

10. 2. 2011

**RICCARTON/WIGRAM COMMUNITY BOARD  
14 DECEMBER 2010**

**Minutes of a meeting of the Riccarton/Wigram Community Board  
held on 14 December 2010 at 5pm  
in the Boardroom, Sockburn Service Centre, 149 Main South Road.**

**PRESENT:** Mike Mora (Chairperson), Helen Broughton, Jimmy Chen, Ishwar Ganda, Sam Johnson, Judy Kirk, and Peter Laloli.

**APOLOGIES:** Nil

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. ELECTED MEMBER REMUNERATION 2010/11**



**PURPOSE OF REPORT**

The Board considered a report seeking the Boards recommendation to the Council to formulate a proposal to be submitted to the Remuneration Authority for the payment of remuneration to elected members for the balance of this financial year; up until 30 June 2011.

**STAFF RECOMMENDATION**

It is recommended that the Council:

- (a) Adopt the salary only model as its basis of remuneration for elected members of the Christchurch City Council for the remainder of the 2010/11 financial year.

*Note: The remuneration framework requires all community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).*

- (b) Recommend to the Remuneration Authority for its approval that the remuneration levels for the Deputy Mayor, Councillors, Community Board Chairs and remaining Community Board members be retained at the same ratios as those for 2008/09, 2009/10 and the three month period leading up to the 9 October local body elections, i.e. that the status quo be retained.
- (c) Note that the Remuneration Authority must be advised of any dissent expressed by members of the Council or its Community Boards in relation to the Council's final proposal.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

*(Note: Helen Broughton and Jimmy Chen retired from the discussion and voting thereon).*

**2. ELECTED MEMBERS EXPENSES AND ALLOWANCES 2010/11**



The Board considered a report seeking the Boards recommendation to the Council to formulate a proposal to be submitted to the Remuneration Authority for its approval for the payment of expenses and allowances by the Council to elected members for the balance of this financial year, up until 30 June 2011.

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**STAFF RECOMMENDATION**

That the Board recommends that the Council resolve to submit to the Remuneration Authority for its approval the proposed rules and policies for the reimbursement of elected member expenses and allowances described in Attachment 2 of the report in the agenda.

**BOARD DISCUSSION**

The Board considered a memorandum tabled by staff dated 10 December 2010 with new information from the Remuneration Authority, and proposed wording to replace Section 5 of Attachment Two of this report. It was noted that allowances for communication and travel should be sufficient to enable low income residents to become Community Board members given that most communication from the Council involves email and telephone.

*(Note: Sam Johnson and Peter Laloli requested that their opposition to the Board statement above be recorded.)*

**BOARD RECOMMENDATION**

That the staff recommendation be adopted, subject to the following amendment to Section 5 of Attachment Two:

1. Under 1. (a) of the Staff Recommendation:  
That the minimum threshold of distance travelled be reduced from 30 kilometres to 10 kilometres.

*(Note: Helen Broughton and Jimmy Chen retired from the discussion and voting thereon).*

*(Note: Peter Laloli requested his vote against the motion be recorded).*

**PART B – REPORTS FOR INFORMATION**

**3. DEPUTATIONS BY APPOINTMENT**

Nil.

**4. PETITIONS**

Nil.

**5. NOTICES OF MOTION**

Nil.

**6. CORRESPONDENCE**

The Board **received** the following correspondence:

- Letters from Central Riccarton Residents' Association regarding the following:

**Westfield Riccarton Mall Car Park** – The Residents' Association outlined their concern regarding pedestrian safety issues relating to the carpark exit from Westfield Riccarton Mall onto Rotherham Street.

6 Cont'd

The Board agreed to request staff advice on the matter raised in the letter and that advice be forwarded to the Transport and Greenspace Committee.

**Servicing of Council Loan** - The Residents' Association outlined their concern on the interest payments to service the Council loan that was raised to purchase the Inner City properties from Mr D Henderson.

The Board agreed to forward the letter to the Mayor.

**Mainstreeting of Riccarton Road** - The Residents Association outlined their concern on the condition of shops and the environment along the central Riccarton Road shopping precinct. The Association suggested that this may now be a suitable time (post 4 September 2010 earthquake) to re-visit the concept of "mainstreeting" Riccarton Road.

The Board agreed to request staff advice on the matter raised in the letter and that advice be forwarded to the Transport and Greenspace Committee.

**Statements made by Mr S Johnson** - The Residents' Association outlined their concern at the views expressed by Mr Sam Johnson in the media in relation to road signs and student "pranks."

