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**AKAROA/WAIREWA COMMUNITY BOARD
18 DECEMBER 2008**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Thursday 18 December 2008 at 9.30am in the Supper Room
of the Gaiety Hall, 105 Rue Jolie, Akaroa**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan, Pam Richardson, and Eric Ryder.

APOLOGIES: An apology for absence was received and accepted from Claudia Reid.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT



1.1 Police Report

Senior Constable Steve Ditmer addressed the Board on the following matters:

- Crime Statistics - crime on the Peninsula had been very low over the past year and the apprehending of offenders had been high.
- Youth Crime - there had been no youth crimes reported in Akaroa all year. It was felt this was due in large part to the work of the Youth Trust, including the employment of a youth worker and the successful running of weekly youth evenings, which 50-60 young people attended.
- State Highway 75 Traffic Volume / Motorcycles - Police are concerned that motorcycles are using the state highway as a racing track, with two very serious accidents in the last year, one of which resulted in a fatality.
- Campervans in rest areas - Senior Constable Ditmer expressed his concern regarding the dumping of solid waste and rubbish from campervans when parked in rest areas.
- Little River Township Speed Limit – Police were still not happy with the 70 kilometres per hour speed limit through the Little River township and intended to discuss this with the New Zealand Transport Agency.
- Police Cover over the Christmas/New Year period - the Board was advised that extra cover would occur during the Christmas/New Year period.

The Board congratulated both Senior Constable Ditmer and Senior Constable Lyle Pryor for the work they carry out as a unit in the community throughout the year.

2. CORRESPONDENCE

2.1 Little River Wairewa Promotions Group

The Board considered a letter from the Little River Wairewa Promotions Group requesting that a permanently sealed track suitable for both walking and cycling around Wairewa Pa Road be constructed.

The Board **received** the correspondence and referred it to staff for comment. The Board also requested that staff liaise with the local Runanga, and Board member Bryan Morgan when dealing with this request.

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3. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 25 NOVEMBER 2008

The Board requested that Mr Derek Cox of the Department of Conservation (DOC), be invited to Board meetings on a quarterly or half-yearly basis so the Board could be kept informed of DOC issues on the Peninsula.

Members also suggested that it would be helpful to have a reasonably regular update from staff on water and sewer issues in the Akaroa/Wairewa area.

The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on 25 November 2008.

4. DUVAUCHELLE RESERVES MANAGEMENT COMMITTEE MINUTES - 10 NOVEMBER 2008

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 10 November 2008.

5. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

The Board considered a report on the formulation of a proposal to be submitted to the Remuneration Authority for the payment of salaries to elected members of the Christchurch City Council for the 2009/10 year; and the associated schedule of expenses and allowances for 2009/10 to be submitted to the Remuneration Authority with the Council's proposal on the payment of salaries.

The Board felt that the percentage allocation recognised that the area of Banks Peninsula needed to be serviced by representatives. Board members also expressed their gratitude for the communication allowance which would assist greatly with the costs of Broadband, particularly for those members who had to install a satellite system.

The Board **decided** to adopt the staff recommendation subject to the points raised by members.

The Council Secretary noted the Board's comments and said she would incorporate them into a staff report to be submitted to a Council meeting in early 2009.

6. BRIEFINGS

6.1 Akaroa Town Crier

The Community Development Adviser updated the Board on the funding issue for the Akaroa Town Crier. She advised members that funding for the Town Crier was not available through the Metropolitan Strengthening Communities Fund, as originally reported. The only funding scheme option available would be for the Akaroa District Promotions (ADP), if it wished to continue to fund this position, to apply to the Board's Discretionary Response Fund in the next financial year. The Community Development Adviser also advised the Board that ADP could make a submission to the LTCCP.

6.2 Cottage - 40 Rue Jolie

The Community Development Adviser updated the Board on a proposal for the Community Garden group to use the gardens at the cottage situated at 40 Rue Jolie to grow herbs and keep the area tidy. She said the cottage was not suitable for residential accommodation in its present state. In the past, overgrown vegetation had become a fire hazard and weeds were spreading into the adjacent Bowling Club grounds.

The Board expressed concern that the necessary renovation work for the cottage at 40 Rue Jolie, which is listed as a 'notable' building, was not being carried out and that the building was deteriorating as a result of this.

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The Board also felt that alternative uses for the building could be investigated as part of the renovation process, although Board members primarily supported its use as a residence, because of the lack of rental accommodation in Akaroa.

The Board **decided** to pass its concerns to staff regarding the urgency of conservation and renovation work required on the Council building at 40 Rue Jolie.

The Board also supported the proposal for the Community Garden Group to be allowed to establish a garden and maintain existing gardens at the cottage, at least as an interim measure.

6.3 ATM Machine - Bank of New Zealand (BNZ)

The Community Development Adviser informed the Board that recently she had seen a situation where a disabled person had to drag themselves up the steps to use the ATM machine at the Bank of New Zealand in Akaroa. She said that as this was the only 24 hour ATM available in Akaroa it needed to be accessible to everyone.

She said at the time the ATM was installed, permission had been declined for a ramp and a handrail to be installed because the bank is an historic building. She asked the Board to support any improvements to the ATM machine to make it accessible to everyone that may wish to use it.

The Board felt that this was not an acceptable situation and that the BNZ should again investigate the possibility of installing a ramp so that disabled persons could access the machine. It was also suggested that the BNZ could place a sign near the ATM machine stating where two other machines were located within private businesses in the area.

7. COMMUNITY BOARD ADVISER'S UPDATE

7.1 **Representation Review** - the Community Board Adviser informed the Board that submissions on the Representation Review close on 9 February 2009.

