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**AKAROA/WAIREWA COMMUNITY BOARD  
22 SEPTEMBER 2010**

**Report of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 22 September 2010 at 9.30am in the Board Room,  
4238 Christchurch Akaroa Road, Little River.**

**PRESENT:** Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd and Pam Richardson.

**APOLOGIES:** Apologies were received and accepted from Claudia Reid and Eric Ryder.

Prior to the commencement of business, the Chairman commended the Civil Defence personnel, along with the Akaroa and Little River Fire Services, Police, Orion and volunteers on the work they had carried out during the recent earthquake on Saturday 4 September 2010. Members agreed it was a great team effort.

The Board also acknowledged the work of His Worship the Mayor, Bob Parker, who had a calming influence with the public in his ability to reassuring them of the outcome. Members **requested** that their thanks be recorded.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. TEMPORARY LIQUOR BAN OKAINS BAY NEW YEARS EVE**

<b>General Manager responsible:</b>	General Manager Strategy and Planning, DDI 941-8281
<b>Officer responsible:</b>	Programme Manager Strong Communities
<b>Author:</b>	Terence Moody, Principal Advisor – Environmental Health

This item was reported to the Council meeting of 23 September 2010 by way of a Chairperson's Report.

**PART B – REPORTS FOR INFORMATION**

**2. DEPUTATIONS BY APPOINTMENT**

Nil

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

**5.1 AKAROA HERITAGE PARK TRUST**

The Board considered a letter from the Akaroa Heritage Park Trust regarding the maintenance and the lease of the Park. Members were informed that a deputation from the Akaroa Heritage Park Trust would be attending a future meeting of the Board to discuss these issues.

The Board **decided** to receive the correspondence.

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**6. BRIEFINGS**

Nil

**7. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

- **Christopher Cape – Recording of Properties and Locations for Historical Purposes**

The Board **received** a letter from Mr Cape, and advice that Mr Cape had written to all of the Community Boards to seek support for his project. The Board agreed although the proposal has merit, it is more appropriate that the Council keep records for archiving purposes.

- **New Zealand Historic Places Trust – Proposal to Register Te Urupā o Kāti Mamoe ki Ōnuku, Akaroa as a Wāhi Tapu**

The Board **decided** to support in principle the proposal to register Te Urupā o Kāti Mamoe ki Ōnuku, Akaroa as a Wāhi Tapu and to ask the Museum Advisory Committee to consider the details of the proposal and provide any comments from members to the Board, to be taken into consideration when deciding whether to make a submission on this proposal.

- **Akaroa Places and Spaces Plan – Drop in Sessions**

The Board **agreed** that staff be asked to be precise when advertising public consultation sessions so that the public are aware of the purpose of the session.

- **Safety Related Projects on Banks Peninsula**

The Board **decided** to request staff identify safety related projects on Banks Peninsula, and that a seminar be held early in 2011 to enable the Board to have direct input into suggested projects that could be considered for funding.

**8. ELECTED MEMBERS INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Health Centre – Health Advisory Group**

The Board discussed the possibility of the establishment of a Health Advisory Group. The Board **agreed** that this matter be held over for further discussing in the new Council term.

- **Spoil and Vegetation**

The Board was informed that contractors removing large quantities of spoil had to travel long distances to dump the spoil and it was questioned why landowners could not be given permission to allow the dumping of spoil on their land without having to obtain a resource consent from Canterbury Regional Council.

The Board was also informed that due to the Council fire ban in the rural areas, local Reserve Management Committees are unable to burn vegetation without a resource consent.

The Board **agreed** to request staff to write to Environment Canterbury to ask what options may be available for the dumping of spoil and the burning of vegetation in public reserves.

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- **Liquor Licensing Application**

The Board was informed that a liquor licence application has been received requesting the hours of operation being 7am to 2am the following day, and that at a recent seminar a recommendation had been received from the Akaroa Police that liquor licences only be granted to 1am.

The Board **agreed** that staff inform the District Licensing Agency that the Board supports the recommendation of the Akaroa Police that all liquor licensing applications' hours of operation cease at 1am.

**9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – DELEGATED DECISIONS****10. CONFIRMATION OF MINUTES****10.1 Ordinary Meeting – 11 August 2010**

The Board **resolved** that the minutes of the ordinary meeting held on Wednesday 11 August 2010 be confirmed.

**11. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING**

The Board considered a report on applications for Neighbourhood Week funding and to set in place a process should any late applications need to be considered.

(a) The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Little River Wairewa Community Trust	Breakfast	\$420
Evelyn Oliver	BBQ Luncheon – Ngaio Point, Duvauchelle	\$150
Akaroa Resource Centre Trust	Family Picnic Day	\$325
Top of the Harbour Group	“Ho Down” Country and Western Theme	\$408
Joanne Cameron	Community Garage Sale – Entire Community, Birdlings Flat	\$110
Robinsons Bay Reserve Management Committee	Picnic	\$200
McQueens Valley Mountain Bike Club	BBQ/Neighbourhood Clean Up	\$230
Elizabeth Carter	Neighbourhood BBQ	\$157

(b) The Board **resolved** to decline the allocations of Neighbourhood Week funding to the Akaroa District Promotions Incorporated for a community food and wine fest and to Sue Lovett for a finger food buffet tea for three new residents to the district.

