

14. 5. 2009

**SHIRLEY/PAPANUI COMMUNITY BOARD
17 MARCH 2009**

**Minutes of a meeting of the Shirley/Papanui Community Board
held on Wednesday 17 March 2009 at 5.30pm
in the Boardroom, Papanui Service Centre, Corner Langdons Road and Restell Street.**

PRESENT: Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter ,
Aaron Keown, Matt Morris, and Norm Withers.

APOLOGIES: An apology for early departure was received and accepted from Aaron Keown
who retired at 6.30pm and was absent for Clauses 1, 7, 9, 12, 13, 20, 21 and 22.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. YOUTH DEVELOPMENT FUND



General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to outline to the Board the implications of transferring funds from its Discretionary Response fund to its Youth Development fund and to recommend it not proceed.

EXECUTIVE SUMMARY

2. The Strengthening Communities Strategy enables Community Boards to allocate from their Discretionary Response fund “up to \$10,000” for Youth Development grants. This action was taken by the Shirley/Papanui Community Board on 12 August 2008.
3. Following funding decisions made by the Shirley/Papanui Community Board since August 2008 and up to 18 February 2009 the balance of the 2008/09 Youth Development fund is \$460.
4. At its meeting on 18 February 2009, the Board resolved to transfer an additional \$920 from its Discretionary Response fund into its Youth Development fund to enable its youth funding decisions at the time to be met. The Board has therefore spent \$12,060 on Youth Development from the 2008/09 fund. In the 2007/08 financial year, the Board allocated \$15,100 on Youth Development funding.

FINANCIAL IMPLICATIONS

5. There are no overall financial implications. The Board currently has \$30,037 in its Discretionary Response fund that has not yet been unallocated.

DO THE RECOMMENDATIONS OF THIS REPORT ALIGN WITH 2006-16 LTCCP BUDGETS?

6. Yes see page 176, regarding Board funding.

LEGAL CONSIDERATIONS

7. Community Boards have discretion over the use of their Discretionary Response Funds.

1 Cont'd

HAVE YOU CONSIDERED THE LEGAL IMPLICATIONS OF THE ISSUE UNDER CONSIDERATION?

8. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Not applicable.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. Yes see page 176, regarding Board funding.

ALIGNMENT WITH STRATEGIES

11. To transfer additional money from the Discretionary Response fund to the Youth Development fund would align with the Strengthening Communities strategy but not, however, with the Discretionary Response fund guidelines for community grant funding schemes which limits the Youth Developments grant total to \$10,000.

Do the recommendations align with the Council's strategies?

12. There is alignment with the Strengthening Community Strategy goals:

- Increase participation in community recreation and sports programmes and events.
- Improve basic life skills so that all residents can participate fully in society.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board does not proceed to transfer funds from its 2008/09 Discretionary Response fund to its 2008/09 Youth Development fund to meet expected demand.

BOARD RECOMMENDATION

That the Council amend its Strengthening Communities Strategy with respect to placing a limit of up to \$10,000 per annum for the Youth Development Funds coming from the Discretionary Fund.

PART B - REPORTS FOR INFORMATION



2. ELECTION OF ONE CANDIDATE FOR THE SHIRLEY/PAPANUI COMMUNITY BOARD

The Board considered and **received** a report declaring that the successful candidate elected at the 2009 election of one member of the Shirley/Papanui Community Board was Kathy Condon.

3. GREENSPACE TRAFFIC WORKS COMMITTEE MEETING – MINUTES OF 4 FEBRUARY 2009

The Board **received** for information the confirmed minutes of the Greenspace Traffic Works Committee meeting of 4 February 2009 and noted the following decisions had been made under delegated authority:

3 Cont'd

3.1 **CONFIRMATION OF MEETING MINUTES – 4 FEBRUARY 2009**

The Committee **resolved** to confirm the minutes of the Greenspace Traffic Works Committee meeting of 15 December 2008 subject to the following amendments to Clauses 3.7 and 9 as follows:

Clause 3.7

SAWYERS ARMS ROAD/MAIN NORTH ROAD

Clause 9

SAWYERS ARMS ROAD AT SOUTH ISLAND MAIN TRUCK RAILWAY – PROPOSED NO-STOPPING RESTRICTION

The Committee considered a report seeking approval for a no-stopping area on Sawyers Arms Road adjacent to the driveway of property number 97 near the *South Island Main Truck Railway*.

