

**COUNCIL 9. 2. 2012**

**SHIRLEY/PAPANUI COMMUNITY BOARD  
30 NOVEMBER 2011**

**Report of a meeting of the Shirley/Papanui Community Board  
held on Wednesday 30 November 2011 at 4.04pm  
at the Papanui Returned and Services Association, 55 Bellevue Avenue, Papanui.**

**PRESENT:** Chris Mene (Chairperson), Anna Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

**APOLOGIES:** An apology for absence was received and accepted from Ngaire Button.  
  
Anna Button retired from the meeting at 6.26pm and was absent for the last part of clause 9.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. APPLICATION TO SHIRLEY/PAPANUI COMMUNITY BOARD'S 2011/12 DISCRETIONARY RESPONSE FUND – BELFAST DISTRICT MUSEUM TRUST**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser, Community Support Unit

The purpose of this report is to seek funding from the Shirley/Papanui Community Board's 2011/12 Discretionary Response Fund for the Belfast District Museum Trust and a recommendation to the Council.

Clause 13 (Part C) of these minutes records the Board's delegated decision on the Discretionary Response Fund request.

**EXECUTIVE SUMMARY**

1. In 2011/12, the total pool available for allocation for the Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
2. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
3. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
4. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and

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(c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

5. Based on these criteria, the application from Belfast District Museum Trust for the costs of telephone line is eligible for funding.
6. Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

**FINANCIAL IMPLICATIONS**

7. There is currently \$43,820 remaining in the Board's 2011/12 Discretionary Response Fund.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

8. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

9. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

11. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

12. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

13. Not applicable.

**STAFF RECOMMENDATION**

It is recommended:

- (a) That the Council investigates the ownership of artefacts at the Belfast District Museum and considers formulating a Loan Agreement for these artefacts.

**BOARD RECOMMENDATION**

- (a) That the Council investigates the ownership of artefacts at the Belfast District Museum and considers formulating a Loan Agreement for these artefacts.
- (b) Depending on the outcome of (a), that the Council consider reimbursing the Belfast Museum Trust for past insurance and security monitoring telephone line costs as appropriate.

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**PART B - REPORTS FOR INFORMATION**

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 JACKSON BRADY - YOUTH DEVELOPMENT REPORT BACK**

Jackson Brady reported on his attendance at the New Zealand National Provincial Futsal Championship, as a member of the under 14 Boys Canterbury team, 21-24 July 2011.

The Chairperson thanked Jackson Brady for his deputation.

**2.2 ANNA PROVAN - YOUTH DEVELOPMENT REPORT BACK**

Anna Provan reported on her attendance at the CPIT Jazz School Trip to New York in October 2011.

The Chairperson thanked Anna Provan for her deputation.

**2.3 JASON LOWE - YOUTH DEVELOPMENT REPORT BACK**

Jason Lowe reported on his attendance at the National Labour weekend Filipino Culture and Sports Tournament, 21-24 October 2011

The Chairperson thanked Jason Lowe for his deputation.

**2.4 JASON HITCHENS – GRASSMERE STREET TRAFFIC**

Jason Hitchens, resident at 40 Grassmere Street, expressed concern about driver behaviour in Grassmere Street and offered some possible solutions.

The Board **decided** to request staff to provide information by memorandum on the speed and traffic data recently collected on Grassmere Street together with comment on the following proposals:

- (a) that the white centre line at the junction of Grassmere Street and Grants Road be extended as appropriate to improve traffic safety.
- (b) that a speed bump, or similar, be considered outside 41 Grassmere Street as a deterrent to speeding traffic.
- (c) to consider installation of broken yellow no stopping parking restriction on the south side of the bend by 45 Grassmere Street.
- (d) that no stopping restrictions be considered on the south side of Grassmere Street at its junction with Roderick Alley Lane to improve visibility for drivers exiting that lane.
- (e) that the existing no stopping restrictions adjacent to the traffic island in Grassmere Street be extended to improve the manoeuvrability of busses and other heavy traffic.

The Board **decided** to request staff to install a white centre line on the bend by 45 Grassmere Street.

(Note: Anna Button declared a conflict of interest and took no part in the discussion or decisions on this matter.)

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. BRIEFINGS**

Nil.

**6. ADJOURNMENT OF MEETING**

At 5.07pm the Board resolved that the meeting stand adjourned and resumed at 5.22pm.

**7. CORRESPONDENCE**

7.1 Correspondence was received from Sarah Deans regarding the footpath and cycle pathway, beside the railway between Sturrocks Road and Tuckers Road.

