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**FENDALTON/WAIMAIRI SMALL GRANTS FUND ASSESSMENT COMMITTEE
3 SEPTEMBER 2012**

**Minutes of a meeting of the Fendalton/Waimairi Small Grants Fund Assessment Committee
held on Monday 3 September 2012 at 5.19pm
in the Boardroom, Fendalton Service Centre, corner Jeffreys and Clyde Roads.**

PRESENT: Faimeh Burke (Chairperson), Sally Buck, David Cartwright, Cheryl Colley, Jamie Gough and David Halstead.

APOLOGIES: An apology for absence was received and accepted from Val Carter.

The Committee reports that:

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

1. FENDALTON/WAIMAIRI SMALL GRANTS FUND REPORT 2012/13

The Committee considered a report and an accompanying matrix detailing the applications made to the Fendalton/Waimairi Small Grants Fund for 2012/13.

On Wednesday 29 August the Small Grants Fund Assessment Committee lapsed by reason of failure of a quorum. At the discretion of the Chairperson, under Standing Order 3.5.2, the meeting was adjourned until Monday 3 September 2012 to dispose of business.

Note:

An informal discussion took place after the Committee retired on the 29 August meeting, and staff clarified points of interest raised.

The Committee members thanked staff for all their work, in particular for the detailed application information supplied to the Committee a month prior to the meeting to enable full scrutiny and any specific queries to be fully addressed.

The Committee **resolved:**

- (a) To approve the allocations of \$72,529 from the 2012/13 Fendalton/Waimairi Small Grants Fund, as follows:

Priority One Grants

No.	Group	Project	Committee Decision
36198	Bryndwr Community Gardens Inc	Bryndwr Community Garden	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$3,929 to the Bryndwr Community Garden Inc towards the development of the Bryndwr Community Garden.
32660	Burnside Elim Church Trust	Community Activities	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Burnside Elim Church Trust towards its community activities costs.
36139	Christchurch Chinese Church	Elderly Chinese Support Group	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$900 to the Christchurch Chinese Church towards the costs of the older adults support programme.

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36601	St Mary in Merivale	Community Centre Rental	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$3,800 to St Mary in Merivale towards the rental costs for the Merevale Corner Community Centre.
36573	The Anglican Parish of Fendalton – St Barnabas Church	Youth Programmes Co-ordinator	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$5,000 to the Anglican Parish of Fendalton towards the wages for their youth coordinator.

Priority Two Grants

No.	Group	Project	Committee Decision
36642	Anglican Parish of Burnside – Harewood	Purchase of chairs for St James Church Hall	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,500 to the Anglican Parish of Burnside Harewood towards the purchase of new chairs.
36381	Avonhead Tennis Club (Inc)	Junior Administration Expenses	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to the Avonhead Tennis Club towards its Junior Administration Expenses
36535	Bishopdale Community Trust	Bishopdale Explorer Trips	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to Bishopdale Community Trust for Bishopdale Explorer Trips.
36647	Bishopdale Indoor Bowls	Venue hire costs for indoor bowls	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to the Bishopdale Indoor Bowling Club towards venue hire.
36637	Bishopdale Senior Citizens	Bishopdale Senior Citizens Operational costs	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the Bishopdale Senior Citizens Club towards operating costs.
36564	Bishopdale Tennis Club Inc	Junior Tennis Pre Season Development Squad	That the Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the Bishopdale Tennis Club towards the Junior Development Programme.
36571	Bishopdale Tennis Club Inc	Purchase of 30 dozen Wilson tennis balls	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to the Bishopdale Tennis Club towards the purchase of tennis balls.
36539	Bryndwr Baptist Church	Bryndwr Community Street Party	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to the Bryndwr Baptist Church towards hosting the Bryndwr Street party.
36397	Burnside Community Transformation Trust	Burnside Community Carols	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the Burnside Community Transformation Trust towards the costs of hosting the annual Community Carols event in Burnside.

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36401	Burnside Community Transformation Trust	Burnside Barometer	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,500 to the Burnside Community Transformation Trust towards the publication costs of the Burnside Barometer.
36708	Burnside West Christchurch University Cricket Club	Installation of heating system for clubrooms	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Burnside West Christchurch University Cricket Club towards installing a new heating system in the clubrooms.
36627	Canterbury Potters Association (Inc)	Friday Potters Group	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Canterbury Potters Association towards the Friday Potters Programme.
36629	Canterbury Potters Association (Inc)	Pottery After School Programme	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to the Canterbury Potters Association towards the After School Pottery programme.
34869	Christchurch Chinese Church	Leadership development for youth and leaders	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$800 to the Christchurch Chinese Church towards leadership development for young people.
36204	Christchurch Chinese Church	Community English classes	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 towards the costs of their Community English classes.
36444	Christchurch Chinese Church	Christmas Adventure Fun Day	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to the Christchurch Chinese Church towards hosting a children's Christmas Adventure Fun Day.
36374	Christchurch High School Old Boys/Burnside Hockey Club Inc	Purchase of uniforms for junior members	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the Christchurch High School Old Boys/Burnside Hockey Club Inc towards the purchase of junior uniforms.
36303	Cobham Intermediate School	Riparian stream planting – Wairarapa Stream	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to Cobham Intermediate School towards the purchase of plants.
36207	Cotswold Preschool and Nursery Association Inc	Carpentry area upgrade	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,500 to Cotswold Preschool and Nursery Assoc Inc towards the upgrade of the carpentry area.
36499	FC Twenty 11	Football equipment	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the FC Twenty 11 towards equipment purchase

