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**SHIRLEY/PAPANUI COMMUNITY BOARD
17 DECEMBER 2008**

**Minutes of a meeting of the Shirley/Papanui Community Board
held on Wednesday 17 December 2008 at 4pm
in the Boardroom, Papanui Service Centre, Corner Langdons Road and Restell Street**

PRESENT: Pauline Cotter (Acting Chairperson), Ngaire Button, Aaron Keown, Matt Morris, Yvonne Palmer and Norm Withers.

APOLOGIES: Apologies for lateness were received and accepted from Ngaire Button and Norm Withers who joined the meeting at 4.02pm and were absent for Clause 13.

The Board reports that:

PART B - REPORTS FOR INFORMATION



1. NORTHWATER DRIVE – ROAD LEGALISATION

This item was submitted to the Council meeting on 19 December 2008 by way of a Chairperson's report.

2. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

The Board considered a report on Elected Members' Remuneration for 2009/10 noting that the recommendations from each Board will be collectively reported to the Council for consideration in early 2009.

The Board **agreed** that the item be deferred to the Board meeting of 18 February 2009 and that staff be requested to clarify the statistics used in the report, specifically those in paragraph 12 of the report.

3. MINUTES OF COMMUNITY SERVICES AND EVENTS COMMITTEE OF 11 NOVEMBER 2008

The Board **received** for information the confirmed minutes of the Community Services and Events Committee meeting of 11 November 2008 and noted the following decisions had been made under delegated authority:

3.1 CONFIRMATION OF MINUTES – 9, 23 AND 26 SEPTEMBER 2008

The Committee **resolved** that the minutes of the Committee's ordinary meetings held on 9, 23 and 26 September 2008 (both open and public excluded sections), be confirmed, subject to it being noted that paragraph 1 (ii) of the 23 September 2008 minutes be deleted.

3.2. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUND– FUNDING APPLICATIONS

The Committee considered a report presenting applications for funding from the 2008/09 Youth Development fund.

The Committee **resolved**:

- (i) To allocate \$750 to Daryl Linton from the 2008/09 Youth Development Scheme funds to assist with his attendance at the Australian Dance Sport Competition in Melbourne from 9 to 14 December 2008.
- (ii) To allocate \$500 to Shane William Anderson from the 2008/09 Youth Development Scheme funds to assist with his attendance at the Pacific School Athletics Games, to be held in Canberra Australia from 29 November to 7 December 2008.

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- (iii) To allocate \$1,000 to Darnell James Shadrock from the 2008/09 Youth Development Scheme funds to assist him to participate in the 2009 Koru Tour from 7–18 January 2009 as a member of the New Zealand Under 14 boy's basketball squad.
- (iv) To allocate \$300 to Claudia Rose Copeland from the 2008/09 Youth Development Scheme funds to assist her with travel to the Jump Jam 2008 Idol National Competition in Auckland on 21 November 2008.
- (v) To allocate \$300 to Amber Jane Kirkwood from the 2008/09 Youth Development Scheme funds to travel to assist her with travel to the Jump Jam 2008 Idol National Competition in Auckland on 21 November 2008.

3.3. WESTMINSTER SPORTS – REQUEST FOR FUNDING

The Committee considered a report presenting a funding application from Westminster Sports Incorporated (WSI) for \$2,081 to assist with the costs of staging a public Open Day – Have a Go event in February 2008.

The Committee **resolved** to allocate a grant of \$1,700 from the Board's 2008/09 Discretionary Response fund for the Westminster Sports Incorporated Open Day – Have a Go Day to be held in February 2009.

4. GREENSPACE TRAFFIC WORKS COMMITTEE MEETING – MINUTES OF 17 NOVEMBER 2008

The Board **received** for information the confirmed minutes of the Greenspace Traffic Works Committee meeting of 17 November 2008 and noted the following decisions had been made under delegated authority:

4.1 CONFIRMATION OF MINUTES – 13 OCTOBER 2008

The Committee **resolved** to confirm the minutes of the Greenspace Traffic Works Committee meeting of 13 October 2008, following amendments to Clause 3.5 and Clause 5(b), as follows:

Clause 3.5

"A joint meeting with the Burwood/Pegasus Board was held on 26 September 2007 to consider installing bus stops and associated road markings outside the "Bunnings" development in Marshland Road. Although not recorded in the minutes of that meeting, it was understood by Yvonne Palmer that staff had undertaken to report back within six months of the installation on the effectiveness of the measures *and any further work required including better access from Briggs Road to Marshland Road by way of possible property purchase and/or any other work required to improve the traffic management, particularly at that corner.*"

Clause 5(b)

"It was **agreed** that staff be requested to investigate and report on the possibility of installing wildlife crossing signs on the Innes Road approach to *and including* Queen Elizabeth II Drive."

