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**BURWOOD/PEGASUS COMMUNITY BOARD
20 DECEMBER 2010**

**Report of a meeting of the Burwood/Pegasus Community Board
held on Monday 20 December 2010 at 4pm in the Board Room,
Linwood Service Centre, 180 Smith Street, Linwood.**

PRESENT: Linda Stewart (Chairperson), Tim Baker, David East, Julie Gorman,
Glenn Livingstone and Chrissie Williams.

APOLOGIES: An apology for absence was received and accepted from Tim Sintes.

The Board reports that:

PART A – ITEMS REQUIRING A COUNCIL DECISION

**1. BURWOOD/PEGASUS COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND -
APPLICATION – PEGASUS BAY CHARITABLE TRUST RE THREE-PHASE POWER AT NEW
BRIGHTON BEACH PARK/PLAYGROUND**

| | |
|-------------------------------------|--|
| General Manager responsible: | General Manager City Environment Group, DDI 941-8608 |
| Officer responsible: | Transport and Greenspace Manager |
| Author: | Kim Swarbrick, Consultation Leader (Greenspace) |

PURPOSE OF REPORT

- The purpose of this report is to seek consideration of a funding request from the Pegasus Bay Charitable Trust. Funding is sought from the Burwood/Pegasus Community Board's 2010/11 Discretionary Response Fund to install three-phase power at the New Brighton Playground Beach Park for the Trust's proposed inaugural New Zealand Sandcastle Competition.

EXECUTIVE SUMMARY

- The following table shows the organisation seeking the funding, the project name, amount requested and staff amount recommended.

| Name of Group | Name of Project | Amount Requested | Amount Recommended |
|------------------------------|--|------------------|--------------------|
| Pegasus Bay Charitable Trust | Funding application to install 3-phase power at New Brighton in order to hold the sandcastle event | \$5,000 | \$0 |

- Staff have spent considerable time investigating this funding application and liaison with respective Council Units regarding the asset ownership if this application was to proceed. The staff concerns are around whether or not the Discretionary Response Fund is the best method of funding this capital item.
- The Christchurch City Council – Guide to Community Funding (available on the Council Website) under the Local Discretionary Response Fund heading states;

“Local applications will be assessed by staff and presented to the relevant Community Board for allocation. Community Board’s can grant funds to any group or person for any purpose, except:

- Legal challenges against Council, Community Boards or Environment Court decisions.
- Projects or initiatives that change the scope of a Council project.
- Projects or initiatives that will lead to ongoing operational costs to the Council.”

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Installation of a three-phase power facility would entail ongoing operational costs for the Council and is therefore not a good fit with the funding criteria. However, it should be noted that the project team for the proposed New Brighton Playground Upgrade Project (see paragraph 5) have already identified the need for three-phase power. If installed, the operational costs would therefore have to be met by the Council at that time. The issue of ongoing operational costs, as opposition towards this funding application, is therefore somewhat diminished. This is further lessened by the fact that any power usage by an event organiser could be charged back to the event organiser, where practical.

5. The New Brighton playground and toilet block are programmed to be upgraded in the 2011/12 financial year and there is currently \$1.2 million in the LTCCP for this purpose. Public information leaflets seeking feedback are being prepared for public consultation beginning in February 2011. The playground renewal is scheduled for construction between Easter and Labour Weekend 2012. As mentioned above, the project team are aware that three-phase power is desirable and are already considering options to have this included. Currently, any groups utilising the playground/grass area for events can use the existing single phase power source or if they require three-phase power they have been hiring a generator to provide their power needs.
6. If the playground upgrade project does not contain sufficient funding to cover the provision of three-phase power, and the application for funding from the Discretionary Response Fund is unsuccessful, then application for funding three-phase power would be made to the Council's next Long Term Plan in 2012.
7. The only place three-phase power that can be supplied to the playground beach park is from the transformer across the road fronting Countdown. Should the proposal proceed, this new connection will provide the main point of supply for three-phase power which can be redirected elsewhere on the reserve in the future.

