

8. 03. 2012

**AKAROA/WAIREWA COMMUNITY BOARD
14 DECEMBER 2011**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 14 December 2011 at 9.30am in the
Akaroa Sports Complex, 28 Rue Jolie, Akaroa.**

PRESENT: Pam Richardson (Chairman), Bryan Morgan, Lyndon Graham,
Leigh Hickey, Stewart Miller and Claudia Reid.

APOLOGIES: Nil.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION



PROPOSED NEW LEASE – AKAROA BUTCHERY

PURPOSE OF REPORT

The Board considered a report seeking its recommendation to the Council on a proposal to enter into a new two-year lease with two rights of renewal of three years each with Akaroa Butchery and Deli (2011) Limited for the Council owned building at 67 Rue Lavaud, Akaroa also known as the Akaroa Butchery.

STAFF RECOMMENDATION

It is recommended that the Akaroa Wairewa Community Board recommends to the Council that it:

- (a) approve the entering into of a two year lease with two rights of renewal of three years each, with a final expiry of 15 September 2018 with Akaroa Butchery and Deli (2011) Limited over that part of the property as shown on Plan SM1704-01 being 267 square metres of Part Rural Section 200 Canterbury District, located at 67 Rue Lavaud, Akaroa at an annual rental of \$15,000 plus GST, rates and insurance
- (b) delegate authority to the Corporate Support Unit Manager to complete negotiations for the lease over the property located at 67 Rue Lavaud, Akaroa.

BOARD CONSIDERATION

The Board noted that the rights of renewal proposed by staff did not equate to a final expiry of the lease as at 15 September 2018. Staff had recommended a two year lease with two rights of renewal each of three years, which would mean that the lease would expire in 2019. The Board supported the expiry of the lease being in 2018, and amended the recommendation to reflect that.

Board members also questioned whether the lessee had been informed that there was a degree of strategic planning around this site, and asked that this factor be mentioned in the lease so that the lessee was fully aware the site could be required for Council use prior to the 2018 expiry date.

BOARD RECOMMENDATION

The Board **resolved** to adopt the staff recommendation to the Council with the following amendment:

- (a) approve the entering into of a two year lease with appropriate rights of renewal to meet a final expiry of 15 September 2018 with Akaroa Butchery and Deli (2011) Limited over that part of the property as shown on Plan SM1704-01 being 267 square metres of Part Rural Section 200 Canterbury District, located at 67 Rue Lavaud, Akaroa at an annual rental of \$15,000 plus GST, rates and insurance.
- (b) delegate authority to the Corporate Support Unit Manager to complete negotiations for the lease over the property located at 67 Rue Lavaud, Akaroa.

8. 03. 2012

Akaroa/Wairewa Community Board 14.12.2011

PART B – REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 SHARON RODGERS – MR WHIPPY

Sharon Rodgers, owner/operator of *Mr Whippy* in Akaroa, addressed the Board regarding trading in public places and parking issues.

Ms Rogers informed the Board that the Traffic Management Plan in force during the cruise ship visits to Akaroa did not allow her business to operate in the vicinity of the wharf, as it did in normal circumstances. She questioned whether it would be possible to make allowance for her to operate during the times in the afternoons when buses were not picking up or disembarking passengers. She explained to the Board the difficulties of finding a suitable location in Akaroa, as many sites had associated safety issues, or did not have passing foot traffic.

Staff suggested that a temporary site could be assigned for the *Mr Whippy* operation until such time as two official permanent sites were designated by the Council, and tenders called to occupy those sites. The Board supported an amendment to the current Traffic Management Plan to accommodate a site near the wharf during the hours when buses were not in the vicinity.

The Board **decided** to ask staff to urgently investigate, prior to Christmas, a suitable temporary site in the vicinity of the Akaroa Wharf for the *Mr Whippy* business to operate between the hours of 1pm and 3pm daily, and that this be supported within the Traffic Management Plan.

The Board further **decided** to reiterate its previous request that staff bring information to the Board to assist in identifying two sites in the Akaroa business area for permanent mobile stall sites, as requested by the Council at its meeting on 23 September 2010.

2.2 LEE ROBINSON – ROBINSONS BAY WHARF

Lee Robinson addressed the Board on the recent closure of the Robinsons Bay Wharf. He explained that he was Chairman of a wharf subcommittee which had been established by the Robinsons Bay Reserve Management Committee.

Mr Robinson explained to members the history of work undertaken on the wharf by local volunteers and expressed his disappointment that no consultation with the Reserve Management Committee had taken place prior to the wharf being closed. He questioned what factors had contributed to the closure of the wharf and requested that the report on the condition of the wharf be made available to interested parties.

Mr Robinson also informed the Board that the wharf was used extensively by the public and he asked that if emergency repairs were required that these be undertaken prior to Christmas. He said there were a number of volunteers prepared to assist with any short or long term repairs.

