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**SHIRLEY/PAPANUI COMMUNITY BOARD
18 AUGUST 2010**

**Minutes of a meeting of the Shirley/Papanui Community Board,
held on Wednesday 18 August 2010 at 4pm
in the Boardroom, Papanui Service Centre, corner Langdons Road and Restell Street, Papanui.**

PRESENT: Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Matt Morris and Norm Withers.

APOLOGIES: An apology for early departure was received and accepted from Norm Withers who departed at 8.34pm and was absent for clauses 5, 6, 7, 8 and 15.
An apology for absence was received and accepted from Aaron Keown.

The Board adjourned at 5.55pm and 8.12pm for a seminar and recommenced at 7.40pm and 8.35pm respectively.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 LAURA CADIGAN – YOUTH DEVELOPMENT REPORT BACK

Staff presented a presentation on behalf of Laura Cadigan, who was unable to attend, regarding her experience attending the Australian Rhythmic Gymnastics Championships in Perth, 4-13 July 2010.

1.2 GENAYA MCKENZIE – YOUTH DEVELOPMENT REPORT BACK

Genaya McKenzie provided information on her experience representing New Zealand at the Australia National Rhythmic Championships being held in Perth from 5-11 July 2010.

The Chair thanked Genaya McKenzie for her deputation.

1.3 DESIREE JADE STEVENS – YOUTH DEVELOPMENT REPORT BACK

Desiree Jade Stevens was unable to attend.

1.4 KATHY AND TREVOR INWOOD – VISION FOR SPENCER PARK

Kathy and Trevor Inwood, operating as Christchurch Holiday Parks Limited, lessees of the Spencer Beach Holiday Park provided information on their vision and future plans for improving the Spencer Beach Holiday Park including building at their expense a café. The Inwood's lease expires in 2014.

The Chair thanked Kathy and Trevor Inwood for their deputation.

Staff advice was given that the management of the Spencer Beach Holiday Park lease was an operational matter.

Furthermore the Board **decided** that a staff be requested to provide a briefing on 1 September 2010 on the proposal by Christchurch Holiday Parks Limited to build a café, at their expense, at Spencer Park.

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2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

The following Notice of Motion was submitted by Pauline Cotter pursuant to Standing Order 3.10.1:

That staff be requested to investigate the Adrenalin Forest providing toilet facilities at their Spencer Park location.

With the agreement of the mover and the consent of the meeting, the notice of motion was altered as follows:

“That staff advise via memorandum why Adrenalin Forest at Spencer Park does not have a public toilet facility.”

The Board **decided** that staff be requested to advise why Adrenalin Forest at Spencer Park does not have a public toilet facility,

4. BRIEFINGS

Nil.

5. CORRESPONDENCE

The Board **received** the following correspondence:

5.1 A letter from Tracey Dorreen on behalf on a resident of Forfar Courts requesting assistance with acquiring a disability ramp for a Council flat.

The Board **decided** that the Board Chairperson would assist the resident.

5.2 A request from Aaron Gilmore MP on behalf of Mr Groufsky who is concerned with trees along Kainga Road.

The Board **decided** that staff be requested to refer the matter to the Selwyn Plantation Board for action.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board received updates from the Community Board Adviser on Board related activities.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

Members shared general information on matters that had arisen since they had last met.

The Board **decided** that staff be requested to provide the following information in regard to the Belfast District Museum Trust.

- (a) Clarify the reason for the change of ownership of museum artefacts from 2007 from the Council to the Belfast District Museum Trust.
- (b) Clarify who is responsible for the funding of Open Days (including porta-loos) at the Belfast District Museum.
- (c) Clarify if the Council is paying insurance for the Belfast District Museum building.

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- (d) Clarify in relation to the Belfast District Museum, why a "peppercorn" rental payment from the Belfast District Museum Trust is required for a Council building on Council land.
- (e) To supply copies of the Kapuatohe Historic Reserve Management Plan, considered by the Council on 12 August 2010, to the Trust and Board members as soon as possible.
- (f) Clarify who is responsible for Health and Safety matters on the Belfast District Museum site ie moss on pathways.
- (g) Clarify why the Belfast District Museum Trust is paying for telephone line rental for security.

Members wished noted that during a recent informal meeting, the Belfast District Museum Trust has agreed to work in partnership with a Board subcommittee regarding Open Days and funding and that the Trust welcomes the appointment by the incoming Board of a liaison person to attend Trust meetings.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MINUTES – 4 AUGUST 2010

The Board **resolved** that the minutes of its ordinary meeting held on 4 August 2010, be confirmed.

10. PROPOSED TREE POLICY FOR TREES ON PUBLICLY OWNED LAND OR SPACES

The Board considered a report seeking the Board's recommendations to the Council on the Proposed Tree Policy including proposed amendments to the Council's existing delegations on trees.

The Board **resolved**:

- (a) That the staff recommendation be adopted with the exception of:
 - that the delegation in paragraph 3 of Section 4 of the policy which states, " Where the relevant Community Board and the Transport and Greenspace Manager do not agree on the recommended course of action, the matter will be referred to Council
- (b) That the following comments from the Board on the Proposed Tree Policy be considered:
 - (i) Tree maintenance - when pruning is user pays, it needs to be clarified to the applicant that the cost includes the cost of preparing information for the Community Board to make a decision.
 - (ii) Evaluation – in addition to the three categories (condition, amenity, notability) liveability needs to be added. This covers nuisance value (debris, leaves, shading etc) and health and well-being. Also, under notability there are three criteria: stature, historic and scientific. The Board wishes the criteria "species" to be included.
 - (iii) Tree removal - when removing a tree/s and if the user is required to pay, it needs to be clarified that the cost may include replacement.

