

28. SCHEDULE OF MEETINGS FOR COMMITTEES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
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PURPOSE OF REPORT

1. The purpose of this report is to seek the Council's approval of a schedule of meeting dates for the committees established on 28 June 2012, a change of name for one of those committees and amend the membership of the Submissions Panel.

EXECUTIVE SUMMARY

2. At its meeting on 28 June 2012, the Council resolved to establish four new committees: People; Environment and Infrastructure; Corporate and Financial; and Planning. Dates were not set for meetings for those committees. The attached schedule proposes dates for each that are highlighted in red. The dates take account of where the first week of each month falls and in addition, public holidays. The Council has previously set the meeting dates for other committee and Council meetings.
3. A request has been received to change the name from the People Committee to the Community and Culture Committee to better reflect the nature of the areas the committee will be responsible for.
4. A request has been received to change the membership of the Submissions Panel to the members of the Planning Committee.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes. Costs associated with holding meetings are provided for in the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

6. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

7. Yes. See Democracy and Governance Pages 154 – 159 of the 2009 – 2019 LTCCP.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

8. Not applicable.

CONSULTATION FULFILMENT

9. Not applicable.

COUNCIL 12. 7. 2012

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Adopt the meeting schedule for the Committees listed in the attached schedule for the period 25 July 2012 to September 2013 (see **Attachment 1**).
- (b) Change the name of the People Committee to the Community and Culture Committee.
- (c) Amend the membership of the existing Submissions Panel to be in common with the members of the Planning Committee.

