vida Youth Trust towards their Furnace youth programme.
49.	La Vida Youth Trust	Xtreme Holiday Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,100 to the La Vida Youth Trust towards the Xtreme Holiday Programme.
50.	La Vida Youth Trust	Republic Sports Equipment	That the Riccarton/Wigram Small Grants Assessment Committee grants \$1,100 to the La Vida Youth Trust towards Republic Sports Equipment.
51.	Lions Club of Halswell District Inc Charitable Trust	Carols @ The Quarry	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$530 to the Lions Club of Halswell District Inc Charitable Trust towards event related costs and promotion costs for staging Carols @ The Quarry.
52.	Oak Development Trust	Chinese Club	That the Riccarton/Wigram Small Grants Assessment Committee grants \$750 to the Oak Development Trust towards their Chinese Club.
53.	Oak Development Trust Mainly Music	Mainly Music	The Riccarton/Wigram Small Grants Assessment Committee grants \$1,000 to the Oak Development Trust towards their Mainly Music Programme.
54.	Oasis Baptist Community Church	Produce and Clothing Bin Operational Costs	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$400 to the Oasis Baptist Church towards volunteer recognition for their produce and clothing bin project.
55.	Riccarton Community Church	Riccarton Community Street Party	That the Riccarton/Wigram Small Grants Assessment Committee grants \$800 towards the Riccarton Community Church towards their Community Street Party.
56.	Riccarton Domain Tennis Club	Junior Coaching Expenses and Equipment for Juniors	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,100 to the Riccarton Domain Tennis Club towards Junior Coaching Expenses and Equipment for Juniors.
57.	Riccarton Racecourse Bowling Club	Equipment for the Club	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$800 to the Riccarton Racecourse Bowling Club towards the purchase of equipment for the Club.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
58.	Selwyn Hockey Club Inc	Volunteer Training and Equipment	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,000 to the Selwyn Hockey Club towards their volunteer training and equipment.
59.	South Christchurch Christian Community Trust	Carols@Westlake	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,400 to the South Christchurch Christian Community Trust towards staging Carols@Westlake.
60.	Templeton Netball Club	Equipment and Club Resources	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$900 to the Templeton Netball Club towards their Equipment for Training.
61.	Templeton Residents' Association (Inc)	Templeton Community Get Together Day	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$600 to the Templeton Residents' Association towards their community neighbourhood get together.
62.	Templeton Residents' Association (Inc)	Administration	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$400 to the Templeton Residents' Association for their administration costs.
63.	Templeton Swimming Club Inc	Templeton Swimming Club Volunteer Coaching Staff Recognition	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,100 to the Templeton Swimming Club towards their Volunteer Coaching Staff Recognition.
64.	The Link Community Trust	Halswell Community Choir	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,500 to The Link Community Trust towards wages, administration expenses, equipment and venue hire for the Halswell Community Choir Christmas, Easter and mid-winter events.
65.	The Salvation Army NZ Group	Budget Service	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,500 to the Salvation Army Hornby towards their Budget Advisory Service based at the Family Centre.
66.	The Salvation Army New Zealand Group	Family Mentoring Programme Family Fun Days	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$600 to the Salvation Army towards their Family Fun Day.
67.	The Salvation Army New Zealand Group	Family Mentoring Programme Volunteer Recognition Dinner	That the Riccarton/Wigram Small Grants Assessment Committee grants \$300 towards the Salvation Army Mentoring Programme's volunteer recognition dinner.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
68.	UC Self Defence and Combat Sports	Equipment for Club Programmes	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$600 to the University of Canterbury Self Defence and Combat towards equipment for Club Programmes.
69.	University of Canterbury Men's Hockey Club	Coaching Recognition	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$1,100 to the University of Canterbury Men's Hockey Club towards their Coaching Recognition.
70.	Westmorland Residents Association	Westmorland Annual Picnic	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$300 to the Westmorland Residents Association towards equipment and rent expenses for the Westmorland Annual Picnic.
71.	Westmorland Residents' Association	Administration Costs for Westmorland Residents' Association (WRA)	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$300 to the Westmorland Residents Association towards administration expenses.
72.	Wigram Residents' Association	Administration	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$286 to the Wigram Residents' Association for administration expenses.
73.	Wigram Residents' Association	Community Day	That the Riccarton/Wigram Small Grants Fund Assessment Committee grants \$400 to the Wigram Residents' Association towards administration, equipment and materials, venue hire and transport expenses for the Community Day.
74.	Youth South West Christchurch Trust	Jandal Camp '13	That the Riccarton/Wigram Small Grants Fund Committee grants \$1,000 to the Youth South West Christchurch Trust towards their Jandal Camp 2013.
75.	FC Twenty 11	Administration (Laptop and wifi connection)	That the Riccarton/Wigram Small Grants Fund Assessment Committee declines the application from FC Twenty 11 towards Administration (laptop and wifi connection).
76.	FC Twenty 11	Volunteer Coach Recognition (Split 40/60 with Fendalton/Waimairi)	That the Riccarton/Wigram Small Grants Fund Assessment Committee declines the application from FC Twenty 11 for Volunteer Coach Recognition.
77.	Hei Hei Broomfield Community Development Trust	Community Development	That the Riccarton/Wigram Small Grants Fund Assessment Committee declines the application from the Hei Hei Broomfield Community Trust for the position of an office worker.

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NO.	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
78.	Hornby Primary School	School Lunch Area Seating	That the Riccarton/Wigram Small Grants Fund Assessment Committee declines the application from Hornby Primary School for outdoor lunch time seating.
79.	Riccarton Leagues Club	Cleaning Assistance	That the Riccarton/Wigram Small Grants Fund Assessment Committee declines the application from the Riccarton Leagues Club towards Cleaning Assistance.
80.	Riccarton Primary School	Hall Data Projector	That the Riccarton/Wigram Small Grants Funding Assessment Committee resolve to declines to fund the application from Riccarton Primary School for the purchase and installation of a data projector.
81.	Wharenui Amateur Swimming Club Inc	Wharenui Winter Olympics Swimming Meet	That the Riccarton/Wigram Small Grants Fund Assessment Committee declines the application from the Wharenui Swim Club towards the Wharenui Amateur Winter Olympics Swimming Meet.
82.	Melody In The Word Ministry	Our City	That the Riccarton/Wigram Small Grants Assessment Committee declines funding for the Our City project from Melody in The Word. Ministry.

The meeting concluded at 4.45pm.

CONSIDERED THIS 20TH DAY OF AUGUST 2012

**JUDY KIRK
CHAIRPERSON**

**KELVIN DUNCAN
COMMITTEE MEMBER**