


9. **RICCARTON BUSH TRUST – 2010 ANNUAL REPORT & 2012 STATEMENT OF INTENT**


<b>General Manager responsible:</b>	General Manager Corporate Services
<b>Officer responsible:</b>	Corporate Finance Manager
<b>Author:</b>	Diane Brandish, Corporate Finance Manager

**PURPOSE OF REPORT**

1. To present to the Council the following documents prepared by the Riccarton Bush Trust as follows:
  - (a) Annual Report for the year ended 30 June 2010 **Attachment 1.**
  - (b) Draft Statement of Intent for the year ended 30 June 2012 **Attachment 2.**

**EXECUTIVE SUMMARY**

2. The Council's subsidiary companies and Council Controlled Organisations (CCOs) are required by statute to each submit a draft annual Statement of Intent (SOI) and an Annual Report to Council. An SOI must set out the CCO's objectives for the year and specify performance measures as well as certain other information. An Annual Report must contain the information that is necessary to enable an informed assessment of the operations of the CCO to be made.
3. CCOs are required to submit a draft SOI for comment by the Council prior to 1 March. The Council is required to consider any comments on the draft SOI by 1 May and the organisation is then required to issue a final version by 30 June in respect of the following year.
4. CCOs are required to deliver an Annual Report to the Council within 3 months after the end of each financial year.
5. Due to the recent earthquakes, the 2010 Annual Report and the draft 2012 SOI are only now available to be reported to the Council.

**FINANCIAL IMPLICATIONS**

6. In terms of the draft SOI for the 2012 year, the quantum of the grants and levies quoted is consistent with what is already included in the Annual Plan and LTCCP. The cost is included within the Urban Parks Activity.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Not applicable.

**LEGAL CONSIDERATIONS**

8. Delivery to the Council of the 2010 Annual report is required by section 67 of the Local Government Act 2002.
9. Consideration by the Council of the draft 2012 SOI is required by Schedule 8 of the Local Government Act 2002.

**Have you considered the legal implications of the issue under consideration?**

10. Yes, see above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Yes.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. No.

**9 Cont'd**

**ALIGNMENT WITH STRATEGIES**

13. Not applicable.

**Do the recommendations align with the Council's strategies?**

14. Not applicable.

**CONSULTATION FULFILMENT**

15. Consultation with the Riccarton Bush Trust is only required if the Council was to issue a notice under clause 5 of Schedule 8 of the Local Government Act 2002 requiring modification of the draft SOI.

**STAFF RECOMMENDATION**

It is recommended that the Council:

- (a) Receives the Riccarton Bush Trust Annual report for the year ended 30 June 2010.
- (b) Reviews the draft Riccarton Bush Trust Statement of Intent for the year ended 30 June 2012 and advises Council officers of any comment it wishes to make.