

12. 03. 2009

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
16 DECEMBER 2008**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Tuesday 16 December 2008 at 9.30am in the Meeting Room  
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,  
Dawn Kottier and Claudia Reid

**APOLOGIES:** An apology for early departure was received and accepted from  
Doug Couch who retired from the meeting at 11.58am and was  
absent for part of Clause 10

The Board reports that:

**PART B - REPORTS FOR INFORMATION**



**1. DEPUTATIONS BY APPOINTMENT**

**1.1 ELIZABETH GRAHAM – EASEMENT OVER RESERVE 4450, CHARTERIS BAY**

Mrs Graham expressed concern at the implications of granting an easement over a public reserve, as was recommended by staff in a report the Board would be considering later in the meeting. She said she felt archives needed to be searched more thoroughly to gain details of the original Mt Herbert Council decision, if any, on this issue, for example what access was approved and the width of the accessway. Mrs Graham was advised that many of the Mt Herbert County Council records had been destroyed by fire but she maintained that there were other avenues that could be pursued, possibly through National Archives.

The Chairperson thanked Mrs Graham for her deputation.

**2. CORRESPONDENCE**

**2.1 Lyttelton District Arts Council** - update on progress, together with a letter of support from Lyttelton Harbour Business Association for the proposed sculptural piece in the Lyttelton Town Centre. The Board commended the Lyttelton District Arts Council for their ongoing work and were advised that the project manager for the London Street upgrade was continuing to work with the group. Clarification would be required before February regarding funding issues, the art in public places implications and authority to build a structure on the road reserve.

**2.2 Camp Bay Residents** - expressing their concerns regarding a new barrier, the Camp Bay carpark, and mowing of the beachfront area. It was confirmed that Customer Service Requests had been actioned for these three matters to be investigated.

The Board **received** the two items of correspondence and asked that staff respond as appropriate.

**3. PRESENTATIONS OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. LYTTTELTON RESERVE MANAGEMENT COMMITTEE**

The Board **received** the minutes of the Lyttelton Reserves Management Committee meeting held on 3 November 2008 and asked that the Board's thanks be passed to this group for the work they carry out throughout the year.

**6. LYTTTELTON HARBOUR ISSUES GROUP**

The Board **received** the minutes of the Lyttelton Harbour Issues Group meeting held on 21 October 2008.

The problem, noted in the minutes, of cattle accessing the stream on the Steadfast Reserve was highlighted and staff were asked to investigate.

**7. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10**

The Board discussed this report and provided feedback to the Council Secretary to incorporate into a report to the Council. Board members commented that they felt the Remuneration Authority had never seriously considered the issues which the Christchurch City Council had raised in relation to the inclusion of Banks Peninsula within the city. They felt that the ruling of the Remuneration Authority had undermined the work carried out by Community Boards. It was also noted that this ruling could have created a very divisive atmosphere between the Community Boards and it was gratifying that this had not been the case.

The Board **decided** to adopt the staff recommendation.

**8. BRIEFINGS**

**8.1 CORSAIR BAY JETTY**

Ian Jackson addressed the Board and advised on three options available for the replacement of the steps on the Corsair Bay Jetty.

- (i) To replace the steps to their original configuration at a cost of \$70,000.
- (ii) Build narrower steps (1200 mm wide) at a cost of \$28,000.
- (iii) Build narrower but steeper and shorter steps at a cost of \$33,000.

He advised that it would be necessary to install two new piles and that the funding could come from an operational wharf maintenance budget as it would be maintenance of an existing structure.

Board members raised questions concerning Asset Management Plans for harbour structures and also whether there was insurance on harbour structures.

The Board indicated support for Option (ii), as presented, but requested the age of the structure be investigated to establish whether it had a heritage classification, in which case Option (i) would be supported so that the historic integrity of the jetty could be retained.

**9. COMMUNITY BOARD ADVISERS UPDATE**

The Community Board Adviser updated the Board on a range of issues including:

- Representation Review Submission – Deadline for Board submission is 9 February 2009. It was agreed to discuss this further in a joint meeting with the Akaroa/Wairewa Community Board.
- Allandale Reserve Issues – The Board asked that the Reserve Management Committee be invited to attend a future Community Board meeting.

**9 Cont'd**

- Letter from Patricia Laird on the state of the Library garden on London Street, public access on streets, and the state of some privately owned buildings. Members noted that the Library garden was part of the London Street upgrade and suggested that Ms Laird write to the Lyttelton Business Association regarding her concerns on the state of the buildings.
- Water Supply Strategy – Deadline for Board submission is 6 March 2009. Members asked that this be placed on the agenda for the February Board meeting.
- Joint Extraordinary Meeting with Akaroa/Wairewa Community Board to consider the Banks Peninsula signage project and the Representation Review submission to be held on either Thursday 29 January or Tuesday 3 February 2009.