FINANCIAL IMPLICATIONS

8. At the time of writing this report, the Community Board has \$14,697 remaining available for allocation in its 2010/11 Discretionary Response Fund.
9. Power Jointing Ltd (HV & LV Electrical Reticulation) have provided the Pegasus Bay Charitable Trust with a cost quote estimate of \$14,484.29 to complete installation of three-phase power based on open trenching. Should a high water table present problems then a variation for de-watering of trench work may be required which would increase costs. Whilst seeking \$5,000 from the Council, the Trust has not indicated how they would be covering the remaining cost.
10. Should the Community Board wish to support this application then it is suggested that the Trust confirm the balance of the required funding by 30 January 2011 and that if this cannot be achieved, then the Community Board consider reserving the right to withdraw its funding.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. The recommendation of this report is that the application be declined as it is not eligible for Discretionary Response Fund (page 184 of the LTCCP) support due to it not meeting the scheme criteria.

LEGAL CONSIDERATIONS

12. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. No, the Sandcastle Competition is a private event.

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ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

14. If the project were to proceed, it would align with the following Council strategies; Strengthening Communities Strategy and Events Strategy.

CONSULTATION FULFILMENT

15. Not applicable.

BACKGROUND

16. The Pegasus Bay Charitable Trust was formed in 2010 with the key focus of establishing New Zealand's first International Sandcastle Competition at New Brighton. The Trust believes that this event will have a wide appeal across all socio-economic groups and communities within Christchurch. The New Zealand International Sandcastle Competition will involve over 12 activities including activities specifically for children, families, general public and Christchurch businesses. The Trust believes it has a social responsibility to make the competition affordable where families of all cultures and backgrounds will have access to participate. Dates of the competition will be the weekend of 5 and 6 March 2011 and will be held in conjunction with the New Zealand Surf Life Saving National Championships to be held at New Brighton Beach. The Trust sought a contribution of \$10,250 from the Burwood/Pegasus Community Board's Discretionary Response Fund in June 2010 towards the costs of establishing the Trust and event costs including co-ordination hours. The application was not supported by the Community Board at that time and funding was declined.
17. The Pegasus Bay Charitable Trust have been liaising closely with New Zealand Surf Life Saving as the Surf Life Saving Nationals will be held immediately after the Sandcastle event. The Dome will be located in the Village Green area from 4 to 13 March 2011 inclusive for the two events. New Zealand Surf Life Saving would also use three-phase power, if available, for their event. The Trust feel that three-phase power would be a valuable asset for the area and would assist future event organisers who use this area throughout the summer period.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- (a) Decline the application from the Pegasus Bay Charitable Trust towards funding the installation of three-phase power at the New Brighton Playground area from the Burwood/Pegasus Community Board's 2010/11 Discretionary Response Fund as the project would, in the short term, lead to ongoing operational costs for the Council.
- (b) That the provision of three-phase power be investigated as part of the New Brighton Playground Upgrade Project in the first instance and that if insufficient funding is available, then alternate funding be sought in the Council's Long Term Plan in 2012.

BOARD CONSIDERATION

Further to clause 4.4 (Part B) and the deputation from the Pegasus Bay Charitable Trust, the Board considered the above report and did not support the staff recommendation that the application be declined.

The Board was provided with advice from staff that it would be necessary for this funding proposal to be referred to the Council for a decision as a Part A matter as the Board's intention did not meet the Discretionary Response Fund Local criteria set by the Council.

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Chrissie Williams moved, seconded by Glenn Livingstone, that the Council give favourable consideration to the Burwood/Pegasus Community Board allocating a grant of \$1,697 from its 2010/11 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards funding the installation of a three-phase power supply to the New Brighton Beach Park/Playground.

An amendment was moved by David East, seconded by Linda Stewart, that the Council give favourable consideration to the Burwood/Pegasus Community Board allocating a grant of \$2,697 from its 2010/11 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards funding the installation of a three-phase power supply to the New Brighton Beach Park/Playground.

When put to the meeting by the Chairperson, the amendment was declared a tie on show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the motion was declared carried.

The substantive motion was then put to the meeting and declared a tie on a show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the motion was declared carried.

BOARD RECOMMENDATION

That the Council give favourable consideration to the Burwood/Pegasus Community Board allocating \$2,697 from its 2010/11 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards the installation of a three phase power supply to the New Brighton Beach Park/Playground.

STAFF COMMENT

In reference to point a) of the staff recommendation:

| | | |
|----------------------|--------------|------------|
| Fixed Cost per annum | Depreciation | \$965.60 |
| | Line Charge | \$1,080 |
| | Total | \$2,045.60 |

The power used would be on charged to users. Apart from major vandalism to the box ongoing opex costs should be minimal each year.

