

**MINUTES OF A MEETING OF THE CHRISTCHURCH CITY COUNCIL  
HELD AT 9.30AM ON THURSDAY 13 SEPTEMBER 2012**

**PRESENT:** The Mayor, Bob Parker (Chairperson).  
Councillors Peter Beck, Helen Broughton, Sally Buck, Ngaire Button, Tim Carter,  
Jimmy Chen, Barry Corbett, Jamie Gough, Yani Johanson, Aaron Keown, Glenn Livingstone  
and Sue Wells.

**1. APOLOGIES**

An apology for absence was received from Councillor Reid.

It was **resolved** on the motion of the Mayor, seconded by Councillor Button, that the apology be accepted.

Apologies were also noted from Community Board Chairpersons Mike Mora and Chris Mene.

**2. DEPUTATIONS BY APPOINTMENT**

Phil Clearwater, Chairperson of the Spreydon/Heathcote Community Board made a deputation on behalf of a number of Community Board Chairpersons regarding item 20.1, a report on Community Board Resources for Earthquake Recovery.

**20. REPORT OF A MEETING OF COMMUNITY, RECREATION AND CULTURE COMMITTEE:  
MEETING OF 21 AUGUST 2012**

This item was taken at this stage of the meeting.

**1. COMMUNITY BOARD RESOURCES FOR EARTHQUAKE RECOVERY**

Councillor Johanson moved:

*That the Council agree to the following expenditure from the \$300,000 set aside in the 2012/3 Annual Plan to support earthquake response at Community Board level:*

- (a) *\$300,000 for the employment of Earthquake Recovery Community Advocates, for a 12 month period to be reviewed at the 2013/14 Annual Plan.*
- (b) *Noting that the impact of the earthquake has been much worse in some wards than others, that the advocates initially be allocated to Community Boards on the following basis:*
  - *1 full time employee – Burwood-Pegasus*
  - *1 full time employee – Hagley-Ferrymead*
  - *1 full time employee - Spreydon-Heathcote / Lyttelton-Mt Herbert*
  - *1 full time employee - Riccarton-Wigram / Shirley-Papanui / Fendalton-Waimairi*
- (c) *That a higher priority be given to community board resolutions and reports, and requests the Chief Executive Officer to implement a reporting structure that gives effect to this recommendation.*
- (d) *That the Position Descriptions be adopted following feedback from Community Boards Chairpersons.*
- (e) *That communications resource to provide support to Community Boards be considered as part of the Communications Audit Review response.*

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- (f) *Ensure that written reports on Local Earthquake Recovery Coordination (LERC) meetings are given to Community Boards and that from time to time Elected Members be invited to attend.*

The motion was seconded by Councillor Corbett.

Councillor Keown moved by way of amendment:

*That the Council does not proceed with the plan to employ additional staff to resource Community Boards and the \$300,000 remain unspent.*

The amendment was seconded by Councillor Button and when put to the meeting was declared **lost** on electronic vote No. 1 by 11 votes to 2, the voting being as follows:

**For (2):** Councillors Button and Keown.

**Against (11):** The Mayor and Councillors Beck, Broughton, Buck, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

Councillor Buck moved by way of amendment:

*That the Council agree to the following expenditure from the \$300,000 set aside in the 2012/13 Annual Plan to support earthquake response at Community Board level:*

(a) *\$75,000 for the employment of a Community Board Communications Adviser to 30 June 2013.*

(b) *\$225,000 for the employment of Community Earthquake Coordinators to 30 June 2013.*

The amendment was seconded by Councillor Gough and when put to the meeting was declared **lost** on electronic vote No. 2 by 5 votes to 8, the voting being as follows:

**For (5):** The Mayor and Councillors Buck, Button, Gough and Keown.

**Against (8):** Councillors Beck, Broughton, Carter, Chen, Corbett, Johanson, Livingstone and Wells.

The original motion was then put to the Council on a clause by clause basis.

Clause (a) when put to the meeting was declared **carried** on electronic vote No. 3 by 11 votes to 1, with 1 abstention, the voting being as follows:

**For (11):** The Mayor and Councillors Beck, Broughton, Buck, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

**Against (1):** Councillor Button.

**Abstain (1):** Councillor Keown.

Clause (b) when put to the meeting was declared **carried** on electronic vote No. 4 by 10 votes to 2, with 1 abstention, the voting being as follows:

**For (10):** Councillors Beck, Broughton, Buck, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

**Against (2):** The Mayor and Councillor Button.

**Abstain (1):** Councillor Keown.

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Clause (c) when put to the meeting was declared **carried** on electronic vote No. 5 by 11 votes to 1, with 1 abstention, the voting being as follows:

**For (11):** The Mayor and Councillors Beck, Broughton, Buck, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

**Against (1):** Councillor Button.

**Abstain (1):** Councillor Keown.

Clause (d) when put to the meeting was declared **carried** on electronic vote No. 6 by 12 votes, with 1 abstention, the voting being as follows:

**For (12):** The Mayor and Councillors Beck, Broughton, Buck, Button, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

**Abstain (1):** Councillor Keown.

Clause (e) when put to the meeting was declared **carried** on electronic vote No. 7 by 11 votes to 1, with 1 abstention, the voting being as follows:

**For (11):** The Mayor and Councillors Beck, Broughton, Buck, Button, Carter, Chen, Corbett, Johanson, Livingstone and Wells.