The Board **decided** to request staff to provide comment on the proposal by Sarah Deans to complete the footpath and cycle pathway, beside the railway between Sturrocks Road and Tuckers Road.

7.2 Positive Youth Development Fund report back letters were received from the following:

- (a) Chris Case regarding his participation in the Canterbury 17 and under Indoor Cricket Tournament held in Wellington in September 2010.
- (b) Papanui High School regarding a team participation in the National Touch Secondary Schools Tournament in Palmerston North in December 2010.
- (c) Russell Smart regarding his participation in the Queensland Championship Swim Meet held in Brisbane in December 2010.
- (d) Tim and Yulia Mullayanov for their participation in the Australian Open and IDSF International Ballroom Championships held in Melbourne in December 2010.
- (e) Kane Reed for his participation in Project Iva's trip to Samoa in December 2010.
- (f) Cassandra Riordan for her participation in the Soccer tournament held in the Gold Coast in December 2010.
- (g) Amelia Link for her participation in a cultural trip to Korea in December 2010.
- (h) Tamea Phillips for her participation in the National Jump Jam competition in Taupo on 19 and 20 November 2010.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

The Board received updates from the Community Board Adviser on Board related activities. Specific mention was made of the following.

**8.1 BOARD SUBMISSION ON THE DRAFT EDUCATION RENEWAL RECOVERY PLAN**

Staff provided the agreed submission from the Board on the Draft Education Renewal Recovery Plan for information and record purposes.

**9. ELECTED MEMBERS' INFORMATION EXCHANGE**

**9.1 YOUTH DEVELOPMENT IN SHIRLEY**

Chris Mene reported on his discussions with staff around the need for a youth worker in Shirley and potential links with other youth projects in the area.

**9.2 MAIREHAU PRIMARY SCHOOL**

The Board **decided** to invite John Bangma, Principal of Mairehau Primary School, to make a deputation to the Board on his school's concept of a community facility partnership.

**9.3 EDGEWARE MASTER PLAN**

The Board **decided** to promote via the Edgeware Master Plan the concept of a multi purpose community recreational facility on the former Edgeware Swimming Pool site.

**9.4 COMMUNITY FACILITIES**

The Board **decided** to invite staff to brief them on the current status of the St Albans Resource Centre and the Shirley Community Centre.

**9.5 BURWOOD RESOURCE RECOVERY PARK**

The Board noted the proposal for Burwood Resource Recovery Park at Bottle Lake Forest Park to become a permanent dump for non-hazardous earthquake waste. The Board agreed to monitor the process, noting that concern around possible effects had already been expressed by the Chair of the Burwood/Pegasus Community Board.

**9.6 ST ALBANS RESOURCE CENTRE – CONTAINERS**

The Board noted information supplied by Emma Twaddell, Chairperson of the St Albans Residents Association, that one container remained on the St Albans Resource Centre site and that temporary storage had been arranged on Council property in Vagues Road.

**9.7 YOUTH CONNECTION**

The Board requested staff to liaise with Anna Button to discuss ways in which the views of youth could be shared on a regular basis with the Board.

**9.8 BOARD MEETING – 14 DECEMBER 2011**

The Board **decided** to hold its meeting of 14 December 2011 at the Westminster Sports Incorporated, subject to the availability of that venue. The meeting to be preceded by the site visit requested by Westminster Sports Incorporated.

**9.9 SANTA CLAUSE WORKSHOP CHARITABLE TRUST**

With reference to the deputations from the Santa Clause Workshop Charitable Trust's deputation on 16 November 2011, the Board noted that the Trust were now using the Shirley Intermediate woodwork room. Thanks to the Shirley Intermediate Principal, Geoff Siave, for making this possible.

**10. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**11. CONFIRMATION OF MEETING MINUTES – 16 NOVEMBER 2011**

The Board **resolved** that the minutes of its ordinary meeting of 16 November 2011 be confirmed.

**12. MARBLE WOOD DRIVE – NEW NO STOPPING RESTRICTIONS**

The Board considered a report seeking approval that the stopping of vehicles be prohibited at any time on the north-west and south-east side of Marble Wood Drive near to its intersection with Harewood Road.

The Board **resolved**:

- (a) That the stopping of vehicles be prohibited at any time on the south-east side of Marble Wood Drive, commencing at the southern kerblines of Harewood Road and extending in a south-westerly direction for a distance of 54 metres.
- (b) That the stopping of vehicles be prohibited at any time on the north-west side of Marble Wood Drive, commencing at the southern kerblines of Harewood Road and extending in a south-westerly direction for a distance of 54 metres.