PART B - REPORTS FOR INFORMATION

2. ELECTED MEMBERS' REMUNERATION 2010/11

The Board's recommendation is contained in item 23 of this agenda.

3. ELECTED MEMBERS' EXPENSES AND ALLOWANCES 2010/11

The Board's recommendation is contained in item 24 of this agenda.

4. DEPUTATIONS BY APPOINTMENT

4.1 RAWHITI COMMUNITY SPORT INCORPORATED

Messrs Julyan Falloon and Jon Derry, representing Rawhiti Community Sport Incorporated, addressed the Board in support of a funding request for the organisation's KiwiSport Co-ordinator.

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After questions from members, the Chairperson thanked the representatives for addressing the Board in support of the funding application.

Clause 16 (Part C) of these minutes records the Board's decision on this matter.

4.2 NEW BRIGHTON PROJECT – ECO MARKET PROPOSAL

Robyn Gulliver and Frauke John, representing the New Brighton Project, updated the Board on the Eco Market proposal.

After questions from members, the Chairperson thanked the representatives for their presentation.

The Board **decided**:

- (a) That the Burwood/Pegasus Community Board expresses its support for the New Brighton Project's endeavours in establishing an Eco Market in New Brighton.
- (b) To seek clarification from staff as to why the Council proposes to charge New Brighton Project for costs associated with establishing a lease on the Beresford Street carpark.

4.3 CANTERBURY COMMUNITIES EARTHQUAKE RECOVERY NETWORK (CANCERN)

Mr Evan Smith a representative from the Canterbury Communities Earthquake Recovery Network (CanCERN) addressed the Board with a presentation, outlining the Objectives of CanCERN and its engagement model.

The Chairperson thanked Mr Smith for his presentation which had previously been presented to the Council meeting on 7 December 2010.

The Board **received** the information and **agreed** that it would continue to liaise with CanCERN on an ongoing basis.

4.4 PEGASUS BAY CHARITABLE TRUST

Mrs Gail Jewell, representing the Pegasus Bay Charitable Trust, addressed the Board in support of its funding application towards the installation of a three-phase power supply to the New Brighton Beach Park/Playground as part of the New Zealand Sandcastle Competition in March 2011.

After questions from members, the Chairperson thanked Mrs Jewell for her deputation and wished the Trust well for its inaugural event.

Clause 3 (Part A) of these minutes details the Board's recommendation to the Council on this matter.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

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7. CORRESPONDENCE

The Board **received** the following items of tabled correspondence:

- Environment Canterbury – Review of the Canterbury Regional Public Transport Plan
- Northshore Residents' Association – Requesting that no parking lines be installed on the northern side of Aston Drive from the north eastern corner to the start of the carpark opposite the Links subdivision, and that 'No Dumping' signs be erected at the edge of the forest on Aston Drive.

The Board **decided** to receive the correspondence and to refer the matters raised by the Northshore Residents' Association to the appropriate staff for consideration and response.

8. BRIEFINGS

8.1 STREET TREES – 264 MAIREHAU ROAD

The Board **received** a briefing memorandum from staff providing an update on progress and the successful outcomes achieved in response to the Board's decisions of 27 September 2010 regarding the removal and replacement of two Silver Birch street trees on the Chartwell Street property frontage of 264 Mairehau Road.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received**:

- Information on upcoming Board and community related activities over the coming weeks including Beach Blast (North) on Saturday 15 January 2011 and Beach Blast (South) on 22 January 2011.
- Board Ordinary Meetings – Adoption of 2011 Dates
- Board Workshop

The Board **decided** to hold a workshop immediately following its ordinary meeting on Monday 31 January 2011 to discuss member's goals and priorities for the three-year term.

- Chief Executive's October 2010 Council Update.

Clause 22 (Part C) of these minutes records the Board's decision adopting its ordinary meeting dates for 2011.

10. BOARD MEMBERS' QUESTIONS

Nil.

PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MEETING MINUTES – 22 NOVEMBER 2010

The Board **resolved** that the minutes of its inaugural meeting held on 22 November 2010, be confirmed.