The Committee **resolved** that the stopping of vehicles be prohibited at any time on the south side of Sawyers Arms Road commencing at a point 19 metres north from its intersection with the *South Island Main Truck Line* and extending in a northerly direction for a distance of 16.5 metres.

3.2 **MAYFIELD AVENUE STREET RENEWAL**

The Committee considered a report seeking approval that the proposed street renewal works in Mayfield Avenue proceed to detailed design, tender and construction.

The Committee **resolved** that the Mayfield Avenue Street Renewal Project proceed to detailed design, tender and construction. Revocation of existing parking restrictions, implementation of new stopping restrictions, and placement of a Give Way and Stop Sign in Mayfield Avenue was also approved.

3.3. **BELLVUE AVENUE STREET RENEWAL**

The Committee considered a report seeking approval that the proposed Bellvue Avenue Street Renewal project proceed to final design, tender and construction.

The Committee **resolved** that the Bellvue Avenue Street Renewal Project proceed to detailed design, tender and construction. Revocation of existing parking restrictions, implementation of new stopping restrictions, and placement of a Give Way in Bellvue Avenue was also approved.

(Note: Aaron Keown requested that his vote against the above decision be recorded and the reason being due to budget and that underground wiring was not being included in the project.)

3.4. **PRESTONS ROAD – PROPOSED P5 PARKING RESTRICTION**

The Committee considered a report seeking approval that a Parking Restriction be installed on the north side of Prestons Road outside Marshland Primary School.

The Committee **resolved** to revoke existing parking restrictions on both the north and south side of Prestons Road commencing at its intersection with Marshland Road extending in a westerly direction to its intersection with Quaid's Road. The Committee also approved No Stopping, and parking restrictions in Prestons Road.

14. 5. 2009

Shirley/Papanui Community Board 17.3.2009

3 Cont'd

3.3. LAKE ROTO KOHATU – LICENCE TO OCCUPY TO CANTERBURY SCHOOLS SAILING TRUST

The Committee considered a report seeking approval to grant an extension for a further 12 months by way of a variation to the Licence to Occupy granted to the Canterbury Schools Sailing Trust over that area of reserve land forming Lake Roto Kohatu north-east of Sawyers Arms Road from 1 October 2007 expiring now on 31 March 2010.

The Committee **resolved**:

- (a) That the Shirley/Papanui Greenspace Traffic Works Committee approve the granting of an extension by way of a variation for an additional 12 months to the Licence to Occupy granted to the Canterbury Schools Sailing Trust over the areas of reserve land forming Lake Roto Kohatu north-east of Sawyers Arms Road from 1 April 2009 to 31 March 2010, and that the rental be set in line with the Council's standard policy.
- (b) That Greenspace staff provide a memorandum to the Committee advising of proposals for the installation of toilet blocks at Lake Roto Kohatu, to include costs including installation, by 1 April 2009.

In receiving the report, the Board noted that Matt Morris' name was shown twice, and that 'Tulett Park' was shown as 'Nunweek Park'.

4. DEPUTATIONS BY APPOINTMENT

4.1 Papanui Youth Development Trust

Ross Banbury (Manager Papanui Youth Development Trust) updated members on ongoing projects overseen by the Trust.

The Board **agreed** that a future meeting with local school Principals be held at the Papanui Youth Centre.

The Chairperson thanked Mr Banbury for his deputation and congratulated him on the Trust's success.

4.2 Emmet Street Trees

Ralph Ross expressed concern that in his opinion the pruning request in the original petition (**attached**) to the Board had not been addressed. Information on pollarding was tabled and Mr Ross requested that the Emmett Street trees be pruned using pollarding techniques.

Jonathan Hansen (Council Arborist) provided advice to the Committee including confirming that the Emmett Street trees were Special Purpose Road Zone trees – they could not be removed unless they were dead, dying or diseased.

Members considered that the proposed public meeting would be valuable to allow residents to have their say.

The Chairperson thanked Mr Ross for his deputation.

The Board's decision on this matter is noted in clause 20 of these minutes.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICE OF MOTION

Nil.

14. 5. 2009

Shirley/Papanui Community Board 17.3.2009

7. BRIEFINGS

7.1 Graham Condon Recreation and Sports Centre

Simon Battrick (Western Area Recreation Manager) updated members on matters relating to the building of the Graham Condon Recreation and Sports Centre.

