

# **CHRISTCHURCH CITY COUNCIL AGENDA**

**THURSDAY 12 APRIL 2012**

**9.30AM**

**COUNCIL CHAMBER, CIVIC OFFICES,  
53 HEREFORD STREET**

## CHRISTCHURCH CITY COUNCIL

**Thursday 12 April 2012 at 9.30am**  
**in the Council Chamber, Civic Offices, 53 Hereford Street**

**Council:** The Mayor, Bob Parker (Chairperson).  
Councillors Peter Beck, Helen Broughton, Sally Buck, Ngaire Button, Tim Carter, Jimmy Chen,  
Barry Corbett, Jamie Gough, Yani Johanson, Aaron Keown, Glenn Livingstone, Claudia Reid and  
Sue Wells.

ITEM NO	DESCRIPTION	PAGE NO
1.	APOLOGIES	
2.	DEPUTATIONS BY APPOINTMENT	
3.	PRESENTATION OF PETITIONS	
4.	REPORT OF A MEETING OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD: MEETING OF 27 FEBRUARY 2012	
5.	REPORT OF A MEETING OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD: MEETING OF 13 MARCH 2012	
6.	REPORT OF A MEETING OF THE HAGLEY/FERRYMEAD COMMUNITY BOARD: MEETING OF 29 FEBRUARY 2012	
7.	REPORT OF A MEETING OF THE LYTTELTON/MT HERBERT COMMUNITY BOARD: MEETING OF 14 FEBRUARY 2012	
8.	REPORT OF A MEETING OF THE LYTTELTON/MT HERBERT COMMUNITY BOARD: MEETING OF 28 FEBRUARY 2012	
9.	REPORT OF A MEETING OF THE LYTTELTON/MT HERBERT COMMUNITY BOARD: MEETING OF 13 MARCH 2012	
10.	REPORT OF A MEETING OF THE RICCARTON/WIGRAM COMMUNITY BOARD: MEETING OF 28 FEBRUARY 2012	
11.	REPORT OF A MEETING OF THE SHIRLEY/PAPANUI COMMUNITY BOARD: MEETING OF 29 FEBRUARY 2012	
12.	REPORT OF A MEETING OF THE SPREYDON/HEATHCOTE COMMUNITY BOARD: MEETING OF 17 FEBRUARY 2012	
13.	REPORT OF A MEETING OF THE SPREYDON/HEATHCOTE COMMUNITY BOARD: MEETING OF 6 MARCH 2012	
14.	REPORT OF A MEETING OF THE AKAROA/WAIREWA COMMUNITY BOARD: MEETING OF 15 FEBRUARY 2012	
15.	CHAIRPERSONS REPORT OF A MEETING OF THE AKAROA/WAIREWA COMMUNITY BOARD: MEETING OF 14 MARCH 2012	
16.	REPORT OF A MEETING OF THE BURWOOD/PEGASUS COMMUNITY BOARD: MEETING OF 27 FEBRUARY 2012	
17.	REPORT OF A MEETING OF THE BURWOOD/PEGASUS COMMUNITY BOARD: MEETING OF 12 MARCH 2012	
18.	COUNCILLOR TRAINING/DEVELOPMENT	

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<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>PAGE NO</b>
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20.	NOTICES OF MOTION	
21.	RESOLUTION TO EXCLUDE THE PUBLIC	

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- 2. DEPUTATIONS BY APPOINTMENT**
- 3. PRESENTATION OF PETITIONS**

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**4. REPORT OF A MEETING OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD:  
MEETING OF 27 FEBRUARY 2012**

Attached.

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MEETING OF 17 FEBRUARY 2012**

Attached.

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MEETING OF 6 MARCH 2012**

Attached.

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**14. REPORT OF A MEETING OF THE AKAROA/WAIREWA COMMUNITY BOARD:  
MEETING OF 15 FEBRUARY 2012**

Attached.

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**15. CHAIRPERSONS REPORT OF A MEETING OF THE AKAROA/WAIREWA COMMUNITY BOARD:  
MEETING OF 14 MARCH 2012**

Attached.



