

10. 9. 2008

**SHIRLEY/PAPANUI COMMUNITY BOARD
SMALL PROJECTS FUND ASSESSMENT COMMITTEE
12 AUGUST 2009**

**Minutes of a meeting of the Shirley/Papanui Community Board
Small Projects Assessment Funding Committee
held on Wednesday 12 August 2009 at 5pm in the Boardroom,
Papanui Service Centre, corner Langdons Road and Restell Street.**

PRESENT: Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Lynda Goodrick, Andrew Hoggan, Aaron Keown, Roger McKay, Anne-Marie Mitchell, Matt Morris and Linda Ngata.

APOLOGIES: Aaron Keown retired at 6.30pm and was absent from discussion on Clause 3, items 18 to 66, and on the final allocation decisions.

The Committee reports that:

PART C – DELEGATED DECISIONS

1. ELECTION OF CHAIRPERSON

Nominations were called for the position of Chairperson.

Yvonne Palmer was nominated by Ngaire Button, seconded by Aaron Keown.

Yvonne Palmer was elected Chairperson of the Shirley/Papanui Community Board's Small Grants Assessment Funding Committee for the remainder of the term.

2. CONFIRMATION OF MEETING REPORT

The Committee **resolved** that it delegate authority to the Committee Chairperson and the Deputy Chairperson of the Board to confirm the minutes of the meeting.

3. SHIRLEY/PAPANUI SMALL GRANTS FUND 2009/10 ALLOCATIONS

The Committee considered a report and its attached matrix which set out applications made to the Shirley/Papanui Small Grants Fund for 2009/10.

Revised staff recommendations were tabled to allocate the revised amount of \$80,036 resulting from the Council decision of 23 July 2009 to reduce the Small Grants Fund Community Boards in 2009/10 by 5.84 per cent.

Detailed information on each applicant's project was presented in a decision Matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

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COMMITTEE DECISION

The Shirley/Papanui Small Grants Funding Committee **resolved** that grants be made as follows:

No.	Group	Project	Committee Discussion
1	Aldred Community Men's Shed	Establishment of a Men's Shed	The Committee resolved to make a grant of \$2,000 to Aldred Community Men's Shed towards the establishment of a Men's Shed.
2	Northgate Community Services Trust	Papanui Community Health Clinic	The Committee resolved to make a grant of \$3,300 to Northgate Community Services Trust towards the Papanui Community Health Clinic.
3	Northgate Community Services Trust	Community education courses	The Committee resolved to make a grant of \$3,000 to Northgate Community Services Trust towards Community education courses.
4	Spencer Park Surf Life Saving Club Inc	Rescue boat	The Committee resolved to make a grant of \$5,000 to Spencer Park Surf Life Saving Club Inc towards a rescue boat.
5	Avonhead Scouts	Avonhead Scouts Camp	The Committee resolved to make a grant of \$250 to the Avonhead Scouts towards the Avonhead Scouts Camp.
6	Belfast Community Network Inc	Overheads	Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.25pm, returning at 5.35pm. The Committee resolved to make a grant of \$1,300 to Belfast Community Network Inc towards overheads.
7	Belfast Community Network Inc	Holiday programmes for older adults	Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.25pm, returning at 5.35pm. The Committee resolved to make a grant of \$1,000 to Belfast Community Network Inc towards their Holiday programmes for older adults.
8	Belfast District Museum Trust	Establishment of core funding and improved signage/services	The Committee resolved to decline the application from Belfast District Museum Trust for a grant towards establishment of core funding and improved signage/services. It was noted that the group have possible alternative funding sources.
9	Belfast Netball Club	Coaching and first aid	The Committee resolved to make a grant of \$900 to Belfast Netball Club towards coaching and first aid.

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No.	Group	Project	Committee Discussion
10	Belfast Rugby Football Club (Inc)	Junior equipment	Roger McKay declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.45pm, returning at 5.47pm. The Committee resolved to make a grant of \$1,500 to Belfast Rugby Football Club (Inc) towards Junior equipment.
11	Christchurch Football Club	Review of financial management systems and processes	The Committee resolved to decline the application from Christchurch Football Club for a grant towards the review of financial management systems and processes.. The Committee resolved to facilitate discussions with business mentors in the city and SPARC to obtain assistance for the Christchurch Football Club.
12	Christchurch Methodist Mission	Aratupu Preschool experiential learning programme	The Committee resolved to make a grant of \$1,200 to Christchurch Methodist Mission towards the Aratupu Preschool experiential learning programme.
13	Christchurch North Presbyterian Church (Community Team)	Christmas programmes for community	The Committee resolved to make a grant of \$200 to Christchurch North Presbyterian Church towards the Christmas programmes for the community.
14	Christchurch North Presbyterian Church (Community Team)	Halloween alternative programme	The Committee resolved to make a grant of \$400 to the Christchurch North Presbyterian Church towards the Halloween alternative programme.
15	Christchurch North Presbyterian Church (Community Team)	Preschool music programme	The Committee resolved to make a grant of \$500 to the Christchurch North Presbyterian Church towards the Preschool music programme The Committee resolved that the Christchurch North Presbyterian Church be advised that this will be the last year that funding under the Small Grants Fund will be considered for the Preschool music programme
16	Christchurch Pistol Club (Inc)	Secondary Schools air pistol training and competitions	The Committee resolved to make a grant of \$2, 500 to the Christchurch Pistol Club (Inc) towards the Secondary Schools air pistol training and competitions.
17	Canterbury Cook Islands Sport Association	Culture and recreation	The Committee resolved to make a grant of \$3, 500 to the Canterbury Cook Islands Sport Association towards culture and recreation.
18	Early Start Project	Community Garden	The Committee resolved to make a grant of \$1,193 to the Early Start Project towards their community garden.

