

10. RECESS COMMITTEE

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| General Manager responsible: | General Manager Regulation and Democracy Services, DDI 941-8462 |
| Officer responsible: | Democracy Services Manager |
| Author: | Clare Sullivan, Council Secretary |

PURPOSE OF REPORT

1. The purpose of the report is to seek the Council's approval to establish a Council Recess Committee to consider issues that require a Council decision in the period following its last scheduled meeting for 2010 (being 16 December) up until 9 February 2010.

EXECUTIVE SUMMARY

2. As there is a period of up to two months between meetings of the Council, it is recommended that a Recess Committee with power to act, be appointed to deal with any issue requiring a Council decision that cannot wait until the first scheduled meeting for 2011 being 10 February 2011.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

3. Yes. Costs associated with holding meetings is provided for in the LTCCP. Refer page 159.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

4. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

5. Yes. Democracy and Governance pages 154 to 159 of the 2009-19 LTCCP.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

6. Not applicable.

CONSULTATION FULFILMENT

7. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Establish a Recess Committee comprising the Mayor or Deputy Mayor and three Councillors authorised to make any decisions of the Council for the period from 10 December 2010 to 9 February 2011.
- (b) Note that any decisions made will be reported to the Council for record purposes.
- (c) Agree that notice of any Recess Committee be publicised and forwarded to all Councillors.