

8. 4. 2010

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
16 FEBRUARY 2010**

**Report of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Tuesday 16 February 2010 at 9.31am in the Meeting Room  
of the Lyttelton Service Centre, 33 London Street, Lyttelton.**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Dawn Kottier  
and Claudia Reid.

**APOLOGY:** An apology was received and accepted from Douglas Couch.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 ELIZABETH GRAHAM**

Ms Graham addressed the Board regarding parking difficulties she had experienced in Lyttelton during a visit in January 2010. London Street car parks were full at the time with a number of cars double parked and it was recommended that she use the almost empty metered car park (operated by a private company) behind the supermarket. Ms Graham experienced difficulty in locating the meter to pay for the parking in that car park and also in reading the faded instructions on how to operate the meter.

Ms Graham suggested that better signage is required in the car park entrance to direct drivers to the location of the meter, and that further signage should be placed on London Street to direct vehicles to the location of the car park itself. Further publicity on the availability of the car park through a newspaper article, was suggested. Ms Graham considered that a fee of \$1 per hour for parking would be reasonable.

**1.2 CAROLYN CRAW**

Mrs Carolyn Craw addressed the Board regarding problems she and her husband were experiencing with neighbours who wish to use a paper road, being the Old Port Levy Road over the Craw property, to provide building access for the neighbour's proposed new house. The neighbours do not wish to access their building site through their own property although it would be feasible to do so. Mrs Craw expressed concern that Council had initially approved the neighbour's use of the paper road for this purpose without consideration of how this would affect both the operations of the adjacent stockyards of the Craw farm plus the overall operations of their large sheep and cattle farm. The Council has since withdrawn approval for the neighbour to use the paper road to construct access to the proposed building site on their property. The Craw family indicated that they are happy for members of the public to continue to use the paper road for recreational purposes. Mrs Craw presented the Board with a petition containing 111 signatures. The petition stated:

*"Petition: Old Port Levy Paper Road  
The road should not be formed since:*

1. *It is not needed for vehicular access – the applicants are able to use their own private land.*

**1 Cont'd**

2. *The Council would have to pay:*

- (a) *All ongoing maintenance costs*
- (b) *To maintain other paper roads that are formed unnecessarily."*

The Petition was accompanied by information on the history and current use of the paper road and the perceived effects that the granting of this access would have on the Craw's farming operations.

(Clause 3 of these minutes refers.)

**2. CORRESPONDENCE**

Nil.

**3. PRESENTATION OF PETITIONS**

Item 1.2 refers.

The Board **received** the Petition presented during the Deputations section of the meeting and Councillor Reid agreed to convey it to the Council.

**4. NOTICES OF MOTION**

Nil.

**5. BRIEFINGS**

**CONSULTATION LEADER - GREENSPACE**

Ann Campbell updated the Board on progress on the following items:

- **BMX Track Governors Bay**  
Members were informed that the land set aside for the new BMX Track had been cleared in December 2009 but in the period since had been covered in garden rubbish again and would need to be cleared for a second time. Staff will update the Governors Bay Community Association and request assistance from the community to stop dumping green rubbish in this area. It is envisaged that a new circular BMX track will be constructed which will be completed before winter.
- **Corsair Bay**  
The Wai-Ora Trust had made good progress tidying and clearing areas of Corsair Bay and a new picnic table with a memorial plaque has been privately donated.
- **Coastal Track – Head to Head Walkway**  
Members were informed that a contractor was about to commence work on the Stoddart Point to Purau coastal track which will form part of the Head to Head Walkway.

## **6. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects. Specific mention was made of the following matters:

- **Lyttelton Public Toilets**  
The Board **decided** to request a response from staff in regard to a letter sent to the Area Contract Manager from the Lyttelton Information & Resource Centre Trust, regarding an incident over access in the disabled toilet at the Lyttelton public toilets.

## **7. BOARD MEMBERS' INFORMATION EXCHANGE**

Specific mention was made of the following matters:

- **Lyttelton Rugby Ground**  
A rabbit proof fence has been constructed around the Lyttelton Rugby Ground by the Rugby Club and Lyttelton Grounds Reserve Management Committee. It was noted by members that the Board was not receiving any direct information or feedback on this Committee's activities.
- **Maintenance of Lyttelton Reserves**  
Members have received unfavourable comments regarding the lack of maintenance of some Lyttelton Reserves and in particular, the amount of visible litter and rubbish detracting from some viewpoints. Board members said they were aware that there is insufficient funding for maintenance staff to carry out all necessary reserve maintenance.