The Board **decided**:

- (a) to request that staff meet urgently with Board members and community representatives to discuss the closure of local wharves
- (b) that staff be asked to make a copy of the condition report on local wharves available to interested parties.

2.3 BILL ESCHENBACH – RURAL CANTERBURY PRIMARY HEALTH, CHIEF EXECUTIVE

Bill Eschenbach, Rural Canterbury Primary Health Chief Executive briefed the Board on the closure of the Akaroa Medical Centre and Akaroa Hospital due to earthquake damage. He reported on the temporary relocation of the Medical Centre and the commitment of stakeholders to the continuation of a hospital and medical centre service to the Akaroa community.

8. 03. 2012

Akaroa/Wairewa Community Board 14.12.2011

2 Cont'd

He also acknowledged the assistance of the Canterbury District Health Board in the relocation of current services. With the interim arrangements he was confident that Akaroa would continue to have full medical care and cover for emergencies.

Mr Eschenbach said at this point it was envisaged an Integrated Family Health Care Centre, including hospital beds, would be established in Akaroa, and that Council needed to be aware of the current situation and that there would be some urgency around any rebuild. He asked that Council support a proposal for new services for the town.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

Nil.

6. RESERVE MANAGEMENT COMMITTEES

6.1 STANLEY PARK RESERVE MANAGEMENT COMMITTEE

The Board **decided** to ask staff to note the issues the Committee had with eucalyptus regrowth and the spraying of blackberry in the park.

6.2 OKAINS BAY RESERVE MANAGEMENT COMMITTEE

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Stanley Park Reserve Management Committee – 20 October 2011.
- Okains Bay Reserve Management Committee – 11 October 2011.

7. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 3 NOVEMBER 2011

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 3 November 2011.

8. AKAROA MUSEUM ADVISORY COMMITTEE – 28 NOVEMBER 2011

The Board **decided** that a presentation should be made to Liz Haylock from the Board, for her many years of service to the Akaroa Museum and the Advisory Committee.

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 28 November 2011.

9. BRIEFINGS

Nil.

8. 03. 2012

Akaroa/Wairewa Community Board 14.12.2011

10. COMMUNITY BOARD ADVISERS' UPDATE

The Board **received** information from the Community Board Adviser on various matters.

11. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Grazing of Public Toilets Block - Duvauchelle Showgrounds**

The Board was informed that Council had accepted responsibility for the mowing of the access area from the main highway to the public toilets in Duvauchelle, however it was still being intermittently grazed with sheep by a local farmer. When this occurred the road gate was closed, which impeded access to the toilets and sheep manure was deposited around and inside the toilet block.

The Board **decided** to ask staff to inform the Duvauchelle A&P Show Committee that the portion of land from State Highway 75 to the Duvauchelle public toilets is not to be grazed, and that staff also be requested to ensure the area is maintained to an appropriate standard.

The Board felt that it was not necessary for a gate to be installed on the access, and asked staff to investigate whether it could be removed.

- **Wainui Walkway "Cape Three Points" Track**

The Board **decided** to ask staff to clarify the ownership of this track and who is responsible for its maintenance and status.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

13. CONFIRMATION OF MINUTES

Ordinary Meeting – 16 November 2011

The Board **resolved** that the minutes of the Board's meeting held on Wednesday 16 November 2011 be confirmed.

14. APPLICATION TO THE AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

The Board considered a report on an application for funding from its 2011/12 Discretionary Response Fund from the Akaroa Craft Group for \$120.

The Board **resolved** to approve a grant of \$120 from its 2011/12 Discretionary Response Fund to the Akaroa Craft Group for a pronto lamp and extension cord.

15. APPLICATION TO THE AKAROA/WAIREWA YOUTH DEVELOPMENT SCHEME FOR DYLAN GOLDSTONE

The Board considered a report for a request for Youth Development funding from Dylan Goldstone from its 2011/12 Discretionary Response Fund .

8. 03. 2012

Akaroa/Wairewa Community Board 14.12.2011

15 Cont'd

The Board **resolved** to allocate \$500 from its Discretionary Response Fund to the Youth Development Scheme.

The Board **resolved** to grant Dylan Goldstone \$500 from its 2011/12 Youth Development Scheme towards the cost of regional and national representative cricket tournament fees.

16. APPLICATION TO THE AKAROA/WAIREWA YOUTH DEVELOPMENT SCHEME FOR JAMIE DALGLISH

The Board considered a report for a request for Youth Development funding from Jamie Dalglish from its 2011/12 Discretionary Response Fund.

The Board **resolved** to allocate \$500 from its Discretionary Response Fund to the Youth Development Scheme.

The Board **resolved** to grant Jamie Dalglish \$500 from its 2011/12 Youth Development Scheme towards the cost of attending an Outward Bound course in January 2012.

