

9. 2. 2012

**LYTTELTON/MT HERBERT COMMUNITY BOARD
13 DECEMBER 2011**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Tuesday 13 December 2011 at 1.37pm at the Top Club,
23 Dublin Street, Lyttelton**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Claudia Reid and Andrew Turner.

APOLOGIES: An apology for absence was received and accepted from Adrian Te Patu.

KARAKIA: Paula Smith gave the opening karakia.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 LYTTELTON PORT COMPANY AND ENVIRONMENT CANTERBURY

Kim Kelleher, Environment Manager and Paul Kelleghan, Programme Manager, from the Lyttelton Port Company (LPC) briefed the Board on the issue of debris washing up on the beaches around Lyttelton Harbour, from the reclamation project LPC was carrying out. An escape of debris through a broken boom had occurred, however that had now been rectified, the majority of the debris cleared, and steps taken to strengthen the boom and provide a backup system. The situation is also being constantly monitored along with sediment and tissue testing in the harbour.

Chris Elsmore from Environment Canterbury also briefed the Board on this issue, reporting on the random checking of trucked reclamation material and the reclamation area.

Members expressed concern about the possible effects of floating debris affecting boating and swimming activities in the harbour over summer, particularly in Corsair Bay where a swimming programme is being held in January. Assurances were given that inspections would continue and any debris found would be cleared.

1.2 ELIZABETH GRAHAM

Ms Graham addressed the Board regarding the Number 535 bus which provides a service between Lyttelton and the Eastgate Mall. She was concerned that the bus did not connect well with the sailing times for the Diamond Harbour ferry, and did not travel down onto the wharf to collect passengers. This was causing an inconvenience for passengers, particularly the elderly.

2. CORRESPONDENCE

Nil.

3. PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. BRIEFINGS

Nil.

6. MINUTES OF LYTTELTON HARBOUR/WHAKARAUPU ISSUES GROUP – 15 NOVEMBER 2011

The Board **received** the minutes of the Lyttelton Harbour/Whakaraupo Issues Group meeting of 15 November 2011.

7. CHAIRPERSON'S REPORT – LYTTELTON URBAN DESIGN ADVISORY COMMITTEE

The Board **received** the Chairperson's Report on the Lyttelton Urban Design Advisory Committee.

(Refer Clause 15).

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

9. BOARD MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Closure of Lyttelton Recreation Centre**

The Board heard of the need for public space for groups and meetings in Lyttelton, following the closure of the Lyttelton Recreation Centre.

- **Lyttelton Recreation Ground Reserve Management Committee Meeting**

A recent Committee meeting had covered matters concerning lighting, a leaking hot water cylinder and rabbits. A suggestion was put forward that a workshop involving Council staff and the Committee would be helpful.

- **Lyttelton Museum**

It was confirmed that the museum collection was now documented and stored at Wigram Air Force Museum and in containers at Stark Engineering. It was also confirmed that the mayoral chain of the former Lyttelton Borough Council was now being stored in the Christchurch City Council vault.

- **Lyttelton Housing**

Members commented that whilst initially there had been no indication of a need for temporary accommodation for local residents, the situation in the harbour area is now different due to the issuing of Section 124 notices because of rockfall danger. It was agreed that people should be advised to contact the temporary accommodation office at the Department of Building and Housing if temporary accommodation was required.

10. QUESTIONS UNDER STANDING ORDERS

Nil

PART C - DELEGATED DECISIONS**11. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2011/12 RECESS COMMITTEE**

The Board considered a report seeking approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 13 December 2011 up until the resumption of its ordinary meetings in late January 2012.

The Board **resolved** that:

- (a) a Recess Committee comprising a minimum of three members including either the Board Chairperson or Deputy Chairperson, be authorised to exercise the delegated powers of the Lyttelton/Mt Herbert Community Board for the period following its ordinary meeting on 13 December 2011 up until the Board resumes normal business in late January 2012
- (b) the application of any such delegation be reported back to the Board for record purposes.

12. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2012 MEETING DATES

The Board considered a report seeking the adoption of its ordinary meeting dates from January to December 2012 inclusive.

The Board **resolved** to adopt a schedule of ordinary meeting dates for 2012 to be held at 12.30pm, at a venue to be arranged, as follows:

Tuesday 31 January 2012	Tuesday 14 February 2012
Tuesday 28 February 2012	Tuesday 13 March 2012
Tuesday 3 April 2012	Tuesday 17 April 2012
Tuesday 1 May 2012	Tuesday 15 May 2012
Tuesday 29 May 2012	Tuesday 19 June 2012
Tuesday 3 July 2012	Tuesday 17 July 2012
Tuesday 31 July 2012	Tuesday 14 August 2012
Tuesday 4 September 2012	Tuesday 18 September 2012
Tuesday 2 October 2012	Tuesday 16 October 2012
Tuesday 30 October 2012	Tuesday 13 November 2012
Tuesday 27 November 2012	Tuesday 18 December 2012

13. SPARC RURAL TRAVEL FUND FOR BANKS PENINSULA

The Board considered a report to allocate within the Banks Peninsula area the funds from 2011/12 SPARC Rural Travel Fund.

The Board **resolved** to make allocations for disbursement of the SPARC Rural Travel Fund for 2011/12 as follows, subject to similar approval from the Akaroa/Wairewa Community Board:

Recipient	Amount Allocated	Project
Banks Peninsula Rugby Football Club	\$5,000	To assist families with carpooling and bus travel to rugby training and competition games in the Ellesmere competition on Saturdays.
Diamond Harbour Rugby Football Club	\$3,500	To assist with travel costs for junior players and their coaches to get to games within the Ellesmere sub-union. Also to assist players to travel to combined practices with teams from Banks Peninsula and Waihora (Tai Tapu).

13 Cont'd

Recipient	Amount Allocated	Project
Tai Tapu Netball Club	\$781	To assist in transporting the 19 girls who live in Little River, Te-Oka Bay and Kaituna/Birdlings Flat area to travel to the games at Lincoln.
Banks Peninsula Cricket Sub-Association Inc	\$5,000	To assist in transporting four Junior teams to travel to matches in Greendale, Tai Tapu, Rolleston, Kirwee, Darfield and Glentunnel.

14. GOVERNORS BAY – SCHOOL PARKING IMPROVEMENTS

The Board considered a report regarding parking improvements at Governors Bay School, following a deputation from the Governors Bay Community Association to the Community Board.

The Board **resolved** to:

- (a) endorse construction of the proposed works this financial year using Minor Safety Budget
- (b) approve the parking layout and parking restrictions on the basis of those shown on Attachment 1 of the report with the condition that a further report be completed to confirm the final layout and parking resolution with accurate and actual measurements for Board approval
- (c) approve the installation of a "Give Way" intersection control at the intersection of Jetty Road with Main Road in Governors Bay
- (d) request staff to report back on consultation with the immediate neighbours affected.

15. CHAIRPERSON'S REPORT – LYTTELTON URBAN DESIGN ADVISORY COMMITTEE - CONTINUED

The Board **resolved** to proceed with establishing the Lyttelton Urban Design Advisory Committee as soon as practicable, and to then review its value and operations at the time of the report to the Council on the review of the number, scope and need for urban design panels, which is expected in June 2012.

(Note: Claudia Reid voted against the resolution).

The Board further **resolved** to advertise in the last week of January 2012 or first week of February 2012 seeking registrations of interest for the community and consultant members of the Lyttelton Urban Design Advisory Committee, with the wording of the advertisement to be circulated to all Board members prior to approval at the Board meeting of 31 January 2012.

The meeting closed at 4.10pm.

CONFIRMED THIS 31ST DAY OF JANUARY 2012.

**PAULA SMITH
CHAIRPERSON**