

13. 5. 2010

**AKAROA/WAIREWA COMMUNITY BOARD
10 MARCH 2010**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 10 March 2010 at 9.30am in the Board Room,
Little River Service Centre, State Highway 75, Little River**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan,
Pam Richardson and Eric Ryder.

APOLOGIES: An apology for absence was received and accepted from
Claudia Reid.

The Chairman, on behalf of the Board, acknowledged the recent passing of Marlene Woods, who was a former Akaroa County Council and Community Councillor, inaugural member of the Banks Peninsula District Council, and a member and first Chairman, of the Akaroa/Wairewa Community Board.

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. RESERVE MANAGEMENT COMMITTEE MINUTES

5.1 AWA-ITI RESERVE MANAGEMENT COMMITTEE – 29 JANUARY 2010

The Board **decided** to ask staff to write to the Awa-iti Reserve Management Committee to ask about the concerns and issues noted in the minutes regarding the Little River A&P Show, as the Board felt that all parties had been kept fully informed by staff, throughout the whole upgrading process for the domain.

The Board **received** the minutes of the Awa-iti Reserve Management Committee meeting held on 29 January 2010.

5.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE – 11 JANUARY 2010

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 11 January 2010.

5.3 OKAINS BAY RESERVE MANAGEMENT COMMITTEE

The Board **decided** to ask staff to contact the Okains Bay Reserve Management Committee to remind the Committee to forward the minutes of its meetings to the Akaroa Service Centre, in order that they can be placed on the Board's monthly agenda for members' information.

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6. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MINUTES - 1 FEBRUARY 2010

Members discussed how decisions should be made on the design of public realm issues, such as street lighting and other streetscape items. It was felt that the Board should make the final decision on such issues, taking into account advice from the Akaroa Design and Appearance Advisory Committee

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 1 February 2010.

7. AKAROA MUSEUM ADVISORY COMMITTEE MINUTES - 30 NOVEMBER 2009

The Board acknowledged the work by staff in the planning and construction of the new storage area building, which successfully blends with its surroundings.

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 30 November 2009.

8. BRIEFINGS

8.1 JIM COUBROUGH – CIVIL DEFENCE DEPUTY AREA CO-ORDINATOR

Mr Coubrough briefed the Board on the recent Tsunami warning. He concluded by informing the Board that he believed the alert was managed very well with the competent and experienced group of staff and volunteers stationed at the Area Headquarters, along with the excellent co-operation received from the local Police and Fire Service.

It was agreed that this alert had highlighted some minor issues of concern which should be addressed nationally, and noted for future Civil Defence emergencies.

8.2 TERRY HOWES - ASSET AND NETWORK PLANNING MANAGER – CITY ENVIRONMENT GROUP

Terry Howes, Manager of the Asset and Network Planning Unit, gave a presentation to the Board on the work undertaken by that Unit.

8.2 DAVID DALLY - UNIT MANAGER CUSTOMER SERVICES, PUBLIC AFFAIRS GROUP

David Dally, Unit Manager in the Customer Services Public Affairs Group, gave a presentation to the Board on the work undertaken by Customer Services staff.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

- **Board Funding Balances**

The Board was informed that \$5,544 of unallocated funds remained in the Discretionary Response Fund. This funding needed to be expended by 30 June 2010.

- **Public Conveniences**

The Board **decided** to ask staff for an explanation of why 25 percent of all complaints across the City (over the summer period), regarding public toilets, had been received from the Akaroa/Wairewa area. This was a huge percentage considering the small number of public toilets in relation to the rest of the City.

The Board also **decided** to ask staff if the Akaroa public toilets could be cleaned every hour when a cruise ship is in port, and that if possible a woman undertake these duties in the 'Ladies' so that the toilets can remain open while being cleaned.

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- **Ōteauheke – Registration Report for a Wāhi Tapu**

The Board was informed that the New Zealand Historic Places Trust Maori Heritage Council is considering a proposal to register Ōteauheke, Akaroa as a wāhi tapu. Submissions close on 2 April 2010.

The Board **decided** to ask the Akaroa Museum Advisory Committee for its comments on this matter, before deciding whether to make a submission on the proposal.