4.2 NORTH PARADE – PROPOSED BUS STOP EXTENSION

The Committee considered a report seeking approval for the extension of an existing bus stop on North Parade and the placement of adjacent no stopping restrictions.

The Committee **resolved**:

- (a) That the existing bus stop located on the east side of North Parade, commencing at a point 6.5 metres south of the intersection with Poulton Avenue and extending in an southerly direction for a distance of 14 metres, be revoked.

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- (b) That a bus stop be installed on the east side of North Parade commencing at a point 6.5 metres from its intersection with Poulton Avenue and extending in an easterly direction for 21 metres.
- (c) That the stopping of vehicles be prohibited at any time on the east side of North Parade commencing at its intersection with Poulton Avenue and extending in a southerly direction for a distance of 6.5 metres.

5. DEPUTATIONS BY APPOINTMENT

Nil.

6. PRESENTATION OF PETITIONS

The Chairperson presented a petition with 31 signatures on behalf of Michael and Jill Cummack, representing the residents of Erica Street.

The prayer of the petition reads:

"We the undersigned, being residents of Erica Street, Papanui, Christchurch request that the Christchurch City Council urgently consider taking action to address the issues of speeding vehicles in Erica Street that have caused damage to properties and pose a real threat to the lives of residents in the street, pedestrians using the area, and children using the park and the associated play equipment."

The Board **received** the petition and **agreed** that it be forwarded to staff with a request that the matter be considered and recommendations be reported to the Board. Further, that the petitioners be invited to present a deputation to the Board in February 2009 in order for the Board to be fully informed.

7. NOTICE OF MOTION

Nil.

8. BRIEFINGS

Nil.

9. CORRESPONDENCE

The Board **received** the following correspondence:

- 9.1 **Clayton Cosgrove MP** – Expressing concern at the apparent lack of action to maintain and weed the area under the Styx Bridge and also enquiring when the installation of remedial traffic measures in Farquhars Road would occur.
- 9.2 **Michael and Jill Cummack** – Traffic Concerns in Erica Street.
(Note: this matter was dealt with at clause 6.)
- 9.3 **Peter Riach** - Concern about parking at the "No Exit" end of Packe Street.
(Note: This matter was dealt with by the Greenspace Traffic Works Committee on 15 December 2008.)

It was **agreed** staff would respond as required.

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10. COMMUNITY BOARD ADVISER'S UPDATE

10.1 CURRENT ISSUES

The Board **received** updates from the Community Board Adviser on forthcoming Board related activities and projects over the coming weeks.

- It was **agreed** that the current Community Board Objectives and outcomes be reviewed in May 2009.
- It was **agreed** that a submission would be made on the Representation Review prior to 9 February 2009. Members to meet informally in January 2009 to agree on the wording.
- It was **agreed** to request staff to consider holding a combined Community Board seminar to enable the Communication's Manager of Chorus to present information on the work currently underway in the city, putting fibre optic cable in the ground and installing Whisper Cabinets in residential areas.
- It was **agreed** to request staff to consider expanding the weekly meeting schedule to include submission deadlines and all residents' group meetings.
- It was **agreed** the Board undertakes community consultation on the draft Water Supply Strategy 2008, noting that the consultation ends on 6 March 2009. Consultation would be by way of displays at Northlands and the Palms shopping malls. It was further **agreed** that staff be requested to forward the strategy to Papanui High School for comment and also to Tim Bain, a Shirley Boys' High School student who had attended the 2008 Youth Environment Forum.

10.2 BOARD FUNDING UPDATE FOR 2008/09

The Board's Discretionary Response Fund had an unallocated balance of \$38,769 and the Youth Development Scheme Fund had an unallocated balance of \$3,830.

11. BOARD MEMBERS' INFORMATION EXCHANGE

11.1 MEMBERS' INFORMATION

Specific mention was made of the following matters:

- It was **agreed** that staff be requested to confirm an understanding that community groups picking up a community van from the Tuam Street carpark would be entitled to park their own vehicle in the van space at no charge.
- It was **agreed** that the suggestion from Keep Christchurch Beautiful for the Board to set up a committee to adopt-a-spot for regular clean would be considered in April 2009.
- It was **agreed** that staff be requested to respond to the Board on their concerns for traffic safety with the broken white lines at the Geraldine/Gresford Streets intersection and other similar intersections in the Living Streets area.

