

9. 7. 2009

**SHIRLEY/PAPANUI COMMUNITY BOARD  
3 JUNE 2009**

**Minutes of a meeting of the Shirley/Papanui Community Board,  
held on Wednesday 3 June 2009 at 4pm  
in the Boardroom, Papanui Service Centre, corner Langdons Road and Restell Street, Papanui.**

**PRESENT:** Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Matt Morris, and Norm Withers.

**APOLOGIES:** An apology for absence was received and accepted from Aaron Keown.

An apology for early departure was received and accepted from Ngaire Button who retired from the meeting at 8.05pm and was absent for part of clause 10.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. ROAD LEGALISATION – BLIGHS ROAD**



<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Asset Network and Planning Manager
<b>Author:</b>	Weng-kei Chen, Asset Engineer (Policy)

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Council's approval pursuant to Section 52 of the Public Works Act 1981 to declare an existing section of land of area 92m<sup>2</sup> being Lot 2 DP 364507 as legal road.

**EXECUTIVE SUMMARY**

2. This property was acquired by the Council for the left-hand turning lane from Blighs Road onto Papanui Road, and the road works were completed in 2007.
3. It is appropriate that this Council-owned property be declared as road.

**FINANCIAL IMPLICATIONS**

4. The estimate cost of the work is \$1,500 and will be funded by the Subdivision code in the Transport and Greenspace Capital Budget.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

5. Yes.

**LEGAL CONSIDERATIONS**

6. The road works have been completed and declaring the land on legal road is required to legalise the situation.
7. The property will require the Council's resolution pursuant to Section 52 of the Public Works Act 1981 to declare it as road.

1 Cont'd

**Have you considered the legal implications of the issue under consideration?**

- 8. The Board does not have the Council's delegation to resolve in respect of declaring land as road. The Board does have recommendatory powers.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

- 9. This report is in alignment with the Council's core function to manage the roading network.

**CONSULTATION FULFILMENT**

- 10. Consultation was carried out at the time of the proposed upgrading of Blighs Road in 2006.

**STAFF RECOMMENDATION**

That the Council pursuant to Section 52 of the Public Works Act 1981 declare the section of land of area 92 m<sup>2</sup> being Lot 2 DP 364507 as road.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

2. **ROAD LEGALISATION – GLEN OAK DRIVE**



<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Asset Network and Planning Manager
<b>Author:</b>	Weng-kei Chen, Asset Engineer (Policy)

**PURPOSE OF REPORT**

- 1. The purpose of this report is to seek the Council's approval pursuant to Section 52 of the Public Works Act 1981 to declare an existing section of land of area 58m<sup>2</sup> being Lot 2020 DP 3384436 as legal road.

**EXECUTIVE SUMMARY**

- 2. The subdivision consent was granted to Carlin Enterprise Ltd to develop 41 resident lots at the corner of Hussey Road and Glen Oak Drive, as shown in the **attachment**.
- 3. The approval of the subdivision requires the section of land owned by the Council situated along Glen Oak Drive Lot 2020 DP 338486 to be declared as legal road, enabling the proposed road to be vested as road and accesses to the nine new sections to have frontages onto Glen Oak Drive.
- 4. Lot 2020 DP 338486 was created in the previous Northwood subdivision and is a tool used in subdivision enabling the previous developer to recover the cost incurred in providing the infrastructures to the adjacent properties.

**FINANCIAL IMPLICATIONS**

- 5. The declaration of road process is funded by Carlin Enterprise Ltd.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

- 6. Council funding is not required.

**2 Cont'd**

**LEGAL CONSIDERATIONS**

7. The completion of the subdivision requires the Council-owned section of land to be legalised as road.
8. The section Lot 2020 DP 338486 is owned by the Council in fee simple and will require a Council resolution pursuant to Section 52 of Public Works Act 1981 to declare it as road.
9. The Board does not have the Council's delegation to resolve in respect of declaring land as road. The Board does have recommendatory powers.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. This report is in alignment with the Council's core function to manage the roading network.

**CONSULTATION FULFILMENT**

11. The creation of the section of land owned by the Council in the previous development is a tool used in planning for road connections, providing road frontages to new section, and enabling previous developers to recover the cost incurred in providing infrastructures to neighbouring properties.
12. The affected stakeholders were able to make submissions at the time when the Carlin Enterprise Ltd was seeking the zone change from Rural to Living.