**13. APPLICATION TO SHIRLEY/PAPANUI COMMUNITY BOARD'S 2011/12 DISCRETIONARY RESPONSE FUND – BELFAST DISTRICT MUSEUM TRUST**

The Board considered a report seeking funding from its 2011/12 Discretionary Response Fund from Belfast District Museum Trust.

The Board **resolved** to make a grant of \$250 to Belfast District Museum Trust towards the costs of the security monitoring telephone line on a one-off basis.

Clause 1 (Part A) of these minutes records the Board's recommendation to the Council on a matter related to this request.

**14. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT FUND – CHARLOTTE ELIZABETH WRIGHT-TAYLOR, LIAM ALEX DALLIMORE**

The Board considered a report seeking approval of two applications for funding from its 2011/12 Positive Youth Development Fund.

The Board **resolved**:

- (a) To make a grant of \$250 from its 2011/12 Positive Youth Development Fund to assist Charlotte Elizabeth Wright-Taylor with the costs of attending the Girl Guide Jamboree near Rotorua from 14–20 January 2012.

**(Note:** Chris Mene declared a conflict of interest and took no part in the discussion or decision on this matter.)

- (b) To make a grant of \$500 from its 2011/12 Positive Youth Development Fund to Liam Alex Dallimore to represent New Zealand as part of the U16 Ice Hockey Team on the Australian development tour from 8-15 January 2012.

The meeting concluded at 6.40pm.

**CONFIRMED THIS 14TH DAY OF DECEMBER 2011**

**CHRIS MENE  
CHAIRPERSON**

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## 2011-12 DRF SHIRLEY/PAPANUI DECISION MATRIX

**Priority Rating**

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00034220	Organisation Name	Project Name and Description	\$ Requested	Contribution sought towards	Staff Recommendation	Priority
	Belfast District Museum Trust (Inc)	<p><b>Paying for Council's Telephone Line to Museum</b></p> <p>The cost of telephone line to the Belfast District Museum (used solely for security monitoring).</p>	<p>\$ 250</p> <p><b>Total Cost</b></p> <p>\$ 250</p> <p>(100% requested)</p>	Costs of annual telephone rental, required for security purposes.	<p>\$ 250</p> <p>That a grant of \$250 be made to Belfast District Museum Trust to cover the costs of telephone rental for six months.</p> <p>That the Community Board recommend to Council that the Council investigate the ownership of artefacts at the Museum and that a Loan Agreement be drawn up regarding these artefacts.</p>	2

<p><b>Organisation/Project Details</b></p> <p>Service Base: Belfast District Museum, Main Road, Belfast</p> <p>Legal Status: Charitable Trust</p> <p>Established: 1/03/2007</p> <p>Target groups:</p> <p>Number of participants: 200</p> <p>Volunteer hours:</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy: Ensuring that communities have access to community facilities that meet their needs.</li> <li>Community Board Objective 7</li> </ul> <p><b>CCC Funding History</b></p>	<p><b>Other sources of funding (this project only)</b></p> <p>None</p> <p><b>Staff Assessment</b></p> <p>Belfast District Museum is located on the Kapuatohe Historic Reserve originally invested in the Waimairi County Council in 1982.</p> <p>The Belfast District Museum Trust manages the Belfast District Museum as a community museum and is responsible for the day to day administration and operation of the Museum (Kapuatohe Historic Reserve Management Plan 2009).</p> <p>The telephone line at the Museum is used for security reasons which the Trust contends is a requirement of Council.</p> <p>Advice to the author of this report from the Council's Policy and Leasing Administrator is that some of the artefacts in the Museum remain in the ownership of the City Council and that consequently the Council could have an obligation to provide security for these artefacts.</p> <p>Further advice from the Collecting Services Manager at Canterbury Museum is that in the case of Canterbury Museum loaning artefacts to another organisation then Canterbury Museum would require insurance and security over those artefacts. Furthermore, this would form part of a Loan Agreement. The Manager has offered assistance in drawing up a Loan Agreement should one be desired.</p> <p>Belfast District Museum Trust are under the impression that the costs of the telephone rental are due to be transferred back to the Council, but that the earthquake has delayed this occurring.</p> <p>It would appear that given the above advice and in the absence of a line item for the costs of the telephone line that an interim grant be made to Belfast District Museum Trust for the costs of the line.</p>
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