11.2 CHAIRPERSON'S REPORT

Information on the Deputy Chairperson's activities over the November/December 2008 period had previously been circulated.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

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PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

13. CONFIRMATION OF MINUTES – BOARD MEETING OF 19 NOVEMBER 2008

The Board **resolved** that the minutes of its ordinary meeting held on 19 November 2008, be confirmed, with an amendment to Clause 16 as follows:

“The Board noted that attendance at the Conference for Yvonne Palmer had been arranged by the New Zealand Community Board Executive Committee *due to her position.*”

14. COMMUNITY BOARD CODE OF CONDUCT

The Board considered a report seeking adoption of the revised Community Board Code of Conduct.

The Board **resolved** that the revised Community Board Code of Conduct as contained in the agenda be adopted with the following amendments to clause 15, bullet points 7 and 8.

- Raise concerns about employees with the Chief Executive *or the relevant general manager*. Concerns about the Chief Executive should be raised in the first instance with the Mayor.
- Raise concerns regarding the quality of a report with the Chief Executive *or the relevant general manager* before the meeting at which the report is to be considered takes place.

15. SHIRLEY/PAPANUI YOUTH DEVELOPMENT FUNDING REQUESTS

The Board considered a report seeking funding from the Board's 2008/09 Youth Development fund.

The Board **resolved**:

- (a) To approve \$200 from 2008/09 Youth Development Scheme funds for Belinda Campbell to assist her to attend the 5th Annual Sydney Salsa Congress being held in January 2009.
- (b) To approve \$300 from 2008/09 Youth Development Scheme funds for Matthew Teale to assist him to attend the Canterbury Kiwis Cricket Tour of New South Wales in January 2009

16. APPLICATION TO THE BOARD'S 2008/09 DISCRETIONARY RESPONSE FUND – PURCHASE OF ELLERSLIE INTERNATIONAL FLOWER SHOW TICKETS

The Board's consideration was sought for the purchase of additional 2009 Ellerslie International Flower Show tickets to the value of \$220 to distribute to nominated residents of the Shirley/Papanui ward.

Yvonne Palmer moved:

That the Board purchase additional tickets to the 2009 Ellerslie International Flower Show for distribution to residents in the Shirley/Papanui Ward, to the value of \$220 (10 tickets) from its 2008/09 Discretionary Response Fund.

The motion was seconded by Ngaire Button and when put to the meeting was declared tied 3 all on a show of hands.

The Deputy Chairperson used her casting vote against the motion and the motion was declared **defeated**.

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17. ADOPTION OF SCHEDULE OF MEETINGS

The Board considered a report regarding the scheduling of its ordinary meetings for 2009.

The Board **resolved** to adopt the following schedule of ordinary meetings for 2009 with all meetings to be held in the Board Room, Papanui Library Service Centre, Corner Restell Street and Langdons Road, Papanui, commencing at 4pm.

Board Meetings:

Wednesday 18 February 2009
Tuesday 17 March 2009
Wednesday 15 April 2009
Wednesday 20 May 2009
Wednesday 17 June 2009
Wednesday 15 July 2009
Wednesday 29 July 2009 (includes Strengthening Communities Funding)
Wednesday 12 August 2009 (includes Small Grants Fund Allocation Committee)
Wednesday 19 August 2009
Wednesday 16 September 2009
Wednesday 21 October 2009
Wednesday 18 November 2009
Wednesday 16 December 2009

Community Services and Events Committee Meetings

Wednesday 4 February 2009
Wednesday 4 March 2009
Wednesday 1 April 2009
Wednesday 6 May 2009
Wednesday 3 June 2009
Wednesday 1 July 2009
Wednesday 5 August 2009
Wednesday 2 September 2009
Wednesday 7 October 2009
Wednesday 4 November 2009
Wednesday 2 December 2009

Greenspace Traffic Works Committee Meetings:

To follow the Community Services and Events Committee meetings on the above dates listed for that Committee.

18. RECESS COMMITTEE

The Board considered a report seeking approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, covering the period following the current meeting until the Board resumes normal meetings in February 2009.

The Board **resolved:**

- (a) That a Recess Committee comprising the Deputy Chairperson and two Board Members (or in the absence of the Deputy Chairperson any three Board members) be authorised to exercise the delegated powers of the Board for the period following its 17 December 2008 meeting up until the Board resumes normal business on 18 February 2009.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

The meeting concluded at 7.02pm.

CONFIRMED THIS 18TH DAY OF FEBRUARY 2009

**PAULINE COTTER
ACTING CHAIRPERSON**