The Board **decided** to request that a seminar, and visits to affected sites, be arranged with appropriate staff.

- **Canterbury Street Cemetery**  
The Board **decided** to request that staff provide information and advice on the future of Lyttelton Cemeteries given that reportedly only a small number of plots are now available and these can not be pre-allocated.
- **Windsurfing Access**  
The Board **decided** to ask staff to provide an update on the status and use of the access slipway in Lyttelton, which was built by the windsurfing group 20 years ago, following complaints from users that the Council has now erected a sign requesting a \$5 access fee.
- **Lyttelton Youth Council**  
Members were advised that Emma Odering and the currently employed Youth Council worker will both be leaving in the near future.

The Board **decided** to send a letter of thanks to Emma Odering acknowledging her work with the Youth Council and extending best wishes for her overseas trip.

- **Jacksons Road**  
Members were informed that Jacksons Road residents were endeavouring to alleviate problems caused by their narrow road by parking on the footpath but had now been issued with parking tickets by Council enforcement officers. Residents in particular want to keep access available for emergency vehicles, following a request from the local fire brigade.

The Board **decided** to ask staff to investigate and report back on a suggestion that parking be allowed only on one side of Jacksons Road.

7 Cont'd

- **Submission to Environment Canterbury – Lyttelton Port Company Consent**  
Members were informed that the Council had made a submission.

8. **QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

9. **CONFIRMATION OF MEETING MINUTES**

The Board **resolved** that the minutes of its ordinary meeting held on 15 December 2009 be confirmed subject to the following amendment:

Page 3, Item 8, Governors Bay Schoolhouse	Delete	<i>a Council owned house</i>
	Insert	<i>Crown</i>
	Insert	<i>which is vested in Council.</i>

***Governors Bay Schoolhouse***

*The Schoolhouse is a ~~Council owned house~~ on a Historic **Crown** reserve, **which is vested in Council.***

10. **EASEMENT OVER URUMAU RESERVE**

The Board considered a report seeking approval to the granting of an easement for the right to convey water in gross over Urumau Reserve.

The Board **resolved** to approve an Easement in Gross to convey water over Lot 4 DP 11432 also known as Urumau Reserve, subject to the following conditions:

- (a) That consent of the Department of Conservation is sought.
- (b) That Urumau Reserve is returned to the condition it was in prior to the commencement of the works.
- (c) That the Unit Manager Corporate Support be authorised to finalise and conclude the granting of the easement.
- (d) That staff continue to consult with the Lyttelton Reserve Management Committee before the commencement of work, in particular with regard to access of machinery to the Reserve.

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**11. LYTTTELTON/MT HERBERT COMMUNITY BOARD – MEETING SCHEDULE 2010**

The Board considered a report seeking the adoption by the Board of the commencement time for its ordinary meeting dates from March to September 2010 inclusive.

The Board **resolved** that the commencement time for its ordinary meetings from March to September 2010, being held in the Board Room, Lyttelton Service Centre, 33 London Street, Lyttelton, be 9.30am on the following dates:

Tuesday	16	March
Tuesday	13	April
Tuesday	18	May
Tuesday	15	June
Tuesday	13	July
Tuesday	17	August
Tuesday	14	September

**12. URBAN ECOLOGY WORKSHOP – APPROVAL FOR ATTENDANCE**

The Board considered a report seeking retrospective approval for Board Chairperson Paula Smith to attend the Urban Ecology Workshop held at Lincoln College on 18 and 19 November 2009.

The Board **resolved** to approve retrospectively the attendance of Paula Smith at the Urban Ecology Workshop held at Lincoln College on 18 and 19 November 2009.

Chairperson Paula Smith abstained from voting.

The meeting concluded at 11.27am.

**CONFIRMED THIS 16TH DAY OF MARCH 2010.**

**PAULA SMITH**  
**CHAIRPERSON**