The Board **received** the information.

7.2 Bus Priority Project

Kirsten Mahoney (Project Manager) and Tom Howkins (Project Manager) briefed the Board on the Queenspark Corridor and Papanui/Main North Roads bus priority projects.

The Board **received** the information.

8. ADJOURNMENT OF MEETING

At 7.18pm the Board **resolved** that the meeting stand adjourned, and resumed at 7.24pm.

9. ROAD STOPPING POLICY

The Board considered a report seeking a recommendation to the Council to adopt a formal policy in relation to the stopping of legal road. Staff advised comments and recommendations from each of the eight Community Boards would be reported back to the Council in a combined report.

The Board **agreed** to temporarily suspend Standing Order 2.1.3 for the purpose of allowing Board members to take part in an across the table discussion and to clarify information provided in the report.

The Board **agreed** to lift the temporary suspension of Standing Order 2.1.3.

The Board **agreed** that before making a recommendation to the Council:

- (a) That consideration of the Road Stopping Policy report be deferred to enable staff to provide definitions of "minor" and "contentious" issues.
- (b) That the Road Stopping Policy needs to define the role of Community Boards in relation to the implementation of this policy.

10. ADJOURNMENT OF MEETING

At 8.05pm the Board **resolved** that the meeting stand adjourned and resumed at 8.16pm.

11. CORRESPONDENCE

The Board **received** the following correspondence:

11.1 **Shirley Boys High School** – Response to student behaviour complaint.

11.2 **Marian College** – Response to student behaviour complaint.

11.3 **New Zealand Police** – Confirmation that additional traffic enforcement would be implemented in the Sawyers Arms/Gardiners Roads area.

14. 5. 2009

Shirley/Papanui Community Board 17.3.2009

12. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects. Specific mention was made of the following:

- It was **agreed** that the Board workshop on 25 March 2009 be held at 8am at a Civic Office venue.
- It was **agreed** that retrospective approval be given to the Board's submission on the Draft Water Supply Strategy.
- It was **agreed** that the meeting proposed to be held with Local Members of Parliament on 24 April 2009 be postponed to late May 2009.
- It was **agreed** that discussion on the Board's Long Term Council Community Plan will be held at the workshop on 25 March 2009.

13. BOARD MEMBERS' INFORMATION EXCHANGE

13.1 MEMBERS' INFORMATION

Specific mention was made of the following matters:

- It was **agreed** that staff be requested to clarify if Chorus could be invited to speak to the Board on the placement of the broadband Whisper cabinets in the ward.
- **St Albans OSCAR** – Council staff are investigating relocation options.
- **Ellerslie Flower Show** – Feedback from the Board will be forwarded to organisers and a note of congratulations will be sent to Project Lyttelton and Canterbury Soil and Health for their bronze award.
- **2009 Community Board Conference** – Attendance at the conference will be the highest recorded in the event's history.

13.2 DEPUTY CHAIRPERSON'S REPORT

Information on the Deputy Chairperson's activities over the January/February 2009 period had previously been circulated.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

15. CONSIDERATION OF SUPPLEMENTARY ITEM

The Board's approval was sought to submit a supplementary report for consideration at this meeting Regarding the election of one candidate for the Shirley/Papanui Community Board. The reason, in terms of section 46a(vii) of the Local Government Official Information and Meetings Act 1987, the report was not included on the main agenda because it was not available at the time the agenda was prepared and it cannot wait for the next meeting of the Board.

The Board **resolved** to accept the supplementary report (clause 2 of these minutes refer).

14. 5. 2009

Shirley/Papanui Community Board 17.3.2009

16. ORAL DECLARATION BY MEMBER

Kathy Condon completed her oral declaration in the presence of the Unit Manager, Democracy Services Unit, representing the Chief Executive.

17. ELECTION OF CHAIRPERSON

The Board **resolved** that System A be adopted as the method of voting.

Nominations were called for the position of Chairperson.

Pauline Cotter was nominated by Aaron Keown, seconded by Matt Morris.

Yvonne Palmer was nominated by Norm Withers, seconded by Ngaire Button.

Pauline Cotter received three votes.

Yvonne Palmer received four votes.

Yvonne Palmer was elected Chairperson for the remainder of the Shirley/Papanui Community Board 2007/2010 term.