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**16. REPORT OF A MEETING OF THE BURWOOD/PEGASUS COMMUNITY BOARD:  
MEETING OF 27 FEBRUARY 2012**

Attached.

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**17. REPORT OF A MEETING OF THE BURWOOD/PEGASUS COMMUNITY BOARD:  
MEETING OF 12 MARCH 2012**

Attached.

## COUNCIL 12. 4. 2012

### 18. COUNCILLOR TRAINING/DEVELOPMENT

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Lisa Goodman

#### PURPOSE OF REPORT

1. This report seeks Council endorsement of a proposed addition to the Schedule of Elected Member Allowances and Expenses Rules; specifically to provide the ability to carry over unspent funds on a case by case basis from councillor discretionary training/development budgets in any one financial year for the next twelve month period.

#### EXECUTIVE SUMMARY

2. Each year the Remuneration Authority approves for each local authority a schedule of elected member allowances and expenses. This schedule includes provisions for elected member travel and attendance at conferences, courses and seminars.
3. Under this schedule, Councillors currently are provided with a discretionary allocation of \$4,000 per annum from travel and conference budgets, to be used for conferences, courses, seminars and training that they choose to attend. Any event chosen must contribute to a Councillor's ability to carry out Council business. Expenditure for this purpose is required to have prior approval by the Mayor (or Deputy Mayor) and the Chief Executive. The relevant excerpt from the schedule is attached as **Attachment 1**.
4. Funding for these discretionary allocations of \$4,000 has consistently not been fully utilised. Councillors are not, however, able to automatically carry over any unspent funds from one year to the next. This would be advantageous if there is an opportunity to attend a course that is directly relevant to core governance competencies, but exceeds \$4,000. While such courses are rare, one example is the Institute of Directors' Director Development Programme, which is a course that covers the role, duties, skills and knowledge required for competent directorship in New Zealand. The costs of this week long residential course are approximately \$8,000. That could be funded from a Councillor's discretionary allocation over a two year period, but a carry-over of the unspent allocation from one year would need to occur.
5. To provide greater flexibility for such situations, it is proposed that the Council adopt a position that any unspent funds from Councillor discretionary training/development budgets in any one financial year be carried over for the next twelve month period, provided that:
  - (a) The purpose is for any one training course that is directly relevant to core governance competencies/skills and that exceeds \$4,000
  - (b) Approval for the course is granted by both the Mayor (or the Deputy Mayor) and the Chief Executive
  - (c) Approval for the carry-over of funds for attendance at such courses is given by the Mayor (or the Deputy Mayor) and the Chief Executive.
6. This position can be formalised through its inclusion in the Schedule of Elected Member Allowances and Expenses Rules.

#### FINANCIAL IMPLICATIONS

##### **Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Yes. In the past 3 years the total budget of \$52,000 Councillor discretionary allocation of \$4,000 for training has not been fully utilised: 28 per cent spent in 2008/09, 23 per cent in 2009/10, 7 per cent in 2010/11 (note: the earthquakes had an impact on level of training undertaken), and 9 per cent in the year to date 2010/11.

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### 18 Cont'd

#### LEGAL CONSIDERATIONS

**Have you considered the legal implications of the issue under consideration?**

8. Yes, there are none.

#### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

9. The recommendations are relevant to the Democracy and Governance group of activities, specifically City Governance and Decision-making.

#### ALIGNMENT WITH STRATEGIES

**Do the recommendations align with the Council's strategies?**

10. Not applicable.

#### CONSULTATION FULFILMENT

11. The Remuneration Authority has been informally approached to gauge its views, and staff have been advised that it is comfortable with the proposed approach. The wording of the Council's Schedule of Elected Member Allowances and Expenses Rules will be amended prior to being submitted to the Authority for approval for the 2012/13 year, along with any other proposed changes at that time.

