

10. 2. 2011

**BURWOOD/PEGASUS COMMUNITY BOARD  
20 DECEMBER 2010**

**Minutes of a meeting of the Burwood/Pegasus Community Board  
held on Monday 20 December 2010 at 4pm in the Board Room,  
Linwood Service Centre, 180 Smith Street, Linwood.**

**PRESENT:** Linda Stewart (Chairperson), Tim Baker, David East, Julie Gorman,  
Glenn Livingstone and Chrissie Williams.

**APOLOGIES:** An apology for absence was received and accepted from Tim Sintes.

The Board reports that:

**PART A – ITEMS REQUIRING A COUNCIL DECISION**

**1. ELECTED MEMBERS' REMUNERATION 2010/11**

The Board considered a report seeking its recommendation to the Council to enable the Council to formulate a proposal to be submitted to the Remuneration Authority for the payment of remuneration to elected members for the balance of this financial year; up until 30 June 2011.

**STAFF RECOMMENDATION**

It is recommended that the Board recommends that the Council:

- (a) Adopt the salary only model as its basis of remuneration for elected members of the Christchurch City Council for the remainder of the 2010/11 financial year.

*Note: The remuneration framework requires all community board members to be paid an annual salary (i.e. there is no provision for the payment of meeting fees to community board members).*

- (b) Recommend to the Remuneration Authority for its approval that the remuneration levels for the Deputy Mayor, Councillors, Community Board Chairs and remaining Community Board members be retained at the same ratios as those for 2008/09, 2009/10 and the three month period leading up to the 9 October 2010 local body elections, i.e. that the status quo be retained.

- (c) Note that the Remuneration Authority must be advised of any dissent expressed by members of the Council or its Community Boards in relation to the Council's final proposal.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

**(Note:** Glenn Livingstone and Chrissie Williams declared an interest in this item and withdrew from the meeting and took no part in the discussion and voting thereon.)

**2. ELECTED MEMBERS' EXPENSES AND ALLOWANCES 2010/11**

The Board considered a report seeking its recommendation to the Council to enable the Council to formulate a proposal to be submitted to the Remuneration Authority for its approval for the payment of expenses and allowances by the Council to elected members for the balance of this financial year, up until 30 June 2011.

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**STAFF RECOMMENDATION**

It is recommended that the Board recommends that the Council resolve to submit to the Remuneration Authority for its approval, the proposed rules and policies for the reimbursement of elected member expenses and allowances described in Attachment Two of this report.

**BOARD CONSIDERATION**

In its consideration of the staff report, the Board was also in receipt of a memorandum from the Democracy Services Manager dated 10 December 2010 (refer **Attachment 2** continued) providing additional information from the Remuneration Authority regarding the mileage allowance component.

Staff responded to questions from Board members.

The Board was generally accepting of the proposed adjustments with the exception of that part of Attachment 2, Section 5 (Travel Time and Mileage Allowances) clause 1.(a) in relation to '*a minimum threshold of distance travelled being 30 kilometres for any one round trip...*'

Members favoured a reduction of this figure down to 20 kilometres. The rationale for this change was to propose that recognition needed to be given to the large size of several of the Councils' wards and the resulting distances required to be travelled by members in fulfilling their role and duties.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted subject to the following amendment:

- Section 5 (Travel Time and Mileage Allowances), clause 1.(a) being reworded to read '*a minimum threshold of distance travelled being **20** kilometres for any one round trip...*'

(**Note:** Glenn Livingstone and Chrissie Williams declared an interest in this item and withdrew from the meeting and took no part in the discussion and voting thereon.)

**3. BURWOOD/PEGASUS COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND - APPLICATION – PEGASUS BAY CHARITABLE TRUST RE THREE-PHASE POWER AT NEW BRIGHTON BEACH PARK/PLAYGROUND**



The Board considered a report detailing a request for \$5,000 from the Board's Discretionary Response Fund from the Pegasus Bay Charitable Trust towards the installation of a three-phase power supply to the New Brighton Beach Park/Playground..

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- (a) Decline the application from the Pegasus Bay Charitable Trust towards funding the installation of three-phase power at the New Brighton Playground area from the Burwood/Pegasus Community Board's 2010/11 Discretionary Response Fund as the project would, in the short term, lead to ongoing operational costs for the Council.
- (b) That the provision of three-phase power be investigated as part of the New Brighton Playground Upgrade Project in the first instance and that if insufficient funding is available, then alternate funding be sought in the Council's Long Term Plan in 2012.