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12. BREEZES ROAD – PROPOSED NO STOPPING RESTRICTION EXTENSION AND INSTALLATION OF PARKING DEFINITION LINES AT ARANUI PRIMARY SCHOOL

The Board considered a report seeking its approval for the stopping of vehicles to be prohibited at any time on the north east side of Breezes Road, and approval to install parking definition lines on both sides of Breezes Road at the Aranui Primary School.

The Board **resolved**:

- (a) To revoke the following parking restriction:
 - (i) That the existing parking restriction on the north-east side of Breezes Road, commencing at a point 154 metres north-west of the Pages Road intersection and extending in a north– westerly direction for a distance of 42 metres, be revoked.
- (b) To approve the following:
 - (i) That the stopping of vehicles be prohibited at any time on the north-east side of Breezes Road commencing at a point 154 metres north-west from its intersection with Pages Road and extending in a north-westerly direction for a distance of 59 metres.
 - (ii) An exemption of the Council's parking tick policy (26 April 1995) and allow parking ticks (parking definition lines) to be installed on both sides of Breezes Road at, and in the vicinity of Aranui Primary School as shown on plan TG 108801.

13. HAWKE STREET – TRAFFIC AND PARKING MANAGEMENT

The Board considered a report in response to its resolution of 12 April 2010 Board requesting a further report on parking management in Hawke Street between Shaw Avenue and Marine Parade.

STAFF RECOMMENDATION

That the Board:

- (a) Receive and accept the recommendations in the attached consultant's Hawke Street Traffic Management Review Report, namely:
 - (i) Speed
 - Retain the status quo.
 - Note: The eastern end of Hawke Street is generally a low speed environment and there is not a speed problem.
 - (ii) Land Use
 - Retain the status quo.
 - Note: The current land use zoning along Hawke Street has been in place since the City Plan was first notified in 1995 and involved substantial community input. There are other forums available for residents to voice their concerns in relation to development and zoning complaints such as making submissions on resource consent applications and participating in variations and plan changes.
 - (iii) Commercial Car Parking Area

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Retain the status quo.

Note: While a communal car parking area with a reduced number of vehicle crossings would be desirable, this is difficult to achieve given the number of titles and landowners involved. The Council does however have some control if and when redevelopment of the site occurs. Landowners (applicants) and planners can only be vigilant in any future redevelopment (resource consent) proposals by fully considering access widths (including relevant seal markings where necessary), on-site queuing space, parking layout and circulation.

(iv) On Street car parking

Retain the status quo.

Note: Removing on-street car parking could increase vehicle speeds by reducing "side friction" and would result in parking migration effects further afield. The underlying business zone in the surrounding area suggests that some kerbside parking will always be present. The vehicles that are choosing to park on the surrounding streets are not causing any undue concern in relation to safety, efficiency or visibility and this is confirmed by the lack of reported crashes along the road, particularly at each commercial crossing. The Road User Rules 2004 Section 6.9 prohibits vehicles from parking within one metre of a vehicle entrance. Although our casual observations do not reveal any obvious examples of illegal parking, targeted enforcement action is always an option where parked vehicles do not comply with this rule. The Christchurch City Council Policy for installing additional kerbside parking limit lines also does not support markings either side of individual crossings, especially where the kerbside parking resource has no time restriction and where it is not an arterial road.

(v) Cycle facilities

Retain the status quo.

Note: The slow speed environment, the lack of cycling demand and the lack of crash history suggests that dedicated cycle facilities are not warranted.

(vi) Pedestrian Facilities

Retain the status quo.

Note: However, when Hawke Street is due for kerb and channel renewal, consideration could be given to reducing the road width, providing pedestrian islands and creating indented parking bays.

The Board **resolved**:

- (a) To not adopt the staff recommendation to retain the status quo in Hawke Street and to request that staff provide information for the Board's 14 February 2011 meeting to enable formal decisions to be made for:
 - (i) Parking ticks to be provided on the south side of Hawke Street from Marine Parade to Shaw Avenue to define the vehicle accessways to the adjoining carpark.
 - (ii) No stopping lines to be installed to the east of the Countdown vehicle access way to the adjacent vehicle entrance way.
- (b) That the Council vegetation on the road reserve corridor be assessed and trimmed appropriately to allow improved visibility for drivers exiting the Hawke Street car park.