**STAFF RECOMMENDATION**

That the Council, pursuant to Section 52 of the Public Works Act 1981, declare the section of land of area 58 m<sup>2</sup> being Lot 2020 DP 338486, as road.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

**PART B - REPORTS FOR INFORMATION**

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 TRUUS ADAMS – ST ALBANS OSCAR**

Truus Adams (Manager, OSCAR in St Albans) sought support for the funding request at clause 13 to assist with moving and storage of their building.

Mrs Adams clarified that information received since the report was prepared meant the amount required was \$5,000 and not the \$18,166 originally requested. The building was shifted from the site on 21 May 2009 and was now in storage. Supporting documentation was tabled.

The Chairperson thanked Truus Adams for her deputation.

**3.2 TONY SPOWART – NEW ZEALAND TRANSPORT AGENCY**

Tony Spowart (Regional Traffic and Safety Manager, New Zealand Transport Agency) updated the Board on various roading projects in the ward.

The Chairperson thanked Mr Spowart for his deputation.

4. **PRESENTATION OF PETITIONS**

Nil.

5. **NOTICES OF MOTION**

Nil.

6. **BRIEFINGS**

Nil.

7. **ADJOURNMENT OF MEETING**

At 5.05pm, the Board **resolved** that the meeting stand adjourned to allow the Chairperson an opportunity to obtain staff advice. The meeting resumed at 5.15pm.

8. **CORRESPONDENCE**

The Board **received** the following correspondence:

8.1 **St Albans Pavilion and Pool** - regarding the Edgeware Pool site land.

8.2 **WR (Dick) Johns** - regarding safety concerns at the intersection of Averil Street and Stapletons Road.

The Board **decided** that staff be requested to prepare a memorandum to the Board regarding the possibility of No Stopping lines at the Averil Street/Stapletons Road intersection, and to clarify bylaw requirements around parking on grass berms.

Staff were also requested to ask for Police enforcement around the intersection once the Bylaw and allowable parking at the intersection had been clarified.

8.3 **Lynda Goodrick** - reporting back to the Board on her attendance as a member of the Belfast Community Network at the Safe Communities Conference held 20–23 October 2008.

8.4 **Belinda Barrett-Walker** - reporting back to the Board on her attendance as a member of Junior Neighbourhood Support at the Safe Communities Conference held 20 – 23 October 2008.

The Board **decided** that the correspondence from Lynda Goodrick and Belinda Barrett-Walker be forwarded to Community Services staff as feedback.

9. **COMMUNITY BOARD ADVISER'S UPDATE**

9.1 The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects. The following decisions were made.

**MEETING WITH MEMBERS OF PARLIAMENT** - The Board **decided** that local Members of Parliament be invited to a meeting with the Board at 8am on Friday 26 June 2009.

**GRANTS CONSULTATION** - The Board **decided** that following a discussion with core community groups and staff, a submission will be made to the Council's Special Consultative Procedure on Grants Funding, noting that the deadline for the submission is 16 June 2009.

## 10. BOARD MEMBERS' INFORMATION EXCHANGE

### 10.1 MEMBERS' INFORMATION

Specific mention was made of the following matters:

- **Barnes Road Consultation**  
Staff advice was received that this capital project had been deferred until 2013. It was **decided** that staff be requested to advise the Board on the Barnes Road consultation carried out in October 2008 and to consider the Board's belief that this project is necessary because of safety issues.
- **Westminster Street Council Yard**  
Staff were requested to report back to the Board on the following Notice of Motion made to the Greenspace Traffic Works Committee on 17 November 2008:  
  
*"That the Shirley/Papanui Community Board request staff to investigate the viability of making the Westminster site, (ex Council yard), available for free casual public parking on a temporary basis, for events on the adjacent grounds."*
- **Shirley/Papanui Symposium 2009**  
The Chairperson to email all members with details of the planning so far for this Strengthening Communities Fund event.
- **Housing New Zealand**  
The Board decided that Housing New Zealand staff be invited to a Board Seminar to discuss social housing matters within the ward.

## 11. QUESTIONS UNDER STANDING ORDERS

Nil.

## PART C - DELEGATED DECISIONS TAKEN BY THE BOARD

### 12. CONFIRMATION OF MINUTES – BOARD MEETING OF 20 MAY 2009

The Board **resolved** that the minutes of its ordinary meeting held on 20 May 2009 be confirmed, subject to an amendment to clause 2.3 such that the note about the deputation is to read:

"Matt Conibear, on behalf of Mr and Mrs McMillan, outlined concerns about the size of trees in Severn Street between Innes Road and Malvern Street and the effect these had in terms of branch encroachment over properties, lack of sunlight/heat, and fouling by birds. Mr Conibear and Mr and Mrs McMillan sought the removal of alternate trees on the street between Innes Road and Malvern Street."