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**BOARD CONSIDERATION**

Further to clause 4.4 (Part B) and the deputation from the Pegasus Bay Charitable Trust, the Board considered the above report and did not support the staff recommendation that the application be declined.

The Board was provided with advice from staff that it would be necessary for this funding proposal to be referred to the Council for a decision as a Part A matter as the Board's intention did not meet the Discretionary Response Fund Local criteria set by the Council.

Chrissie Williams moved, seconded by Glenn Livingstone, that the Council give favourable consideration to the Burwood/Pegasus Community Board allocating a grant of \$1,697 from its 2010/11 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards funding the installation of a three-phase power supply to the New Brighton Beach Park/Playground.

An amendment was moved by David East, seconded by Linda Stewart, that the Council give favourable consideration to the Burwood/Pegasus Community Board allocating a grant of \$2,697 from its 2010/11 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards funding the installation of a three-phase power supply to the New Brighton Beach Park/Playground.

When put to the meeting by the Chairperson, the amendment was declared a tie on show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the motion was declared carried.

The substantive motion was then put to the meeting and declared a tie on a show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the motion was declared carried.

**BOARD RECOMMENDATION**

That the Council give favourable consideration to the Burwood/Pegasus Community Board allocating \$2,697 from its 2010/11 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards the installation of a three phase power supply to the New Brighton Beach Park/Playground.

**PART B - REPORTS FOR INFORMATION**

**4. DEPUTATIONS BY APPOINTMENT**

**4.1 RAWHITI COMMUNITY SPORT INCORPORATED**

Messrs Julyan Falloon and Jon Derry, representing Rawhiti Community Sport Incorporated, addressed the Board in support of a funding request for the organisation's KiwiSport Co-ordinator.

After questions from members, the Chairperson thanked the representatives for addressing the Board in support of the funding application.

Clause 16 (Part C) of these minutes records the Board's decision on this matter.

**4.2 NEW BRIGHTON PROJECT – ECO MARKET PROPOSAL**

Robyn Gulliver and Frauke John, representing the New Brighton Project, updated the Board on the Eco Market proposal.

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After questions from members, the Chairperson thanked the representatives for their presentation.

The Board **decided**:

- (a) That the Burwood/Pegasus Community Board expresses its support for the New Brighton Project's endeavours in establishing an Eco Market in New Brighton.
- (b) To seek clarification from staff as to why the Council proposes to charge New Brighton Project for costs associated with establishing a lease on the Beresford Street carpark.

**4.3 CANTERBURY COMMUNITIES EARTHQUAKE RECOVERY NETWORK (CANCERN)**

Mr Evan Smith a representative from the Canterbury Communities Earthquake Recovery Network (CanCERN) addressed the Board with a presentation, outlining the Objectives of CanCERN and its engagement model.

The Chairperson thanked Mr Smith for his presentation which had previously been presented to the Council meeting on 7 December 2010.

The Board **received** the information and **agreed** that it would continue to liaise with CanCERN on an ongoing basis.

**4.4 PEGASUS BAY CHARITABLE TRUST**

Mrs Gail Jewell, representing the Pegasus Bay Charitable Trust, addressed the Board in support of its funding application towards the installation of a three-phase power supply to the New Brighton Beach Park/Playground as part of the New Zealand Sandcastle Competition in March 2011.

After questions from members, the Chairperson thanked Mrs Jewell for her deputation and wished the Trust well for its inaugural event.

Clause 3 (Part A) of these minutes details the Board's recommendation to the Council on this matter.

**5. PRESENTATION OF PETITIONS**

Nil.

**6. NOTICES OF MOTION**

Nil.

**7. CORRESPONDENCE**

The Board **received** the following items of tabled correspondence:

- Environment Canterbury – Review of the Canterbury Regional Public Transport Plan

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- Northshore Residents' Association – Requesting that no parking lines be installed on the northern side of Aston Drive from the north eastern corner to the start of the carpark opposite the Links subdivision, and that 'No Dumping' signs be erected at the edge of the forest on Aston Drive.

The Board **decided** to receive the correspondence and to refer the matters raised by the Northshore Residents' Association to the appropriate staff for consideration and response.

**8. BRIEFINGS**

**8.1 STREET TREES – 264 MAIREHAU ROAD**

The Board **received** a briefing memorandum from staff providing an update on progress and the successful outcomes achieved in response to the Board's decisions of 27 September 2010 regarding the removal and replacement of two Silver Birch street trees on the Chartwell Street property frontage of 264 Mairehau Road.