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14. ST PAUL'S PRIMARY SCHOOL PROPOSED BUS STOP- CRESSWELL AVENUE

The Board considered a report to retrospectively seek approval for a School Bus Stop that has been installed on Cresswell Avenue following the 4 September 2010 earthquake.

The Board **resolved**:

- (a) That a School Bus Stop operating 7.30am to 8.30am and 3pm to 4pm on School Days Only, be installed within the inset parking bay on the north side of Cresswell Avenue commencing at a point 75 metres west of the Cresswell Avenue and Gayhurst Road intersection and extending in a westerly direction for a distance of 39 metres.
- (b) That the parking of vehicles be restricted to 90 degree angle parking at all times, except between 7.30am to 8.30am and 3pm to 4pm on School Days Only, within the inset parking bay situated on the north side of Cresswell Avenue commencing at a point 75 metres west of the Cresswell Avenue and Gayhurst Road intersection and extending in a westerly direction for a distance of 39 metres.

15. BURWOOD/PEGASUS COMMUNITY BOARD DISCRETIONARY RESPONSE FUND 2010/11

The Board reviewed the status of its remaining \$14,697 of 2010/11 Discretionary Response Funding.

Linda Stewart moved, seconded by Chrissie Williams, that the Board retain \$4,000 in the Burwood/Pegasus Community Board's 2010/11 Discretionary Response Fund for future requests covering the balance of the current financial year

An amendment by David East, seconded by Tim Baker, that the Board retain \$2,697 for future requests, was declared **lost** on a show of hands by 2 votes for and 4 votes against.

The motion was then put to the meeting and declared **carried**.

16. BURWOOD/PEGASUS COMMUNITY BOARD DISCRETIONARY RESPONSE FUND 2010/11 - APPLICATION – RAWHITI COMMUNITY SPORTS INCORPORATED

The Board considered a report seeking funding from its 2010/11 Discretionary Response Fund from Rawhiti Community Sports Incorporated for its KiwiSport Co-ordinator.

The Board also took account of the deputation heard earlier in the meeting from Rawhiti Community Sports Incorporated. Clause 4.1 (Part B) of these minutes refers.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board make a grant of \$10,000 to Rawhiti Community Sports Inc for the costs associated with the co-ordination and delivery of the KiwiSport programme as described in this report.

The Board did not support the staff recommendation to grant \$10,000 to the organisation given the limited remaining balance in the Board's Discretionary Response Fund.

Chrissie Williams moved, seconded by Glenn Livingstone, that the Board make a grant of \$6,000 to Rawhiti Community Sports Incorporated towards the costs associated with the co-ordination and delivery of the KiwiSport programme.

An amendment moved by David East, seconded by Linda Stewart, that the Board make a grant of \$5,000 to Rawhiti Community Sports Incorporated towards the costs associated with the co-ordination and delivery of the KiwiSport programme.

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When put to the meeting by the Chairperson, the amendment was declared a **tie** on a show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the amendment was declared **carried**.

The substantive motion was then put to the meeting and declared a **tie** on a show of hands of 3 votes for and 3 votes against.

On the casting vote of the Chairperson, the motion was declared **carried**.

17. BURWOOD/PEGASUS COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND – APPLICATIONS - KIDSCAN STANDTALL AND OLA TAUMAFAI TRUST

The Board considered a report seeking funding from its 2010/11 Discretionary Response Fund from KidsCan StandTall Charitable Trust and Ola Taumafai Trust.

Chrissie Williams moved, seconded by Glenn Livingstone, that the Board

- (a) Decline the application from KidsCan StandTall Charitable Trust for the Food for Kids programme.
- (b) Approve a grant of \$3,000 from its 2010/11 Discretionary Response Fund to Ola Taumafai Trust for Youth programmes operational expenses.

On being put to the meeting by the Chairperson, the motion was declared **carried**.

18. BURWOOD/PEGASUS 2010/11 YOUTH DEVELOPMENT FUNDING SCHEME - APPLICATIONS – LYDIA JOHNSON, SHARNEE DAVIES, JORDAN BAKER, ROSE TULISI, MONICA TULISI, NELL TULISI

The Board considered a report from six applicants for funding from its 2010/11 Youth Development Funding Scheme.

