

12. 2. 2009

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
18 NOVEMBER 2008**

**A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Tuesday 18 November 2008 at 9.30am in the Meeting Room  
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton**

**PRESENT:** Paula Smith, Ann Jolliffe, Dawn Kottier and Claudia Reid.

**APOLOGIES:** Apologies for absence were received and accepted from  
Jeremy Agar and Douglas Couch.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**



**1. DEPUTATIONS BY APPOINTMENT**

**1.1 JIM FELSTEAD – 81 RESERVE TERRACE**

Mr Felstead addressed the Board regarding his concerns about the proposed new wheelie bin system for refuse collection. Mr Felstead felt that, in his opinion, the system would be unworkable for many people due to property terrain, available on-site storage space and the age and disabilities of some residents.

Mr Felstead expressed his frustration at not being able to access staff to discuss his concerns. He was unaware of the availability of options relating to the new system, such as having three small wheelie bins instead of the various sized ones.

Board members undertook to provide additional information on this issue to Mr Felstead.

**1.2 CARO ALLISON – 18 NORWICH QUAY**

Ms Allison spoke to the Board about its recent decision regarding parking restrictions on Norwich Quay and expressed her thanks for the parking restrictions being installed so quickly.

Ms Allison requested 60 minute parking restrictions be installed outside the area in front of 18 Norwich Quay to assist the adjacent businesses in being able to have parking for customers to park outside, instead of harbour users and workers in the area parking all day.

In reply to a question, Ms Allison indicated that on average a customer would spend between 5 and 30 minutes in her shop. She said that ultimately she would like to stop the all day parking in the vicinity of the shops on Norwich Quay.

**1.3 SMOKEFREE CANTERBURY**

Heather Kimber from the Canterbury District Health Board and Martin Witt from the Cancer Society gave a presentation on Smokefree Playgrounds, on behalf of Smokefree Canterbury.

**2. CORRESPONDENCE**

Nil.

**3. PRESENTATIONS OF PETITIONS**

Nil.

#### 4. NOTICES OF MOTION

Nil.

#### 5. BRIEFINGS

##### 5.1 GRAFFITI ART PROJECT

Ann Campbell along with Miriama McDonald and Nick Tam of Project Legit, and Emma Odering the Lyttelton Youth Worker gave an update on the proposed art project for the Lyttelton Skatepark area. They reported that they had spoken to immediate residents and groups in the area regarding what they felt the art project should represent. Themes that were favoured were something with a nautical feel, reflecting the history of the area but that there should not be anything too "scary" for the young children who played in the adjacent playground. The design guidelines had come from the community and Project Legit would work within those parameters.

It was also felt that a plaque dedicated to the memory of a local boy would be the most appropriate way to commemorate the part of the art project that would be dedicated to him.

Miriama McDonald gave an assurance to the Board that any tagging or damage to the artwork in future years would be repaired by Project Legit at no cost to the Council.

##### 5.2 HEAD TO HEAD WALKWAY

Delia Walker updated the Board on progress with this project. She reported that it was a low priority on the LTCCP, as it realistically would cost millions of dollars to link the entire walkway.

It was noted that when land was subdivided there was an opportunity for the Council to procure land to ensure public access. Board members felt that this was a hugely important factor in developing walkways, and they sought assurance that staff had processes in place to identify strategic pieces of land through the subdivision process.

Overall, the Head to Head Walkway project was seen as a long term project which had plenty of potential to develop.

#### 6. COMMUNITY BOARD ADVISERS UPDATE

The Community Board Adviser updated the Board on a range of issues including:

- 2009-19 LTCCP
- 2009 National Community Board Conference
- 2009 Meetings
- Christmas function – suggested that this be left until the New Year

#### 7. ELECTED MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Red stone wall on Evans Pass Road is in need of repairs. It was noted that this was not just a Request for Service matter, as the wall appeared structurally unsound and would need more than minor repairs carried out.

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- Early Childhood Centre at Allandale Reserve – Board members were concerned that the group leading this project may not be liaising with other similar groups in the area (e.g. Diamond Harbour) and that there may be a duplication of effort. Members also noted that the Reserve Management Committee responsible for the reserve did not appear to have been involved. Board members were also concerned at how they had been informed of meetings held with the Allandale group.
- The Board requested that Reserve Management Committee meeting minutes be presented to Board meetings.
- Black Point Soil – members were still hugely concerned at the continuing amount of soil/fill being moved from Black Point and the damage this was causing to local roads. The Board asked how many of the repairs required on the roads were attributable to this activity. The trucks moving the soil were also causing a huge amount of dust on the local roads.

8. **QUESTIONS UNDER STANDING ORDERS**

The Chairperson, Paula Smith asked the following question:

*“If it is intended to erect a child pedestrian warning sign in Ngatea Road, Diamond Harbour as referred to in the 17 June 2008 Community Board minutes, and, why staff have taken so long to respond to the Board’s request on this matter?”*

The Community Board Adviser relayed the response received from roading staff to this question which was that it is not proposed to erect a child pedestrian warning sign in Ngatea Road, as those signs are only used in areas of high child pedestrian use such as around schools. Traffic sign guidelines indicated that if these signs were used in general, people would stop paying attention to them. It was also noted that there were many roads on Banks Peninsula that did not have footpaths and it would not be feasible to erect these signs on all those roads.

**PART C - REPORT ON DELEGATED DECISIONS  
TAKEN BY THE BOARD**

9. **CONFIRMATION OF MEETING MINUTES – 21 OCTOBER 2008**

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 21 October 2008 be confirmed, subject to the following alteration:

Page 5, Clause 10      Remove “unanimously”

*The Board resolved ~~unanimously~~ that the resolution, made earlier in the meeting.....*

10. **DIAMOND HARBOUR DISTRICTS CROQUET CLUB – REQUEST FOR FUNDING**

The Board considered a report seeking funding assistance from the Board’s Reserve Discretionary Fund.

The Board **resolved** to allocate \$1,040.00 from the Board’s Reserve Discretionary Fund to the Diamond Harbour Districts Croquet Club for maintenance costs associated with the cutting of their croquet greens within their leased area on Stoddart Reserve for the upcoming season on the basis of it being a one-off grant.

Board members also agreed with a staff suggestion that the two Banks Peninsula Community Boards meet to set guidelines and criteria for funding from the Reserves Discretionary Fund.

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**11. STRUCTURES ON STREET – 16 RANDOLPH TERRACE**

The Board considered a report seeking to approve the application for the structure to be located on legal road outside 16 Randolph Terrace, Lyttelton.

The Board **resolved** to approve the application for a structure to be located on legal road outside 16 Randolph Terrace, Lyttelton, subject to the following conditions:

- i. Any necessary resource and building consents being obtained.
- ii. The property owner being entirely responsible for the stability, safety and future maintenance of the bank, driveway and formation work associated with the structure.
- iii. The site being kept in a tidy condition at all times during the course of construction.
- iv. Council entering into a Deed of Licence for the proposed structure with the owner of 16 Randolph Terrace.

**12. COMMUNITY BOARD CODE OF CONDUCT**

The Board considered a report on whether it should adopt the revised Community Board Code of Conduct.

The Board **resolved** to adopt the revised Community Board Code of Conduct, with immediate effect.

The meeting concluded at 12 noon.

**CONFIRMED THIS 16TH DAY OF DECEMBER 2008**

**PAULA SMITH  
CHAIRPERSON**