

10. 2. 2011

**SPREYDON/HEATHCOTE COMMUNITY BOARD
14 DECEMBER 2010**

**Minutes of a meeting of the Spreydon/Heathcote Community Board
held on Tuesday 14 December 2010 at 5pm in the Boardroom,
Beckenham Service Centre, 66 Colombo Street, Christchurch.**

PRESENT: Phil Clearwater (Chairperson), Barry Corbett, Paul McMahon, Karolin Potter, Tim Scandrett, Mike Thorley and Sue Wells.

APOLOGIES: Barry Corbett and Sue Wells retired from the meeting at 6.45pm and were absent for clauses 1 and 2.

The meeting adjourned for a seminar at 5.02pm and recommenced at 5.20pm.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. ELECTED MEMBERS' REMUNERATION 2010/11

 The Board considered a report to enable the Council to formulate a proposal to be submitted to the Remuneration Authority for the payment of remuneration to elected members for the balance of this financial year; up until 30 June 2011.

STAFF RECOMMENDATION

It is recommended that the Board recommends that the Council:

- (a) Adopt the salary only model as its basis of remuneration for elected members of the Christchurch City Council for the remainder of the 2010/11 financial year.

Note: The remuneration framework requires all community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).

- (b) Recommend to the Remuneration Authority for its approval that the remuneration levels for the Deputy Mayor, Councillors, Community Board Chairs and remaining Community Board members be retained at the same ratios as those for 2008/09, 2009/10 and the three month period leading up to the 9 October local body elections, i.e. that the status quo be retained.
- (c) Note that the Remuneration Authority must be advised of any dissent expressed by members of the Council or its Community Boards in relation to the Council's final proposal.

BOARD CONSIDERATION

The Board consideration of remuneration included a discussion regarding the reduction in remuneration for Community Board members in the 2007 determination and noted the effective continuation of this reduction in the present level of remuneration. Members considered that this level of remuneration does not reflect accurately the level of responsibilities undertaken by Community Board members compounded at present given the extra commitment due to the earthquake and the recovery process. Further it was considered that the present level of remuneration is so low that it might preclude people with average household incomes from standing for election to Community Boards. It was also noted that the overall pool of funds available for remuneration should be higher. Board members noted that elected members of the parliament received a remuneration increase in 2010 whereas Community Board members have not. For these reasons the Community Board members did not accept the staff recommendation in full.

1 Cont'd

BOARD RECOMMENDATION

The Spreydon/Heathcote Community Board **resolved** to recommend to the Council:

- a) That the Council adopt staff recommendations a) and c)
- b) That in relation to staff recommendation b):
 - (i) The Board notes that the Remuneration Authority 2007 decision resulting in a substantial reduction in remuneration of Community Board members does not reflect accurately the level of responsibilities held by Community Board members.
 - (ii) The Board comments on the inadequacy of the remuneration which may preclude people on or below the average household income from standing as a Community Board member.
 - (iii) That the Board requests the Remuneration Authority to increase the over all pool available for elected members remuneration.

Note: Mike Thorley recorded that he did not support the Board recommendation (b(ii)) above.

Barry Corbett and Sue Wells declared a conflict of interest as Councillors and withdrew from the meeting.

2. **ELECTED MEMBERS' EXPENSES AND ALLOWANCES 2010/11**



The Board considered a report to enable the Council to formulate a proposal to be submitted to the Remuneration Authority for its approval for the payment of expenses and allowances by the Council to elected members for the balance of this financial year, up until 30 June 2011.

STAFF RECOMMENDATION

That the Board recommends that the Council resolve to submit to the Remuneration Authority for its approval the proposed rules and policies for the reimbursement of elected member expenses and allowances as described in Attachment 2 of the report in the agenda.

BOARD CONSIDERATION

The Board considered a memorandum tabled by staff dated 10 December 2010 with new information from the Remuneration Authority, and proposed wording to replace Section 5 of Attachment 2 of this report.

The Community Board recommendations are based on the consideration that since Community Board members receive a significantly lower level of remuneration when compared to councillors, therefore the Community Board members should at least receive communication expenses at the same rate as proposed for councillors.

BOARD RECOMMENDATION

The Spreydon/Heathcote Community Board **resolved** to recommend to the Council that the staff recommendation be adopted, subject to Section 8 of Attachment 2 being amended to reflect Community Board members having the same level of communication and technology allowance as that proposed for Councillors and Board Chairs.

Barry Corbett and Sue Wells declared a conflict of interest as Councillors and withdrew from the meeting.

3. SYDENHAM (COLOMBO STREET) BUS LANE MATTERS

The Board discussed matters relating to the bus lanes in Sydenham, between Brougham Street and Moorhouse Avenue.

The Board **decided** to request that due to the earthquake the Council places on hold the bus lanes on Colombo Street between Brougham Street to Moorhouse Avenue and that the route and lanes be reviewed in conjunction with the Sydenham Regeneration Plan.

PART B – REPORTS FOR BOARD INFORMATION

4. DEPUTATIONS

Nil.

5. PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. CORRESPONDENCE

A letter was received from Environment Canterbury regarding the Review of the Canterbury Regional Public Transport Plan.

