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**SHIRLEY/PAPANUI COMMUNITY BOARD
4 AUGUST 2010**

**Minutes of a meeting of the Shirley/Papanui Community Board,
held on Wednesday 4 August 2010 at 4pm
in the Boardroom, Papanui Service Centre, corner Langdons Road and Restell Street, Papanui.**

PRESENT: Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Aaron Keown, Matt Morris and Norm Withers.

APOLOGIES: An apology for early departure was received and accepted from Matt Morris who retired from the meeting at 8.06pm and was absent for clause 9.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 ROSALIE STEWART – YOUTH DEVELOPMENT REPORT BACK

Rosalie Stewart provided information on her experience representing New Zealand as part of the Under 17 Youth Team participating in the Australian Junior Volleyball Championships in Perth, Australia, 3-10 July 2010.

The Chair thanked Rosalie Stewart for her deputation.

1.2 DANIEL SCULLY – YOUTH DEVELOPMENT REPORT BACK

Daniel Scully provided information on his experience attending the Outward Bound Course from 2 to 22 August 2009.

The Chair thanked Daniel Scully for his deputation.

1.3 BJ CLARK – PAPANUI RETURNED SERVICES ASSOCIATION

BJ Clark provided information on the Papanui Returned Services Association and current projects being undertaken.

The Chair thanked BJ Clark for his deputation.

1.4 ANNE KENNEDY AND GRAHAM MITCHELL – SHIRLEY COMMUNITY TRUST

Anne Kennedy and Graham Mitchell thanked the Board for the assistance provided to the Shirley Community Trust over the current term and wished the retiring Board members well.

The Chair thanked Anne Kennedy and Graham Mitchell for their deputation.

2. PRESENTATION OF PETITIONS

Nil.

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3. NOTICES OF MOTION

Nil.

4 BRIEFINGS

Steve McCarthy, Unit Manager Environmental Policy and Approvals, outlined to the Board the roles and responsibilities of the Unit that he manages.

5. CORRESPONDENCE

The Board **received** the following correspondence:

- 5.1 A letter from Hon Steven Joyce in response to the Board's concerns at the reduction in funding for school traffic wardens in the ward.

The Board **decided** that staff be requested to provide comment on the correctness of information in the response dated 27 July 2010 from Hon Steven Joyce on funding for school traffic wardens.

- 5.2 A letter from Environment Canterbury regarding Kainga Village maintenance information in response to concerns raised by Pam and Kerian Scoon at the Board's 16 June 2010 meeting.

6. ADJOURNMENT OF MEETING

At 6pm the Board **resolved** that the meeting stand adjourned and resumed at 6.10pm.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board received updates from the Community Board Adviser on Board related activities.

The Board **decided** that the Chairperson would supply suggested milestones to members to enable the Board's Objectives, which were currently under review, to be considered before the end of the current term.

8. ADJOURNMENT OF MEETING

At 6.25pm the Board **resolved** that the meeting stand adjourned for refreshments and to receive a seminar from staff and resumed at 9pm.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Members shared general information on matters that had arisen since they had last met.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

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PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MINUTES – 28 JULY 2010

The Board **resolved** that the minutes of its ordinary meeting held on 28 July 2010, be confirmed, subject to an amendment to clause 4 such that it should read:

“The following notice of motion was submitted by Aaron Keown:”

12. COMMUNITY BOARD ADVISER’S UPDATE CONT’D

12.1 NEIGHBOURHOOD WEEK – 30 OCTOBER TO 7 NOVEMBER 2010

The Board **resolved** to hold an ordinary Board meeting on Tuesday 14 September 2010 commencing at 5.30pm to consider applications for Neighbourhood Week funding 2010.

13. ERICA RESERVE – GRANT OF A SEWER EASEMENT

The Board considered a report seeking approval of an easement in gross in favour of the Council to convey waste water in Erica Reserve at 88 Grants Road.

The Board **resolved**:

- (a) That subject to conditions (b) and (c) below, to grant an easement in gross pursuant to Section 48(1)(f) and (6) of the Reserves Act 1977 in favour of the Christchurch City Council as the administering body over Erica Reserve in accordance with engineering plan 100235 C1.1.
- (b) To exercise the delegation from the Minister of Conservation to consent to the easement and waive the requirement to publicly notify the proposed easement:
 - (i) That the easement construction area being maintained by the applicant and their contractors in a safe and tidy condition at all times;
 - (ii) That all costs associated with the survey and registration of the easement on the Council’s title, being paid for by the applicant;
 - (iii) That all the services are to be placed underground within the easement corridor;
 - (iv) That the applicant is to provide the Council, within three months of completion of the work, a surveyed easement plan on which the new easement is shown;
 - (v) That the applicant not pay a one off compensatory payment for the privilege of having the easement encumbrance placed on the Council’s title in accordance with Council policy (27/9/01), because the proposed work will reduce the area of the easement required to be put over the reduced grey water pipes through the reserve, these pipes not being covered by an easement at present;
 - (vi) That the applicant to pay a \$2,000 bond to the Council via the Greenspace Contract Manager, Fendalton Service Centre, and sign a temporary access licence before any construction work commences on the site. The bond less any expenses incurred by the Council will be refunded to the payee upon completion of the development to a standard acceptable to the Transport & Greenspace Manager or his nominee;
 - (vii) That the trench from the adjacent property boundary through to the new manhole on the reserve is to be hand dug with a sharp spade, being 250 millimetre wide to ensure that damage to the roots of the adjacent trees is minimised;

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- (c) That the Corporate Support Manager in consultation with the Transport and Greenspace Manager or their designates be authorised to set and conclude the conditions of the easement agreement.