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No.	Group	Project	Committee Discussion
19	Edgware Bowling Club (Inc)	Update security system	The Committee resolved to make a grant of \$870 to the Edgware Bowling Club (Inc) towards the update of their security system.
20	Forfar Nursery and Preschool	SPARC equipment	The Committee resolved to make a grant of \$500 to the Forfar Nursery and Preschool towards SPARC equipment.
21	Hearts Netball Club	Junior netball teams expenses	The Committee resolved to make a grant of \$700 to the Hearts Netball Club towards junior netball teams' expenses.
22	Mairehau Ladies Probus Club	Social events	The Committee resolved to make a grant of \$883 to the Mairehau Ladies Probus Club towards social events.
23	Mairehau Public Library	Book display	The Committee resolved to make a grant of \$315 to the Mairehau Public Library towards their book display.
24	Neighbourhood Trust	Promotional tools	The Committee resolved to make a grant of \$1,000 to Neighbourhood Trust towards promotional tools.
25	Neighbourhood Trust	Fireworks Family Extravaganza.	The Committee resolved to make a grant of \$3,324 to Neighbourhood Trust towards the fireworks family extravaganza.
26	New Frontiers Church	Community Links	The Committee resolved to make a grant of \$1,400 to New Frontiers Church towards community links.
27	Northgate Community Services Trust	Mainly music programme	The Committee resolved to make a grant of \$500 to New Frontiers Northgate Community Services Trust towards the Mainly music programme. The Committee resolved that Northgate Community Services Trust be advised that this will be the last year that funding under the Small Grants Fund will be considered for the music programme.
28	Northgate Community Services Trust	Foot Clinic	The Committee resolved to decline the application from Northgate Community Services Trust for a grant towards establishment of a Foot Clinic. The Committee noted that information was missing from the application on need for the service and qualifications of those carrying out the service.
29	Orua Kapa Haka Group	Operational expenses	The Committee resolved to make a grant of \$2,500 to Orua Kapa Haka Group towards operational expenses.
30	OSCAR in St Albans	Equipment and salary	The Committee resolved to decline the application from OSCAR in St Albans for a grant towards equipment and salary. The Committee noted that this project should be funded through the Ministry of Social Development.

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No.	Group	Project	Committee Discussion
31	Papanui Baptist Church Community Services Freedom Trust	Matthew's Party community lunch	The Committee resolved to make a grant of \$300 to Papanui Baptist Church Community Services Freedom Trust towards Matthew's Party community lunch.
32	Papanui Baptist Church Community Services Freedom Trust	Mainly Music costs and resources	The Committee resolved to make a grant of \$500 to Papanui Baptist Church Community Services Freedom Trust towards Mainly Music costs and resources. The Committee resolved that Papanui Baptist Church Community Services Freedom Trust be advised that this will be the last year that funding under the Small Grants Fund will be considered for the Mainly music programme.
33	Papanui Boxing Club	Equipment purchase and overhead costs	The Committee resolved to make a grant of \$2,000 to Papanui Boxing Club towards equipment purchase and overhead costs.
34	Papanui Club Outdoor Bowls	Purchase of bowls	The Committee resolved to make a grant of \$500 to Papanui Club Outdoor Bowls purchase of bowls.
35	Papanui Community Toy Library Inc	Packaging project 2009	The Committee resolved to make a grant of \$1,300 to Papanui Community Toy Library Inc towards the packaging project 2009.
36	Papanui Heritage Group	Heritage booklets	The Committee resolved to make a grant of \$696 to the Papanui Heritage Group towards heritage booklets.
37	Papanui Softball Club	Equipment purchase	The Committee resolved to make a grant of \$2,300 to Papanui Softball Club towards equipment purchase.
38	Papanui Youth Development Trust	Volunteer expenses	The Committee resolved to make a grant of \$1,000 to the Papanui Youth Development Trust towards volunteer expenses.
39	Papanui Youth Development Trust	Music Director salary	The Committee resolved to make a grant of \$2,000 to the Papanui Youth Development Trust towards the Music Director's salary.
40	Papanui Youth Development Trust	Rock Solid coordinator	The Committee resolved to make a grant of \$2,000 to the Papanui Youth Development Trust towards the Rock Solid coordinator.
41	Pukapuka Community Trust of Canterbury	Men's and women's arts and crafts project	The Committee resolved to make a grant of \$800 to the Pukapuka Community Trust of Canterbury towards the men's and women's arts and crafts project.
42	Pukapuka Community Trust of Canterbury	Language education	The Committee resolved to make a grant of \$1,000 to the Pukapuka Community Trust of Canterbury towards language education.

