

11. 02. 2010

**AKAROA/WAIREWA COMMUNITY BOARD
11 NOVEMBER 2009**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 11 November 2009 at 9.30am in the Board Room,
Akaroa Service Centre, 78 Rue Lavaud, Akaroa.**

PRESENT: Bryan Morgan (Deputy Chairman), Jane Chetwynd, and Pam Richardson

APOLOGIES: Apologies for absence were received and accepted from Stewart Miller and Claudia Reid.

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 AKAROA AREA SCHOOL - ENVIROSQUAD

Akaroa Area School staff member Penny Mann, along with two students, Courtney Inwood and Aiofe McClosky, addressed the Board on the school's "Akaroa Enviro-Sacks" project. Members were informed that the school wished to introduce an enviro-sack to the area to encourage the town to become plastic bag free. The enviro-sack is a re-useable shopping bag. It was envisaged that a competition could be held for a design logo that would promote Akaroa, and sponsorship sought from local businesses, which could have their names printed on the bag. It was suggested that any profit made could be used to produce more bags and/or donated to a charity, which would also encourage the public to invest in a bag.

Board members supported the idea in principle, and congratulated the Enviro Squad on its initiative in undertaking this project. Members suggested that an application could be made to the Board's Discretionary Response Fund for start-up funding. It was also suggested that the school approach Akaroa District Promotions to obtain its support in promoting the bags.

The Board also expressed an interest in obtaining further information on the Enviro School project and invited the school to brief the Board at a future meeting.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

4.1 AKAROA TOY LIBRARY

The Board considered a letter from the Akaroa Toy Library requesting that the Board support a permanent site for the Library, through the Long Term Council Community Plan (LTCCP).

The Board **received** the correspondence from the Akaroa Toy Library and noted that this request should be included for consideration in the Akaroa Places and Spaces Study.

Staff were also asked to note this request for consideration during the LTCCP process.

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4.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE

The Board considered a letter from the Duvauchelle Reserve Management Committee requesting the Board's support for water to be available for rinsing boat motors near the Duvauchelle Holiday Park and suggesting a coin operated wash be a suitable option.

This was in response to a directive from Council staff that the boat wash area at Duvauchelle be closed because of water shortage issues.

The Board questioned whether a coin operated wash would solve the problem as such a system could still be abused when water was insufficient to cope with demand. Members were informed that the same problem had arisen in Akaroa, and the solution was to leave the water available at the boat wash, but remove the tap over the peak of summer when water was scarce.

The Board **received** the correspondence from the Duvauchelle Reserve Management Committee and requested that staff consider the same option for the Duvauchelle boat wash, as was employed in Akaroa; that is, the removal of the tap when water is insufficient to cope during peak periods.

5. RESERVE MANAGEMENT COMMITTEE MINUTES

5.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 14 SEPTEMBER 2009

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 14 September 2009.

5.2 STANLEY PARK RESERVE MANAGEMENT COMMITTEE - 3 SEPTEMBER 2009

The Board was informed that the Stanley Park Reserve Management Committee was concerned with the fire and safety issues at the park due to fences not being replaced and the park therefore not being able to be grazed. The Committee was also unsure as to what work it could carry out prior to a Management Plan being adopted.

The Board **received** the minutes of the Stanley Park Reserve Management Committee meeting held on 3 September 2009, and asked staff to liaise with the Committee on what work can be carried out in the park prior to the adoption of the Management Plan.

5.3 PIGEON BAY RESERVE MANAGEMENT COMMITTEE - 25 SEPTEMBER 2009

The Board **received** the notes of the informal meeting of the Pigeon Bay Reserve Management Committee meeting held on 25 September 2009 and made the following comments:

- That a copy of the informal meeting notes be forwarded to staff pointing out the Committee's concerns regarding the trees in the reserve.
- That the request from the Committee, regarding transfer station signage, be forwarded to staff.

The Board **decided** to request an update from staff on how it was envisaged that traffic, especially vehicles towing trailers, would be able to turn around at the Pigeon Bay refuse skip, and also what landscaping was planned for the area.

6. AKAROA MUSEUM ADVISORY COMMITTEE - 28 SEPTEMBER 2009

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 28 September 2009 after noting that Item 4, first bullet point should read "Proposed Extension to Museum's Art Collection".

7. BRIEFINGS

7.3 WAINUI WASTEWATER PROJECT

Mike Sheffield, Project Manager and Simon Collin, Network Planning Team Leader, gave a presentation to the Board on Stage 1 of the Wainui Wastewater Project, which is to remove the existing discharge into the harbour in favour of a new irrigation system in the forest above Wainui.