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No.	Group	Project	Committee Decision
36681	FC Twenty 11	First Aid supplies	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to FC Twenty 11 towards the purchase of first aid kits.
36672	Fendalton Bowling Club (Inc)	Retractable sun screening	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Fendalton Bowling Club towards the cost of installing a sun screen.
36375	Fendalton Playcentre	Replacement and upgrading of furniture	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to Fendalton Playcentre towards the replacement and upgrade of furniture.
36612	Harewood Hockey Club Inc	Junior coach development programme	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Harewood Hockey Club towards the Junior Coach Development Programme.
36353	Harewood School 150 th Jubilee Committee	Photo restoration and display	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$800 to the Harewood School 150th Jubilee Committee towards photo restoration costs.
36623	Kidsfirst Kindergarten Kendal Avenue	Family corner equipment	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to Kidsfirst Kindergarten Kendal Ave towards the purchase of play equipment.
36602	Kidsfirst Kindergarten Pitcairn Crescent	Pitcairn educational computer	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,200 to the Kidsfirst Kindergarten Pitcairn Crescent towards the purchase of an educational computer
36186	Merivale Combined Probus Club	Operational enhancement	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to the Merivale Combined Probus towards their bus outings and their newsletter distribution.
35299	Merivale Ladies Probus	Merivale ladies probus outings	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to the Merivale Ladies Probus towards administration and venue hire costs.
36352	Merivale Papanui Cricket Club	Junior cricket equipment	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to the Merivale Papanui Cricket Club towards the purchase of equipment for the junior section.
36190	Merivale Precinct Society	Annual Christmas carols 2012	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the Merivale Precinct Society towards the costs of hosting the annual Xmas Carol event in Merivale.

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No.	Group	Project	Committee Decision
36616	Riccarton Leagues Club	Cleaning assistance	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$500 to the Riccarton Leagues Club towards cleaning costs.
36461	Riccarton Racecourse Bowling club	Equipment for the club	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to the Riccarton Racecourse Bowling towards equipment purchase.
36327	Sockburn Park Amateur Swimming Club Inc	Swimming activities programme	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Sockburn Amateur Swim Club towards pool hire and coach development.
36357	St Aidan's Anglican Church	Parish office photocopier replacement	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the St Aidan's Anglican Church towards the cost of purchasing a photocopier.
36156	St Christopher's Anglican Church	Christmas extravaganza	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$600 to St Christopher's Church towards the Christmas Extravaganza.
34653	The Anglican Parish of Fendalton – St Barnabas Church	St Barnabas Seniors	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$3,000 to St Barnabas Church towards delivery costs of the seniors programme.
36433	The Elmwood Club	Office equipment for Elmwood Club	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Elmwood Club towards the purchase of office equipment.
36622	US Self Defence and Combat Sports	Training equipment	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,000 to UC Self Defence and Combat Sports towards the purchase of safety and training equipment.
36436	Waimairi Tennis Club Inc	Junior club administrator	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$2,000 to the Waimairi Tennis Club towards the Junior Club Administrator wages.
36514	Young Men's Christian Association of Christchurch Inc	Development of outdoor play area	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to allocate \$1,500 to the Young Mens Christian Association towards the development of the outdoor play area at the YMCA Bishopdale Preschool and Nursery.

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Priority Two Grants

No.	Group	Project	Committee Decision
36506	FC Twenty 11	Administration (laptop and Wifi connection)	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to decline the application from the FC Twenty 11 for the purchase of computer equipment.
36508	FC Twenty 11	Volunteer coach recognition	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to decline the application from FC Twenty 11 for the purchase of jackets for coaches.
36577	Fendalton Open-air School	School barista	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to decline the application from Fendalton Open Air School towards the wages of a barista.
36610	Heaton Normal Intermediate School	Beautifying grounds of school	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to decline the application from Heaton Normal Intermediate School for their beautifying school grounds project.
36454	Wharenui Amateur Swimming Club Inc	Wharenui winter Olympics swimming meet	The Fendalton/Waimairi Small Grants Fund Assessment Committee resolved to decline the application from the Wharenui Amateur Swimming Club Inc towards the medals and ribbons.

- (b) That authority be delegated to the Faimeh Burke, Committee Chairperson and one other Committee Member to confirm the minutes of the meeting.

The meeting concluded at 5.23pm.

CONFIRMED THIS 12TH DAY OF SEPTEMBER 2012

**FAIMEH BURKE
CHAIRPERSON**