14. EXTENSION OF BUS STOP AT 142 CRANFORD STREET

The Board considered a report seeking approval that the Bus Stop on the east side of Cranford Street just south of Westminster Street be extended.

The Board **resolved**:

- (a) That any existing parking restriction at any time on the east side of Cranford Street to a point 42.5 metres south of Westminster Street be revoked.
- (b) That the stopping of vehicles be prohibited at any time on the east side of Cranford Street commencing at a point three metres south of its intersection with Westminster Street and extending in a southerly direction for a distance of seven metres.
- (c) That a bus stop be installed on the east side of Cranford Street commencing at a point 29.5 metres south of its intersection with Westminster Street and extending in a southerly direction for a distance of 20 metres.

15. FACTORY ROAD – PROPOSED NO STOPPING RESTRICTION

The Board considered a report seeking approval that the stopping of vehicles be prohibited at any time on the north side of Factory Road at its intersection with Tyrone Street.

The Board **resolved**:

To approve the following on Factory Road:

- (a) That the stopping of vehicles be prohibited at any time on the north side of Factory Road commencing at its intersection with Tyrone Street and extending in a westerly direction for a distance of 25 metres.

To approve the following on Tyrone Street:

- (b) That the stopping of vehicles be prohibited at any time on the west side of Tyrone Street commencing at its intersection with Factory Road and extending in a northerly direction for a distance of six metres.

16. RETURNED SERVICES ASSOCIATION - PAPANUI

The Board considered a report seeking funding of \$15,000 for the Papanui Returned Services Association.

The Board **resolved** to approve a grant of \$15,000 from its 2010/11 Discretionary Response fund to the Papanui Returned Services Association towards the upgrade of the library in their Bellvue Avenue premises.

17. ST JAMES PARK SEAT REQUEST

The Board considered a report advising the outcome of an investigation into the request for additional seats in St James Park rose garden.

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STAFF RECOMMENDATION

That the Board decline the request to fund two new seats in St James Park.

The Board **resolved**:

- (a) To approve in principle the provision and installation of one heritage seat on the North side of the St James Park rose garden entrance.
- (b) That staff be request to consult with residents of St James Ave on their views of the installation of the heritage seat by the St James Park rose garden entrance.
- (c) That staff be requested to investigate possibilities for sponsorship of the heritage seat by the St James Park rose garden entrance pending positive results of the consultation of the residents.
- (d) That should no benefactor be willing to fund the heritage seat by the St James Park rose garden entrance, the Board will provide up to \$3,500 for the funding of the seat from its discretionary response fund 2010/11.

18. ST JAMES AVENUE RESIDENTS' ASSOCIATION SEEKING BOARD RECOGNITION

The Board considered a report seeking formal recognition of the newly formed St James Avenue Residents' Association and its boundaries.

Pauline Cotter moved:

- (a) *That the Board formally recognise the St James Avenue Residents Association and approve the proposed boundaries as follows: Residents on both sides of St James Avenue, Papanui.*
- (b) *That the Board revoke the Board decision (of October 2000) regarding the boundaries of the (currently inactive) South Papanui Residents' Association to allow the new group to seek formal Board recognition in this area.*
- (c) *That following the election the new Board be requested to appoint a local Community Board member to be the regular liaison with the St James Avenue Residents Association, if formal Board recognition is granted.*

The motion was seconded by Aaron Keown and when put to the meeting was declared **carried** on division No. 1 by 5 votes to 2, the voting being as follows:

For (5): Ngairie Button, Kathy Condon, Pauline Cotter, Aaron Keown and Matt Morris.

Against (2): Yvonne Palmer and Norm Withers.

19. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2010 – BOARD MEMBER ATTENDANCE

The Board considered a report seeking appointment of a Board member to attend the Keep New Zealand Beautiful Conference 2010 and Annual General Meeting in Gisborne from Friday 17 to Sunday 19 September 2010.

The Board **resolved**:

- (a) That the attendance of Pauline Cotter at the Keep New Zealand Beautiful Conference 2010 and Annual General Meeting in Gisborne from 17 to 19 September 2010 be approved.

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- (b) To grant \$2,396 from its 2010/11 Discretionary Response Fund to fund Rosemary Soryl as the community member to attend the Keep New Zealand Beautiful Conference 2010 and Annual General Meeting in Gisborne from 17 to 19 September 2010.

The meeting concluded at 9.10pm.

CONFIRMED THIS 18TH DAY OF AUGUST 2010

**YVONNE PALMER
CHAIRPERSON**