8. BRIEFINGS

Nil.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** an update from the Community Board Adviser on forthcoming Board related activities.

The Board discussed meeting dates for 2011 and **decided** to hold two ordinary meetings in each calendar month to allow for all items of business to be progressed on a regular basis. In addition to the decision-making Board meetings, seminar meetings are to be scheduled prior to the meetings on the Tuesday and following meetings on a Friday if necessary.

The Board **decided** to adopt the schedule of Board meetings for 2011 as follows:

Tuesday 1 February, 5pm	Friday 18 February, 8am
Tuesday 1 March, 5pm	Friday 18 March, 8am
Friday 1 April, 8am	Tuesday 19 April, 5pm
Tuesday 3 May, 5pm	Tuesday 17 May, 5pm
Tuesday 14 June, 5pm	Tuesday 28 June, 5pm
Tuesday 12 July, 5pm	Friday 29 July, 8am (Strengthening Funding Decision Meeting)
Tuesday 2 August, 5pm	Tuesday 16 August, 5.30pm (Small Grants Funding Committee)
Friday 19 August, 8am	Tuesday 13 September, 5pm
Friday 30 September, 8am	Tuesday 18 October, 5pm
Tuesday 1 November, 5pm	Friday 18 November, 8am
Friday 16 December, 8am.	

10. ELECTED MEMBERS' INFORMATION EXCHANGE

Matters that were mentioned included:

- Prompt/efficient 'Request for Service' regarding damage to a street tree.
- Ongoing discussions with Sydenham business owners.
- Earthquake Recovery ongoing matters.
- Gainsborough Reserve.
- Friendship Choir bringing joy at Christmas.
- The long service record of Oscar Alpers in working with the community and the Council and the possibility of an award.

11. MEMBERS QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

12. CONFIRMATION OF MEETING REPORT

The Board **resolved** that the minutes of the ordinary meeting of the Board held on 3 December 2010 be confirmed.

13. APPLICATION TO SPREYDON HEATHCOTE COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND FOR CRACROFT RESIDENTS' ASSOCIATION

The Board considered a report seeking an application for funding from the Cracroft Residents' Association from the Boards 2010/11 Discretionary Response Fund.

The Board **resolved** to allocate a grant of \$175 from its 2010/11 Discretionary Response Fund to fund the Cracroft Residents' Association Annual BBQ being held on 26 November 2010.

14. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS CONFERENCE 2011 – BOARD MEMBERS ATTENDANCE

The Board considered a report seeking approval for a number of Spreydon/Heathcote Community Board members to attend the 2011 New Zealand Local Boards and Community Boards Conference in Rotorua on 5 to 7 May 2011.

The Board **resolved** to approve the attendance of Board members Phil Clearwater and Paul McMahon to the 2011 New Zealand Local Boards and Community Boards Conference in Rotorua from 5 to 7 May 2011.

15. ADOPTION OF DATE OF NEXT ORDINARY MEETING

The Board considered a report setting the date for the next ordinary meeting of the Spreydon/Heathcote Community Board.

The Board **resolved** that the next ordinary meeting of the Spreydon/Heathcote Community Board be held on Tuesday 1 February 2010 at 5pm, in the Boardroom of the Beckenham Service Centre at 66 Colombo Street, Christchurch.

16. SPREYDON/HEATHCOTE COMMUNITY BOARD - RECESS COMMITTEE

The Board considered a report seeking approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2010 (being 14 December 2010) up until the Board resumes normal meetings proposed to commence in February 2011.

The Board **resolved** that a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees) be authorised to exercise the delegated powers of the Board for the period 24 December 2010 up until 17 January 2011.

17. SPREYDON/HEATHCOTE COMMUNITY BOARD - GOVERNANCE ARRANGEMENTS FOR 2010/13 TERM

The Board considered a report seeking the adoption of a governance structure for the Spreydon/Heathcote Community Board for the 2010/13 term.

The Board **resolved**:

- (a) To hold two ordinary meetings in each calendar month.
- (b) Establish the Spreydon/Heathcote Small Grants Fund Assessment Committee with the following Term of Reference:
 - To allocate annually under delegated authority, the Spreydon/Heathcote Community Board's Small Grants Fund – Local, in accordance with Council policy and the LTCCP.
- (c) Decide whether or not to appoint community representatives to the Spreydon/Heathcote Small Grants Fund Assessment Committee.
- (d) Appoint five Board members, excluding Councillors, to the Spreydon/Heathcote Small Grants Fund Assessment Committee for the funding rounds 2011/12, 2012/13 and 2013/14.
- (e) Set a quorum of five members for the Spreydon/Heathcote Small Grants Fund Assessment Committee, one of whom must be an elected member.

18. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board considered a report giving consideration to the appointment of Board representatives on local outside organisations.

The Board **resolved**:

- (a) That no member of the Spreydon/Heathcote Community Board be appointed to the Keep Christchurch Beautiful Committee.
- (b) That Paul McMahon be appointed to Neighbourhood Support Canterbury.
- (c) That Tim Scandrett be appointed to Port Hills Park Trust Board.

The meeting concluded at 7.37pm.

CONFIRMED THIS 1ST DAY OF FEBRUARY 2011

**PHIL CLEARWATER
CHAIRPERSON**