The Board agreed that they do not support the removal of street signs and traffic management equipment by any member of the public. The Board stated that they fully support Mr Johnson in his efforts to secure the return of street signs and traffic management equipment and believe that Mr Johnson's comments were taken out of context.

- **Saby's Road Alignment to the Saby's Road Bridge** – A letter from Mrs F Parfitt, resident of Ellesmere Road, suggesting that this may now be a suitable time (post 4 September earthquake) to consider the road alignment approach to the historic Saby's Road bridge.

The Board referred this matter to the Transport and Greenspace Committee.

7. **BRIEFINGS**

Nil.

8. **COMMUNITY BOARD ADVISER'S UPDATE**

Nil.

9. **ELECTED MEMBERS' INFORMATION EXCHANGE**

**Hornby Youth Website** – the Board were advised that the website is now operational.

10. **MEMBERS' QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**11. CONFIRMATION OF MEETING REPORT – 23 NOVEMBER 2010**

The Board **resolved** that the minutes of the meeting held on Tuesday 23 November 2010 be accepted as a true and correct record.

**12. BLENHEIM ROAD, ANNEX ROAD AND SPARKS ROAD - PROPOSED NO STOPPING RESTRICTIONS IN CYCLE LANES**

The Board considered a report to approve the installation of 'No Stopping' lines at all cycle lanes that are adjacent to the kerb that are not currently marked with no-stopping lines in the Riccarton/Wigram ward.

The Board **resolved** to revoke the following parking restrictions as below:

- (a) All existing parking restrictions on the north side of Blenheim Road from its intersection with Curletts Road and extending in a easterly direction to its intersection with Hansons Lane.
- (b) All existing parking restrictions on the north side of Blenheim Road from its intersection with Picton Avenue and extending in a easterly direction to its intersection with Manderville Street.
- (c) All existing parking restrictions on the north-eastern side of Annex Road from its intersection with Lunns Road to its intersection with Birmingham Drive.
- (d) All existing parking restrictions on the south-western side of Annex Road from its intersection with Lunns Road to its intersection with Venture Place.
- (e) All existing parking restrictions on the north side of Sparks Road from its intersection with Halswell Road to its intersection with MacArtney Avenue.

Approve the following on Blenheim Road:

- (f) That the stopping of vehicles be prohibited at any time on the north side of Blenheim Road commencing at its intersection with Curletts Road and extending in an easterly direction for a distance of 123 metres.
- (g) That the stopping of vehicles be prohibited at any time on the north side of Blenheim Road commencing at a point 145 metres from the its intersection with Curletts Road and extending in an easterly direction for a distance of 241 metres.
- (h) That the stopping of vehicles be prohibited at any time on the north side of Blenheim Road commencing at a point 406 metres from its intersection with Curletts Road and extending in a easterly direction for a distance of 92 metres.
- (i) That the stopping of vehicles be prohibited at any time on the south side of Blenheim Road commencing at its intersection with Annex Road and extending in a westerly direction to its intersection with Hansons Lane.
- (j) That the stopping of vehicles be prohibited at any time on the north side of Blenheim Road commencing at its intersection with Picton Avenue and extending in an easterly direction to its intersection with Manderville Street.
- (k) That the stopping of vehicles be prohibited at any time on the south side of Blenheim Road commencing at its intersection with Foster Street and extending in a westerly direction to its intersection with Whiteleigh Road.
- (l) That a Bus Stop be installed on the north side of Blenheim Road commencing at a point 123 metres from its intersection with Curletts Road and extending in a easterly direction for a distance of 22 metres.

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- (m) That a Bus Stop be installed on the north side of Blenheim Road commencing at a point 386 metres it's intersection with Curletts Road and extending in a easterly direction for a distance of 20 metres.

Approve the following on Annex Road:

- (n) That the stopping of vehicles be prohibited at any time on the north-eastern side of Annex Road commencing at its intersection with Lunns Road and extending in a south-easterly direction to its intersection with Midas Place.
- (o) That the stopping of vehicles be prohibited at any time on the north-eastern side of Annex Road commencing at it's intersection with Lunns Road and extending in a south-easterly direction for a distance of 157 metres.
- (p) That the stopping of vehicles be prohibited at any time on the north-eastern side of Annex Road commencing at a point 174 metres from it's intersection with Lunns Road and extending in a south-easterly direction to its intersection with Birmingham Drive.
- (q) That the stopping of vehicles be prohibited at any time on the south-western side of Annex Road commencing at it's intersection with Nazareth Avenue and extending in a south-easterly direction for a distance of 26 metres.
- (r) That the stopping of vehicles be prohibited at any time on the south-western side of Annex Road commencing at it's intersection with Venture Place and extending in a south-easterly direction for a distance of 52 metres.
- (s) That the stopping of vehicles be prohibited at any time on the south-western side of Annex Road commencing at its intersection with Lunns Road and extending in a south-easterly direction to its intersection with Venture Place.
- (t) That the parking of vehicles be restricted to a maximum period of 5 minutes on the north-eastern side of Annex Road commencing at a point 157 metres it's intersection with Midas Place and extending in a south-easterly direction for a distance of 17 metres.