**9. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received**:

- Information on upcoming Board and community related activities over the coming weeks including Beach Blast (North) on Saturday 15 January 2011 and Beach Blast (South) on 22 January 2011.
- Board Ordinary Meetings – Adoption of 2011 Dates
- Board Workshop

The Board **decided** to hold a workshop immediately following its ordinary meeting on Monday 31 January 2011 to discuss member's goals and priorities for the three-year term.

- Chief Executive's October 2010 Council Update.

Clause 22 (Part C) of these minutes records the Board's decision adopting its ordinary meeting dates for 2011.

**10. BOARD MEMBERS' QUESTIONS**

Nil.

**PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**11. CONFIRMATION OF MEETING MINUTES – 22 NOVEMBER 2010**

The Board **resolved** that the minutes of its inaugural meeting held on 22 November 2010, be confirmed.

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**12. BREEZES ROAD – PROPOSED NO STOPPING RESTRICTION EXTENSION AND INSTALLATION OF PARKING DEFINITION LINES AT ARANUI PRIMARY SCHOOL**

The Board considered a report seeking its approval for the stopping of vehicles to be prohibited at any time on the north east side of Breezes Road, and approval to install parking definition lines on both sides of Breezes Road at the Aranui Primary School.

The Board **resolved**:

- (a) To revoke the following parking restriction:
  - (i) That the existing parking restriction on the north-east side of Breezes Road, commencing at a point 154 metres north-west of the Pages Road intersection and extending in a north– westerly direction for a distance of 42 metres, be revoked.
- (b) To approve the following:
  - (i) That the stopping of vehicles be prohibited at any time on the north-east side of Breezes Road commencing at a point 154 metres north-west from its intersection with Pages Road and extending in a north-westerly direction for a distance of 59 metres.
  - (ii) An exemption of the Council's parking tick policy (26 April 1995) and allow parking ticks (parking definition lines) to be installed on both sides of Breezes Road at, and in the vicinity of Aranui Primary School as shown on plan TG 108801.

**13. HAWKE STREET – TRAFFIC AND PARKING MANAGEMENT**

The Board considered a report in response to its resolution of 12 April 2010 Board requesting a further report on parking management in Hawke Street between Shaw Avenue and Marine Parade.

**STAFF RECOMMENDATION**

That the Board:

- (a) Receive and accept the recommendations in the attached consultant's Hawke Street Traffic Management Review Report, namely:
  - (i) Speed
    - Retain the status quo.
    - Note: The eastern end of Hawke Street is generally a low speed environment and there is not a speed problem.
  - (ii) Land Use
    - Retain the status quo.
    - Note: The current land use zoning along Hawke Street has been in place since the City Plan was first notified in 1995 and involved substantial community input. There are other forums available for residents to voice their concerns in relation to development and zoning complaints such as making submissions on resource consent applications and participating in variations and plan changes.

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**13 Cont'd**

(iii) Commercial Car Parking Area

Retain the status quo.

Note: While a communal car parking area with a reduced number of vehicle crossings would be desirable, this is difficult to achieve given the number of titles and landowners involved. The Council does however have some control if and when redevelopment of the site occurs. Landowners (applicants) and planners can only be vigilant in any future redevelopment (resource consent) proposals by fully considering access widths (including relevant seal markings where necessary), on-site queuing space, parking layout and circulation.

(iv) On Street car parking

Retain the status quo.

Note: Removing on-street car parking could increase vehicle speeds by reducing "side friction" and would result in parking migration effects further afield. The underlying business zone in the surrounding area suggests that some kerbside parking will always be present. The vehicles that are choosing to park on the surrounding streets are not causing any undue concern in relation to safety, efficiency or visibility and this is confirmed by the lack of reported crashes along the road, particularly at each commercial crossing. The Road User Rules 2004 Section 6.9 prohibits vehicles from parking within one metre of a vehicle entrance. Although our casual observations do not reveal any obvious examples of illegal parking, targeted enforcement action is always an option where parked vehicles do not comply with this rule. The Christchurch City Council Policy for installing additional kerbside parking limit lines also does not support markings either side of individual crossings, especially where the kerbside parking resource has no time restriction and where it is not an arterial road.

(v) Cycle facilities

Retain the status quo.

Note: The slow speed environment, the lack of cycling demand and the lack of crash history suggests that dedicated cycle facilities are not warranted.

(vi) Pedestrian Facilities

Retain the status quo.

Note: However, when Hawke Street is due for kerb and channel renewal, consideration could be given to reducing the road width, providing pedestrian islands and creating indented parking bays.