The Board indicated it wanted to make a separate submission as well as a combined one with the Lyttelton/Mt Herbert Community Board. The Board also agreed that the status quo for community board and council representation remain, and supported the Council in this regard.

7.2 **Banks Peninsula Community Boards Joint Meeting** - it was agreed that a joint meeting be held at the Little River Service Centre on 29 January 2009. Board members were advised that Mr Rod Lawrence would present the signage report at this meeting and the Representation Review could also be discussed.

7.3 **Draft Water Supply Strategy** - this booklet would be posted to members. Submissions close 6 March 2009.

7.4 **Agricultural and Pastoral Shows - Duvauchelle and Little River** - Board members agreed to attend the Little River A & P Show on 24 January 2009, on a rostered basis, to assist on the Council information stand.

8. ELECTED MEMBERS INFORMATION EXCHANGE

Members shared information on current issues and activities, including:

- Christchurch-Little River Railtrail Trust - Minutes of the Trust's meeting held on 17 November 2008 were discussed. Staff were asked to write to the Trust reminding it of the democratic process that the Council had decided on for the consultation on long term options for the final stage of the railtrail, and reminding it of the previous discussions and resolutions of the Board and Council.

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Board members also felt that the Trust should be cautioned about spending publicly raised funds on a project that does not have a community mandate.

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- Akaroa School and Community Library - It had been decided at the recent Annual General Meeting that the committee would not be disbanded at present until further investigation occurred into forming a "Friends" Group.
- Resource Consents – Board members reported on concerns raised with them by members of the public regarding timeframes for resource consent applications. Often a request was made for further information of a minor nature thereby extending the statutory time allowed for the processing of such applications. Staff were asked to pass the Board's concerns on this matter to the General Manager of Regulation and Democracy Services.
- Roading - The Board thanked Council roading staff and Fulton Hogan contractors for the maintenance work and bridge repairs that have been carried out over the year.
- Akaroa District Promotions - The Board was informed that ADP was very grateful for the Board's support towards the Ellerslie Flower Show exhibition. The Board was also informed that Board member Claudia Reid would be meeting with ADP to discuss the money it is holding on term deposit and to discuss the reason why it felt it was necessary to have this money available in the future for the purchasing of the Information Centre.
- Robinsons Bay Road Bridge - The Board suggested that plaques be placed on historic bridges so that where possible when repairs were carried out they could be in keeping with the heritage of the structure and surrounding area.
- Childrens Bay Walkway - The Board was informed that volunteers would be cleaning up the beach in Childrens Bay.
- Local Contractors – The Chairman said he intended to discuss with the Chief Executive, the Board's concerns regarding the loss of jobs for local people due to contractors now being deployed from Christchurch.

PART C - DELEGATED DECISIONS

9. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Thursday 20 November 2008 be confirmed.

10. APPLICATION TO DISCRETIONARY RESPONSE FUND

The Board considered a report seeking funding for the Christmas packs the Board has historically given to elderly people in the community who are in housing units or residential care.

The Board **resolved** to allocate \$275 from its Discretionary Response Fund for the purchase of Christmas Packs for local elderly citizens.

11. RECESS COMMITTEE

The Board considered a report seeking its approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last schedule meeting for 2008 (being 18 December 2008) up until the Board resumes normal meetings proposed to commence in February 2009.

The Board **resolved** that:

- (a) A Recess Committee comprising the Board Chairman and Deputy Chairman (or their nominees from amongst the remaining Board members) be authorised to exercise the delegated powers of the Board for the period following its 18 December 2008 meeting up until the Board resumes normal business proposed to commence in February 2009.

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(b) The application of any such delegation be reported back to the Board for record purposes.

12. ADOPTION OF SCHEDULE OF MEETINGS 2009

The Board considered a report seeking the adoption of the Board's ordinary meeting schedule for 2009.

The Board **resolved** to adopt the schedule of meetings for 2009, as follows:

Wednesday 11 February 2009	Little River Service Centre	9.30am
Wednesday 11 March 2009	Akaroa Service Centre	9.30am
Wednesday 8 April 2009	Little River Service Centre	9.30am
Wednesday 13 May 2009	Akaroa Service Centre	9.30am
Wednesday 10 June 2009	Little River Service Centre	9.30am
Wednesday 8 July 2009	Akaroa Service Centre	9.30am
Wednesday 12 August 2009	Little River Service Centre	9.30am
Wednesday 9 September 2009	Akaroa Service Centre	9.30am
Wednesday 7 October 2009	Little River Service Centre	9.30am
Wednesday 11 November 2009	Akaroa Service Centre	9.30am
Wednesday 9 December 2009	Little River Service Centre	9.30am

13. AKAROA MUSEUM ADVISORY COMMITTEE MINUTES - 27 NOVEMBER 2008

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 27 November 2008.

14. BIRDLINGS FLAT COMMUNITY FACILITY NEEDS ASSESSMENT

The Board considered a report for a community facility at Birdlings Flat and to explore options which may help the community progress this project. The Community Development Adviser informed the Board that a submission to the LTCCP would be required from the Board for funding to purchase land for a community facility. She pointed out that the Council would only be purchasing the land and that the Birdlings Flat community would raise their own funds to erect a building.

The Board **resolved**:

- (a) To include support for a community facility and possible recreational area at Birdlings Flat as part of its submission to the LTCCP.
- (b) That this project be classed as high priority in the Board's submission to the LTCCP.

The meeting concluded at 12 noon.

CONFIRMED THIS 11TH DAY OF FEBRUARY 2009

**STEWART MILLER
CHAIRMAN**