Approve the following on Sparks Road:

- (u) That the stopping of vehicles be prohibited at any time on the north side of Sparks Road commencing at its intersection with Halswell Road and extending in an easterly direction for a distance of 18 metres.
- (v) That the parking of vehicles be restricted to a maximum period of 30 minutes on the north side of Sparks Road commencing at a point 18 metres in an easterly direction from its intersection with Halswell Road and extending in an easterly direction for a distance of 16 metres.
- (w) That the stopping of vehicles be prohibited at any time on the north side of Sparks Road commencing at a point 34 metres west of its intersection with Halswell Road and extending in an easterly direction for a distance of 138 metres.

**13. CALVERTON PLACE – PROPOSED NO STOPPING RESTRICTION**

The Board considered a report to approve the installation of no-stopping restrictions on the western side of Calverton Place.

The Board **resolved** to recommend that the stopping of vehicles be prohibited at any time on the western side of Calverton Place commencing at its intersection with Patterson Terrace and extending in a northerly direction for a distance of 60 metres.

**14. APPLICATION TO THE RICCARTON/WIGRAM 2010/11 YOUTH DEVELOPMENT SCHEME – JESSICA FITZGERALD**

The Board considered a report seeking funding from the Board's 2010/11 Youth Development Scheme.

**STAFF RECOMMENDATION**

That the Board allocate \$200 from the Riccarton/Wigram 2010/11 Youth Development Scheme a contribution towards the cost of Jessica Fitzgerald to attend the 2010 New Zealand Future Problem Solving Nationals in Henderson.

Helen Broughton moved that the Board allocate \$250 from the Riccarton/Wigram 2010/11 Youth Development Scheme a contribution towards the cost of Jessica Fitzgerald to attend the 2010 New Zealand Future Problem Solving Nationals in Henderson. This was seconded by Peter Laloli and when put to the meeting was declared **lost** on Division No. 1 by 4 votes to 3, the voting being as follows:

**Against (4)** Jimmy Chen, Judy Kirk, Mike Mora, Ishwar Ganda.

**For (3):** Peter Laloli, Sam Johnston, Helen Broughton.

**BOARD DECISION**

The Board **resolved** to allocate \$300 from the Riccarton/Wigram 2010/11 Youth Development Scheme a contribution towards the cost of Jessica Fitzgerald to attend the 2010 New Zealand Future Problem Solving Nationals in Henderson.

**15. GOVERNANCE ARRANGEMENTS FOR NEW TERM**

The Board considered a report seeking the adoption and roles of a governance structure for the 2010/13 Riccarton/Wigram Community Board.

(1) The Board **resolved** to adopt the Board governance structure for 2010/13 as follows:

**Board meetings** to be held on the first Tuesday of each month (5pm) and the third Tuesday of each month (5pm).

**Community Services Committee** to be held on the third Tuesday of each month commencing after the Board meeting.

**Transport and Greenspace** to be held on third Thursday of each month commencing at 4.30pm.

**Regulatory and Planning Working Party** to meet on an as required basis.

(2) The Board **resolved** that the membership of the committees and working party to be all Board members.

(3) The Board **resolved**:

(a) To establish the Riccarton/Wigram Small Grants Fund Assessment Committee with the following Term of Reference:

(i) Allocate annually under delegated authority, the Riccarton/Wigram Community Board's Small Grants Fund – Local, in accordance with the Council policy and the LTCCP.

(b) To appoint community representatives to the Riccarton/Wigram Small Grants Fund Assessment Committee.

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- (c) That the membership of the Riccarton/Wigram Small Grants Fund Assessment Committee for the funding rounds 2011/12, 2012/13 and 2013/14 include all Board members.
- (d) That the quorum of five members for the Riccarton/Wigram Small Grants Fund Assessment Committee, one of whom must be an elected member.
- (4) The Board **resolved** that the Committee Chairpersons and Deputy Chairperson for the Board's 2010/13 term be:

	<b>Chairperson</b>	<b>Deputy Chairperson</b>
Transport and Greenspace	Ishwar Ganda	Sam Johnson
Community Services	Judy Kirk	Ishwar Ganda
Regulatory & Planning Working Party	Helen Broughton	Mike Mora
Small Grants Fund Assessment Committee	Sam Johnson	<i>To be confirmed</i>

- (e) To review the Board's governance structure in July 2011.