**Against (1):** Councillor Gough.

**Abstain (1):** Councillor Keown.

Clause (f) when put to the meeting was declared **carried** on electronic vote No. 8 by 12 votes, with 1 abstention, the voting being as follows:

**For (12):** The Mayor and Councillors Beck, Broughton, Buck, Button, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

**Abstain (1):** Councillor Keown.

**3. REPORT OF A MEETING OF THE SPREYDON/HEATHCOTE COMMUNITY BOARD:  
MEETING OF 20 JULY 2012**

Phil Clearwater, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Corbett, seconded by Councillor Wells, that the report be received.

**4. REPORT OF A MEETING OF THE SPREYDON/HEATHCOTE COMMUNITY BOARD:  
MEETING OF 7 AUGUST 2012**

Phil Clearwater, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Corbett, seconded by Councillor Wells, that the report be received.

**5. REPORT OF A MEETING OF THE SPREYDON/HEATHCOTE COMMUNITY BOARD:  
MEETING OF 17 AUGUST 2012**

Phil Clearwater, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Corbett, seconded by Councillor Wells, that the report be received.

**6. REPORT OF A MEETING OF THE AKAROA/WAIREWA COMMUNITY BOARD:  
MEETING OF 18 JULY 2012**

Pam Richardson, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Corbett, seconded by the Mayor, that the report be received.

**7. REPORT OF A MEETING OF THE BURWOOD/PEGASUS COMMUNITY BOARD:  
MEETING OF 30 JULY 2012**

Linda Stewart, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Beck, seconded by Councillor Livingstone, that the report be received.

**8. REPORT OF A MEETING OF THE BURWOOD/PEGASUS COMMUNITY BOARD:  
MEETING OF 13 AUGUST 2012**

Linda Stewart, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Beck, seconded by Councillor Livingstone, that the report be received.

**9. REPORT OF A MEETING OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD:  
MEETING OF 30 JULY 2012**

Val Carter, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Gough, seconded by Councillor Buck, that the report be received.

**10. REPORT OF A MEETING OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD:  
MEETING OF 14 AUGUST 2012**

Val Carter, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Gough, seconded by Councillor Buck, that the report be received.

**11. REPORT OF A MEETING OF THE HAGLEY/FERRYMEAD COMMUNITY BOARD:  
MEETING OF 25 JULY 2012**

Bob Todd, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Johanson, seconded by Councillor Carter, that the report be received.

**12. REPORT OF A MEETING OF THE HAGLEY/FERRYMEAD COMMUNITY BOARD:  
MEETING OF 1 AUGUST 2012**

Bob Todd, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Johanson, seconded by Councillor Carter, that the report be received.

**13. REPORT OF A MEETING OF THE HAGLEY/FERRYMEAD COMMUNITY BOARD:  
MEETING OF 15 AUGUST 2012**

Bob Todd, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of Councillor Johanson, seconded by Councillor Carter, that the report be received.

**14. REPORT OF A MEETING OF THE LYTTELTON/MT HERBERT COMMUNITY BOARD:  
MEETING OF 31 JULY 2012**

Paula Smith, Chairperson, joined the table for discussion of this item.

It was **resolved** on the motion of the Mayor, seconded by Councillor Button, that the report be received.

**15. REPORT OF A MEETING OF THE RICCARTON/WIGRAM COMMUNITY BOARD:  
MEETING OF 31 JULY 2012**

Mike Mora, Chairperson, tendered his apology.

It was **resolved** on the motion of Councillor Broughton, seconded by Councillor Chen, that the report be received.

**16. REPORT OF A MEETING OF THE RICCARTON/WIGRAM COMMUNITY BOARD:  
MEETING OF 14 AUGUST 2012**

Mike Mora, Chairperson, tendered his apology.

It was **resolved** on the motion of Councillor Broughton, seconded by Councillor Chen, that the report be received.

**17. REPORT OF A MEETING OF THE SHIRLEY/PAPANUI COMMUNITY BOARD:  
MEETING OF 1 AUGUST 2012**

Chris Mene, Chairperson, tendered his apology.

It was **resolved** on the motion of Councillor Keown, seconded by Councillor Button, that the report be received.

**18. REPORT OF A MEETING OF THE SHIRLEY/PAPANUI COMMUNITY BOARD:  
MEETING OF 15 AUGUST 2012**

Chris Mene, Chairperson, tendered his apology.

It was **resolved** on the motion of Councillor Keown, seconded by Councillor Button, that the report be received.