Staff were asked to consider the owners of "The Gables" when undertaking the construction of the system and to communicate with them at all times so as to alleviate any unnecessary inconvenience relating to their business.

The Project Manager also updated the Board on the following matters:

- Little River stormwater drains
- Birdlings Flat water supply
- Pigeon Bay water supply
- Akaroa water and wastewater
- Duvauchelle wastewater
- Wainui water supply
- Okains Bay private water supply
- Little River water supply.

The Board **decided** to ask staff to provide clarification on the terms of the consent for taking water at Little River to establish whether the water could be recycled to create a wetland area.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

- **Open Spaces Strategy**
The Board **decided** to ask staff to extend the timeframe for the consultation period on this strategy to mid February 2010, so that the public, and Board members, were not expected to prepare submissions during the holiday period.
- **Canterbury Regional Transport Committee**
The Board **decided** to revisit this item at its December meeting.

9. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Stock in Waterways** – it was **decided** to ask staff to investigate the fencing of whitebait spawning areas on Council reserve land after it was reported that there had been a problem with cattle fouling a spawning area on esplanade reserve adjacent to the Opara Stream (Okains Bay). The Board asked for information on how many areas would be involved and whether there was funding available to fence them.
- **Misty Peaks**
The Board **decided** to ask staff for information on how it is proposed to manage the pine trees in the Misty Peaks reserve.
- **Walking area to Akaroa Lighthouse**
The Board was informed that staff were investigating the possibility of an 'identified' walking area on Beach Road from the Bruce Bridge to the lighthouse. Members suggested that a "No Exit" sign at the bridge may also assist with lowering the traffic volume in that area.

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10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS

11. CONFIRMATION OF MINUTES

Ordinary Meeting - 7 October 2009

The Board **resolved** that the minutes of the ordinary meeting held on 7 October 2009 be confirmed, subject to the following alterations:

Page 8, Item 17 - first paragraph - delete "possibility" and insert "progress" .

Sentence to read - *The Board **decided** to ask staff to investigate and advise on the progress of a bus shelter in Place de la Poste in order to reduce congestion in the entrance to the Akaroa Service Centre and Information Centre.*

Page 4, Item 1.1 - second bullet point - add after the words "seawall work" - "on the north eastern side of the bay".

Sentence to read - *Council would want to avoid a situation requiring major resource consents for seawall work on the north eastern side of the bay.*

12. AKAROA/WAIREWA COMMUNITY BOARD RECESS COMMITTEE

The Board considered a report seeking its approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2009 (being 9 December 2009) until the Board resumes its ordinary meetings in February 2010.

The Board **resolved** that:

- (a) A Recess Committee comprising the Board Chairman and Deputy Chairman (or their nominees from amongst the remaining Board members) be authorized to exercise the delegated powers of the Board for the period following its 9 December 2009 meeting until the Board resumes its scheduled business in February 2010.
- (b) The application of any such delegation be reported back to the Board for record purposes.

It was noted that the Board Chairman and Deputy Chairman would need to nominate another Board member prior to being absent from the area during the recess period.

13. AKAROA/WAIREWA COMMUNITY BOARD - 2010 MEETING DATES

The Board considered a report seeking the adoption of the Board's ordinary meeting schedule for 2010.

The Board **agreed** that if an occasion arose when a scheduled venue was not suitable for a member of the public wishing to attend a particular meeting, for example no wheelchair access, then the venue be altered.

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13 Cont'd

The Board **resolved** to adopt the schedule of meetings for 2010, to be held at 9.30am in the Board Room as specified below:

Day	Date	Venue
Wednesday	10 February 2010	Akaroa Service Centre
Wednesday	10 March 2010	Little River Service Centre
Wednesday	7 April 2010	Akaroa Service Centre
Wednesday	12 May 2010	Little River Service Centre
Wednesday	9 June 2010	Akaroa Service Centre (followed by Board Workshop re 2010/11 Strengthening Communities Funding)
Wednesday	7 July 2010	Little River Service Centre (including allocation of 2010/11 Strengthening Communities Funding)
Wednesday	11 August 2010	Akaroa Service Centre
Wednesday	8 September 2010	Little River Service Centre

The Board further **resolved** that the Akaroa/Wairewa Small Grants Fund Assessment Committee meeting be held on Monday 16 August 2010 at 2pm.

The meeting concluded at 11.45am.

CONFIRMED THIS 9TH DAY OF DECEMBER 2009

**STEWART MILLER
CHAIRMAN**