### 13. OSCAR IN ST ALBANS

The Board considered a report seeking funding for \$18,166 from OSCAR in St Albans to help towards the costs of moving and storing their building. The deputation at clause 3.1 refers.

Staff advice was given that following the receipt of legal advice it was recommended that the report on OSCAR St Albans be withdrawn.

**13 Cont'd**

The Board **decided** to note:

- (a) That the OSCAR in St Albans report was being withdrawn in the light of new information given during the deputation at clause 3.1 and that under the Local Government Act 2002 the Board believes it does not have sufficient information to make an informed decision on the request.
- (b) That staff would prepare a new report on funding for OSCAR in St Albans.

**14. ST ALBANS PLAYCENTRE**

The Board considered a report seeking funding from St Albans Playcentre for \$874 towards the cost of landscape replenishment at their Philpotts Road site.

**STAFF RECOMMENDATION**

That the Board allocate a grant of \$874 from the 2008/09 Discretionary Response Fund to the St Albans Playcentre to assist with landscape replenishment.

The Board **resolved**:

- (a) That the Shirley/Papanui Community Board allocate a grant of \$874 from the 2008/09 Discretionary Response Fund to the St Albans Playcentre to assist with landscape replenishment at their Philpotts Road site.
- (b) That the Shirley/Papanui Community Board discuss and determine policies regarding the use of Discretionary Response Funds for Playcentres, OSCARs, schools and preschools.

**15. CRANFORD STREET - PROPOSED BUS STOP RELOCATION**

The Board considered a report to revoke the Bus Stop outside No. 293 Cranford Street and approval of the Bus Stop to be installed between No. 295 and No. 305 Cranford Street.

The Board **resolved**:

- (a) To revoke the Bus Stop installed on the west side of Cranford Street commencing at a point 43 metres west of its intersection with McFaddens Road and extending in a westerly direction for a distance of 11 metres.
- (b) To approve that a Bus Stop be installed on the west side of Cranford Street commencing at a point 82 metres in a westerly direction from its intersection with McFaddens Road and extending in a westerly direction for a distance of 11 metres.

**(Note:** Ngaire Button declared an interest in the item and took no part in the discussion or voting on this item).

**16. CRANFORD STREET PROPOSED NO STOPPING**

The Board considered a report seeking approval that the stopping of vehicles be prohibited at any time on Cranford Street around the proposed kerb build-outs just west of McFaddens Road.

**16 Cont'd**

The Board **resolved**:

- (a) That the stopping of vehicles be prohibited at any time on the south side of Cranford Street commencing at a point 42 metres in a westerly direction from its intersection with McFaddens Road and extending in a westerly direction for a distance of 18 metres.
- (b) That the stopping of vehicles be prohibited at any time on the north side of Cranford Street commencing at a point 55 metres in a westerly direction from its intersection with McFaddens Road and extending in a westerly direction for a distance of 11 metres.

(**Note:** Ngaire Button declared an interest in the item and took no part in the discussion or voting on this item).

**17. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2009 – BOARD MEMBER ATTENDANCE**

The Board considered a report to appoint a Board member to attend the Keep New Zealand Beautiful Conference 2009 and Annual General Meeting in Rotorua from Friday 25 to Sunday 27 September 2009.

The Board **resolved** to approve in principle the attendance of Matt Morris and Pauline Cotter to attend the Keep New Zealand Beautiful Conference and Annual General Meeting to be held in Rotorua from 25 to 27 September 2009, with funding to be from the Board's 2009/10 operational budgets, provided the budgets are approved by the Council in its 2009-19 Long Term Council Community Plan.

(**Note:** Pauline Cotter and Matt Morris abstained from voting on this item.)

**18. CRIMEWATCH (CHRISTCHURCH) INC. – REQUEST FOR DISCRETIONARY FUNDING**

The Board **resolved** on a recommendation from the Chairperson that this late item, which was not included in the agenda, be considered.

Staff advice was given that the Local Government Act 2002 and other legislation, requires that decision making must take into account all options and that sufficient time is given for that information to be received and considered.