**10. ELECTED MEMBERS INFORMATION EXCHANGE**

Members made specific mention of the following matters:

- Neighbourhood Support meeting update.
- Dangerous parking concerns on the corner at the beginning of Park Terrace. Staff to be requested to investigate no stopping lines.
- Gaol Trust update – staff were asked to clarify the legal situation in terms of the lease to the Trust, as it was perceived at this point that the tenure for the building was restricting the Trust from achieving its objectives.
- OnBoard newsletter – January issue ready for review and publication in early January 2009.
- Discretionary Response Fund – a report will be considered at the Board's February meeting and details of the Fund will be published in the newsletter for public information.
- Wastewater - Lyttelton Harbour basin update.

**11. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**12. CONFIRMATION OF MEETING MINUTES – 18 NOVEMBER 2008**

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 18 November 2008 be confirmed.

**13. APPLICATION FOR FUNDING FROM THE BOARD'S DISCRETIONARY RESPONSE FUND**

The Board considered a report from the Lyttelton Anglican Parish seeking funding assistance from the Board's Discretionary Response Fund for the installation of the Christmas Light display for the 2008/09 festive season.

The Board **resolved** to allocate \$200 from its Discretionary Response Fund to the Lyttelton Anglican Parish as a contribution to fund the installation of the Christmas Light display for the 2008/09 festive season.

**14. SIMEON QUAY – PROPOSED NO STOPPING RESTRICTION**

The Board considered a report seeking to approve the stopping of vehicles being prohibited at any time on a portion of the north side of upper Simeon Quay.

The Board **resolved** that the stopping of vehicles be prohibited at any time on the north side of upper Simeon Quay commencing at a point 36 metres east of its intersection with Cunningham Terrace and extending in an easterly direction for a distance of 12 metres.

**15. EASEMENT OVER RESERVE 4450, CHARTERIS BAY**

The Board considered a report requesting approval to the granting of a right-of-way easement over Reserve 4450, Charteris Bay for the benefit of the adjoining land owners of Lot 40 DP 12000 and Lot 1 DP 12335.

There was some discussion on this item as Board members were concerned at the apparent privatisation of public land. However, they acknowledged the need to do so in this instance to formalise a situation that had existed for 65 years and was based on understandings made with the (then) Mt Herbert County Council.

The Board **resolved** to approve a right-of-way easement over Reserve 4450, subject to the following conditions:

- (a) The applicants each being responsible for all costs associated with the easement (processing, valuation, survey, legal and registration) including all Council related costs.
- (b) The consent of the Department of Conservation being sought.

**16. RECESS COMMITTEE**

The Board considered a report requesting approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2008 (being 16 December 2008) up until the Board resumes normal meetings proposed to commence in February 2009.

The Board **resolved**:

- (a) That a Recess Committee comprising the Board Chairperson **or** Deputy Chairperson and two Board Members be authorised to exercise the delegated powers of the Board for the period following its 16 December 2008 meeting up until the Board resumes normal business proposed to commence in February 2009.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

**17. ADOPTION OF SCHEDULE OF MEETINGS 2009**

The Board considered a report seeking the adoption of the schedule of ordinary Board meetings for 2009.

The Board **resolved** to adopt the schedule of meetings for 2009, as follows:

Tuesday 17 February 2009	9.30am	Lyttelton Recreation Centre
Tuesday 17 March 2009	9.30am	Lyttelton Recreation Centre
Tuesday 14 April 2009	9.30am	Lyttelton Recreation Centre
Tuesday 19 May 2009	9.30am	Lyttelton Recreation Centre
Tuesday 16 June 2009	9.30am	Lyttelton Recreation Centre
Tuesday 14 July 2009	9.30am	Lyttelton Recreation Centre
Tuesday 18 August 2009	9.30am	Lyttelton Recreation Centre
Tuesday 15 September 2009	9.30am	Lyttelton Recreation Centre
Tuesday 13 October 2009	9.30am	Lyttelton Recreation Centre
Tuesday 17 November 2009	9.30am	Lyttelton Recreation Centre
Tuesday 15 December 2009	9.30am	Lyttelton Recreation Centre

The meeting concluded at 12.18pm.

**CONFIRMED THIS 17TH DAY OF FEBRUARY 2009.**

**PAULA SMITH  
CHAIRPERSON**