

9. 9. 2010

**RICCARTON/WIGRAM COMMUNITY BOARD  
11 AUGUST 2010**

**Minutes of a meeting of the Riccarton/Wigram Small Grants Fund Assessment Committee  
held on Wednesday 11 August 2010 at 4.05pm  
in the Boardroom, Sockburn Service Centre, 149 Main South Road.**

**PRESENT:** Jimmy Chen (Chairperson), Wayne Dixon, Beth Dunn, Elena Gapper, Nikki Johnston, Lesley Keast, Judy Kirk, Roberta Millner and Mike Mora.

**APOLOGIES:** Apologies for lateness were received and accepted from Roberta Millner who arrived at 4.23pm and Lesley Keast who arrived at 4.37pm.

Apologies for absence were received and accepted from Helen Broughton, Peter Laloli and Bob Shearing.

The Committee adjourned at 4.38pm, and 6.52pm, recommencing at 4.47pm and 7.05pm respectively.

The Committee reports that:

**PART C – DELEGATED DECISIONS TAKEN BY THE BOARD/COMMITTEE**

**1. RICCARTON/WIGRAM SMALL GRANTS FUND 2010/11 ALLOCATIONS**

The Committee **resolved**:

- (a) That Lesley Keast be appointed as Deputy Chairperson of the Committee for this meeting.
- (b) That it delegate authority to the Committee Chairperson and the Community Board Chairperson to confirm the minutes of the meeting.

**2. RICCARTON/WIGRAM SMALL GRANTS FUND 2010/11 ALLOCATIONS**

The Committee considered a report and its attached matrix which set out applications made to the Riccarton/Wigram Small Grants Fund for 2010/11.

Detailed information on each applicant's project was presented in a decision matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with the Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

**COMMITTEE DECISION**

The Riccarton/Wigram Small Grants Fund Assessment Committee **resolved** that grants be made as follows:

