

12. 04. 2012

**AKAROA/WAIREWA COMMUNITY BOARD  
15 FEBRUARY 2012**

**Minutes of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 15 February 2012 at 9.30am in the Board Room,  
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River**

**PRESENT:** Pam Richardson (Chairman), Bryan Morgan, Lyndon Graham,  
Leigh Hickey and Stewart Miller.

**APOLOGIES:** An apology for absence was received and accepted from  
Claudia Reid.

The Board reports that:

**PART B – REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 LEE ROBINSON AND MAX ANNAND**

Lee Robinson and Max Annand addressed the Board to report on the recent onsite meetings between staff and stakeholders regarding the closure of local wharves.

The deputees said that the draft condition reports for the wharves now needed to be finalised by the Council and maintenance/renovation work carried out, however they had been informed that there was no funding available for work on smaller wharves. They acknowledged that local fund raising would probably be required, and they reported that many people had indicated a willingness to voluntarily assist with work on these harbour structures.

The Board decided to ask staff to provide an urgent briefing on the status of the Asset Management Plans (including the condition reports) for local wharves, what funding was available for any repairs to enable the facilities to reopen, and to advise on a way that local communities can be involved in the process.

**2. PRESENTATION OF PETITIONS**

Nil.

**3. NOTICES OF MOTION**

Nil.

**4. CORRESPONDENCE**

**4.1 RACHEL PHILLIPS**

Rachel Phillips had written to the Board requesting that a fence be erected around the Akaroa Childrens' Playground.

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The Board **decided** to:

- ask staff for information on whether the Council had a responsibility to fence playgrounds
- request an update from staff on when repairs would be carried out to the seawall adjacent to the Akaroa Childrens Playground, and request that the damaged area be securely fenced in the interim.

The Board **received** the correspondence from Rachel Phillips.

**4.2 ENVIRONMENT CANTERBURY**

The Board **received** a letter from Environment Canterbury (Ecan) on defining the Canterbury Coastal Environment and requested that staff organise a briefing from Ecan staff to be held jointly with the Lyttelton/Mt. Herbert Community Board. It was also suggested that the two Harbour Issues Working Parties, along with members from the Banks Peninsula Water Management Zone Committee, could also be invited to attend.

**4.3 LE BONS BAY BACH OWNERS ASSOCIATION**

The Le Bons Bay Bach Owners Association had written to the Board on the following matters of concern:

- Emergency Preparedness and Tsunami Warnings - the Board was informed that there was already a Tsunami Warning Plan in place for Le Bons Bay. Members felt that a copy of the plan along with emergency management information should be available for placement in holiday homes in Le Bons Bay and other areas of Banks Peninsula, so that visitors were aware of what to do in an emergency.
- Assessment of Cliffs - members were informed that this request had been forwarded to the Port Hills Geotech Team and that warning signs had now been erected.
- Traffic Management - the Association was asking for a reassessment of the existing traffic management strategies for the road through the settlement and the beach.

The Board **decided** to forward this item to staff for comment.

- Alcohol Ban – the Association requested that an alcohol ban be placed on the Le Bons Bay beach for at least New Years Eve and possibly further into the holiday period.

The Board noted that there had to be a ~~proven~~ history of (\*) need for the Council to impose an alcohol ban and a past history of alcohol related problems, along with support from Police for such a move. Members suggested that the Association compile data on specific problems.

**(Note:** Amended as per meeting 14 March 2012)

- Use of Community Hall - the Association had expressed its concerns with noise and alcohol related problems arising from use of the community hall and questioned whether hall users were provided with the rules of use for the hall.

The Board **decided** to forward this item to staff with a request that they provide relevant information to the Association.

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- Enforcement of Restrictions and Bylaws – the Board **decided** to ask staff to provide information to the Association on the appropriate bylaws and to refer any relevant requests to Environment Canterbury.
- Gas Barbeque – the Board suggested that the Association liaise with the Le Bons Bay Reserve Management Committee to establish if there was a need for a barbeque and the opportunities for a joint initiative between both groups.

The Board **received** the letter from the Le Bons Bay Bach Owners Association and asked that the appropriate sections be forwarded to staff for comment and/or action. The Board also wished to acknowledge the voluntary work, such as mowing, that is carried out in the Le Bons Bay area by local residents and bach owners.

**5. RESERVE MANAGEMENT COMMITTEES**

**5.1 MINUTES**

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Awa-iti Reserve Management Committee – 1 December 2011
- Duvauchelle Reserve Management Committee – 14 November 2011
- Duvauchelle Reserve Management Committee – 12 December 2011
- Duvauchelle Reserve Management Committee – 9 January 2012
- Stanley Park Reserve Management Committee – 15 December 2011.

