

11. 2. 2010

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
17 NOVEMBER 2009**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Tuesday 17 November 2009 at 9.35am in the Meeting Room  
of the Lyttelton Service Centre, 33 London Street, Lyttelton.**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Douglas Couch, Ann Jolliffe,  
Dawn Kottier, and Claudia Reid.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 BOAT SECURITY ASSOCIATION LYTTELTON**

Mr James Ensor, Mr Clark and Mr Mike Robson addressed the Board on behalf of the Boat Security Association Lyttelton, a group with members from the Trailer Yacht Squadron and the Naval Point Yacht Club. The Board was informed of recurring problems in the boat storage area at Magazine Bay with boy racers, thefts from boats and general lack of security. Mr Ensor reported that these activities are detrimentally affecting their members and are resulting in problems with gaining insurance and generally causing a lot of stress. The Association would like to have a security gate installed, operated through a card system, to prevent the access of vehicles used for illegal activities.

The meeting was informed that the Council had made a commitment to install a night barrier arm soon after Christmas and constructing wide judder bars to reduce vehicle speed in the area, but that at present there is no financial provision for installing a security gate across the roadway.

The Board was also informed of proposals to improve the safety of launching from the slipway in southerly wind conditions where wave surges can cause dangerous conditions for boats and people. Board members suggested that the Association also work with the Port Company in its planning for the area.

**2. CORRESPONDENCE**

The Board **received** a letter from the Church Bay Neighbourhood Association requesting attention to matters affecting Church Bay residents including the removal of excess vegetation and rubbish from the Church Bay foreshore, eliminating the source of continual water leakage across the fire track, and the prevention of stormwater runoff across the road on the downhill side of Marine Drive.

It was **decided** to refer the correspondence to staff for investigation and comment.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. MINUTES OF ALLANDALE RESERVE MANAGEMENT COMMITTEE MEETING**

The Board **received** the minutes of the Allandale Reserve Management Committee Meeting held on 23 September 2009.

It was noted that Board member Doug Couch should be listed as being present at that meeting.

**6. BRIEFINGS**

Nil.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects. Specific mention was made of the following matters:

- **Neighbourhood Support Canterbury**  
The Board supported the suggestion from Neighbourhood Support Canterbury to host a meeting for local neighbourhood support contacts. Staff were asked to obtain a list of the groups in the harbour area, and their contact details.
- **Governors Bay School Parking**  
The Board noted that the issue of parking around the school in Governors Bay had been raised previously and it was suggested that the information gathered by staff at that time, should be provided to the staff currently looking at the problems.

**8. BOARD MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Lyttelton Town Centre Upgrade**  
It was reported that excellent feedback had been received from the community regarding the newly completed Lyttelton Town Centre upgrade.

The Board **requested** that staff be acknowledged and commended for their assistance before and during the completion of this work. The Board was also informed that the group interested in providing a sculpture as part of the upgrade had been clearly informed of the procedures required if they wished to proceed further with their project.

**9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**10. CONFIRMATION OF MEETING MINUTES**

**10.1 Ordinary Meeting Lyttelton/Mt Herbert Community Board - 13 October 2009**

The Board **resolved** that the minutes of its ordinary meeting held on 13 October 2009 be confirmed subject to the following amendment:

Page 3, Item 8, Governors Bay Signage	Delete	the prohibition of dogs
	Insert	the removal of dog faeces

*Governors Bay Signage*

*The Board decided to request staff to investigate providing an interpretive sign to mark the site of the original Frame Cottage in the Frame Reserve in Governors Bay as well as signage on the foreshore concerning ~~the prohibition of dogs~~ the removal of dog faeces.*

**10.2 Joint Meeting Lyttelton/Mt Herbert Community Board and Spreydon/Heathcote Community Board - 15 October 2009.**

The Board **resolved** that the minutes of its joint meeting with the Spreydon/Heathcote Community Board of 15 October 2009, including the public excluded portion, be confirmed.

**11. ALLANDALE RESERVE MANAGEMENT COMMITTEE MEETING - MEMBERSHIP**

The Board **resolved** to ratify the appointment of Diane Sowerby to the Allandale Reserve Management Committee.

**12. APPLICATION TO THE LYTTTELTON MOUNT HERBERT 2009/10 YOUTH DEVELOPMENT SCHEME – CAMPBELL STEWART**

The Board considered a report seeking approval for an application for funding from the Lyttelton/Mt Herbert Community Board's 2009/10 Youth Development Scheme.

The Board **resolved** to allocate \$500 to Campbell Stewart for the travel component of his Edmund Rice Trip expenses, from the 2009/10 Youth Development Scheme.

Chairperson Paula Smith abstained from voting.

**13. LYTTTELTON/MT HERBERT COMMUNITY BOARD - RECESS COMMITTEE)**

The Board considered a report seeking its approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2009 (being 15 December 2009) until the Board resumes its ordinary meetings in February 2010.

The Board **resolved**:

- (a) That a Board Recess Committee comprising the Board Chairperson or Deputy Chairperson and two Board members be authorised to exercise the delegated powers of the Board for the period following its 15 December 2009 meeting until the Board resumes its scheduled business in February 2010.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

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**14. APPLICATION TO THE LYTTTELTON/MOUNT HERBERT DISCRETIONARY RESPONSE FUND – LYTTTELTON HARBOUR ISSUES GROUP**

The Board considered a report seeking approval for an application for funding from the Lyttelton/Mt Herbert Community Board's Discretionary Response Fund.

The Board **resolved** to make a grant of \$500 from its 2009/10 Discretionary Response Fund to the Lyttelton Harbour Issues Group towards catering costs for the tenth anniversary celebrations, as volunteer recognition.

**15. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2010 MEETING DATES**

The Board considered a report seeking the adoption of its ordinary meeting dates from February to September 2010 inclusive.

The Board **resolved** the following:

- (a) That a schedule of ordinary meeting dates for 2010, to be held in the Board Room, Lyttelton Service Centre, 33 London Street, Lyttelton, will be as follows:

Tuesday	16	February 2010	at 9.30am
Tuesday	16	March 2010	
Tuesday	13	April 2010	
Tuesday	18	May 2010	
Tuesday	15	June 2010	(followed by Board Workshop re 2010/11 Strengthening Communities Funding)
Tuesday	13	July 2010	(including allocation of 2010/11 Strengthening Communities Funding)
Tuesday	17	August 2010	
Tuesday	14	September 2010	

- (b) That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee meeting be held on Thursday 12 August 2010 at 1.30pm.

- (c) That the Board consider the commencement time of the balance of their 2010 meetings at the February 2010 meeting.

The meeting concluded at 11am.

**CONFIRMED THIS 15TH DAY OF DECEMBER 2009.**

**PAULA SMITH  
CHAIRPERSON**