#### STAFF RECOMMENDATION

It is recommended that the Council approve the insertion of the following wording in the Elected Member Allowances and Expenses Rules in relation to the Councillor discretionary allocation of \$4,000 for training:

5. Any unspent funds from Councillor discretionary training/development budgets in any one financial year may be carried over for the next twelve month period, provided that:
- (a) The purpose is for any one training course that is directly relevant to core governance competencies/skills and that exceeds \$4,000
  - (b) Approval for the course is granted by both the Mayor (or the Deputy Mayor) and the Chief Executive
  - (c) Approval for the carry-over of funds for attendance at such courses is given by the Mayor (or the Deputy Mayor) and the Chief Executive.

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### 19. PROPOSED PARTNERSHIP TO PROVIDE A TRANSITIONAL COMMUNITY FACILITY

<b>General Manager responsible:</b>	Michael Aitken General Manager, Community Services, DDI 941-8607
<b>Officer responsible:</b>	Carolyn Gallagher, Unit Manager, Community Support, DDI 941 - 8879
<b>Author:</b>	Kevin Bennett, City Housing and Community Facilities Manager DDI 941 - 8576

#### PURPOSE OF REPORT

1. The purpose of this report is to seek the Council's approval to a proposed project to work in partnership with the International Association of Lions Club to provide a Transitional Community Facility in St Albans.

#### EXECUTIVE SUMMARY

2. As a result of the 2010, 2011 and 2012 earthquake events, 21 of the 53 council-owned community facilities closed. This has had a significant impact on communities which are struggling to identify suitable alternative accommodation to hold public meetings and cater for other community based activities.
3. As it will be some time before all Detailed Engineering Evaluations are completed and decisions made in relation to rebuilding/repairing the closed facilities, RCP consultants have been commissioned to look at a wider project of identifying communities most in need of transitional community facilities and the identification of sites that would be suitable to locate such a facility on. It is expected that the RCP report will be available early in April.
4. The International Association of Lions Clubs has approached the Community Support Unit of the Council with the concept of placing a transportable building onto a Council owned site. This building would be utilised by the community as a transitional community facility while the Council owned, and other community accessed facilities, are closed due to Earthquake damage.
5. For the purposes of clarification, the definition of the timeframes around "transitional" it is two to three years.
6. This transitional arrangement is considered to be a temporary solution while the Community Facilities Suburban Network Plan is developed. This plan will consider the need for a city wide network of Council owned Community Facilities and the most appropriate locations. A draft plan will be presented to the Housing and Community Facilities Committee and Council later in the year and will be a contributing factor in the Community Facilities rebuild programme.
7. The ownership of the building will be retained by the International Association of Lions Clubs ("the Lions"), with the site being provided by Council for location of their building at no cost to the Lions. When the partnership ends (primarily based on the assumption that a permanent community facility will replace the need for the transitional facility) the Lions will uplift the facility and place it into another community of need.
8. This proposal has been the subject of informal discussion with the Shirley / Papanui Community Board which supports the proposal.
9. A report was presented to the Housing and Community Facilities Committee on 16 March 2012. The Committee is supportive of the proposal.
10. Further details of the support from the Community Board and Housing and Community Facilities Committee is contained under the Consultation Fulfilment section of this report.
11. The building design will allow for some aspects of multi-usage, by way of room dividers that can split the space into two to three separate meeting spaces. The building will have a kitchenette and toilets. The building will have at least one ramp and meet all required aspects of accessibility requirements. It is envisaged the building will accommodate meeting space for 40-50 persons. While the building will not be designed for larger scale recreation activities there is an intention that it will cater for low impact activities such as exercise classes, pilates, yoga, etc.

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### 19 Cont'd

12. The operational management of the facility will occur in a similar fashion to that of other Council owned Community Facilities. The Council's Community Facilities Officers will manage the bookings, arrange any maintenance and monitor the payment of hiring fees. Hiring fees will be retained by the Council to off-set the insurance and maintenance of the building while it is located on the Council owned land.
13. There is a will to initiate this project in advance of the transitional Community Facilities project so as to create a "flagship" project for the Lions to be able to showcase to their international members, with the prospect of gaining more funding internationally to replicate the project in line with the RCP recommendations (the wider project). The Lions Club District 202E has approved the project proceeding and has agreed to fund the cost of a building.
14. The St Albans site (formerly the St Albans Resource Centre) has been put forward as a suitable option as the community has an identified need for this facility and the site is clear of existing buildings, being a 'quick-win' for both the Council and Lions to achieve the desired outcomes of the project.
15. Other locations considered are Linwood and Sumner. These three locations are considered to be the most in need at present. Other locations will be considered as part of the Transitional Community Facilities project (RCP Report).
16. The Council has agreed to repair the Linwood Community Arts Centre. An alternative option is being explored with the Ministry of Education in relation to Sumner. Consequently St Albans is considered to be the most appropriate site for this proposed transitional facility.