**12. APPLICATION TO AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND – LITTLE AKALOA RESERVE MANAGEMENT COMMITTEE**

The Board considered a report for funding from the Little Akaloa Reserve Management Committee of \$1,000 to the 2010/11 Akaroa/Wairewa Community Board Discretionary Response Fund.

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The Board **resolved** to grant \$500 from its 2010/11 Discretionary Response Fund to the Little Akaloa Reserve Management Committee towards a automated external defibrillator for use in Little Akaloa.

The Board **decided** to request staff to pursue the concept of purchasing defibrillators in bulk as other communities may wish to obtain one.

**13. NEW ZEALAND COMMUNITY BOARDS' BEST PRACTICE AWARDS 2011**

The Board considered a report seeking its views as to whether it wishes to submit any entries to the New Zealand Community Board Conference Best Practice Awards 2011.

The Board **resolved** not to submit an entry to the New Zealand Community Boards' Best Practice Awards 2011.

**14. AKAROA RECREATION GROUND – AKAROA RESOURCE COLLECTIVE TRUST'S LEASE/LICENCE APPLICATION**

The Board considered a report, under delegated authority from the Council, presenting an application from the Akaroa Resource Collective Trust (ARTC) to lease the area of the pavilion at the Akaroa Recreation Ground, formally occupied by the Akaroa Tennis Club, and to licence the adjacent netball court.

The Board **resolved** acting under delegated authority of the Council to grant under Section 12 of the Local Government Act 2002:

- (a) A lease over the section of the pavilion, formally leased to the Akaroa Tennis/Netball Club, which is of approximately 72 square metres this being part of Lot 2, DP 2868, Lot 1 DP 79110, and Section 2 Survey Office Plan 18642 contained in CT CB45A/1127 being vested in the Council for reclamation and public recreation known as the Akaroa Recreation Ground.
- (b) A licence over the adjacent netball court with the basketball hoop located beside it, this area being approximately 650 square metres in area.
- (c) The granting of the lease licence being for a period of up to 33 years, broken into three periods of 11 years each subject to the following conditions:
  - (i) That the proposed lease being publicly advertised as required under section 138 of the Local Government Act 2002.
  - (ii) That there is a satisfactory outcome to the public consultation process.
  - (iii) That the Akaroa Resource Collective Trust have the right to ask for a renewal of their lease for a further term at the end of each of the first two terms, subject to the Council being satisfied that the conditions of the lease have been met, and that there is sufficient need for the facilities and amenities provided, and that some other use should not have priority in the public interest.
  - (iv) That the lease/licence terms be negotiated by the Corporate Support Manager in consultation with the Policy and Leasing Administrator, City Environment Group. This to include the rental charged, the level of which is to take into account the level of service provided to the community by the Trust's activities, and the requirement that the Trust will be responsible for all maintenance of the building during the lease term.
  - (v) That the lease area is being maintained by the Akaroa Resource Collective Trust in a safe and tidy condition at all times.
  - (vi) That the Akaroa Resource Collective Trust is not to erect any other structures, or change the inside partitioning of the building within the lease/licence area without the prior approval of the Transport and Greenspace Manager, and if necessary the Council, before making application for any resource and building consents required.

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- (vii) That all costs associated with the issuing of the lease and any development within the leased area be the responsibility of the Akaroa Resource Collective Trust. Subsequent maintenance of the internal and external fabric of the building during the lease period be the responsibility of both parties as mutually agreed.
- (viii) That the lease agreement is to include a clause which indemnifies the Council and its servants from all claims or demands of any kind, and all liability in respect to any damage or injury occurring to any person or property as a result of the Akaroa Resource Collective Trust activities on the site.
- (ix) That the Akaroa Resource Collective Trust is to show proof to the Policy and Leasing Administrator that it has a minimum \$1,000,000 public liability insurance policy in place for the lease/licenced area. This policy must be maintained in place for the duration of the lease period.
- (x) At the end of the lease period, or upon surrender or termination of the lease the building and the Akaroa Resource Collective Trust's fixed improvements to the building are to be returned to the ownership of the Council at no cost to the Council.
- (xi) If the lease is surrendered or terminated for any reason, then the licence agreement will be automatically surrendered or terminated at the same time.
- (xii) If during the period of this lease a new tennis or netball club becomes established in Akaroa, and the club wishing to have access to the courts and the associated pavilion for their activities the Trust is to work with the Council and in conjunction with the Akaroa/Wairewa Community Board to provide access to the pavilion for the Club, in a way that it does not compromise the Akaroa Resource Collective Trust's activities, or the security of the building.

The Board Chairperson thanked Jane Chetwynd and Eric Ryder for their input and contributions to the Board during the term, and declared the meeting closed at 12.20pm.

**DATED THIS 19TH DAY OF OCTOBER 2010**

**SIGNED BY THE CHAIRMAN OF THE BOARD AND THE  
COMMUNITY BOARD ADVISER PURSUANT TO STANDING ORDER 3.18.2**

**STEWART MILLER  
CHAIRMAN**

**LIZ CARTER  
COMMUNITY BOARD ADVISER**