The Board **resolved** to allocate the remaining \$860 from the 2010/11 Burwood/Pegasus Youth Development Scheme Fund as follows:

- (a) Lydia Johnson, \$130 to participate in the Get2Go Challenge from 6 to 10 December 2010.
- (b) Sharnee Davies, \$130 to participate in the Get2Go Challenge from 6 to 10 December 2010.
- (c) Jordan Baker, \$100 to play for the QEII Crushers Waterpolo team at the Under 14 Nationals in Wellington from 16 to 19 December 2010.
- (d) Rose Tulisi, Monica Tulisi, Nell Tulisi, \$500 to attend the New Zealand Maori Golf Tournament in January 2011.

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19. NEW ZEALAND LOCAL BOARDS' AND COMMUNITY BOARDS' CONFERENCE 2011 – BOARD MEMBER'S ATTENDANCE

The Board considered a report seeking its approval for a Board member(s) to attend the 2011 New Zealand Local Boards' and Community Boards' Conference in Rotorua in May 2011.

The Board **resolved:**

- (a) To approve the attendance of Tim Baker, David East, and Julie Gorman (subject to her availability) to the 2011 New Zealand Local Boards' and Community Boards' Conference in Rotorua from 5 to 7 May 2011.
- (b) That the members attending report back to the Board.

20. BURWOOD/PEGASUS COMMUNITY BOARD - GOVERNANCE ARRANGEMENTS FOR 2010/13 TERM

The Board considered a report seeking the adoption of a governance structure for the Burwood/Pegasus Community Board for the 2010/13 term and to consider proposed meeting dates for its ordinary meetings in 2011.

The Board **resolved** to:

- (a) Endorse the practise of two monthly Board meetings as its governance structure for the 2010/13 term and noting that Board seminars will generally be open to the public.
- (b) Adopt its ordinary meeting dates for 2011 as set out in Clause 23 of these minutes.
- (c) Establish the Burwood/Pegasus Small Grants Fund Assessment Committee with the following Term of Reference:
 - To allocate annually under delegated authority, the Burwood/Pegasus Community Board's Small Grants Fund – Local, in accordance with Council policy and the LTCCP.
- (d) Appoint five community representatives to the Burwood/Pegasus Small Grants Fund Assessment Committee from the nominations received in due course.
- (e) Appoint Linda Stewart, Tim Baker, David East, Julie Gorman and Tim Sintes to the Burwood/Pegasus Small Grants Fund Assessment Committee for the funding rounds 2011/12, 2012/13 and 2013/14.
- (f) Authorise the Burwood/Pegasus Small Grants Fund Assessment Committee to appoint a Chairperson and Deputy Chairperson at its first meeting.
- (g) Set a quorum of five members for the Burwood/Pegasus Small Grants Fund Assessment Committee, one of whom must be an elected member.

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21. BURWOOD/PEGASUS COMMUNITY BOARD - RECESS COMMITTEE

The Board considered a report seeking approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last meeting for 2010 (being 20 December) up until the Board's next ordinary meeting on 31 January 2011.

The Board **resolved**:

- (a) That a Recess Committee comprising a minimum of three Board members available, be authorised to exercise the delegated powers of the Board for the period 21 December 2010 up until the Board resumes normal business on 31 January 2011.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

22. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

Further to Clause 9 (Part B) of these minutes, the Board **resolved** to adopt its ordinary meeting dates for 2011 to be held at 4pm in the Board Room, corner Beresford and Union Streets, New Brighton, as follows:

Monday 31 January 2011
 Monday 14 February 2011
 Monday 28 February
 Monday 14 March 2011
 Monday 4 April 2011
 Monday 18 April 2011
 Tuesday 2 May 2011
 Monday 16 May 2011
 Monday 30 May 2011
 Monday 13 June 2011
 Monday 4 July 2011
 Monday 18 July 2011
 Monday 1 August 2011
 Monday 15 August 2011
 Monday 29 August 2011
 Monday 12 September 2011
 Monday 3 October 2011
 Monday 17 October 2011
 Monday 31 October 2011
 Monday 14 November 2011
 Monday 28 November 2011
 Monday 12 December 2011

23. ADJOURNMENT OF MEETING

The Board **resolved** to adjourn the meeting for a brief recess at 7pm. The meeting resumed at 7.03pm.

The meeting concluded at 7.51pm.

CONFIRMED THIS 31ST DAY OF JANUARY 2011

**LINDA STEWART
 CHAIRPERSON**