Staff tabled an updated memorandum dated 10 December 2010 (see **Attachment 1**) with a proposed 2011 Board and committees meeting schedule.

- (5) The Board **resolved** to adopt the meeting schedule for 2011 as follows:

**BOARD MEETINGS**

Tuesday 1 February	5pm	Sockburn Service Centre
Tuesday 15 February	5pm	Sockburn Service Centre
Tuesday 1 March	5pm	Sockburn Service Centre
Tuesday 15 March	5pm	Sockburn Service Centre
Tuesday 5 April	5pm	Sockburn Service Centre
Tuesday 19 April	5pm	Sockburn Service Centre
Tuesday 3 May	5pm	Sockburn Service Centre
Tuesday 17 May	5pm	Sockburn Service Centre
Tuesday 31 May	5pm	Sockburn Service Centre
Tuesday 14 June	5pm	Sockburn Service Centre
Tuesday 5 July	5pm	Sockburn Service Centre
Tuesday 19 July	5pm	Sockburn Service Centre
Tuesday 2 August	5pm	Sockburn Service Centre
Tuesday 16 August	5pm	Sockburn Service Centre
Tuesday 30 August	5pm	Sockburn Service Centre
Tuesday 13 September	5pm	Sockburn Service Centre
Tuesday 4 October	5pm	Sockburn Service Centre
Tuesday 18 October	5pm	Sockburn Service Centre
Tuesday 1 November	5pm	Sockburn Service Centre
Tuesday 15 November	5pm	Sockburn Service Centre
Tuesday 29 November	5pm	Sockburn Service Centre
Tuesday 13 December	5pm	Sockburn Service Centre

**TRANSPORT AND GREENSPACE**

Thursday 17 February	4.30pm	Sockburn Service Centre
Thursday 17 March	4.30pm	Sockburn Service Centre
Thursday 21 April	4.30pm	Sockburn Service Centre
Thursday 19 May	4.30pm	Sockburn Service Centre
Thursday 16 June	4.30pm	Sockburn Service Centre
Thursday 21 July	4.30pm	Sockburn Service Centre
Thursday 18 August	4.30pm	Sockburn Service Centre
Thursday 15 September	4.30pm	Sockburn Service Centre
Thursday 20 October	4.30pm	Sockburn Service Centre

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Thursday 17 November	4.30pm	Sockburn Service Centre
Thursday 15 December	4.30pm	Sockburn Service Centre

**COMMUNITY SERVICES**

Tuesday 15 February	5.30pm	Sockburn Service Centre
Tuesday 15 March	5.30pm	Sockburn Service Centre
Tuesday 19 April	5.30pm	Sockburn Service Centre
Tuesday 17 May	5.30pm	Sockburn Service Centre
Tuesday 14 June	5.30pm	Sockburn Service Centre
Tuesday 19 July	5.30pm	Sockburn Service Centre
Tuesday 16 August	5.30pm	Sockburn Service Centre
Tuesday 13 September	5.30pm	Sockburn Service Centre
Tuesday 18 October	5.30pm	Sockburn Service Centre
Tuesday 15 November	5.30pm	Sockburn Service Centre
Tuesday 13 December	5.30pm	Sockburn Service Centre

**16. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS CONFERENCE 2011 – BOARD MEMBERS' ATTENDANCE**

The Board considered a report to approve the attendance of a number of Board members to the 2011 New Zealand Local Boards and Community Boards Conference in Rotorua from 5 to 7 May 2011.

The Board **resolved**:

- (a) To approve the attendance of up to three Board Members to the New Zealand Local Boards and Community Boards 2011 Conference.
- (b) Not to submit a Best Practice Award in 2011 as the Board believes that resources need to be allocated to post 4 September earthquake recovery.

**17. RICCARTON/WIGRAM COMMUNITY BOARD - RECESS COMMITTEE**

The Board considered a report to approve delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2010 (being 14 December 2010) up until the Board resumes normal meetings proposed to commence in February 2011.

The Board **resolved**

- (a) That a Recess Committee comprising the Board Chairperson or Deputy Chairperson and any two Board members be authorised to exercise the delegated powers of the Board for the period following its 14 December 2010 meeting up until the Board resumes normal business in February 2011.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

The meeting concluded at 7.45pm.

**CONFIRMED THIS 1ST DAY OF FEBRUARY 2011**

**MIKE MORA  
CHAIRPERSON**