The Board **resolved**:

- (a) That the Board believes it has sufficient information to make a decision on the application from Crimewatch (Christchurch) Inc. (formerly Papanui Community Watch) for Discretionary Response Funds and notes that the National Training Seminar for which the funds would be used, is to take place prior to the next Board meeting and that there is insufficient time in the interim to prepare a staff report.
- (b) That the Board grant \$1,906 to Crimewatch (Christchurch) Inc. from the 2008/09 Discretionary Response Fund to assist with the attendance of four Crimewatch (Christchurch) Inc. members at the National Training Seminar being held in Wanganui over the period 12 – 14 June 2009.

The meeting concluded at 8.10pm.

**CONFIRMED THIS 17TH DAY OF JUNE 2009**

**YVONNE PALMER  
CHAIRPERSON**

9. 7. 2009

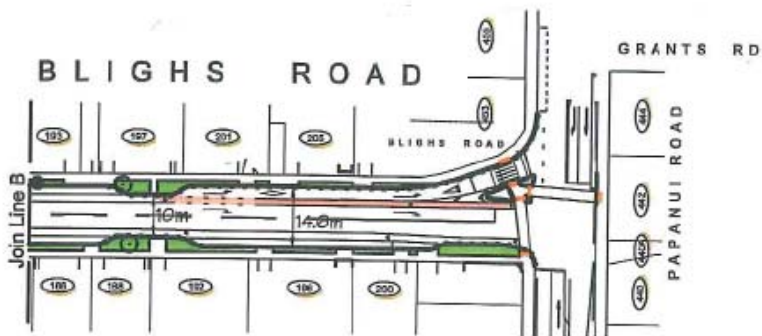
Shirley/Papanui Community Board 3.6.2009

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ATTACHMENT TO CLAUSE 1



LOCATION OF Lot 2 DP 364507

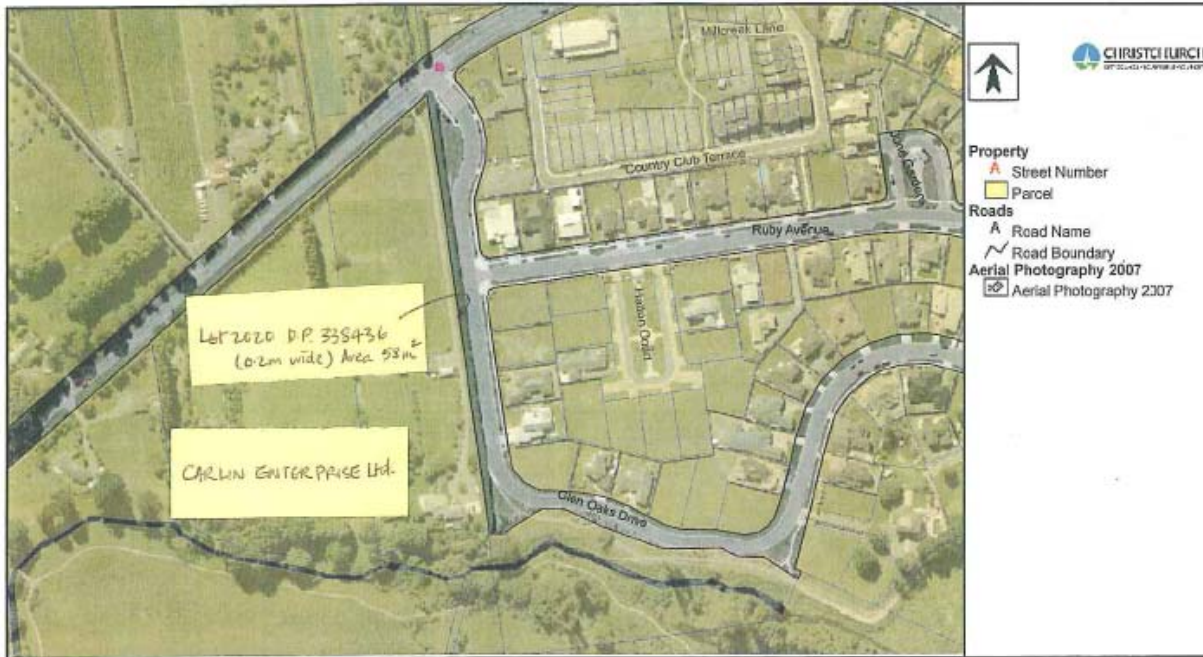


LEFT TURNING LANE  
(Completed in 2007)

CORNER OF BLIGHS AND PAPANUI ROADS.

June 2009





LOCATION OF Lot 2020 DP 338436



CARLIN ENTERPRISES LTD SUBDIVISION PLAN