#### FINANCIAL IMPLICATIONS

17. The cost of the building will be met by Lions with the Council meeting the costs associated with infrastructure, consents, fees and landscaping, estimated at \$30,000. Funding for this is able to be met from within existing Community Facilities budgets as building maintenance across the Community Facilities Network is currently behind budget and forecast to be under-spent at year end.
18. It is considered appropriate for the Council to meet the infrastructure costs as this expense would be incurred should a decision be made at a later stage, as part of the Facilities Rebuild process to construct a new community centre on this site.
19. The Council will also pay any maintenance expenses while the building is located on site, as the rental income generated by the building will be retained by Council.

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

20. Yes.

#### LEGAL CONSIDERATIONS

21. Consideration is being given to Resource and Building consents and a partnership agreement between the Council and the Lions.

#### Have you considered the legal implications of the issue under consideration?

22. Yes, appropriate land lease and facility management agreements are in the process of being drafted.

#### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

23. Yes, the LTCCP states the following "Ensure that community facilities across the city are:
  - fairly spread geographically
  - meet social, educational, cultural and recreational needs
  - physically accessible, safe, and enjoyable to use
  - designed and located in order to maximise community identity and participation"

**19 Cont'd**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

24. Yes.

**ALIGNMENT WITH STRATEGIES**

25. This project aligns with the Strengthening Communities Strategy (SCS). Pg 6 SCS states "The Council will work closely with community groups and actively pursue partnerships for the management of facilities, and consider the development of a separate funding source for specific facilities."

**Do the recommendations align with the Council's strategies?**

26. Yes.

**CONSULTATION FULFILMENT**

27. Informal consultation has occurred with the Shirley/Papanui Community Board. Following this informal consultation the Board Chairperson sent the following message to Councillor Livingstone in his capacity as Chairperson of the Housing and Community Facilities Committee:

" This email is to let you know that an informal discussion of Board representatives and Housing and Facilities staff yesterday resulted in appreciative support for the generous offer by Lions International to supply a transitional community facility in the St Albans area.

28. The Board understands this is a confidential matter until Lions International make a public announcement on 1 April 2012.

29. The Board representatives fully support the facility being managed by Council and looks forward to meeting with representatives from Lions on Thursday 29 March 2012".

30. A report on this proposal has been considered by the Housing and Community Facilities Committee on 16 March 2012. The Committee's recommendation was:

"The Committee recommends to the Council that, subject to the consideration of the Shirley/Papanui Community Board, that the partnership proposal with the International Association of Lions Club to provide a Transitional Community Facility be approved ".

**STAFF RECOMMENDATION**

It is recommended that the Council approve the proposed partnership between Lions International and the Council to provide a Transitional Community Facility in St Albans proceeding.

**20. NOTICES OF MOTION**

**21. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.



THURSDAY 12 APRIL 2012

COUNCIL

RESOLUTION TO EXCLUDE THE PUBLIC

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items 22.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
22. Plan Change 54: Marshs Road – Report and Recommendations of Commissioner Ken Lawn	) GOOD REASON TO ) WITHHOLD EXISTS) ) UNDER SECTION 7	SECTION 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
22.	To enable the Council to deliberate in private on a recommendation where a right of appeal to a Court against the Council's decision exists.	48(1)(d) and 48(2)((a)(i)	To enable the Council to consider its Commissioners' report in private without influence from the media or any party to the proceedings. To enable the Council to notify its decision to the parties to the plan change before the matter is reported in the media.	The report can be released following the period in which parties to the proceedings will receive notification of the Council's decision in the ordinary course of the post.

**Chairman's**

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”