**5.2 CORRESPONDENCE**

- Stanley Park Reserve Management Committee Correspondence

The Stanley Park Reserve Management Committee had written to the Board regarding weed and pest control and the dumping of rubbish in Stanley Park.

The Board **decided** to request information from staff on policies for weed and pest control in reserves.

The Board **received** the correspondence and asked that it be forwarded to staff for investigation and comment.

**6. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 24 NOVEMBER 2011**

The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 24 November 2011.

**7. BRIEFINGS**

Nil.

**8. COMMUNITY BOARD ADVISERS' UPDATE**

The Board received information from the Community Board Adviser on various matters.

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**9. ELECTED MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Cruise Ship Visits Survey**

The Board **decided** to ask staff to provide information on how the community could be surveyed on their views regarding the 2011/12 cruise ship visits, to provide feedback for any decisions around future cruise ship seasons.

The Board was also in favour of a community function to acknowledge the hard work of businesses, staff, volunteers and the community during the cruise ship season and **decided** to ask staff to investigate ways of funding such a function.

The Board also **decided** to request a briefing from Christchurch and Canterbury Tourism staff to update the Board on the current and future cruise seasons.

- **Akaroa Sports Complex**

Members of the public had commented to Board members on the "tired" state of the Akaroa Sports Complex which was now used a lot more than previously because of the lack of public meeting places in Akaroa.

The Board **decided** to request that staff investigate and report back to the Board on a refurbishment of the Akaroa Sports Complex, including the installation of a safer and more efficient (\*) heating system.

(**Note:** Amended as per meeting 14 March 2012)

- **Duvauchelle Boardwalk**

The Board was informed that the upgrading of the boardwalk at Duvauchelle had been completed.

The Board **decided** to write to staff and the contractors thanking them for the excellent work that had been carried out on the boardwalk.

The Board **decided** to ask staff to write to New Zealand Transport Agency to request that the roadside adjacent to the boardwalk be mown on a regular basis, along with the triangle of land at the intersection of Seafield Road and the Christchurch-Akaroa Road.

- **Community Participation in Rebuild**

Board members questioned how communities could be involved in the repair of community facilities (e.g. halls) without too many obstacles being placed in the way of that occurring.

The Board **decided** to ask staff if there is, or will be, a process to enable communities to participate in and progress repairs to community facilities in conjunction with the Facilities Rebuild Plan.

**10. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – DELEGATED DECISIONS**

**11. CONFIRMATION OF MINUTES**

**Ordinary Meeting – 14 December 2011**

The Board **resolved** that the minutes of the Board's meeting held on Wednesday 14 December 2011 be confirmed.

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**Proposed New Lease – Akaroa Butchery**

Board members noted that further information had been brought to their attention regarding the sublease of part of the Akaroa Butchery to the local Opportunity Shop, subsequent to the Board considering a report on the lease for the building. The Board requested that further information be provided from staff regarding the sublease, prior to the report on the proposed new lease for the Akaroa Butchery being considered by the Council.

**12. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND**

The Board considered an application for funding from its 2011/12 Discretionary Response Fund from the McQueens Valley Mountain Bike Club Inc. for \$2,300.

The Board **resolved** to approve a grant of \$2,300 from its 2011/12 Discretionary Response Fund to the McQueens Valley Mountain Bike Club towards the cost of digger hire.

**13. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND**

The Board considered an application for funding from its 2011/12 Discretionary Response Fund from the Ngaio Point Residents group for \$200.

The Board **resolved** that the \$200 as unspent from the 2011 Neighbourhood Week Fund be allocated to the Ngaio Point Residents Group towards their neighbourhood barbeque.

**14. RESERVE MANAGEMENT COMMITTEES - CONTINUED**

**14.1 CORRESPONDENCE - CONTINUED**

- Duvauchelle Reserve Management Committee

The Duvauchelle Reserve Management Committee had written to the Board advising on the appointment of three new Committee members.

The Board **resolved** to approve the appointment of the following people as members of the Duvauchelle Reserve Management Committee:

Brian Bremner  
Mark Shadbolt  
Paul Haglund

**15. RESOLUTION TO EXCLUDE THE PUBLIC**

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 12.40pm

**CONFIRMED THIS 14TH DAY OF MARCH 2012**

**PAM RICHARDSON  
CHAIRMAN**