<b>NO</b>	<b>ORGANISATION NAME</b>	<b>PROJECT</b>	<b>COMMITTEE DECISION</b>
1	Avonhead Community Trust	Child & Family Support Services	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,000 to Avonhead Community Trust towards the cost of providing its Child and Family service.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
2	Canterbury Fiji Social Services Trust	Life Skills Programme for Youth	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,100 to the Canterbury Fiji Social Services Trust towards their Life Skills Programme for 11 to 17 year olds.
3	Christchurch Methodist Central Mission	Wise Up and Young Leaders (Hornby)	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,000 to Christchurch Methodist Central Mission towards the running of the Wise Up and Young Leaders Programme (Hornby).
4	Dare Canterbury Incorporated	DARE To Be You Programme Delivery	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$3,000 to the Dare to Be You programme for trainers fees and equipment only.
5	Gilberthorpe School	Gilberthorpe School Breakfast Club	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$3,220 to Gilberthorpe Primary School towards the salary of the Co-ordinator of the Breakfast Programme.
6	Halswell Baptist Church	Halswell Baptist Youth Group	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,200 to Halswell Baptist Church for their Youth Programme.
7	Halswell Residents' Association	Showcase Halswell 2011	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,400 to the Halswell Residents' Association towards the Showcase Halswell event.
8	Halswell Rugby Football League Club	Halswell Rugby League Development Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,000 to the Halswell Rugby League Football Club towards coaches wages.
9	La Vida Youth Trust	Leaders Training Weekend	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,260 to La Vida Youth Trust towards the costs of providing a Leaders Training weekend.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
10	La Vida Youth Trust	Sports Equipment for all Programmes	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$3,000 to the La Vida Youth Trust towards the purchase of equipment for their programmes.
11	Avon United Soccer Club Incorporated	Intermediate Goal Post replacement	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Avon United Soccer Club towards the purchase of new goal posts.
12	Avonhead Community Trust	Avonhead Rock Solid	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$600 to Avonhead Community Trust towards the costs of running its Rock Solid programme for intermediate school age children.
13	Avonhead Community Trust	Children's Holiday Programmes	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,500 to the Avonhead Community Trust as a contribution towards activity costs, venue hire, transport, and administration for its holiday programmes.
14	Broomfield Wanderers Walking Group	Broomfield Wanderers Walking Group Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$400 to the Broomfield Wanderers Walking Group towards their operational costs for their walk programme.
15	Christchurch City Weightlifting Incorporated	High School Weight Lifting Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Christchurch City Weightlifting Incorporated towards rental assistance and equipment purchase.
16	Christchurch Kerala Association Incorporated	Capacity Building	That the Riccarton/Wigram Small Grants Fund Committee make a grant of \$250 to the Christchurch Kerala Association towards fees associated with attending capacity building training courses.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
17	Christchurch Royals Softball Club Inc	Safety Playing Equipment for Junior Teams	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Royals Softball Club towards the purchase of safety equipment and first aid kits.  Elena Gapper declared an interest in respect to this item and abstained from voting and discussion thereon.
18	Church Corner Toy Library	Support wages of toy librarian/co-ordinator	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,300 to the Church Corner Toy Library towards the cost of librarian's wages.
19	Christchurch Kerala Association Badminton Club	Badminton Club Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Christchurch Kerala Association towards their badminton expenses.
20	Community Development Network Trust	Administration Computer	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Community Development Network Trust towards the purchase of a laptop computer for their administration team.
21	Halswell & District Lions Club (Inc) Charitable Trust	Carols @ The Quarry	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$700 to the Halswell and Districts Lions Club towards staging Carols @ Quarry.
22	Halswell Cricket Club Inc	Start-up Expenses for two New Youth Teams in the Club	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Halswell Cricket Club towards equipment expenses for their youth teams.
23	Halswell Residents' Association	Anzac Day Commemorations	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,000 to the Halswell Residents Association towards its Anzac Day Ceremony event.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
24	Halswell Residents' Association	General Funding for administration and newsletters	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$600 towards the general funding costs for the Halswell Residents' Association.
25	Halswell Rugby League Netball Club	Training and Coaching and Expenses for Senior A Team	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$600 to the Halswell Rugby League Netball Club towards their venue hire expenses.
26	Halswell Scout Group	Replacement of Essential Hiking Equipment	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,500 to the Halswell Scouts towards equipment replacement.  Wayne Dixon declared an interest in respect to this item and abstained from voting and discussion thereon.
27	Halswell Toy Library Inc	Toy purchases and Storage Containers	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Halswell Toy Library towards the purchase of new toys only for the Toy Library. The grant is not to be used towards the purchase of storage boxes.  Nikki Johnston declared an interest in respect to this item and abstained from voting and discussion thereon.
38	Halswell United Association Football Club	Equipment Requirements for Halswell Football Club	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$800 to the Halswell United Football Club towards their equipment purchases.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
29	Hei Hei Broomfield Community Development Trust	Hei Hei Broomfield Community Development	<p>That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Hei Hei Broomfield Community Development Trust towards the Variety Group, Healthy Weight Group and the Wool Gatherers Group.</p> <p>Jimmy Chen declared an interest in respect to this item and abstained from voting and discussion thereon. Lesley Keast chaired the meeting during this matter.</p>
30	Hei Hei Broomfield Community Development Trust	Hei Hei Broomfield Community Development	<p>That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,000 to the Hei Hei Broomfield Community Development Trust towards costs associated with operating of the Men's Group, Cooking Group, Community Lunch, resources and upskilling volunteers.</p> <p>Jimmy Chen declared an interest in respect to this item and abstained from voting and discussion thereon. Lesley Keast chaired the meeting during this matter.</p>
31	Holmes Park Croquet Club (Inc)	Purchase of a new line marker for the club.	<p>That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$600 to the Holmes Park Croquet Club towards the purchase of a line marking machine.</p>
32	Hornby Community Patrols Inc	Function to recognise volunteer service	<p>That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$300 to the Hornby Community Patrols towards recognition of 15 years of service and volunteer support at a specific function.</p> <p>Mike Mora declared an interest in respect to this item and abstained from voting and discussion thereon.</p>