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No.	Group	Project	Committee Discussion
43	Pukapuka Community Trust of Canterbury	Youth development	The Committee resolved to make a grant of \$1,300 to the Pukapuka Community Trust of Canterbury towards youth development.
44	Pukapuka Community Trust of Canterbury	Sports programme	The Committee resolved to decline the application from Pukapuka Community Trust of Canterbury for a grant towards sports programmes. The Committee noted that the application did not contain sufficient information.
45	Real Steps Trust	Your Choices programme	The Committee resolved to make a grant of \$2,000 to the Real Steps Trust towards the Your Choices programme.
46	Redwood Scout Group	Camping and equipment and hall insurance	The Committee resolved to make a grant of \$400 to the Redwood Scout Group towards camping and equipment and hall insurance.
47	Shirley Community Trust	Destiny Youth activities	The Committee resolved to make a grant of \$3,025 to Shirley Community Trust towards Destiny Youth activities.
48	Shirley Ladies Probus Club	Club outings	The Committee resolved to make a grant of \$600 to the Shirley Ladies Probus Club towards Club outings.
49	Shirley Rugby League Football Club (Inc)	Volunteer support	The Committee resolved to make a grant of \$3,000 to Shirley Rugby League Football Club (Inc) towards volunteer support.
50	Shirley Rugby League Football Club (Inc)	Training and first aid equipment	The Committee resolved to make a grant of \$2,500 to the Shirley Rugby League Football Club (Inc) towards training and first aid equipment.
51	St Albans Edu-Care Centre Inc	Equipment	The Committee resolved to make a grant of \$1,000 to St Albans Edu-Care Centre Inc towards equipment.
52	St Albans Residents' Association	Volunteer Support	Ngaire Button abstained from voting and discussion on this item. The Committee resolved to make a grant of \$600 to St Albans Residents' Association towards volunteer support petrol vouchers.
53	St Albans Residents' Association	Leisure group	Ngaire Button abstained from voting and discussion on this item. The Committee resolved to make a grant of \$80 to St Albans Residents' Association Club towards the Leisure Group's parking fees for the disabled.
54	St Albans Tennis Club (Inc)	Tennis racquets for novice players	The Committee resolved to make a grant of \$500 to St Albans Tennis Club (Inc) towards Tennis racquets for novice players.
55	St Giles Presbyterian Church	Music moments	The Committee resolved to make a grant of \$500 to St Giles Presbyterian Church towards the Music moments programme. The Committee resolved that St Giles Presbyterian Church be advised that this will be the last year that funding under the Small Grants Fund will be considered for the Music moments programme.
56	St Joseph's Scout Group	Activity programme	The Committee resolved to make a grant of \$200 to St Joseph's Scout Group towards their activity programme.

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57	Te Ora Hou	Windermere Community Gardens	The Committee resolved to make a grant of \$2,500 to Te Ora Hou towards Windermere Community Gardens.
58	The Creative Nest	Have a Go programme	The Committee resolved to make a grant of \$800 to Creative Nest towards their Have a Go programme.
59	Waitikiri Golf Club	Uniforms and coaching	The Committee resolved to make a grant of \$350 to the Waitikiri Golf Club towards uniforms and coaching.
60	Westminster Sports Incorporated	Website and part time administrator	The Committee resolved to make a grant of \$4,000 to Westminster Sports Incorporated towards their Website and part time administrator.
61	Christchurch Methodist Central Mission	Wise-up programme costs	The Committee resolved to decline the application from Christchurch Methodist Central Mission for a grant towards Wise-up programme costs. The Committee noted that similar programmes were available elsewhere in the city.
62	Neighbourhood Trust	Wireless equipment purchase	The Committee resolved to make a grant of \$550 to Neighbourhood Trust towards wireless equipment purchase.
63	Papanui Youth Development Trust	Treasurer/Financial Inputter costs	The Committee resolved to decline this application from Papanui Youth Development Trust for a grant towards treasurer/financial inputter.
64	Casebrook Intermediate School	Edible Gardens Project	The Committee resolved to make a grant of \$1,500 to Casebrook Intermediate School towards their Edible Gardens project.
65	Christchurch Methodist Mission	Aratupu Preschool – playground equipment	The Committee resolved to decline this application from Christchurch Methodist Mission for a grant towards Aratupu Preschool playground equipment.
66	Christchurch North Presbyterian Church (Community Team)	Elderly Persons Hot Meal project	The Committee resolved to make a grant of \$500 to Christchurch North Presbyterian Church (Community Team) Incorporated towards their Elderly Persons Hot Meal project.
		Total Allocation:	\$80,036

The Chairperson thanked staff and the Committee, particularly the community representatives, for their valuable contribution.

The meeting closed at 8.45pm.

CONFIRMED THIS 19TH DAY OF AUGUST 2009

**YVONNE PALMER
CHAIRPERSON**