

28. 7. 2011

LYTTELTON/MT HERBERT COMMUNITY BOARD
21 JUNE 2011

Minutes of an Extraordinary meeting of the Lyttelton/Mt Herbert Community Board
held on Tuesday 21 June 2011 at 1.44pm at the Lyttelton Recreation Centre,
25 Winchester Street, Lyttelton.

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe and Andrew Turner.

APOLOGIES: Apologies were received and accepted from Claudia Reid and Adrian Te Patu.

KARAKIA: The Chairperson gave the opening blessing.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 ELIZABETH GRAHAM

Ms Graham addressed the Board to seek clarification on who was authorised to speak publicly on behalf of the Lyttelton/Mt Herbert Community Board.

Ms Graham also requested that information on organisations that members belong to, should be made public, along with the present requirement to declare any financial interests they may have.

Ms Graham expressed her opposition to the proposal to recommend Project Lyttelton Incorporated as a Key Local Project to the Metropolitan Strengthening Communities Fund for 2011/12 as she believed the project would be of no direct benefit to the target group, being the general resident population of Lyttelton.

Ms Graham also requested that she be able to view the original application and the criteria used to assess the application as a Priority One.

(Clause 12 of these minutes refers.)

1.2 FRANCES CLARK

Ms Clark was unable to attend but will be invited to be a deputation at the Board's 19 July 2011 meeting.

2. CORRESPONDENCE

2.1 ORTON BRADLEY PARK BOARD

The Board **received** the correspondence and accepted the invitation to inspect the park and its facilities, with a date to be confirmed for the spring after the Chairperson had liaised with Councillors who had also been invited.

3. PRESENTATION OF PETITIONS

Nil.

4. **BRIEFINGS**

Nil.

5. **COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

6. **BOARD MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Community Service Awards**

The Board requested that a list of previous award recipients be circulated to members.

- **Lyttelton Schools Survey**

The Board **decided** to extend members' best wishes to the two Lyttelton schools which were currently consulting on the future of primary education in the town, and indicate that the Board would support whatever decisions the community made on the issue.

- **Levels of Service for Banks Peninsula Ward**

Members **decided** to support a request from the Akaroa-Wairewa Community Board *to ask staff to convene a Joint Seminar with both Boards and appropriate staff, to discuss the levels of service on Banks Peninsula, now that the Memorandum of Understanding between the Council and the former Banks Peninsula District Council had expired, and with it the five year ring-fencing of levels of service on Banks Peninsula.*

- **Canterbury Earthquake Heritage Building Fund**

Members **decided** to request that, if the Council was making an application to this Fund, that funding for the facing of red stone walls in Lyttelton be included in the application. If no application was being made, members asked that staff provide advice to the Board of how funding could be found for this work.

- **Cunningham Terrace**

Members expressed concern that it appeared Cunningham Terrace, which was currently closed, may not be reinstated for a long period of time, possibly between 12-24 months. Members noted that this road, albeit small and narrow, provides an important alternative access to Simeon Quay for emergency services and residents to get across Lyttelton.

The Board **decided** to request information on the proposed timetable for earthquake repair works to be carried out on Cunningham Terrace.

- **Rockfalls and Retaining Walls**

Members **decided** to request urgent information by way of a seminar, on the impact of land movement in Lyttelton, and the situation with regard to rockfalls and the reinstatement of retaining walls on Council land, so that the Board could be well informed to pass information to residents.

7. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

8. NOTICES OF MOTION

Paula Smith moved, seconded by Andrew Turner, the following Notice of Motion pursuant to Standing Order 3.10.1:

That the Lyttelton/Mt Herbert Community Board adopt the Lyttelton Community Recovery Plan (Volumes One and Two) as the base document to advocate, to government and non-government agencies, the views and aspirations of the Lyttelton community for the recovery and rebuilding phase following the 22 February 2011 earthquake and subsequent earthquakes.

The motion was put to the meeting and declared **carried**.

9. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of the Board's meeting held on Tuesday 31 May 2011 be confirmed.

10. LYTTELTON/MT HERBERT COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2011/12 – BOARD BIDS

The Board considered a report seeking agreement to the projects that will be put forward on behalf of the Board to the Strengthening Communities Fund for 2011/12.

The Board **resolved** to approve a list of projects to be submitted as applications to the 2011/12 Strengthening Communities Fund as follows:

| | |
|----------------------------|---------|
| - Neighbourhood Week | \$2,000 |
| - Community Service Awards | \$1,500 |
| - ANZAC Day Services | \$3,200 |
| - Newsletter (On Board) | \$1,065 |
| - Youth Development Scheme | \$1,500 |

11. APPLICATIONS TO LYTTELTON/MT HERBERT COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND MAY 2011

The Board considered a report seeking consideration of applications for funding from its 2010/11 Discretionary Response Fund (DRF) from the Lyttelton Information Centre, Port Levy Residents' Association, Lyttelton Community House and Community Watch City-Sumner.

The Board **resolved** to approve a grant of \$2,400 from 2010/11 Discretionary Response Fund to the Community Watch City-Sumner for the Establishment of a Lyttelton vehicle for the Community Watch City-Sumner.

The Board **resolved** to approve a grant of \$1,500 from 2010/11 Discretionary Response Fund to the Lyttelton Community House for Community Meals for Elderly.

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The Board **resolved** to approve a grant of \$1,000 from 2010/11 Discretionary Response Fund to the The Lyttelton Information Centre for relocation of the Lyttelton Information Centre;

(Andrew Turner declared a conflict of interest in the above application and withdrew from discussion and voting.)

The Board **resolved** to approve a grant of \$1,228 from 2010/11 Discretionary Response Fund to the Port Levy Residents' Association for painting the swimming pool.

12. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2011 REPORT

The Board considered a report to consider whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2011/12.

(Andrew Turner declared a conflict of interest and withdrew from discussion and voting.)

Paula Smith moved:

“That the Lyttelton/Mt Herbert Community Board recommends the Project Lyttelton project as a Key Local Project to be considered by the Metropolitan Funding Committee for the 2011-12 Strengthening Communities Fund.”

The motion lapsed for want of a seconder.

13. COMMUNITY BOARD ADVISER'S UPDATE – CONTINUED

- **Board Funding Balances**

The Board **resolved** that the balance of \$5,331 remaining in its Discretionary Response Fund be allocated to fund interpretative plaques on new buildings in Lyttelton to show details of demolished buildings previously located on that site, and which had been destroyed by the earthquakes.

The Board believed it had sufficient information to make this decision in the absence of a staff report, as this project could be directly linked to requests from the community, as highlighted in the Lyttelton Community Recovery Plan.

- **Annual Plan Submission**

The Board **resolved** to adopt its submission to the Draft Annual Plan and Budget, as tabled, subject to the amendments agreed.

The meeting closed at 4.03pm.

CONFIRMED THIS 28TH DAY OF JUNE 2011.

**PAULA SMITH
CHAIRPERSON**