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
33	Hornby Cricket Club Incorporated	Hornby Cricket 2010-11 Season	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,100 to the Hornby Cricket Club towards their operational expenses.  Mike Mora declared an interest in respect to this item and abstained from voting and discussion thereon.
34	Hornby Domain Bowling Club	Bowling Green Sprayer	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Hornby Bowling Domain towards the purchase of a bowling green sprayer.
35	Hornby Hockey Club	Essential Equipment Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Hornby Hockey Club for essential goal keeping equipment.
36	Hornby Netball Club	Operation Costs of Netball Club	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Hornby Netball Club towards volunteer recognition, promotion, coaching resources and training, court hire and uniforms.
37	Hornby Presbyterian Community Trust	Firewood Mission	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$750 to the Hornby Presbyterian Community Trust towards operational costs of the Firewood Mission. The grant is not to be used towards container related expenses.
38	Hornby Presbyterian Community Trust	Bread for the Community	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$208 to the Hornby Presbyterian Trust towards the Bread to the Community Project rent.
39	Hornby Presbyterian Community Trust	Westside Party in the Park	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$2,400 to the Hornby Presbyterian Community Trust towards the 'Westside Party in the Park' event.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
40	Hornby Presbyterian Community Trust	Women's Cafe	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Hornby Presbyterian Community Trust towards costs related to the running of the Women to Women Cafe.
41	Hornby Presbyterian Community Trust	Spring Party	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application of the Hornby Presbyterian Community Trust towards their Spring Party event.
42	Kidsfirst Kindergartens Broomfield	Library book upgrade and table top activities	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 towards updating the parent and child library.
43	Kidsfirst Kindergartens Lady May	Parent library	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to Kidsfirst Kindergartens Lady May towards the update of the Parent Library.
44	La Vida Youth Trust	Community Care Equipment	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to La Vida Youth Trust towards the salary of the Coordinator of Community Care.
45	La Vida Youth Trust	Furnace	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,500 to La Vida Youth Trust towards the Friday night Furnace programme.
46	La Vida Youth Trust	Xtreme Holiday Programmes	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$3,200 to the La Vida Youth Trust towards their school holiday programme expenses.
47	Riccarton Baptist Church	Community Lunch	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application for the Community Lunch at Riccarton Baptist Church.
48	Riccarton Baptist Church	Chinese Club	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$540 towards Riccarton Baptist Church's weekly Chinese Club

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
49	Riccarton Baptist Church	Mainly Music	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$200 to the Riccarton Baptist Church towards the purchase of equipment for Mainly Music.
50	Riccarton Baptist Church	Community Christmas Party	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$700 towards event related costs for the Riccarton Baptist Church annual Community Christmas Party.
51	Riccarton Baptist Church	Hire of skips for community use during Neighbourhood Week	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Riccarton Baptist Church for the rental of skips during Neighbourhood Week.
52	Riccarton Community Church	Riccarton Community Street Party	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the Riccarton Community Church towards the cost of road closure and signage.
53	St Mary's Senior Fellowship	Older Adults Programmes	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$600 to St Mary's Senior Fellowship towards the entertainment costs of the monthly outreach programme for older adults.  Wayne Dixon declared an interest in respect to this item and abstained from voting and discussion thereon.
54	Salvation Army - Hornby Community Ministries	Family Mentoring Programme Family Fun Days	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Hornby Salvation Army Community Ministries towards events associated with the Family Mentoring programme.
55	Salvation Army - Hornby Community Ministries	Family Mentoring Programme Family Holiday Camp Experience	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,000 to the Salvation Army Community Ministries towards the Family Mentoring Holiday Camp Experience.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
56	Salvation Army - Hornby Community Ministries	Hornby Community Ministries Volunteer Recognition Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to the Salvation Army Community Ministries towards volunteer recognition.
57	Selwyn Hockey Club Inc	Coach and Umpire Upskilling Courses and Equipment Purchase	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$300 to the Selwyn Hockey Club towards their education courses and equipment expenses.
58	South Christchurch Christian Community Trust	Carols@Westlake	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$900 to the South Christchurch Christian Community Trust towards the expenses of Carols@Westlake 2010.
59	St Columba's Anglican Church	The Zone	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$400 to St Columba's Anglican Church towards their youth programme "Zone" for resources and craft materials only.
60	St Columba's Anglican Church	Families @ Hornby	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 towards St Columba's Anglican Church towards the "Families@Hornby" programme. The grant does not cover costs associated with the purchase of food. This grant is towards games, equipment and resources only.
61	St Columba's Anglican Church	"Time For You"	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$500 to St Columba's Church towards the provision of the "Time For You" group for older adults.
62	St Peters Netball Club	Volunteer Recognition and Retention	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$100 to the St Peter's Netball Club towards coach recognition and retention.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
63	Templeton Golf Club	Golf Introduction Programme	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Templeton Golf Club towards their introduction to golf programme.
64	Templeton Residents Association	Templeton Community Neighbourhood Get-together	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$700 towards the Templeton Residents' Association's Neighbourhood Get Together.
65	University of Canterbury Athletics Club Inc.	Junior Athletics Club Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,500 to the University of Canterbury Athletics Club Team towards the junior programme expenses.
66	Wigram Residents' Association	Community Day	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Wigram Residents Association for the purchase/ hire of equipment for their Community Day event. The Committee recommend that the Residents' Association apply to the 2010/11 Neighbourhood Week Fund.
67	Youth South West Christchurch Trust	Big Nite Out 2011	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,200 to the Youth South West Christchurch Trust towards the cost of venue hire for their Big Nite Out youth event.  Mike Mora declared an interest in respect to this item and abstained from voting and discussion thereon.
68	Avon United Soccer Club Incorporated	The Purchase of Portable Goal Posts	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the Avonhead United Soccer Club for the purchase of portable goal posts.
69	Avonhead Scout Group	19th NZ Scout Jamboree Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant \$1,250 to Avonhead Scouts for their Jamboree expenses.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
70	Canterbury Fiji Social Services Trust	Community events	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Canterbury Fiji Social Services for the pre-Christmas BBQ. The Committee recommend that the Residents' Association apply to the 2010/11 Neighbourhood Week Fund.
71	Hagley Ladies Probus Club	Hagley Ladies Probus Club Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the Hagley Ladies Probus Club for their club outing expenses.
72	Halswell Garden Club	Garden Club Operational Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the Halswell Garden Club for their operational expenses.
73	Hei Hei Broomfield Community Development Trust	St Aidan's Walking Group Bus Trips	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the St Aidan's Walk Group for their overnight bus trip expenses.  Jimmy Chen declared an interest in respect to this item and abstained from voting and discussion thereon. Lesley Keast chaired the meeting during this matter.
74	Hei Hei Line Dancers	Linedancing Programmes Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Hei Hei Line Dancers for their venue hire.
75	Holmes Park Scout Group	19th NZ Scout Jamboree Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,250 to the Holmes Park Scout group towards their Jamboree expenses.
76	Hornby Good Companions Club	Outings expenses for club members	That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$250 to the Hornby Good Companions Club for its outings expenses.