Matt Morris requested that his vote against (b)(ii) be recorded.

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11. PAPANUI DOMAIN LANDSCAPE AND PLAYGROUND RENEWAL

The Board considered a report seeking approval for the Papanui Domain Landscape and Playground Renewal plan, (LP334102)

The Board **resolved**:

- (a) The Papanui Domain Landscape and Playground Renewal Plan as shown in attachment (LP334102).
- (b) The following resolutions for the installation of a new shared pedestrian/cycle path:
 - (i) That the footpath area on the northern side of Sawyers Arms Road located 204 metres to the north west of the intersection of Sawyers Arms Road and Nyoli Street and extending for a length of 12 metres in the north-west direction be designated as a shared cycle/footpath.
 - (ii) That the footpath area on the southern side of Sawyers Arms Road located 651 metres to the north west of the intersection of Sawyers Arms Road and Main North Road and extending for a length of 14.5 metres in the north-west direction be designated as a shared cycle/footpath.

12. APPLICATION TO SHIRLEY/PAPANUI COMMUNITY BOARD'S YOUTH DEVELOPMENT FUND – AMELIA LINK AND COURTNEY REYNOLDS

The Board considered a report seeking funding from its 2010/11 Youth Development Fund for Amelia Link to visit Korea as part of a student exchange with Jamsin School in Christchurch's sister city (Songpa-gu) in October 2010 and Courtney Reynolds to visit the Cook Islands as part of a cultural tour in September 2010.

The Board **resolved**:

- (a) That the Board grant Amelia Rachel Link \$250 from its 2010/11 Youth Development Fund to visit Korea as part of a student exchange with Jamsin School in Christchurch's sister city (Songpa-gu) in October 2010.
- (b) That the Board grant Courtney Alesha Reynolds \$250 from its 2010/11 Youth Development Fund to visit Cook Islands as part of a cultural tour in September 2010.

13. ELLINGTON RESIDENTS' ASSOCIATION - BOARD RECOGNITION

The Board considered a report seeking formal recognition of the newly formed Ellington Residents' Association and its boundaries.

The Board **resolved**:

- (a) To formally recognise the Ellington Residents' Association and approve the proposed boundaries as follows: residents on both sides of East Ellington Drive, Holiday Drive, Cole Porter Drive and Teagarden Close.
- (b) Approve an amendment to the boundaries of the St Albans Residents' Association (SARA) to allow the new Ellington Residents' Association to form. The new boundaries for SARA would be as before (ie. bound by Springfield Street, Rutland Street, Innes Road, Cranford Street, Winters Road, Hills Road and Bealey Avenue), with the exception of the streets in (a) above, ie. both sides of East Ellington Drive, Holiday Drive, Cole Porter Drive and Teagarden Close.

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14. NEW ZEALAND COMMUNITY BOARDS' BEST PRACTICE AWARDS 2011

The Board considered a report seeking the Board's views as to whether it wishes to submit any entries to the New Zealand Community Board Conference Best Practice Awards 2011.

The Board indicated its wish to identify entry topics as requested in the report, but also to allocate funding for the preparation of entries.

Staff advice was given in relation to the funding proposal that the Local Government Act 2002 and other legislation requires that decision making must take into account all options and that sufficient time is given for that information to be received and considered.

The Board **resolved**:

- (a) That the Board submit the following three entries to the New Zealand Community Boards Best Practice Awards 2011: Symposium (Leadership category), – Dog Park (Partnership category) and Safe Community (Partnership category).
- (b) That up to \$3,000 be allocated from the 2010/11 Discretionary Response fund for the purpose of preparing entries for the New Zealand Community Boards Best Practice Awards 2011.
- (c) That in making this decision the Board believes it has sufficient information to do so.

15. COMMUNITY BOARD ADVISER'S UPDATE (CONTINUED)

15.1 Keep New Zealand Beautiful Conference 2010 - Attendance by Community Person

The Board resolved that the grant of \$2,396 from its 2010/11 Discretionary Response Fund made on 4 August 2010 originally intended to fund Rosemary Soryl as the community member to attend the Keep New Zealand Beautiful Conference 2010 and Annual General Meeting in Gisborne from 17 to 19 September 2010, be used instead to enable Helen Ross to attend given the inability of Rosemary Soryl attending.

15.2 Change of Property Use – 34 Courtenay Street

A memorandum had been circulated to the Board about the property at 34 Courtenay Street property being no longer required for its original intended purpose as a result of part of the property being declared road. Staff are currently identifying all potential options for analysis and are seeking advice on the whether there are any identified alternative uses for this property that would meet known Council demands based on current Area and LTCCP strategies and objectives. For this purpose, the Community Board is treated as an internal council unit.

The Board **resolved** that staff be requested to register the Board's interest in the property at 34 Courtenay Street being used by two named community organisations.

The meeting concluded at 9.20pm.

CONFIRMED THIS 1ST DAY OF SEPTEMBER 2010

**YVONNE PALMER
CHAIRPERSON**