- **Canada Geese**

The Board **decided** to ask staff to forward all correspondence received to date, regarding problems with the increase of Canada geese, to the North Canterbury Fish and Game Council advising that the Board has no objection to any action being taken to actively manage the numbers of geese in the Akaroa harbour and surrounding bays.

The Board asked that its concerns over the increased numbers be passed to Fish and Game, particularly the concern over areas where the birds are becoming a road hazard, e.g. Robinsons Bay.

- **Lighting Upgrade – Beach Road, Akaroa**

The Board **agreed** to support the proposed style for the new lights to be erected on Beach Road and asked that staff liaise with Boffa Miskell for their comments on a suitable colour for the light standards.

- **Seminars**

The Board **decided** to set a schedule for seminars to be held on the third Thursday of each month as follows:

Thursday 18 March	Akaroa	9.30am
Thursday 15 April	Little River	9.30am
Thursday 20 May	Akaroa	9.30am
Thursday 17 June	Little River	10am
Thursday 15 July	Akaroa	10am
Thursday 19 August	Little River	10am
Thursday 16 September	Akaroa	9.30am

10. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Newsletter**

The Board **decided** to request that staff compose a newsletter, and that it include information on Civil Defence advice and the conservation of water.

- **Health Facilities and Services**

The Board **agreed** that Board Members Pam Richardson and Jane Chetwynd should investigate what steps are required for the Community Board (and Council) to work with health authorities and the community to provide support for an upgraded primary health care facility in Akaroa.

- **Wharves and Jetties**

The Board **decided** to ask staff to check the marine facilities following the recent Tsunami event, and provide an update to the Board on any damage.

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- **Little River Community Hall/Storage Shed**

The Board was informed that work was being carried out on the Little River Community Hall and that a storage shed will be built on the Awa-iti Reserve to accommodate the fire brigade water tanker. It was noted that the Board would ~~need~~ like (*) to have input into what cladding was suitable for the shed and hall (*) and that staff be asked to bring any proposal back to the Board for its comments.

(Note: Amended as per meeting 7 April 2010)

- **Grass Berms**

The Board **decided** to ask staff for advice on how the grass berms in the Akaroa township can be protected, under existing bylaws.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

12. CONFIRMATION OF MINUTES

Ordinary Meeting - 10 February 2009

The Board **resolved** that the minutes of the ordinary meeting held on 10 February 2009 be confirmed.

Board Member Bryan Morgan asked that his opposition be recorded in relation to Item 4.1.

13. APPLICATION TO THE DISCRETIONARY RESPONSE FUND FOR THE AKAROA TRINITY COMMUNITY GARDEN

The Board considered a report for a request for funding from the Akaroa Trinity Community Gardens to the Akaroa/Wairewa Community Board Discretionary Response Fund.

The Board felt that the community garden was fundamentally a voluntary undertaking. Members did not favour granting funding towards a salary for a co-ordinator, but would rather see funding being granted towards any infrastructure that may be required.

The Board **resolved** to decline the application to the Discretionary Response Fund from the Akaroa Resource Collective Trust on behalf of the Akaroa Trinity Community Garden Group.

14. SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES

The Board considered a report regarding the appointment of community representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11 funding round.

The Board **resolved** to invite the three previous members of the Committee, Mrs Gaye Jameson, Ms Meri Robinson and Ms Kerry Little, to be the community representatives on the Board's Small Grants Fund Assessment Committee for the 2010/11 funding round, along with one representative from the Wairewa area, to be chosen and confirmed by staff.

15. AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2010/11 – BOARD BIDS

The Board considered a report on projects to be forwarded on behalf of the Board to the Strengthening Communities Fund for 2010/11.

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The Board **resolved** that the following projects be submitted as applications to the 2010/11 Strengthening Communities Funding round.

Youth Development Scheme 2010/11	\$1,500
ANZAC Day Services	\$3,600
Board Newsletter	\$750
Neighbourhood Week	\$2,200

16. COMMUNITY BOARD ADVISER'S UPDATE - continued

- **Draft Public Open Space Strategy - Submission**

The Board **resolved** to adopt the submission made to the Draft Public Open Spaces Strategy.

The meeting concluded at 1.35pm

CONFIRMED THIS 7TH DAY OF APRIL 2010

**STEWART MILLER
CHAIRMAN**