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NO	ORGANISATION NAME	PROJECT	COMMITTEE DECISION
77	Hornby Youth Website Working Group	Hornby Youth Website	<p>That the Riccarton/Wigram Small Grants Fund Assessment Committee make a grant of \$1,651 to the Hornby Youth Website Working Group for their website project.</p> <p>Judy Kirk declared an interest in respect to this item and abstained from voting and discussion thereon.</p>
78	Kidsfirst Kindergartens McKenzie	Outdoor equipment	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Kidsfirst Kindergarten McKenzie for outdoor play equipment.
79	Paparua Templeton Returned and Services' Association (Incorporated)	ANZAC Day 2010 foodstuffs.	<p>That the Riccarton/Wigram Small Grants Fund Committee decline the Paparua Templeton Association application for funding assistance towards costs associated with catering for the after service gathering on ANZAC Day.</p> <p>The Committee commented that staff consult with the Paparua Templeton Returned and Services' Association (Incorporated) to consider applying for funding towards the road closure related expenses from the 2011/12 Small Grants Fund.</p>
80	Riccarton Library Inc	Purchase of New Zealand titles	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from Riccarton Library Inc for the purchase of New Zealand titles.
81	Riccarton Scout Group	19th NZ Scout Jamboree Expenses	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the Riccarton Scouts for their Jamboree expenses.
82	St Columba's Anglican Church	Marriage Course	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from St Columba's Anglican Church for the marriage courses and the purchase of tables for community activities.

**9. 9. 2010**

Riccarton/Wigram Small Grants Assessment Committee 11.8.2010

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<b>NO</b>	<b>ORGANISATION NAME</b>	<b>PROJECT</b>	<b>COMMITTEE DECISION</b>
83	Suburbs Rugby Football Club Inc	Summer Skills and Development Program	That the Riccarton/Wigram Small Grants Fund Assessment Committee decline the application from the Suburbs Rugby Football Club for their Summer Skills Development Program.

The meeting concluded at 9.25pm.

**CONFIRMED THIS 31ST DAY OF AUGUST 2010**

**JIMMY CHEN  
CHAIRPERSON**

**PETER LALOLI  
COMMUNITY BOARD CHAIRPERSON**