

10. 6. 2010

**AKAROA/WAIREWA COMMUNITY BOARD
7 APRIL 2010**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 7 April 2010 at 9.35am in the Board Room,
Akaroa Service Centre, 78 Rue Lavaud, Akaroa**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan,
Pam Richardson and Claudia Reid.

APOLOGIES: Nil.

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. RESERVE MANAGEMENT COMMITTEE MINUTES

5.1 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE – 18 MARCH 2010

The Board **received** the minutes of the Robinsons Bay Reserve Management Committee meeting held on Thursday 18 March 2010.

5.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE – 8 FEBRUARY 2010

The Board **decided** to ask staff to contact the Duvauchelle Reserve Management Committee to establish if it had an emergency evacuation plan.

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 8 February 2010.

6. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 9 FEBRUARY 2010

• ~~Illegal Boat Operators~~

~~The Board **agreed** that the Akaroa Harbour Issues Working Party should write to Akaroa District Promotions informing them that some operators were allegedly operating without permits for mammal watching. (Note: Amended as per meeting 14 May 2010).~~

• **Department of Conservation – Field Base**

The Board **decided** to ask staff to write to the Department of Conservation, in support of the Akaroa Harbour Issues Working Party's request that the Akaroa field base be retained.

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The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on Tuesday 9 February 2010.

7. **PROPOSED ROD DONALD BANKS PENINSULA TRUST**

The Board considered a report seeking comment on the Draft Trust Deed and Draft Statement of Intent for the proposed Rod Donald Banks Peninsula Trust.

Board members Stewart Miller and Claudia Reid declared a conflict of interest in this item due to their involvement as Initial Trustees and took no part in discussion or voting on this item, but responded to questions to provide further information to Board members.

The Board made comment on the Objects of the Trust, the Term of Appointment of Trustees and suggested the inclusion of a map to show the boundaries of the region.

The Board **decided** to:

- (a) Request that staff note the Community Board's comments on the draft Deed of Trust and draft Statement of Intent of the proposed Rod Donald Banks Peninsula Trust.
- (b) Note that comments made by the Community Board will be considered before the Draft Trust Deed and Draft Statement of Intent for the Trust are submitted to the Council for approval.

8. **BRIEFINGS**

Nil.

9. **COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

- **Stormwater Pipe at Rue Brittan**

Following correspondence from Grant McFadden and the staff response, the Board noted that the stormwater pipe at Rue Brittan will be inspected within the next month. The Board **requested** that staff advise the Board on the result of the inspection.

- **Akaroa District Promotions – Ellerslie Flower Show Entry**

The Board was informed of Akaroa District Promotions' concerns regarding financial support for any future exhibit it may enter at the Ellerslie International Flower Show, and noted that all other entrants in the National Flower Bed Competition are totally underwritten by their respective Councils.

The Board **decided** to invite representatives from Akaroa District Promotions to attend an Akaroa/Wairewa Community Board meeting in May or June to discuss its concerns.

- **Draft Climate Smart Strategy 2010-25**

Members were informed that the public meeting held in Akaroa on the Draft Climate Smart Strategy had not been well attended. The Board discussed communication issues regarding advertising of public meetings.

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The Board **requested** staff advise the appropriate Unit of its concerns and suggested they be invited to a Board meeting to discuss communication and consultation with the Akaroa/Wairewa community.

The Board **decided** to thank staff for the presentation on the Draft Climate Smart Strategy 2010-25 made at the public meeting.

- **Earthquake-prone, Dangerous and Insanitary Buildings Policy**

The Board **requested** that staff advise if the former Banks Peninsula District Council had adopted a process or policy to deal with earthquake-prone, dangerous and insanitary buildings.

10. **ELECTED MEMBERS INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Okains Bay Reserve Management Committee**

The Board **agreed** that the Okains Bay Reserve Management Committee be invited to a Board seminar to discuss current issues and plans for the camping ground at Okains Bay.

- **Roadside Trees – Wilding Pines**

Members discussed roadside trees in Pigeon Bay and Wilding Pines in the ward, and **requested** the Transport and Greenspace Unit Manager be advised of their concerns, and invited to provide information or a briefing to the Board regarding the policy and practice of removal of roadside trees that have a degree of danger to the public.

11. **QUESTIONS UNDER STANDING ORDERS**

Nil.

PART C – DELEGATED DECISIONS

12. **CONFIRMATION OF MINUTES**

Ordinary Meeting - 10 March 2010

The Board **resolved** that the minutes of the ordinary meeting held on 10 March 2009 be confirmed, subject to the following alterations:

Page 7, first bullet point, last sentence – delete “need” and insert “like”
insert “and hall” after the word “shed”

Sentence to read:

It was noted that the Board would like to have input into what cladding was suitable for the shed and hall, and that staff be asked to bring any proposal back to the Board for its comments.

13. **AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – EXTRAORDINARY VACANCY AND TERMS OF REFERENCE**

The Board considered a report regarding an extraordinary vacancy, appointment of an additional, consultant and an amendment to the Terms of Reference of the Akaroa Design and Appearance Advisory Committee.

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The Board Chairman advised that the Secretary of the Akaroa Civic Trust had verbally advised that the Trust would like to support the appointment of the recommended consultants.

The Board **resolved** to:

- (a) Amend Clause 3 of the Terms of Reference of the Akaroa Design and Appearance Advisory Committee to read:

Composition of Committee

One Akaroa-Wairewa Community Board member

One Community Representative ¹

One Akaroa Civic Trust nominee

Three consultants ² (A maximum of two to attend each meeting)

The Chairman of the Akaroa-Wairewa Community Board (ex-officio member).

¹ *The position of Community Representative will be publicly advertised, seeking expressions of interest.*

² *The Community Board will seek the opinion of the Akaroa Civic Trust on the appointment of the consultants.*

- (b) Appoint Mr William Fulton and Mr Philip Kennedy as consultants to the Akaroa Design and Appearance Advisory Committee.

The meeting concluded at 11.30am.

CONFIRMED THIS 14TH DAY OF MAY 2010.

**STEWART MILLER
CHAIRMAN**