

8. 12. 2011

**AKAROA/WAIREWA COMMUNITY BOARD  
19 OCTOBER 2011**

**Minutes of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 19 October 2011 at 9.30am in the  
Akaroa Sports Complex, 28 Rue Jolie, Akaroa.**

**PRESENT:** Pam Richardson (Chairman), Bryan Morgan, Lyndon Graham,  
Leigh Hickey and Stewart Miller.

**APOLOGIES:** An apology for absence was received and accepted from Claudia  
Reid.

The Board reports that:

**PART B – REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 GRACE BLAIR AND MATTHEW DICKIE**

Grace Blair and Matthew Dickie, students of the Akaroa Area School, reported to the Board on their experiences at the Regional Beef-Lamb Competition in Auckland, which was partially funded through a grant from the Board's Youth Development Fund. The Board was informed that they had each won the Canterbury Section of the competition that they had entered, and that Matthew Dickie had come third in the final in Auckland.

The deputees were congratulated by the Board for their success in the competition and were thanked for reporting back to the Board.

**2. PRESENTATION OF PETITIONS**

Nil.

**3. NOTICES OF MOTION**

Nil.

**4. CORRESPONDENCE**

**4.1 Julian Calcutt - Wasteline**

Julian Calcutt had written to the Board regarding providing a wheelie bin collection for some areas of Akaroa and Wairewa which were currently not receiving that service.

The Board **received** the correspondence and decided to forward it to staff with a request that staff attend a Board seminar to outline the issues around the change in level of service for refuse collection in Akaroa and Wairewa as per the staff reply to the Board's previous request (18 May 2011) for information on this issue.

**4.2 Bruce Body Corporate – Temporary Toilets, Britomart Reserve**

Bruce Body Corporate had written to the Board expressing its concern that a temporary toilet block has been erected on the Britomart Reserve adjacent to the Bruce Terrace apartments.

The Board **received** the correspondence and whilst appreciating the concerns raised, noted that the siting of the temporary toilet was not its decision. The Board asked staff to reply to the correspondent noting the following points:

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1. This is part of an emergency response to a situation created by the earthquakes.
2. The building is located on road reserve, not part of the recreation reserve.
3. Staff have been asked to investigate some further mitigating steps to supplement those recommended by the Akaroa Design and Appearance Advisory Committee, including painting the building and some vegetative screening.
4. The building is temporary and will be removed by 1 June 2012.

**5. RESERVE MANAGEMENT COMMITTEES**

**5.1 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE**

**5.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE**

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Robinsons Bay Reserve Management Committee – 15 September 2011.
- Duvauchelle Reserve Management Committee – 12 September 2011.

**6. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 1 SEPTEMBER 2011**

The Board felt that there were occasions when items presented to the Akaroa Design and Appearance Advisory Committee should also be brought to the attention of the Board for its information, and asked that staff consider this when forwarding information to the Committee.

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 1 September 2011.

**7. AKAROA MUSEUM ADVISORY COMMITTEE – 26 SEPTEMBER 2011**

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 26 September 2011.

**8. BRIEFINGS**

**SUE GRIMWOOD**

The Community Development Adviser addressed the Board regarding the Little River Summertime Festival and the cost involved to place an advertisement in the "Summertime Programme".

Refer to Clause 15 for a decision on this matter.

**9. COMMUNITY BOARD ADVISERS UPDATE**

The Board **received** information from the Community Board Adviser on various matters.

• **Christmas Lights**

The Board was informed, following its request for lights to be installed in Akaroa and Little River, that the City Promotions budget would not cover the installation of Christmas lights, however Christmas themed bunting could be provided.

• **SPARC Rural Travel Fund**

The Board was informed that this fund would no longer be available after this financial year.

The Board **decided** to ask staff to investigate why this would not be available in the future.

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**10. ELECTED MEMBERS INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Stanley Park Reserve Management Committee**

The Board **decided** that Board member Lyndon Graham be its liaison person for the Stanley Park Reserve Management Committee, in place of Board member Leigh Hickey.

- **Mr Whippy Banks Peninsula - Mobile Sites**

The Board identified that there was an urgent need to allocate permanent mobile stall sites in the Akaroa business area, following repeated requests for a resolution to this matter from local traders.

The Board **decided** to request information from staff to assist in identifying two sites in the Akaroa business area for permanent mobile stall sites, as requested by the Council at its meeting on 23 September 2010.

- **Duvauchelle A&P Show – Marquee Consent Process and Costs**

A letter had been received from the Duvauchelle A&P Show requesting the Board's support in obtaining a multi-year consent for the erection of the marquee at the Duvauchelle show held in January each year.

The Board **decided** to refer the letter to staff to reply to the Duvauchelle A&P Show outlining the Building Act requirements in relation to the erection of marquees.

- **Traffic Management Plan – Cruise Ship Visits**

The Board **decided** to ask staff to investigate whether the Traffic Management Plan, which will be in place each time a cruise ship visits Akaroa over the summer, needed to be amended so that it did not adversely affect traffic movements around the Akaroa Area School operations, following advice from the school that buses waiting to collect cruise ship passengers were preventing parents from dropping off/collecting children from the school gate.

**11. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – DELEGATED DECISIONS**

**12. CONFIRMATION OF MINUTES**

**Ordinary Meeting – 14 September 2011**

That Board **resolved** that the minutes of the Board's meeting held on Wednesday 14 September 2011 be confirmed.

**13. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING**

The Board considered a report on applications for Neighbourhood Week funding and to set in place a process should any late applications need to be considered.

(a) The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Leigh Hickey	Neighbourhood Street Party	\$ 200
Little River Wairewa Community Trust	Community Breakfast	\$ 450
Akaroa Resource Collective Trust	Youth skate off BBQ	\$ 200

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Leigh Hickey declared an interest in respect to her application and abstained from voting thereon.

Bryan Morgan declared an interest in respect to the application by the Little River Wairewa Community Trust and abstained from voting thereon.

- (b) The Board **resolved** to assign delegated authority to the Board Chairman and Deputy Chairman to consider any additional applications and allocate funding from the remaining funds.

**14. COMMUNITY BOARD ADVISERS UPDATE - CONTINUED**

**BOARD SUBMISSIONS**

The Board **resolved** that the Board Chairman be delegated authority to approve the Board's submission to the Draft Recovery Strategy for Greater Christchurch and the Board's submission to the Review of Local Authority Remuneration Setting.

**15. BRIEFING CONT'D**

The Board **resolved** to support the proposed Summertimes Festival for the Akaroa/Wairewa area and to underwrite the cost of an advertisement in the Christchurch Garden City Summertimes brochure by allocating up to \$1,500 from its Discretionary Response Fund, in the event that the organisers are unable to find alternative funding.

The Board recognised the urgency of this request, as space needed to be booked in the brochure. Board members believed they had sufficient information to make an allocation from the Discretionary Response Fund without a formal report coming to the Board.

The meeting concluded at 12.05pm.

**CONFIRMED THIS 16TH DAY OF NOVEMBER 2011**

**PAM RICHARDSON  
CHAIRMAN**