

**AKAROA/WAIREWA COMMUNITY BOARD  
22 AUGUST 2011**

**Minutes of a meeting of the Akaroa/Wairewa Community Board's  
Small Grants Fund Assessment Committee  
held on Monday 22 August 2011 at 1pm in the Board Room,  
Akaroa Service Centre, 78 Rue Lavaud, Akaroa.**

**PRESENT:** Lyndon Graham, Leigh Hickey, Stewart Miller, Pam Richardson, Gaye Jameson, Kerry Little and Mario Downes.

**APOLOGIES:** An apology for absence was received and accepted from Bryan Morgan.

The Committee reports that:

**PART C - DELEGATED DECISIONS**

**1. ELECTION OF CHAIRPERSON**

The Committee **resolved** that Pam Richardson be appointed as Chairman for the term of the Committee.

**2. AKAROA/WAIREWA SMALL GRANTS FUND 2011/12 ALLOCATIONS**

The Committee considered a report and its attached matrix which set out applications made to the Akaroa/Wairewa Small Grants Fund for 2011/12.

Detailed information on each applicant's project was presented in a decision matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for. Details of alignment with the Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

**COMMITTEE DECISION**

The Akaroa/Wairewa Small Grants Fund Assessment Committee **resolved:**

(a) To approve allocations from the 2011/12 Akaroa/Wairewa Small Grants Fund as follows:

<b>No.</b>	<b>Group</b>	<b>Project</b>	<b>Committee Decision</b>
1.	Little River Wairewa Charitable Trust	Community Get-together Meetings.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee make a grant of \$600 to the Little River Wairewa Charitable Trust towards the community get-together meetings. Mario Downes declared an interest in respect to this item and abstained from voting thereon.
2.	Okuti Valley Recreation and Sports Club Incorporated	Social sports equipment and event for Volunteer Retention.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee make a grant of \$1,500 to the Okuti Valley Recreation and Sports Club towards the social sports equipment and event for volunteer retention project, subject to, in the event of the Club disbanding any equipment remaining in community ownership.
3.	Okuti Valley Recreation and Sports Club Incorporated	Fridge for Community Hall	That the Akaroa/Wairewa Small Grants Fund Assessment Committee make a grant of \$1,000 to the Okuti Valley Recreation and Sports Club towards a fridge for the community hall.

13. 10. 2011

**Akaroa/Wairewa Community Board Small Grants Fund Assessment Committee 22.8.2011**

<b>No.</b>	<b>Group</b>	<b>Project</b>	<b>Committee Decision</b>
4.	Selwyn Wairewa Youth Trust	Little River Youth Group	That the Akaroa/Wairewa Small Grants Fund Assessment Committee make a grant of \$2,050 to the Selwyn Wairewa Youth Trust towards the Little River Youth Group project.
5.	The Little River Wairewa Community Trust	Habitat Enhancement and Predator Control	That the Akaroa/Wairewa Small Grants Fund Assessment Committee make a grant of \$1,676 to the Little River Wairewa Community Trust for purchase of predator traps, subject to the traps being returned back to the community in the event of the Trust disbanding. Mario Downes declared an interest in respect to this item and abstained from voting thereon.
6.	Okuti Valley Recreation and Sports Club Incorporated	Access Way lighting to Community Hall.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee decline the application from the Okuti Valley Recreation and Sports Club Incorporated towards accessway lighting to the community hall on advice from staff that the Club could apply for funding from the Safety Projects scheme.
7.	Akaroa District Promotions Incorporated	Akaroa Harvest Festival Celebrating Akaroa produce and producers.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee decline the application from Akaroa District Promotions Incorporated towards holding an Akaroa Harvest Festival.
8.	Okuti Valley Recreation and Sports Club Incorporated	Curtains for heat insulation and security of Community hall.	That the Akaroa/Wairewa Small Grants Fund Assessment Committee decline the application from the Okuti Valley Recreation and Sports Incorporated towards heating insulation and security of the community hall.

- (b) That it delegate authority to the Committee Chairman and Committee member Gaye Jameson to confirm the minutes of the meeting.

The Committee requested that they receive information from staff once the accountability forms from the clubs/organisations had been returned.

The meeting concluded at 1.45pm.

**CONFIRMED THIS 20TH DAY OF SEPTEMBER 2011**

**PAM RICHARDSON  
COMMITTEE CHAIRMAN  
SMALL GRANTS FUND ASSESSMENT COMMITTEE**

**GAYE JAMESON  
COMMITTEE MEMBER**