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**AKAROA/WAIREWA COMMUNITY BOARD
7 JULY 2010**

**Report of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 7 July 2010 at 9.30am in the Board Room,
4238 Christchurch-Akaroa Road, Little River.**

PRESENT: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Pam Richardson, Claudia Reid and Eric Ryder.


APOLOGIES: An apology for lateness was received and accepted from Eric Ryder who joined the meeting at 9.40am.

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. PROPOSED TREE POLICY FOR TREES ON PUBLICLY OWNED LAND OR SPACES

 The Board considered a report seeking its comments on the proposed Tree Policy and proposed amendments to the Council's existing delegations on trees. The report, incorporating recommendations and comments from all Community Boards is provided as item 4.

2. AKAROA/WAIREWA STRENGTHENING COMMUNITIES FUNDING 2010/11

 This item was submitted to the Council meeting on 26 August 2010 as a report from the Chairman.
(Refer also Clause 16 of these minutes)

PART B – REPORTS FOR INFORMATION

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

Nil.

7. RESERVE MANAGEMENT COMMITTEE MINUTES

7.1 AWA-ITI RESERVE MANAGEMENT COMMITTEE – 1 APRIL 2010

The Board **received** the minutes of the Awa-iti Reserve Management Committee meeting held on Thursday 1 April 2010.

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The Board **decided** to ask staff to explain why the contents in the Coronation Library were not covered by the Council's insurance, as was reported in the Management Committee minutes, as the contents referred to were items left in the building from when it was the Wairewa County Council meeting room.

7.2 LITTLE AKALOA RESERVE MANAGEMENT COMMITTEE – 20 MAY 2010

The Board **received** the minutes of the ~~Robinsons Bay~~ Little Akaloa (*) Reserve Management Committee meeting held on Thursday 20 May 2010.
(**Note:** Amended as per meeting 11 August 2010).

7.3 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE – 10 MAY 2010

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 10 May 2010.

8. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 3 JUNE 2010

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 3 June 2010.

9. REVIEW OF CHARACTER HOUSING MAINTENANCE GRANT FUND

This item was considered at the 26 August Council meeting.

10. BRIEFINGS**10.1 RICHARD BALL - UNIT MANAGER, STRATEGY AND PLANNING**

The Unit Manager along with Brigitte de Ronde (Programme Manager District Planning) briefed the Board on the structure and activities of the Strategy and Planning Unit.

The Board requested that a joint seminar of the two Banks Peninsula Community Boards be arranged with the Programme Manager Strong Communities to discuss the provision of rural health services and economic development policies.

10.2 ANDREA WILD – COMMUNITY ENGAGEMENT ADVISER

The Community Engagement Adviser, along with Lee Cowan (Communications Adviser) briefed the Board on the process undertaken during the Climate Smart consultation.

The Board made the following suggestions as ways of improving public consultation in its community for future projects:

- Advertise in the Akaroa Mail as it is the most read local newspaper.
- Make use of existing community groups and email networks.
- Provide a local focus.
- Consult with a Board member(s) as to appropriate methods for specific consultations.

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The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

- Environment Canterbury – Review of Navigation Bylaws.

The Board **decided** to draft a submission to this review to comment on the proposal to introduce a speed limit on Lake Forsyth.

12. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

12.1 RESERVE ROAD

The Board **decided** to request staff to investigate and bring information back to the Board on the requirements to bring the section of Reserve Road (from the reserve on Okuti Valley Road up to French Peak Road) up to a multi-use standard for seasonal, recreational and utility access to be used as a special purpose road for activities including farming, walking, riding and cycling.

13. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS**14. CONFIRMATION OF MINUTES – 11 JUNE 2010**

The Board **resolved** that the minutes of the ordinary meeting held on Wednesday 11 June 2010 be confirmed.

15. PIGEON BAY BOAT PARK LAND EXCHANGE

The Board considered a report seeking its approval to undertake consultation through public advertising under the Reserves Act for a proposed exchange of lands involving part of Pigeon Bay Boat Park (classified as recreation reserve) and an equivalent area of adjoining privately owned land.

The Board **resolved** to support commencement of the consultation process as required under Section 15 of the Reserves Act for the land exchange as shown on drawing RPS 259.

The Board **decided** to ask staff to clarify what areas of plantings Sage Properties would be responsible for maintaining, as had been referred to in the report. The Board did not think it was reasonable to expect a private landowner to maintain plantings, that provided a wider public benefit, indefinitely. Members suggested that a time limit could be applied to that condition, if it was shown to be plantings on public land that benefited the whole community.

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16. AKAROA/WAIREWA STRENGTHENING COMMUNITIES FUNDING 2010/11

The Board considered a report for the Board to allocate the Akaroa/Wairewa Strengthening Communities Fund for 2010/11.

| No. | Organisation | Project | Board Decision |
|-----|----------------------------------|--|--|
| 1. | Akaroa Resource Collective Trust | Contribution towards wages, workshop costs, venue hire and administration to provide counselling service, mentoring support and educational workshops. | The Board resolved to make a grant of \$8,000 to the Akaroa Resource Collective Trust towards the costs of their Community Counselling/Youth Mentoring and Mental Health project. |
| 2. | Akaroa/Wairewa Community Board | Publication of information about the activities of the Community Board to the community. | The Board resolved to make a grant of \$2,000 towards the Board's newsletters or alternative means of disseminating information to local residents. |
| 3. | Akaroa/Wairewa Community Board | Establishing a Youth Development Fund to provide financial assistance for local 12 – 20 year olds. | The Board resolved to make a grant of \$1,500 towards the establishment of an Akaroa Wairewa Youth Development Fund. |
| 4. | Akaroa/Wairewa Community Board | To provide the provision of traffic management plans, refreshments and wreaths for both the Akaroa and Little River Anzac Day Services. | The Board resolved to make a grant of \$3,600 towards the Board's citizens ceremonies on Anzac Day at Little River and Akaroa. |
| 5. | Akaroa/Wairewa Community Board | To promote Neighbourhood Week and the cost of events in the form of grants. | The Board resolved to make a grant of \$2,000 towards the Board's Neighbourhood Week events. |
| 6. | Akaroa and Bays Probus Club | Travel costs for trip on Alpine Scenic train to Greymouth. | The Board resolved to decline the application from the Akaroa and Bays Probus club towards its Alpine Scenic trip. |

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17. PROPOSED ROAD AND RIGHT OF WAY NAMING

The Board considered a report seeking its approval of a new road name for a road which will come off Woodills Road, Akaroa to serve a new eight lot subdivision.

STAFF RECOMMENDATION

It is recommended that the Board consider and approve the proposed road name as submitted (Feltham Road).

BOARD CONSIDERATION

The Board felt that it would be more appropriate for the new road to be named "Felthams" Road, to reflect that both Mr and Mrs Feltham played an important role as early settlers in Akaroa. Board members also felt that the plural of the name fitted better with other roads in the area – e.g. Woodills, Morgans

BOARD DECISION

The Board **resolved**:

- (a) To approve Felthams Road as the name for the new road off Woodills Road.
- (b) To request staff to note its concerns at only one choice being provided for the road naming and also request that at least three be provided for future decisions.

The meeting concluded at 1.38pm.

CONFIRMED THIS 11TH DAY OF AUGUST 2010

**STEWART MILLER
CHAIRMAN**