Questions were raised by Board members as to the status and balance of a special fund that had been established to sponsor local youths to the Outward Bound course, and why that fund had not been fully applied in this instance. Staff were asked to provide information to the Board on this matter, as the fund had been established with public funding through a former Banks Peninsula District Council Committee.

17. AKAROA/WAIREWA COMMUNITY BOARD – 2012 MEETING DATES

The Board considered a report seeking the adoption of its ordinary meeting dates from February to December 2012 inclusive.

The Board **resolved** to adopt a schedule of ordinary meeting dates for 2012 to be held in the third week of the month, commencing at 9.30am, and to be followed by a seminar if required. Meetings to alternate between the Little River Service Centre and the Akaroa Sports Complex, as per the following schedule:

Wednesday 15 February 2012	Little River
Wednesday 14 March 2012	Akaroa
Wednesday 18 April 2012	Little River
Wednesday 16 May 2012	Akaroa
Wednesday 20 June 2012	Little River
Wednesday 18 July 2012	Akaroa
Wednesday 15 August 2012	Little River
Wednesday 19 September 2012	Akaroa
Wednesday 17 October 2012	Little River
Wednesday 14 November 2012	Akaroa
Wednesday 19 December 2012	Little River

18. AKAROA/WAIREWA COMMUNITY BOARD 2011/12 RECESS COMMITTEE

The Board considered a report seeking its approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 14 December 2011 up until the resumption of its ordinary meetings in mid-February 2012.

The Board **resolved** that at a Recess Committee comprising three Community Board Members, one being either the Board Chairperson or Deputy Chairperson (or their nominees from amongst the remaining Board members) be authorised to exercise the delegated powers of the Akaroa/Wairewa Community Board for the period following its ordinary meeting on 14 December 2011 up until the Board resumes normal business on 15 February 2012.

8. 03. 2012

Akaroa/Wairewa Community Board 14.12.2011

18 Cont'd

The Board **resolved** that the application of any such delegation be reported back to the Board for record purposes.

19. SPARC RURAL TRAVEL FUND FOR BANKS PENINSULA

The Board considered a report to allocate within the Banks Peninsula area the funds from 2011/12 SPARC Rural Travel Fund.

Bryan Morgan declared an interest in the application from the Tai Tapu Netball Club and Leigh Hickey declared an interest in the application from the Banks Peninsula Cricket Sub-Association and neither took part in the discussion or voting on those applications.

The Board **resolved** to approve the following allocations for disbursement of the SPARC Rural Travel Fund for 2011/12, following approval from the Lyttelton/Mt. Herbert Community Board.

Recipient	Amount Allocated	Project
Banks Peninsula Rugby Football Club	\$3,388	To assist families with carpooling and bus travel to rugby training and competition games in the Ellesmere competition on Saturdays.
Tai Tapu Netball Club	\$781	To assist in transporting the 19 girls who live in Little River, Te-Oka Bay and Kaituna/Birdlings Flat area to travel to the games at Lincoln on Saturday.
Banks Peninsula Cricket Sub-Association Inc.	\$2,067	To assist in transporting four junior teams to travel to matches in Greendale, Tai Tapu, Rolleston, Kirwee, Darfield and Glentunnel.
Diamond Harbour Rugby Football Club	\$2,937	To assist with travel costs for junior players and their coaches to get to games within the Ellesmere sub-union. Also to assist players to travel to combined practices with teams from Banks Peninsula and Waihora (Tai Tapu).

The Board **decided** to ask staff to request that Sport Services revisit the issue of the SPARC funding being withdrawn from this year and how it recommends this need could be met instead, particularly taking into account the sparse population in the affected areas, an increase in the number of clubs that qualify for funding and the distances that young sportspeople have to travel to participate in team sports.

20. ELECTED MEMBERS INFORMATION EXCHANGE - CONTINUED

20.1 CHRISTMAS PACKS FOR THE ELDERLY

The Board considered a request for funding from its Discretionary Response Fund for the purchase of Christmas packs for the elderly. In the absence of a formal report the Board was confident it had sufficient information to make a decision on this application.

The Board **resolved** to approve a grant of \$450 from its 2011/12 Discretionary Response Fund to itself for the purchase of Christmas packs for the elderly.

8. 03. 2012

Akaroa/Wairewa Community Board 14.12.2011

20.2 CHRISTMAS LIGHTS

The Board considered a request for funding from its Discretionary Response Fund for the purchase of Christmas lights for the Akaroa and Little River townships. In the absence of a formal report the Board was confident it had sufficient information to make a decision on this application.

The Board **resolved** to approve a grant of \$500 from its 2011/12 Discretionary Response Fund to itself for the purchase of Christmas lights for the Akaroa and Little River townships.

The meeting concluded at 12.45pm.

CONFIRMED THIS 15TH DAY OF FEBRUARY 2012.

**PAM RICHARDSON
CHAIRMAN**