

8. 12. 2011

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
1 NOVEMBER 2011**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Tuesday 1 November 2011 at 1.40pm at the Lyttelton Recreation Centre,  
25 Winchester Street, Lyttelton.**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Claudia Reid, Adrian Te Patu and Andrew Turner.

**APOLOGIES:** An apology for absence was received and accepted from Ann Jolliffe and an apology for lateness was received and accepted from Adrian Te Patu who arrived at 1.46pm and was not present for Clauses 1, 2, 3, 4, 5, and 8.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

Nil.

**2. CORRESPONDENCE**

Nil.

**3. PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. BRIEFINGS**

Nil.

**6. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

**7. BOARD MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Earthquake Commission Advertisement**

The Board **decided** to request that a letter be sent to the Earthquake Commission clarifying that ten suburbs being shown in its assessment progress advertisements as being in Christchurch, should be correctly shown as being in the Banks Peninsula area.

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- **Lyttelton Masterplan**

Discussion took place on a suggestion from the Lyttelton Information Centre, that it and the Community Board could host a "roadshow" type event as part of the consultation on the Lyttelton Masterplan. However, members **agreed** that the Board should not get directly involved in the consultation process which could be better conducted by staff who have the full information and resources to carry it out.

- **Civic Awards**

Members heard details of nominations being called for Civic Awards. It is proposed that these will be dedicated to heroes of 22 February 2011, who assisted in the earthquake in Christchurch and on Banks Peninsula. The presentations ceremony will be held on the first anniversary date of 22 February 2012.

- **Demolition Godley House**

The Board **decided** to request information from staff on the demolition schedule for Godley House, after it was reported that a demolition sign had recently appeared on the site. It was noted that staff had undertaken to keep the Board and the community fully informed on the progress of this operation.

**PART C - DELEGATED DECISIONS**

**8. CONFIRMATION OF MEETING MINUTES**

The Board **resolved** that the minutes of its extraordinary meeting held on Wednesday 5 October 2011 be confirmed.

The Board **resolved** that the minutes of its ordinary meeting held on Tuesday 18 October 2011 be confirmed, subject to the following amendments:

- Page 3, Item 10 Board Members' Information Exchange – Governors Bay Traffic  
First line, second paragraph to read:

*The Board further **decided** to communicate with the Council **and CERA** to highlight the need....*

- Page 3, Item 10 Board Members' Information Exchange – Southport Funding  
Second paragraph, last line to read:

*..... using funding from Southport **because of the risk of losing the donation if this matter was unduly delayed.***

The meeting closed at 2.08pm.

**CONFIRMED THIS 29TH DAY OF NOVEMBER 2011.**

**PAULA SMITH  
CHAIRPERSON**