18. ORAL DECLARATION BY THE CHAIRPERSON

Yvonne Palmer took the oral declaration as Chairperson in the presence of the Unit Manager, Democracy Services Unit, representing the Chief Executive and assumed the Chair for the remainder of the meeting.

19. CONFIRMATION OF MINUTES – BOARD MEETING OF 18 FEBRUARY 2009

The Board **resolved** that the minutes of its ordinary meeting held on 18 February 2009, be confirmed.

20. EMMETT STREET - TREE PRUNING

The Board considered a report with a recommendation from the Greenspace Traffic Works Committee that the request to undertake height reduction pruning (topping) of the protected scarlet oak trees in Emmett Street be declined.

Staff clarified that the Board had the delegated authority to approve the Greenspace Traffic Works Committee recommendations.

The Board **resolved**:

- (a) That it decline the petitioner's request to reduce the height of the trees in Emmett Street; and
- (b) That the trees in Emmett Street be maintained to internationally recognised and accepted arboricultural standards and practices.
- (c) That staff be requested to arrange a meeting at a local venue with residents to provide an explanation and consultation on tree issues in Emmett Street.

14. 5. 2009

Shirley/Papanui Community Board 17.3.2009

21. YOUTH DEVELOPMENT FUND

The Board considered a report outlining the implications of transferring funds from its Discretionary Response fund to its Youth Development fund and recommending that it not proceed. It was confirmed that the current balance of the Youth Development fund was \$460.

The Board noted the staff advice that it should not act against the Strengthening Communities strategy.

STAFF RECOMMENDATION

It was recommended that the Shirley/Papanui Community Board does not proceed to transfer funds from its 2008/09 Discretionary Response fund to its 2008/09 Youth Development fund to meet expected demand.

The Board **resolved**:

- (a) To transfer \$4,000 from its 2008/09 Discretionary Response fund to its 2008/09 Youth Development fund to meet expected demand.
- (b) To request Council to amend its policy on placing a limit on Youth Development Funds and on the Board's use of its Discretionary Funds.

22. SHIRLEY PAPANUI YOUTH DEVELOPMENT FUND – REQUESTS FOR FUNDING

The Board considered a report presenting Youth Development fund applications for funding in the 2008/09 financial year. Clause 1 of these minutes refer.

STAFF RECOMMENDATION

It was recommended that the Shirley/Papanui Community Board decline these applications due to insufficient funds available.

The Board noted that following the decision made in clause 21 of these minutes, there was a balance of \$4,460 available in the Youth Development fund.

The Board **resolved**:

- (a) To approve \$300 from the 2008/09 Youth Development funds for Hamish Teale to attend the Under 17 cricket team to tour Sri Lanka and Singapore from 26 March to 9 April 2009.
- (b) To approve \$200 from the 2008/09 Youth Development funds for Tayla Manawatu to attend the U13 Aotearoa Maori Netball Oranga Healthy Lifestyle Tournament being held in Hamilton in April 2009.
- (c) To approve \$250 from the 2008/09 Youth Development funds for Sharna-Marie Murch to attend the National BMX championships in Whangarei from 9 to 13 April 2009.

23. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board considered a report proposing consideration to the appointment of Board representatives on local outside organisations to fill the vacancies created following the resignation of the former Board Chairperson.

The Board **resolved** that Kathy Condon be appointed to the outside organisations with representation vacancies, and that other alterations to appointments be made as follows:

14. 5. 2009

Shirley/Papanui Community Board 17.3.2009

23 Cont'd

VACANCIES

Northlands Residents
Riverlea Estate
Brooklands Community Centre
ECan Liaison (with Pauline Cotter)
Police Liaison (with Yvonne Palmer)
Courtenay Street Residents (with Ngaire Button and Yvonne Palmer)
St Albans Edu-Care.

ALTERATIONS

Graham Condon Recreation and Sport Centre (Kathy Condon and Yvonne Palmer)
Waimakariki Eyre (Ngaire Button and Pauline Cotter)
Edgeware Pool (no Board representative required)
Ouruhia Hall (no Board representative required)
Papanui Pool (no Board representative required).

The meeting concluded at 9.50pm.

CONFIRMED THIS 15TH DAY OF APRIL 2009

**YVONNE PALMER
CHAIRPERSON**