19. REPORT FROM THE AUDIT AND RISK MANAGEMENT COMMITTEE:  
CHRISTCHURCH CITY COUNCIL PROCUREMENT POLICY

Councillor Carter moved that the Council:

- (a) *Adopt the Procurement Policy in **Appendix 1** in the agenda, subject to the following changes:*
- (i) *in Section 4 adding Purchasing cards as a further bullet point*
  - (ii) *in Section 5.6 adding two further bullet points:*
    - *An active preference within a small financial cost for local firms for the supply of goods and services, based on whole of life costs.*
    - *A preference for New Zealand produced goods.*
- (b) *Agree that staff should report to the Audit and Risk Management Subcommittee on a quarterly basis on:*
- (i) *operational goods and services contracts more than \$50,000 which have not gone to market and the reasons for this*
  - (ii) *capital works contracts more than \$500,000 which have not gone to market and the reasons for this*
  - (iii) *quarterly expenditure against each supplier within each Panel.*
- (c) *Agree that procurement is audited on an annual basis and reported back the Audit and Risk Management Subcommittee.*
- (d) *Rescind the following Council policies:*
- (i) *Tendering – preference of local firms (25 June 1990)*
  - (ii) *Tendering – preference for New Zealand produced goods (19 November 1990).*
- (e) *Agree to the application of the following business rules for purchases below \$50,000:*
- (i) *Where the purchase is less than \$1,000 and there is a suitable preferred supplier in place, staff must use this/these suppliers. Where there is no supplier in place, staff should use discretion in accordance with the Procurement Policy.*
  - (ii) *Where the purchase is \$1,000 to \$5,000 and there is no suitable preferred supplier, staff will obtain three verbal quotes which will be recorded.*
  - (iii) *Where the purchase is \$5,000 to \$49,999, and there is a no suitable preferred supplier in place, staff will obtain at least three written quotes.*

The motion was seconded by Councillor Livingstone.

Councillor Button moved by way of amendment:

- (e) *That the Council agree to the application of the following business rules for purchases below \$50,000:*
- (i) *Where the purchase is less than \$5,000 and there is a suitable preferred supplier in place, staff must use this/these suppliers. Where there is no supplier in place, staff should use discretion in accordance with the Procurement Policy.*
  - (ii) *Where the purchase is \$5,000 to \$10,000 and there is no suitable preferred supplier, staff will obtain three verbal quotes which will be recorded.*
  - (iii) *Where the purchase is \$10,000 to \$50,000, and there is a no suitable preferred supplier in place, staff will obtain at least three written quotes.*

**19 Cont'd**

The amendment was seconded by Councillor Keown and when put to the meeting was declared **lost** on electronic vote No. 9 by 3 votes to 10, the voting being as follows:

**For (3):** Councillors Broughton, Button and Keown.

**Against (10):** The Mayor and Councillors Beck, Buck, Carter, Chen, Corbett, Gough, Johanson, Livingstone and Wells.

Councillor Wells asked that the following comments from Councillor Carter be recorded in minutes (that the Audit and Risk subcommittee will use commonsense and will be flexible when staff report to the subcommittee on the application of the business rules for purchases below \$50,000 and the subcommittee will recommend changing the policy if necessary).

The original motion was then put to the meeting and was declared **carried** on electronic vote No. 10 by 13 votes to nil, the voting being as follows:

**For (13):** The Mayor and Councillors Beck, Broughton, Buck, Button, Carter, Chen, Corbett, Gough, Johanson, Keown, Livingstone and Wells.

**20. REPORT OF A MEETING OF COMMUNITY, RECREATION AND CULTURE COMMITTEE:  
MEETING OF 21 AUGUST 2012**

It was **resolved** on the motion of Councillor Johanson, seconded by Councillor Broughton, that the reports be received.

**21. HERITAGE REINSTATEMENT PROGRAMME**

It was **resolved** on the motion of Councillor Gough, seconded by Councillor Keown, that the Council:

- (a) Approve the insurance reinstatement/repairs for Rolleston House Youth Hostels Association.
- (b) Approve the option for reinstating Rolleston House to 67 per cent New Building Standard.

**22. METROPOLITAN DISCRETIONARY RESPONSE FUND 2012-13 APPLICATION**

It was **resolved** on the motion of Councillor Corbett, seconded by Councillor Johanson, that the Council make a grant of \$15,000 to Canterbury Tennis Incorporated for wages for a Club Liaison Officer.

Councillor Wells was not present for item 22.

**23. NOTICES OF MOTION**

Nil.

**24. RESOLUTION TO EXCLUDE THE PUBLIC**

*At 12.14pm the Mayor moved that the resolution to exclude the public as set out on page 109 of the agenda be adopted.*

The motion was seconded by Councillor Button and on being put to the meeting was declared **carried** on electronic vote No. 11 by 10 votes to 3, the voting being as follows:

**For (10):** The Mayor and Councillors Beck, Broughton, Buck, Button, Chen, Corbett, Gough and Wells.

**Against (3):** Councillors Carter, Johanson and Livingstone.

**25. CONCLUSION**

At 1.15pm the public were readmitted to the meeting at which point the meeting concluded.

**CONFIRMED THIS 27<sup>TH</sup> DAY OF SEPTEMBER 2012**

**MAYOR**