The Board **resolved**:

- (a) To not adopt the staff recommendation to retain the status quo in Hawke Street and to request that staff provide information for the Board's 14 February 2011 meeting to enable formal decisions to be made for:
  - (i) Parking ticks to be provided on the south side of Hawke Street from Marine Parade to Shaw Avenue to define the vehicle accessways to the adjoining carpark.
  - (ii) No stopping lines to be installed to the east of the Countdown vehicle access way to the adjacent vehicle entrance way.
- (b) That the Council vegetation on the road reserve corridor be assessed and trimmed appropriately to allow improved visibility for drivers exiting the Hawke Street car park.

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**14. ST PAUL'S PRIMARY SCHOOL PROPOSED BUS STOP- CRESSWELL AVENUE**

The Board considered a report to retrospectively seek approval for a School Bus Stop that has been installed on Cresswell Avenue following the 4 September 2010 earthquake.

The Board **resolved**:

- (a) That a School Bus Stop operating 7.30am to 8.30am and 3pm to 4pm on School Days Only, be installed within the inset parking bay on the north side of Cresswell Avenue commencing at a point 75 metres west of the Cresswell Avenue and Gayhurst Road intersection and extending in a westerly direction for a distance of 39 metres.
- (b) That the parking of vehicles be restricted to 90 degree angle parking at all times, except between 7.30am to 8.30am and 3pm to 4pm on School Days Only, within the inset parking bay situated on the north side of Cresswell Avenue commencing at a point 75 metres west of the Cresswell Avenue and Gayhurst Road intersection and extending in a westerly direction for a distance of 39 metres.

**15. BURWOOD/PEGASUS COMMUNITY BOARD DISCRETIONARY RESPONSE FUND 2010/11**

The Board reviewed the status of its remaining \$14,697 of 2010/11 Discretionary Response Funding.

Linda Stewart moved, seconded by Chrissie Williams, that the Board retain \$4,000 in the Burwood/Pegasus Community Board's 2010/11 Discretionary Response Fund for future requests covering the balance of the current financial year

An amendment by David East, seconded by Tim Baker, that the Board retain \$2,697 for future requests, was declared **lost** on a show of hands by 2 votes for and 4 votes against.

The motion was then put to the meeting and declared **carried**.

**16. BURWOOD/PEGASUS COMMUNITY BOARD DISCRETIONARY RESPONSE FUND 2010/11 - APPLICATION – RAWHITI COMMUNITY SPORTS INCORPORATED**

The Board considered a report seeking funding from its 2010/11 Discretionary Response Fund from Rawhiti Community Sports Incorporated for its KiwiSport Co-ordinator.

The Board also took account of the deputation heard earlier in the meeting from Rawhiti Community Sports Incorporated. Clause 4.1 (Part B) of these minutes refers.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board make a grant of \$10,000 to Rawhiti Community Sports Inc for the costs associated with the co-ordination and delivery of the KiwiSport programme as described in this report.

The Board did not support the staff recommendation to grant \$10,000 to the organisation given the limited remaining balance in the Board's Discretionary Response Fund.

Chrissie Williams moved, seconded by Glenn Livingstone, that the Board make a grant of \$6,000 to Rawhiti Community Sports Incorporated towards the costs associated with the co-ordination and delivery of the KiwiSport programme.

An amendment moved by David East, seconded by Linda Stewart, that the Board make a grant of \$5,000 to Rawhiti Community Sports Incorporated towards the costs associated with the co-ordination and delivery of the KiwiSport programme.



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When put to the meeting by the Chairperson, the amendment was declared a **tie** on a show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the amendment was declared **carried**.

The substantive motion was then put to the meeting and declared a **tie** on a show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the motion was declared **carried**.

**17. BURWOOD/PEGASUS COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND – APPLICATIONS - KIDSCAN STANDTALL AND OLA TAUMAFAI TRUST**

The Board considered a report seeking funding from its 2010/11 Discretionary Response Fund from KidsCan StandTall Charitable Trust and Ola Taumafai Trust.

Chrissie Williams moved, seconded by Glenn Livingstone, that the Board

- (a) Decline the application from KidsCan StandTall Charitable Trust for the Food for Kids programme.
- (b) Approve a grant of \$3,000 from its 2010/11 Discretionary Response Fund to Ola Taumafai Trust for Youth programmes operational expenses.

On being put to the meeting by the Chairperson, the motion was declared **carried**.

**18. BURWOOD/PEGASUS 2010/11 YOUTH DEVELOPMENT FUNDING SCHEME - APPLICATIONS – LYDIA JOHNSON, SHARNEE DAVIES, JORDAN BAKER, ROSE TULISI, MONICA TULISI, NELL TULISI**

The Board considered a report from six applicants for funding from its 2010/11 Youth Development Funding Scheme.

