

12. ESTABLISHMENT OF COUNCIL COMMITTEES, MEMBERSHIP AND TERMS OF REFERENCE

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PURPOSE OF REPORT

1. To recommend that the Council resolve:
 - To adopt the terms of reference and delegated authority (where necessary) of its Policy Review and Operational Committees that were established on 7 December 2010.
 - The re-establishment of several Council committees from the 2007-2010 term.
 - Membership of the above Committees and their chairpersons.
 - To adopt the respective terms of reference and, where necessary, delegated authority.
 - To establish a Central Plains Joint Committee and a joint Committee of the Christchurch City Council and Canterbury District Health Board.
 - To amend the membership of the Urban Development Strategy Implementation Committee.

EXECUTIVE SUMMARY

2. At its 7 December meeting, the Council resolved to establish the following Policy Review and Operational Committees (including membership and respective chairpersons):
 - Audit and Risk Management Subcommittee
 - Central City Committee
 - CEO Performance Review and Remuneration Subcommittee.
 - Communications Committee
 - Heritage and Arts Committee
 - Housing and Community Facilities Committee
 - Long Term Plan Committee
 - Metropolitan Funding Committee
 - Regulatory and Planning Committee
 - Transport Committee*
 - Water and Waste Water Committee.

This report seeks a Council resolution establishing respective terms of reference (**Attachment 1**) and delegated authority where appropriate (**Attachment 2**) for the above committees. **The terms of reference will be separately circulated.**

3. The following committees of Council were established or continued in the 2007-2010 term:
 - Alcohol and Liquor Control Bylaw Subcommittee (Subcommittee of the Regulatory and Planning Committee)
 - Christchurch Civic Awards Subcommittee
 - District Plan Appeals Subcommittee
 - Ethics Subcommittee
 - Metropolitan Small Grants Fund Subcommittee (Subcommittee of the Metropolitan Funding Committee comprising the chairperson of each Community Board)
 - Submissions Panel
 - Summit Road Advisory Committee.

This report seeks a Council resolution to re-establish the above Committees of Council, and their membership, terms of reference (**Attachment 3**) and, where necessary, delegated authority (**Attachment 4**).

4. At a joint workshop held between Christchurch City and Selwyn District Councils in 2009, it was agreed that a Central Plains Joint Committee would be established. This report seeks the formal establishment of that Committee and the Council to appoint representatives to it.

5. At its meeting of 23 July 2010, as part of the recommendations of the Joint Christchurch City Council/Canterbury District Health Board Hearings Panel report, the Council resolved that:

A joint Committee of the Christchurch City Council and Canterbury District Health Board (and potentially TRONT and Ngāi Tuahuriri) be established following the 2010 Local Body and District Health Board elections to monitor and further the aims of these recommendations.

This report seeks the establishment of this joint committee with the recommendations mentioned above as terms of reference as prescribed in **Attachment 5**.

6. This report seeks an amendment to the resolution made by the Council at its meeting on 7 December 2010 in regard to the Council appointees to the Urban Development Strategy Implementation Committee. The Council resolved that the Mayor would serve as the Council alternate on this Committee, however, the founding document requires the Mayor as a standard appointment. Another Councillor needs to be appointed as the alternate.

FINANCIAL IMPLICATIONS

7. Approval of the delegations sought will not result in any additional expenditure. The Council is legally empowered to grant the subject delegations, pursuant to the relevant provisions of the legislation quoted in each case.

LEGAL CONSIDERATIONS

8. Clause 30(1) of the 7th Schedule of the Local Government Act 2002 authorises the Council to appoint committees, subcommittees, and joint committees with other local authorities or public bodies.

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Adopt the terms of reference for the following Policy Review and Operational Committees as prescribed in Attachment 1:
- Audit and Risk Management Subcommittee
 - Central City Committee
 - CEO Performance Review and Remuneration Subcommittee.
 - Communications Committee
 - Heritage and Arts Committee
 - Housing and Community Facilities Committee
 - Long Term Plan Committee
 - Metropolitan Funding Committee
 - Regulatory and Planning Committee
 - Transport Committee
 - Water and Waste Water Committee.
- (b) Resolve that the Council delegate the authority prescribed in Attachment 2 to the Regulatory and Planning Committee, Metropolitan Funding Committee and Audit and Risk Management Subcommittee respectively.
- (c) Resolve that the following Council Committees be established with terms of reference as prescribed in Attachment 3:
- Alcohol and Liquor Control Bylaw Subcommittee (Subcommittee of the Regulatory and Planning Committee)
 - Christchurch Civic Awards Subcommittee
 - District Plan Appeals Subcommittee
 - Ethics Subcommittee
 - Metropolitan Small Grants Fund Subcommittee (Subcommittee of the Metropolitan Funding Committee)

- - Submissions Panel
 - Summit Road Advisory Committee.
- (d) Resolve that the Council delegate the authority prescribed in Attachment 4 to the Submissions Panel, Ethics Subcommittee, Metropolitan Small Grants Fund Subcommittee and District Plan Appeals Subcommittee respectively.
- (e) Appoint elected members as members of the following committees of Council:
- Alcohol and Liquor Control Bylaw Subcommittee (Subcommittee of the Regulatory and Planning Committee) (members of the Regulatory and Planning Committee)
 - Christchurch Civic Awards Subcommittee (2 members)
 - Christchurch Hospital Redevelopment Joint Committee
 - Civil Defence Emergency Management Group (1 member)
 - District Plan Appeals Subcommittee (3 members)
 - Ethics Subcommittee (5 members)
 - Submissions Panel (4 members)
 - Summit Road Advisory Committee (1 Councillor and 1 Community Board member)
 - Summit Road Protection Authority (1 Councillor and 1 Community Board member).
- (f) Resolve to establish a Central Plains Joint Committee with Selwyn District Council and appoint Council representatives to it.
- (g) Resolve to establish a joint Committee of the Christchurch City Council and Canterbury District Health Board with the terms of reference prescribed in Attachment 5 and appoint Council representatives to it.
- (h) Resolve to amend the Council appointees to the Urban Development Strategy Implementation Committee so that the Mayor be appointed a member of the Committee as prescribed in Appendix 5 of the Greater Christchurch Urban Development Strategy, and that a Councillor be appointed as the alternate.