

## 12. PROPOSED TERMS OF REFERENCE

<b>General Manager responsible:</b>	General Manager, Strategy and Planning Group, DDI 941-8281
<b>Officer responsible:</b>	General Manager, Strategy and Planning Group
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### PURPOSE OF REPORT

1. The purpose of this report is to present the proposed Terms of Reference for the Regulatory and Planning committee and to recommend their adoption to Council.

### EXECUTIVE SUMMARY

2. The format of each Committee follows a standard approach. It is the intention of Council that the Committee's are largely policy focussed, within the agreed strategy and policy framework adopted by Council.

The Regulatory and Planning Committee has responsibility for a number of bylaws, and for the management of the overall bylaw programme on behalf of Council, to ensure that these are monitored, reviewed and updated as part of a comprehensive programme.

3. The Committee also has responsibility for a number of other delegated bodies, notably council Hearings Panels, and the Submissions Panel. The Regulatory and Planning Committee will need to provide oversight to these, and be the conduit for these to report to Council.
4. There are a number of additional specific delegates which the Committee has, which Council has already resolved upon. While not urgent it is desirable that these be reviewed at some time during the term of the Committee to ensure they remain relevant and up to date.

### STAFF RECOMMENDATION

That the Committee recommend to the Council that it adopt the proposed Regulatory and Planning Committee 2010-2013 Terms of Reference.