The Board **resolved** to allocate the remaining \$860 from the 2010/11 Burwood/Pegasus Youth Development Scheme Fund as follows:

- (a) Lydia Johnson, \$130 to participate in the Get2Go Challenge from 6 to 10 December 2010.
- (b) Sharnee Davies, \$130 to participate in the Get2Go Challenge from 6 to 10 December 2010.
- (c) Jordan Baker, \$100 to play for the QEII Crushers Waterpolo team at the Under 14 Nationals in Wellington from 16 to 19 December 2010.
- (d) Rose Tulisi, Monica Tulisi, Nell Tulisi, \$500 to attend the New Zealand Maori Golf Tournament in January 2011.

**19. NEW ZEALAND LOCAL BOARDS' AND COMMUNITY BOARDS' CONFERENCE 2011 – BOARD MEMBER'S ATTENDANCE**

The Board considered a report seeking its approval for a Board member(s) to attend the 2011 New Zealand Local Boards' and Community Boards' Conference in Rotorua in May 2011.

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The Board **resolved**:

- (a) To approve the attendance of Tim Baker, David East, and Julie Gorman (subject to her availability) to the 2011 New Zealand Local Boards' and Community Boards' Conference in Rotorua from 5 to 7 May 2011.
- (b) That the members attending report back to the Board.

**20. BURWOOD/PEGASUS COMMUNITY BOARD - GOVERNANCE ARRANGEMENTS FOR 2010/13 TERM**

The Board considered a report seeking the adoption of a governance structure for the Burwood/Pegasus Community Board for the 2010/13 term and to consider proposed meeting dates for its ordinary meetings in 2011.

The Board **resolved** to:

- (a) Endorse the practise of two monthly Board meetings as its governance structure for the 2010/13 term and noting that Board seminars will generally be open to the public.
- (b) Adopt its ordinary meeting dates for 2011 as set out in Clause 23 of these minutes.
- (c) Establish the Burwood/Pegasus Small Grants Fund Assessment Committee with the following Term of Reference:
  - To allocate annually under delegated authority, the Burwood/Pegasus Community Board's Small Grants Fund – Local, in accordance with Council policy and the LTCCP.
- (d) Appoint five community representatives to the Burwood/Pegasus Small Grants Fund Assessment Committee from the nominations received in due course.
- (e) Appoint Linda Stewart, Tim Baker, David East, Julie Gorman and Tim Sintes to the Burwood/Pegasus Small Grants Fund Assessment Committee for the funding rounds 2011/12, 2012/13 and 2013/14.
- (f) Authorise the Burwood/Pegasus Small Grants Fund Assessment Committee to appoint a Chairperson and Deputy Chairperson at its first meeting.
- (g) Set a quorum of five members for the Burwood/Pegasus Small Grants Fund Assessment Committee, one of whom must be an elected member.

**21. BURWOOD/PEGASUS COMMUNITY BOARD - RECESS COMMITTEE**

The Board considered a report seeking approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last meeting for 2010 (being 20 December) up until the Board's next ordinary meeting on 31 January 2011.

The Board **resolved**:

- (a) That a Recess Committee comprising a minimum of three Board members available, be authorised to exercise the delegated powers of the Board for the period 21 December 2010 up until the Board resumes normal business on 31 January 2011.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

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**22. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)**

Further to Clause 9 (Part B) of these minutes, the Board **resolved** to adopt its ordinary meeting dates for 2011 to be held at 4pm in the Board Room, corner Beresford and Union Streets, New Brighton, as follows:

Monday 31 January 2011  
Monday 14 February 2011  
Monday 28 February  
Monday 14 March 2011  
Monday 4 April 2011  
Monday 18 April 2011  
Tuesday 2 May 2011  
Monday 16 May 2011  
Monday 30 May 2011  
Monday 13 June 2011  
Monday 4 July 2011  
Monday 18 July 2011  
Monday 1 August 2011  
Monday 15 August 2011  
Monday 29 August 2011  
Monday 12 September 2011  
Monday 3 October 2011  
Monday 17 October 2011  
Monday 31 October 2011  
Monday 14 November 2011  
Monday 28 November 2011  
Monday 12 December 2011

**23. ADJOURNMENT OF MEETING**

The Board **resolved** to adjourn the meeting for a brief recess at 7pm. The meeting resumed at 7.03pm.

The meeting concluded at 7.51pm.

**CONFIRMED THIS 31ST DAY OF JANUARY 2011**

**LINDA STEWART  
CHAIRPERSON**